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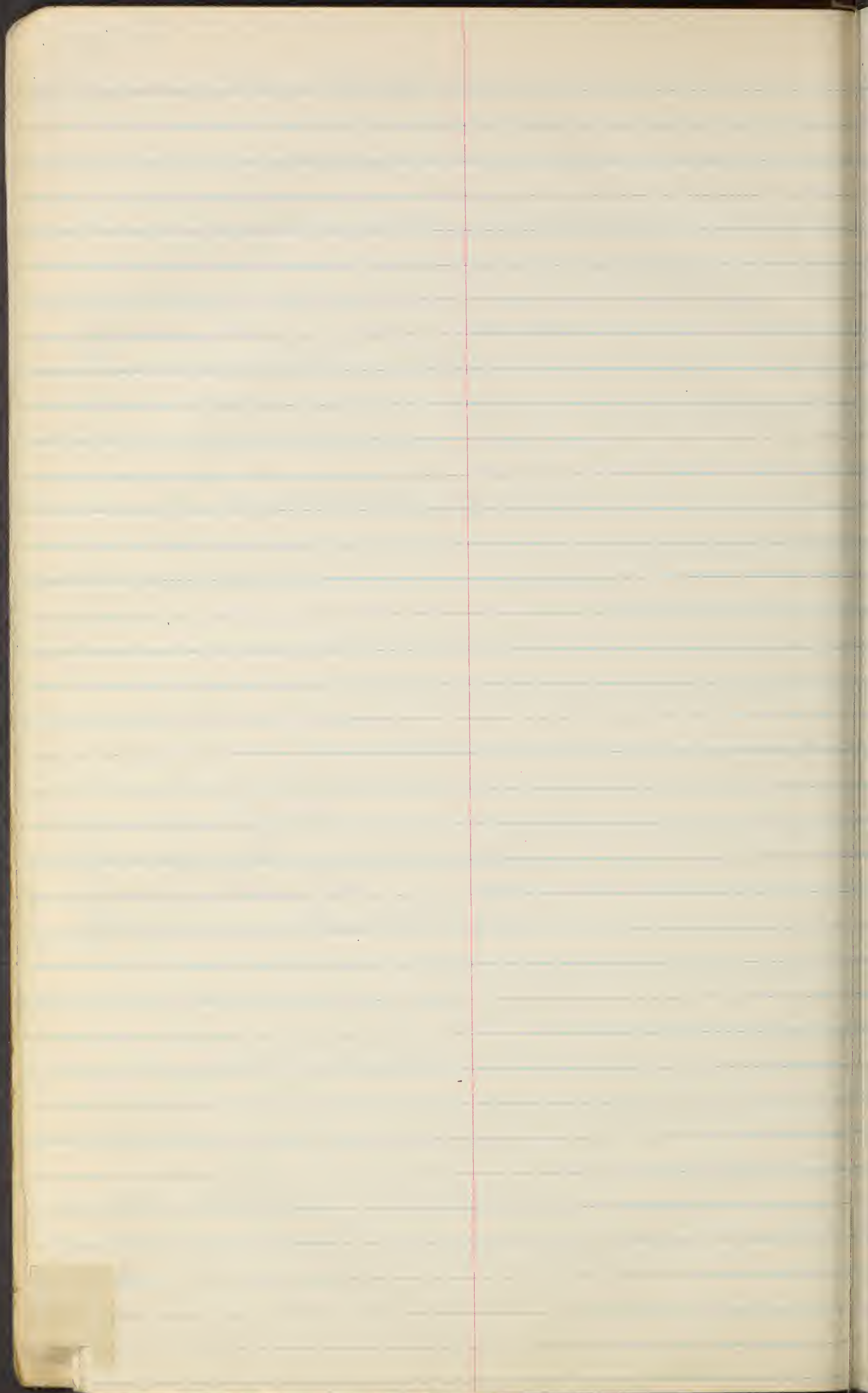
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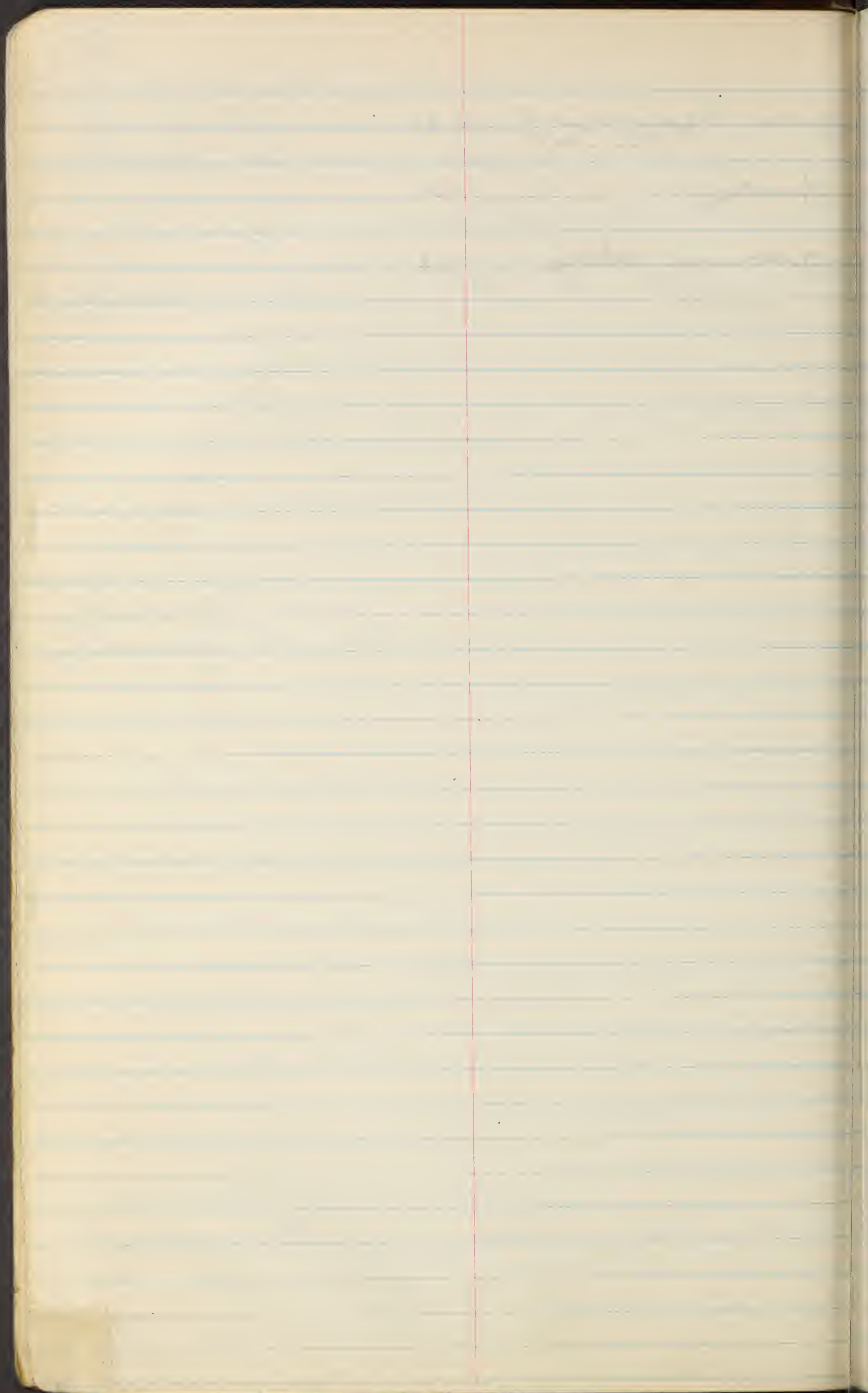
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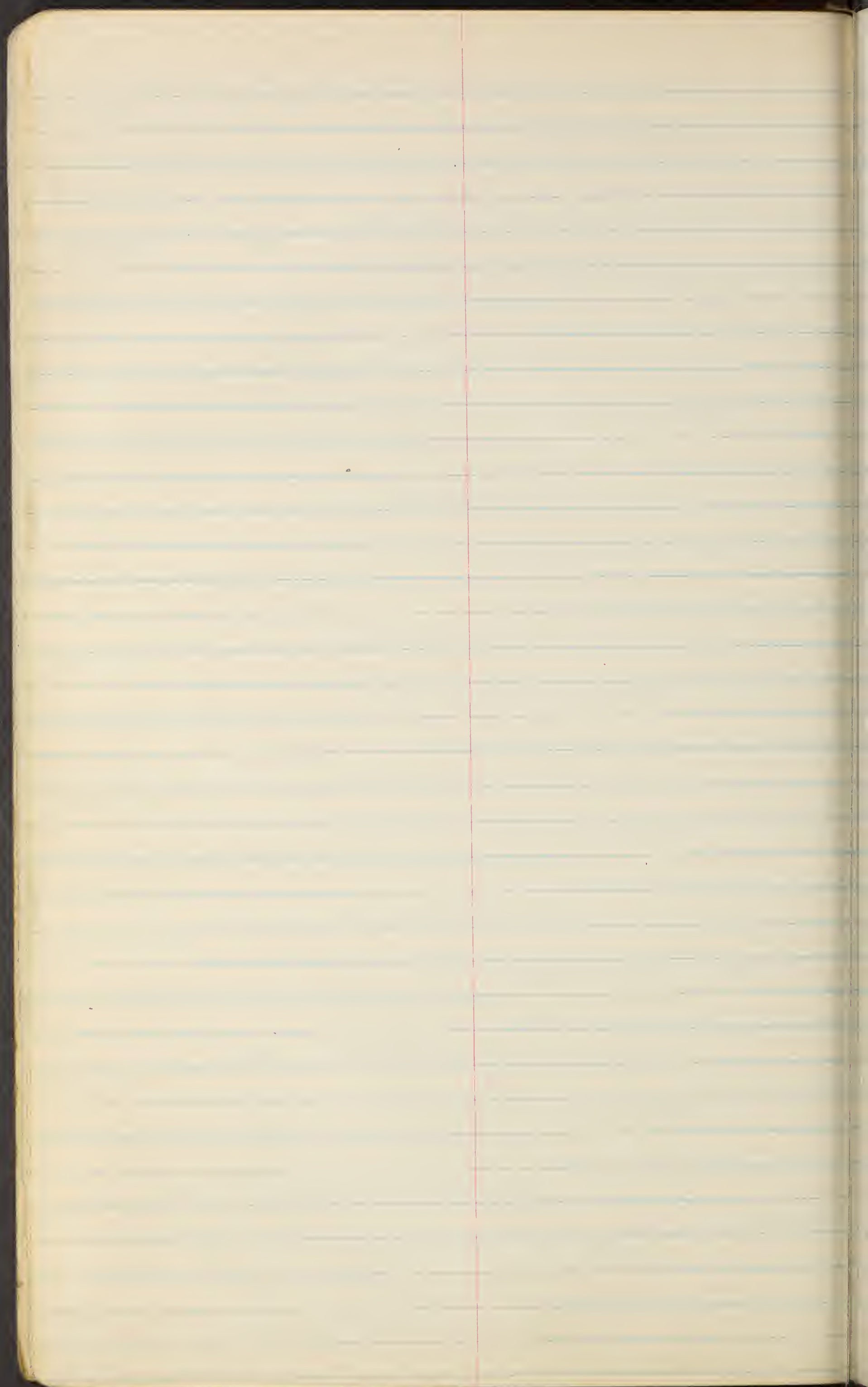
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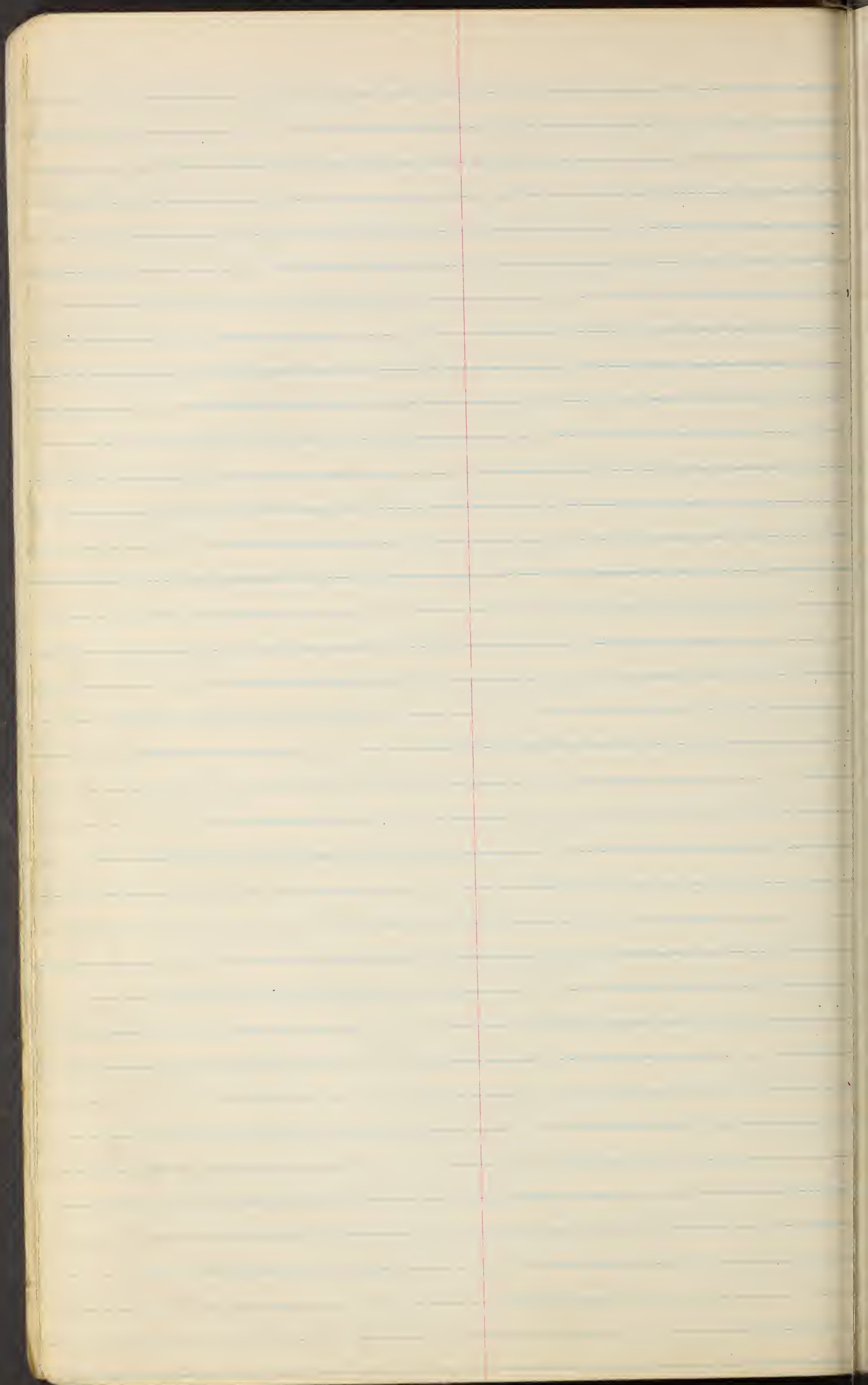
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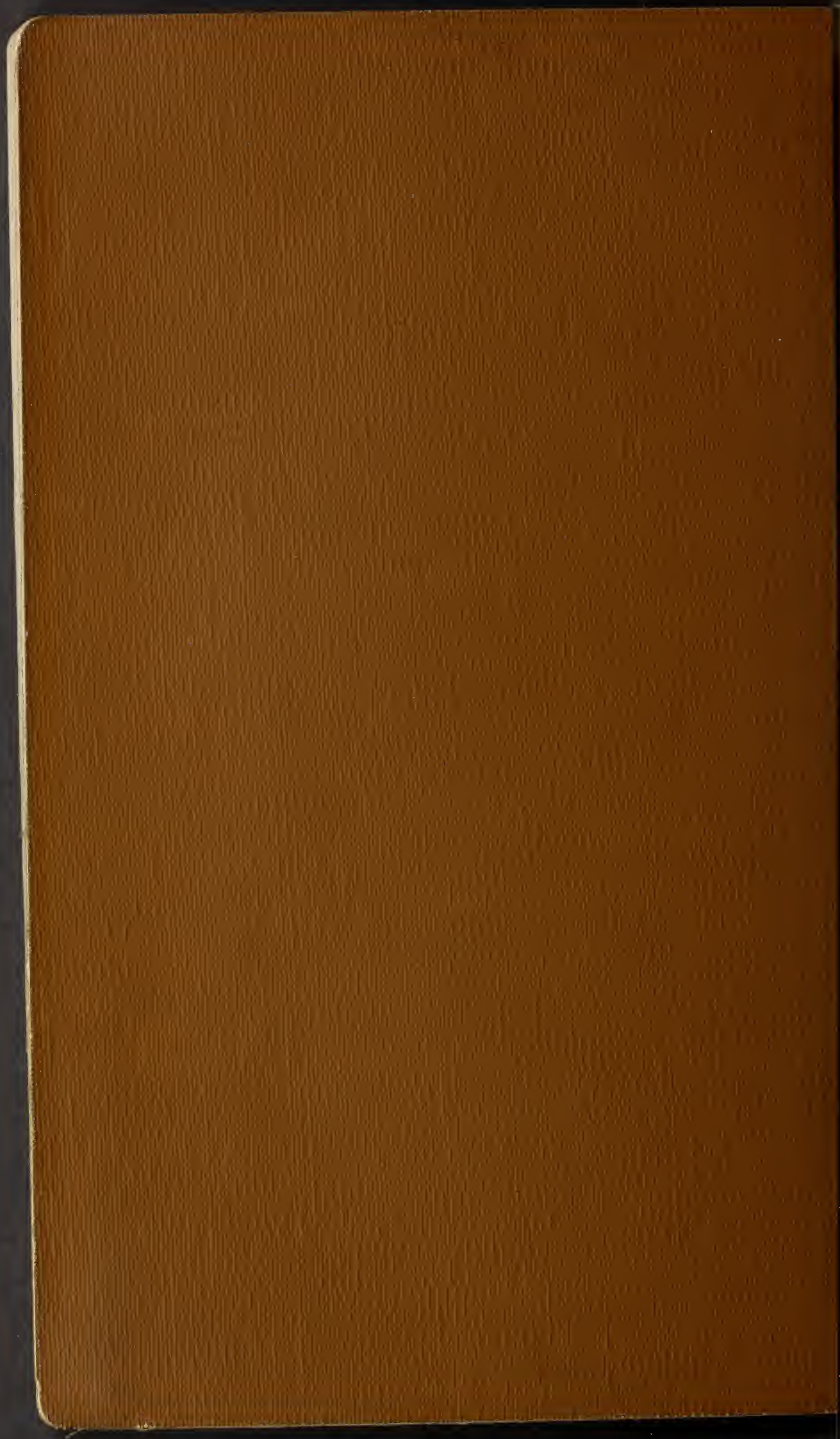
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BOARD OF GOVERNORS
UNIVERSITY OF TORONTO

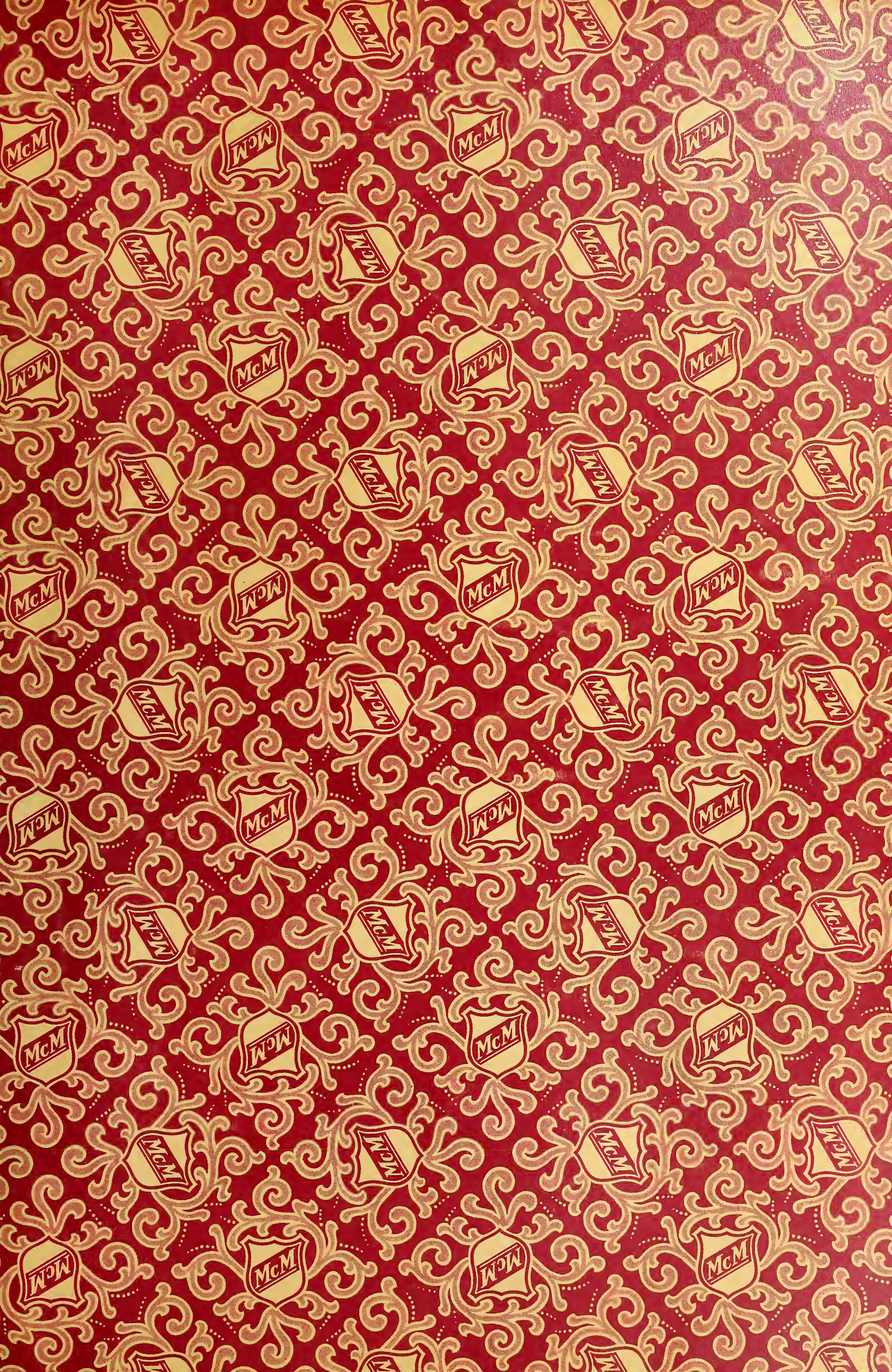
MINUTE BOOK

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MINUTE BOOK

No. # D63147

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Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, October
9th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Dr. Sullivan
Mr. Urquhart
Mr. Matthews
Mr. LaBine
Mr. Bryce
Mr. Fennell

Dr. Johnson
Mr. Justice Hope
Mr. Kelly
Mr. Ketchum
Mr. Burns
Dr. Tory
Mr. Clarke

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Bissell, Vice-President, in attendance

Minutes
confirmed

In presenting the minutes of the previous
meeting for confirmation the Chairman referred to the Résumé of the
minutes which are sent to the members of the Board following each meet-
ing, and enquired if any member of the Board had any comments to make
in connection with this procedure. There being no suggestions,

On motion of Mr. Urquhart,
Seconded by Mr. LaBine,
And unanimously carried,

the minutes were confirmed.

Leave
granted to
members
absent
from the
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, leave was granted to the following members absent from
the previous meeting:-

The Chancellor
Mr. Fennell

Mr. Morrow
Mr. Urquhart

Record of
attendance,
1951-52

There was presented a record of attend-
ance at the Board meetings for the year 1951-52.

Re-appoint-
ment of
Governors
whose term
expired in
June, 1952

The Chairman reported that the Bursar had received a copy of the Order-in-Council, approved by His Honour the Lieutenant-Governor, re-appointing the following Governors for a period of six years commencing June 20, 1952:-

James S. Duncan, Esq.
P. A. C. Ketchum, Esq.
Lieut.-Col. W. E. Phillips
O. D. Vaughan, Esq.
Robt. Fennell, Esq.
J. S. D. Tory, Esq.

Report on
discussions
with repre-
sentatives
of Victoria
and other
Federated
Colleges

The Chairman presented the following report regarding discussions with representatives of Victoria and other Federated Colleges:-

"An informal discussion with representatives of Victoria College has disclosed their deep concern with the over-all financial position of Victoria.

They were led to the conclusion that Victoria should retain as a matter of right, if not of need, the whole amount of the 1951 Federal grant. It was only with great reluctance that they had paid over to the University the \$91,000 which represented the 60% claimed by the University.

It is clear from the Act that the University is to make its important contribution to Federation and thereby to the welfare of the Federated bodies by maintaining and strengthening its departments which are concerned with free tuition in University subjects. We are convinced that this has been done on a scale far beyond the dreams of those who framed the Act.

The University is convinced that the 60-40% formula, first evolved to deal with the disposition of D.V.A. grants, is eminently just and practical, and therefore disagrees with the contention that monies received under the system of Federal grants should be retained in their entirety by Victoria.

The University recognizes no over-all financial obligation whatever to any federated university or college under the terms of the Act and concludes that it must have been the intention of the framers of the Act that the federated universities and colleges should look to their own endowments as a source for the funds required for the operation of their own institutions.

Having said this, the University must record its serious concern and interest in such problems that affect any of the constituent bodies, and it is with this feeling that we would propose to approach the present enquiry.

Assuming that all concerned are deeply conscious of the great benefits arising from federation, it may well be that the financial implications of federation itself should be re-examined in the light of present day conditions, and it is suggested that this is a matter which we should examine in an informal way.

The University quite naturally has no knowledge or information concerning the financial position of any of the federated colleges, and indeed it would be quite improper for the University to request such information. Further, if it be agreed that a re-examination of the whole situation is in order, then it seems obvious that the federated colleges them-

Report on
discussions
with repre-
sentatives
of Victoria
and other
Federated
Colleges
(Cont'd)

Memorandum
regarding
Provincial
Government
grants to
University

selves must make that decision and with it certain recommenda-
tions as to how their respective financial conditions can best
be illustrated.

If in the event it should turn out that all or any of
the colleges decide that this is a desirable course of action,
then the University would wholeheartedly support such an en-
quiry and would bear its share of the cost."

There was presented the following memo-
randum which the Chairman stated he had sent to the members of the
Board of Governors under date of August 5, 1952, in connection with
grants to the University from the Provincial Government:-

"Memorandum to the Members of
the Board of Governors of
the University of Toronto:

50 St. Clair Ave. W.,
Toronto 5.
August 5, 1952

At the last meeting of the Board I attempted to explain
in some detail our current position vis-a-vis the Provincial
Government in the matter of grants. I explained that an agree-
ment had been reached in principle that we would operate on a
fixed grant of \$4,500,000 for the three ensuing academic years,
but that I had made no progress in resolving the amount of the
grant which would be made available for the Session 1951-52.

It was understood that the Governors would not object to
the calling of a Special Meeting if it were considered to be
necessary in the event of failure to reach any workable agree-
ment with the Provincial Government.

I am happy to report that this problem now seems to have
been resolved in about as satisfactory a manner as could be
expected. The Prime Minister would not agree to paying the
amount of \$654,282 for which I had pressed as being the balance
of what was due to us for 1951-52. It was agreed, however,
that we should receive the sum of \$117,000 to settle the
account for 1951-52, and it was further agreed that the Provin-
cial Government would give us an amount of \$4,700,000 for each
of the ensuing three years instead of the \$4,500,000 which had
previously been agreed upon.

On balance we have come out slightly better than expected
and, as a matter of fact, the increase of \$200,000 in the fixed
annual grant places us perhaps in a better position from an
operating point of view.

The actual position is illustrated in the following table:

	<u>1951 - 1952</u>		<u>1952 - 1953</u>
	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>
Expenditures	\$8,265,842	\$8,615,825	\$8,600,404
Revenue	<u>3,287,274</u>	<u>3,311,543</u>	<u>3,173,817</u>
Short:	4,978,568	5,304,282	5,426,587
Less Federal Grant		<u>937,000</u>	<u>937,000</u>
Required from Province	<u>\$4,978,568</u>	<u>\$4,367,282</u>	<u>\$4,489,587</u>
The Provincial Government has agreed to pay:		<u>\$ 117,000</u>	<u>\$4,700,000</u>

Memorandum
regarding
Provincial
Government
grants to
University
(Cont'd)

We have entered an era of economic stringency and in my opinion we must adopt strong measures to ensure our financial position for the future. I propose therefore that the budget as adopted tentatively at the last Board meeting shall be the budget for the ensuing year. This provides for expenditures of \$8,600,404 - a reduction of some \$15,000 from the actual expenditures of 1951-52.

It will be seen from the above table that this budget contemplates a saving of \$210,413 from the fixed annual grant. I am convinced that nothing less than this should be our objective, and I would hope that a greater saving might be achieved.

It is clear that controls which must be established to achieve this budget will be unpopular and that possibly some harm may result. It may well mean that in some cases desirable expansion of our activities will perforce be deferred or abandoned.

I feel however that it is our duty to do the best we can to achieve new standards of economy without permanent damage to the University itself."

(Sgd) W. E. Phillips
Chairman
Board of Governors

Recommendations of
the Chairman
approved -

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, the Board approved of the following recommendations of the Chairman:-

Grant to
Alumni
Association

1. A grant to the Alumni Association of \$7,500.00 to enable the Association to extinguish its indebtedness of the same amount to the University Press.

Cancellation of
indebtedness
of University
Press

2. Cancellation of the indebtedness of the University Press to the University General Endowment Fund in the amount of \$15,000.00. The money had been spent by the Press for new machinery.

Establishment of a
Special
Reserve
Account,
1951-52

The Chairman informed the Board that during the Summer and before closing the accounts of the University for the fiscal year ended 30 June, 1952, it was found necessary to authorize the establishment of a special reserve of \$181,115.00 to provide for cost of Hydro conversion, repairs to the Royal Ontario Museum and for additional books for the Library. This reserve was incorporated into the financial audited statements of the University for the year ended 30 June, 1952.

On motion of Mr. LaBine,
Seconded by Mr. Bryce,
And unanimously carried,

approval was given to the Chairman's recommendation for the following allocation of the amount referred to above:-

Hydro conversion	-	\$ 70,777.00
Library	-	59,393.00
Royal Ontario Museum	-	50,945.00
Total	-	<u>\$181,115.00</u>

Finance
Committee
Report
No. 185

In the absence of Mr. Gordon, Chairman
of the Finance Committee, Mr. Burns presented Report No. 185 of the
Committee as follows, and -

Upon motion of Mr. Burns,
Seconded by Mr. Matthews,
And unanimously carried,

the report was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the
Board Room, Simcoe Hall, on Friday, October 3rd, 1952, at 4 p.m.,
at which the following were present:-

Mr. Walter L. Gordon (in the Chair)	Mr. J. R. M. Wilson, Clarkson, Gordon & Co.
The Chairman of the Board (Colonel Phillips)	Mr. R. K. Martin, Investment Counsel
The President	
Mr. W. A. Osbourne	Mr. A. G. Rankin, Comptroller
Mr. C. F. W. Burns	Mr. C. E. Higginbottom, Secretary
Mr. Beverley Matthews	

Dr. C. T. Bissell, Vice-President, in attendance.

1. Confirmation of Bond transactions not previously approved

Upon motion of Colonel Phillips, your Committee recom-
mends for confirmation the following Bond transactions not previ-
ously approved:-

(a) Bonds purchased for -

Banting Research Foundation:

\$ 9,000 4% Ontario due Apr. 15, 1968 @ \$ 99-3/8
H.E.P.C.

Banting Research Foundation - Taylor Account:

\$ 25,000 4% Ontario due Jan. 15, 1965-67 @ \$ 99.75
H.E.P.C.

37,000 4% Ontario due Apr. 15, 1966-68 @ \$ 99-3/8
H.E.P.C.

Sinking Fund Account:

\$ 2,000 3% U. of T.
debent-
ures due Aug. 15, 1970 @ \$ 88 $\frac{1}{4}$
3,000 3% do. due Aug. 15, 1970 @ \$ 88.50
2,000 3% Ontario
H.E.P.C. due Apr. 1, 1970 @ \$ 89

2,000 4 $\frac{3}{4}$ % do. due Jan. 1, 1970 @ \$107.25

Sigmund Samuel Library Fund:

\$ 30,000 4 $\frac{3}{4}$ % C.N.R. due June 15, 1955 @ \$103.50

Trust Endowment:

\$100,000 4% Ontario
H.E.P.C. due Jan. 15, 1965-67 @ \$ 99-3/8

100,000 4% Ontario
H.E.P.C. due Apr. 15, 1966-68 @ \$ 99-3/8

(b) Bonds sold for -

Capital Account:

\$150,000 1 $\frac{3}{4}$ % Dominion
of Canada due Nov. 1, 1952 @ \$ 99.82

50,000 1 $\frac{3}{4}$ % do. due Nov. 1, 1952 @ \$ 99.80

(\$100,000 1 $\frac{3}{4}$ % do. due Nov. 1, 1952,
transferred from Capital Fund to Trust Endowment)

\$200,000 1 $\frac{3}{4}$ % Dominion
of Canada due Nov. 1, 1952 @ \$ 99.95

Finance
Committee
Report
(Cont'd)

2. Financial Statements for the year ended June 30, 1952

Your Committee considered the Balance Sheet of the University as of June 30, 1952, and a statement of Income and Expenditure for the year ended on that date, and

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

recommends them to the Board for approval.

3. Investment Policy

Your Committee considered a report from Mr. R. K. Martin, Investment Counsel, who had been consulted by the University following the resignation of Mr. J. T. Bryden. Copies of Mr. Martin's report had been sent to members of the Committee previous to the meeting. In this connection, Mr. Charles Burns also submitted a memorandum dealing with the matter. Your Committee, after discussing at length the suggestions contained therein, recommends that the objectives of the long term investment policy be as follows:-

1. That up to a maximum of 15% of the University's funds be invested in the bonds of selected Ontario Municipalities.
2. That up to a maximum of 10% of the University's funds be invested in the bonds of selected Canadian Corporations.
3. That the question of investing in Mortgage Loans, Preferred Stocks and Common Stocks be deferred.
4. That the percentage distribution by risks to be aimed for over a period should be: Canada Bonds, 25%; Provincial 50%; Municipals plus Corporations plus Miscellaneous, 25%.
5. That the portfolio be much more evenly divided by Maturity than at present, i.e., that some 'longs' be sold and replaced by 'shorts' and 'mediums'.

While it was realized that certain securities would be maturing which would provide funds for re-investment, to be dealt with as recommended, your Committee recommends that any conversion losses under the long term objective be limited to the amount of the University's investment reserve of \$115,000.

With respect to investment of funds in Ontario Municipal Bonds your Committee recommends the following list of Ontario Municipalities with the qualifications noted:-

Toronto	Chatham	Belleville
Ottawa	St. Thomas	Lindsay
Kingston	Owen Sound	Barrie
London	Sarnia	Brockville
Kitchener	Waterloo	Preston
Hamilton	Woodstock	Ingersoll
St. Catharines	Galt	Goderich
Brantford	Guelph	Simcoe
Peterborough	Stratford	

It is suggested that the obligations and guarantees of the above Ontario Municipalities be approved for purchase from time to time at such prices and terms as may seem advantageous. It is suggested that a maximum limit of \$250,000 be placed on the investment in the obligations of any one of the above municipalities except in the case of Toronto where the limit might be set at \$500,000.

With respect to investment of funds in selected Canadian Corporation Bonds, your Committee recommends the following list of Canadian Corporations with the qualifications noted:-

Finance
Committee
Report
(Cont'd)

- | | |
|-------------------------------|-------------------------------|
| Aluminum Co. of Canada Ltd. | Atlas Steels Ltd. |
| Alaska Pine & Cellulose Ltd. | British Columbia Electric Co. |
| Canada Steamship Lines Ltd. | Canadian Western Lumber Co. |
| Consumers' Gas Co. of Toronto | Columbia Cellulose Co. Ltd. |
| Dominion Stores Ltd. | E. B. Eddy Co. |
| Great Lakes Power Corporation | Imperial Tobacco Co. |
| Maclaren-Quebec Power Co. | Massey-Harris Co. Ltd. |
| Russell Industries Ltd. | St. Lawrence Corporation |
| Simpsons Ltd. | United Fuel Investments |
| Union Gas Co. of Canada Ltd. | Winnipeg Electric Co. |

It is suggested that all present and future senior bond obligations (whether or not they are called first mortgage bonds) of the above Companies be approved for purchase from time to time at such prices and terms as may seem advantageous. It is suggested further that the maximum holding in one risk be set at \$300,000.

Your Committee also gave consideration to the procedure to be followed in connection with the carrying out of the above recommendations, and recommends that Mr. R. K. Martin be appointed Investment Counsel for the University at a salary of \$4,000 per annum, with authority to buy and sell securities (within the limits of the above mentioned investment policy) for the Governors.

4. Academic Salary Scale

Your Committee discussed the question of revising the salary scale for the members of the staff, particularly those in the higher ranks, and upon motion of Colonel Phillips recommends that this matter be referred to the President with the request that he endeavour to obtain information in this connection for consideration at the next meeting of the Committee.

All of which is respectfully submitted.

(Sgd) Walter L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

October 3, 1952

Investment
Policy

In connection with Clause 3 of the foregoing report regarding Investment Policy, the question of authority to the Investment Counsel to buy and sell securities was raised, and it was agreed that regular monthly reports should be made to the Board of Governors regarding purchases and sales made.

Academic
Salary
Scale

With reference to Clause 4 of the report regarding Academic Salary Scale, which had been referred to the President for consideration, it was suggested that the President also give consideration to an increase in fees.

Appoint-
ment of
Commit-
tees for
1952-53

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Administrative Committees were appointed as follows for 1952-53 in accordance with By-Law VII, Sec. (1):-

Appointment
of Commit-
tees for
1952-53

1. FINANCE COMMITTEE:

The Chairman of the Board
The President
The Chancellor

Mr. W. L. Gordon
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. N. C. Urquhart

2. PROPERTY COMMITTEE:

The Chairman of the Board
The President
The Chancellor

Mr. O. D. Vaughan
(Chairman of Committee)
Mr. J. S. Duncan
(Vice-Chairman)
Mr. A. Kelly
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. W. H. Clarke
Dr. J. T. A. Sullivan

3. PRESS COMMITTEE

The Chairman of the Board
The President
The Chancellor

Hon. J. A. Hope
(Chairman of Committee)
Mr. C. F. W. Burns
(Vice-Chairman)
Mr. H. Borden
Mr. A. Kelly
Mr. O. H. Dalgleish
Mr. W. L. Gordon
Mr. G. A. LaBine
Mr. P. A. C. Ketchum

4. UNDERGRADUATE ACTIVITIES COMMITTEE:

The Chairman of the Board
The President
The Chancellor

Mr. R. A. Bryce
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Hon. J. A. Hope
Mr. A. Kelly
Mr. C. F. W. Burns
Mr. W. L. Gordon
Dr. J. T. A. Sullivan

5. UNIVERSITY COLLEGE COMMITTEE:

The Chairman of the Board
The President
The Chancellor

Board Members
Hon. J. A. Hope
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. J. S. Duncan
Dr. J. S. D. Tory

The Principal of University
College

U.C. Alumni and Alumnae
Representatives

Hon. F. H. Barlow
Mr. R. O. Daly
Mr. Sydney Hermant
Mrs. A. G. Walwyn
Mrs. Brian S. McCool
The President of U.C. Alumni,
1952-53 (Dr. W. J. Deadman)

Appoint-
ment of
Committees,
1952-53
(Cont'd)

It was agreed that the new Governor to
be appointed would replace the late Dr. McCullagh on the Press and
the Connaught Committees, and that Mr. Justice Hope replace Mr.
Massey as Chairman of the University College Committee.

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the Board approved of the composition of the other
Committees for 1952-53 as follows:-

EXECUTIVE COMMITTEE:

The Chairman of the Board
The President

Mr. H. Borden
Mr. C. F. W. Burns
The Chancellor
Mr. O. D. Vaughan
Mr. W. L. Gordon
Dr. J. S. D. Tory
Mr. A. Kelly

CONNAUGHT COMMITTEE:

The Chairman of the Board
The President

Dr. J. S. D. Tory
(Chairman of Committee)
Mr. F. K. Morrow
(Vice-Chairman)
Mr. O. H. Dalgleish
Mr. N. C. Urquhart
Hon. H. A. Bruce
Mr. W. A. Osbourne

INSULIN COMMITTEE:

The Chairman of the Board
The President

Mr. A. Kelly
(Chairman of Committee)
Dr. J. S. D. Tory
(Vice-Chairman)
The Chancellor
Mr. R. A. Bryce
Mr. G. A. LaBine
Mr. F. K. Morrow

Special Committees

1. COMMITTEE ON HONORARY DEGREES:

The Chairman of the Board
The President
The Chancellor

Hon. H. A. Bruce
Hon. J. A. Hope
Mr. H. Borden
Mr. A. Kelly
Mr. B. Matthews
Mr. W. A. Osbourne

2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH:

The Chairman of the Board
(Convener)
The President
(Vice-Chairman of
Committee)

Board members

Mr. J. S. Duncan
Mr. O. D. Vaughan
Mr. R. A. Bryce
Mr. G. A. LaBine
Dr. J. T. A. Sullivan

Faculty Members

Dean M. St.A. Woodside
Professor H. J. C. Ireton
(Secretary)
Professor L. M. Pidgeon
Professor J. R. Dymond
Dr. R. D. Defries
Professor D. Y. Solandt
Dean J. A. MacFarlane
Professor W. R. Franks

Professor W. H. Watson
Dean K. F. Tupper
Professor R. R. McLaughlin
Professor A. R. Gordon
Professor G. H. Duff
Dean R. G. Ellis
Dean J. W. B. Sisam
Professor G. R. Lord

Appoint-
ment of
Commit-
tees for
1952-53
(Cont'd)

3. ADVISORY COMMITTEE ON PUBLICATIONS:

The President (Chairman)	Principal F.C.A. Jeanneret
Professor A. R. Gordon	Professor G. W. Brown
Dean H. A. Innis	Principal H. Bennett
Professor D. G. Creighton	Professor A.S.P. Woodhouse
Professor E. H. Craigie	Dr. W. S. Wallace
Professor G. deB. Robinson	Dean C. A. Wright
Dean K. F. Tupper	Mr. A. G. Rankin
Dean J. A. MacFarlane	
4. INSULIN ADVISORY COMMITTEE:

Dr. C. H. Best	Dr. R. F. Farquharson
Dr. W. R. Campbell	Dr. A. M. Fisher
Dr. R. D. Defries	Mr. A. H. Lacey
5. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANY
RE EATON CHAIR IN MEDICINE:

The Dean of the Faculty of Medicine (Chairman)	Mr. John David Eaton
The Head of the Department of Medicine	Mr. O. D. Vaughan
Dr. Duncan Graham	
6. BOARD OF SYNDICS OF HART HOUSE THEATRE:

The President	Professor E. A. Dale
The Comptroller of the University	(Chairman)
The Warden of Hart House	Dr. C. T. Bissell
The Comptroller of Hart House	Brig. Eric Haldenby
	Professor R. K. Hicks
	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey
	Mrs. M. Woodside
	Mr. Duncan Green
	Mr. Victor Barnett
7. McCHARLES PRIZE COMMITTEE:

Expert in Physics	- Special Committee of Award
Expert in Electricity	- Professor W. H. Watson
Expert in Mineralogy	- Dr. W. P. Dobson
	- Mr. R. A. Bryce
	Dean K. F. Tupper (Chair- man)
	Mr. N. F. Parkinson
	Professor H.E.T. Haultain
	Lieut.-Col. W.E. Phillips
	Mr. C. E. Higginbottom, Bursar (Secretary)
8. COMMITTEE ON PLANNING:

Professor E. R. Arthur (Chairman)	Mr. A. P. C. Adamson
Mr. A. S. Mathers	Mr. J. A. Murray
9. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM:

The Chairman of the Board	Mr. Robt. Fennell
The President	(Chairman)
The Chancellor	Mr. P. A. C. Ketchum
	Mr. W. H. Clarke
	Mr. B. Matthews
	Dr. Sigmund Samuel
	Dr. R. A. Laidlaw
	Mrs. O. D. Vaughan
	Professor M. B. Baker (Queen's University)
	Dean R. Allen (University of Western Ontario)
10. BOARD OF DIRECTORS OF THE ROYAL CONSERVATORY OF MUSIC
OF TORONTO:

(to be appointed at a later date)

1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION:
Board of Governors' Nomination: Mr. R. A. Bryce
The President of the Athletic Association (ex officio) - Professor T. R. Loudon
President's Nominations: - Dr. W. A. Dafoe
Professor W. L. Sagar
Mr. Warren A. Stevens - Director of Athletics and Physical Education - Men
Mr. J. P. Loosemore - Financial Secretary, Athletic Association
2. HART HOUSE FINANCE COMMITTEE:
Appointed by Board of Governors: Others:
Mr. B. Matthews The Warden (Vice-Chairman)
Appointed by the President: Professor R. R. McLaughlin
Professor K. B. Jackson The Comptroller (Secretary)
Appointed by the Stewards of Hart House: The Assistant Comptroller
Professor N. E. Sheppard (Chairman)
Mr. T. C. Kinnear
Professor S. G. Hennessey
3. BOARD OF STEWARDS OF HART HOUSE:
The Chancellor of the University
4. UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP COMMITTEE:
Mr. R. J. Marshall Mr. M. W. Sparling
(Chairman) Dr. Otto Holden
Dean K. F. Tupper Mr. M. B. Hastings
Mr. G. A. LaBine (representative of Board of Governors) Mr. C. N. Danks
5. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF APPLIED SCIENCE AND ENGINEERING:
Professor W. C. Macdonald Mr. W. S. Wilson
Professor I. W. Smith Mr. M. C. Stafford
Professor W. J. T. Wright
For consideration of loans to be made from the Engineering Society Loan Fund:-
The President of the Engineering Society (ex officio)
6. BANTING RESEARCH FOUNDATION: (July 28, 1952 - 1955)
Dr. Sidney Smith
Hon. J. A. Hope
Mr. B. Matthews
7. TORONTO GENERAL HOSPITAL TRUSTEES: (January 1952 - 1955)
The Chairman of the Board
The President
Dr. J. S. D. Tory
Mr. O. D. Vaughan
Mr. C. F. W. Burns
8. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE:
Lieut.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce
9. ST. MICHAEL'S HOSPITAL RELATIONS COMMITTEE:
Lieut.-Col. W. E. Phillips
Dr. Sidney Smith
Dr. J. S. D. Tory
Hon. H. A. Bruce

Appoint-
ment of
Commit-
tees for
1952-53
(Cont'd)

10. JOINT HOSPITAL RELATIONS COMMITTEE:

The Chairman of the Board
The President
Dr. J. S. D. Tory
Hon. H. A. Bruce

11. ONTARIO CANCER INSTITUTE:

Lieut.-Col. W. E. Phillips
Dr. Sidney Smith

The Freder-
ick Harris
Music Co.
Limited

The Chairman reviewed the implica-
tions of the Charitable Gifts Act with respect to The Frederick
Harris Music Company Limited. It would appear that the Act is
applicable to the situation under which The Frederick Harris
Music Company Limited is now carried on. However, it was felt
that if the activities of the Company were more closely allied
to the work of the University it might be considered an integral
part of the University, and by reason of the special statutory
nature of the University the Company might then fall outside the
operation of the Charitable Gifts Act. Dr. Edward Johnson ex-
pressed the opinion that it would be helpful to the Conservatory
and The Frederick Harris Music Company Limited if steps were tak-
en to tie more closely the administration of the said Company to
the University administration.

THEREFORE, IT WAS RESOLVED that the
Board of Directors of the Royal Conservatory of Music of Toronto
be and they are hereby instructed to take the necessary steps as
soon as possible to have a new Board of Directors of The Freder-
ick Harris Music Company Limited elected or appointed, consist-
ing of the persons hereinafter named and for this purpose to
arrange transfers of one share of stock to each of the new dir-
ectors of the said Company to qualify them to act as directors
of the said Company. The new Board of the said Company is to
consist of the following persons:-

R. E. Spence
R. H. Loken
A. G. Rankin
and two nominees whose names will be given
by the Comptroller

The Frederick
Harris
Music Co.
Limited
(Cont'd)

BE IT ALSO RESOLVED that the new directors be and they are hereby instructed to appoint the following directors to carry out the duties and responsibilities of their offices as may be set out from time to time in the form of by-laws or resolutions:-

Chairman of the Board - R. E. Spence
President and Secretary - R. H. Loken

IT WAS FURTHER RESOLVED that at the first opportunity the new directors should take the necessary steps to have the members of the Board of Directors reduced in number from 5 to 3 and the office of the Chairman of the Board created with such powers as the Directors may decide.

The Chairman of the Conservatory Board, Dr. Edward Johnson, explained the operations of the Company and the possibility of increased income for the Conservatory in connection with the proposed changes.

It was moved by Mr. Clarke,
Seconded by Mr. Bryce,
And unanimously carried,

that the appreciation of the Board of Governors be conveyed to the present Directors of The Frederick Harris Music Company Limited for the splendid contribution they made on behalf of the Conservatory in the administration and direction of the affairs of The Frederick Harris Music Company Limited.

Letter from
Premier
Frost expressing
appreciation to
members
of Board

The Chairman read the following letter which he had received from Prime Minister Leslie M. Frost, expressing to the members of the Board the appreciation of the Government for the valuable services which they are rendering to the Province:-

"Dear Colonel Phillips:-

At this time I thought I should like to write to you and express to you and your colleagues on the Board the appreciation of the Government for the valuable services which they are rendering to the Province.

These are difficult days. With the changing economy and with great development and the pressures which have developed in so many ways it is not an easy time to give public service. In the last half dozen years or so the whole problem of education has changed very greatly. In primary and secondary education we have been faced with enormous outlays, and although we have endeavoured in University and other education to keep pace you will understand that it is with some difficulty.

Letter of
apprecia-
tion from
Premier
Frost
(Cont'd)

May I express to you personally the sincere appre-
ciation of my colleagues and myself for the work you have
done, and I wish you would extend to your very able colla-
borators, your colleagues on the Board, our thanks to them
individually and collectively.

Sincerely yours,

(Sgd) Leslie M. Frost

Colonel W. E. Phillips, D.S.O.,
Chairman of the Board of Governors,
University of Toronto,
Toronto, Ontario"

Other communications presented by

the Chairman were as follows:-

Letter of
thanks
from Mrs.
Cody

1. From Mrs. H. J. Cody expressing appreciation of the pro-
posal to call the Auditorium in the new School of
Nursing "Cody Hall".

Letter of
thanks
from Prof.
J.D. Ketchum

2. From Professor J. D. Ketchum, Department of Psychology,
conveying his thanks for the year's leave of absence
granted to him.

Donation
from Dr. Sig-
mund Samuel
towards sal-
ary of Mr.
Spendlove

The President informed the Board that
in view of the fact that the Provincial Government has cut its
grant to the Royal Ontario Museum, Dr. Sigmund Samuel was will-
ing to provide the sum of \$5,000.00 to pay the salary of Mr. F.
St.G. Spendlove, for full time at the Canadiana Gallery.

Offer by
Dr. Samuel
to pay over
income from
his wife's
Estate re
his obliga-
tion to the
Library fund
for one year;
any income
for ensuing
years to be
paid for
Canadiana
Gallery and/
or Museum

The President also informed the Board
of the generous action on the part of Dr. Samuel in offering to
pay over to the University of Toronto the amount of income from
his wife's Estate for 1952, of approximately \$20,000.00, on be-
half of his obligation to the Library Building fund, and that
any income for the ensuing years be paid to the University of
Toronto for the Canadiana Gallery and/or Royal Ontario Museum.

The Chairman of the Museum Board,
Mr. Robt. Fennell, referred to the generosity of Dr. Samuel in
connection with these donations, and the Board gratefully re-
corded Dr. Samuel's generous offer and expressed gratitude in
accepting these donations.

Letter of
thanks
from Mrs.
McCullagh

There was presented from Mrs. George
McCullagh a grateful acknowledgment of the flowers sent for the
service of her late husband.

Resolution
regarding
the late
Dr. George
McCullagh

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following resolution was passed in connection
with the late Dr. George McCullagh:-

"WHEREAS the late George McCullagh, as publisher and newspaperman, was an implacable foe of propaganda and sensationalism, looking upon a newspaper as an agency of the truth and not as a mere agitator of the public mind;

AND WHEREAS, as citizen and public figure, he entered courageously into the great debates of our age, and during times of national peril served his country and the Empire faithfully and well;

AND WHEREAS, as a member of the Board of Governors, he brought to the deliberations of that body a youthful vigour, a mature sense of public trust, and an innate appreciation of the true spirit of the University, and constantly exercised his powerful influence for the advancement of the institution;

AND WHEREAS he demonstrated in his life the vigorous masculine qualities of initiative, courage, resolution, forthrightness and candour, but, at the same time, tempered these qualities with a gaiety of spirit and a passion for friendship befitting his Irish ancestry;

THEREFORE BE IT RESOLVED that the Governors of the University of Toronto record their sense of irreparable loss in his passing, and express to his widow and family their deepest sympathy."

Resolution
regarding
the late
Hon. Leigh-
ton Goldie
McCarthy

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following resolution was passed in connection
with the late Honourable Leighton McCarthy:-

"The University of Toronto, throughout its history, has been singularly fortunate in commanding the services of the ablest minds in the world of affairs. A succession of leaders - political, industrial, financial, commercial and professional - have worked zealously for the good of the University, serving the institution in the humble knowledge that 'save he serve, no man may rule'.

Of that select company, Leighton Goldie McCarthy was a distinguished member. Canada has had few families who, from generation to generation, have maintained traditions of high personal achievement and distinguished public service. Canada is the finer for the McCarthy lineage, of which Leighton Goldie McCarthy was a noble scion. At the bar, in the market-place, and in the public forum, he played outstanding roles. He advanced the welfare of Canada at home and added to her prestige abroad. To institutions dedicated to health and education, he gave unselfishly of his manifold talents. The University of Toronto, which he served as a Governor for fourteen years, acclaimed his leadership by conferring on him in 1941 its highest honour.

The Governors of the University of Toronto pay tribute to the bountiful labours of Leighton Goldie McCarthy, a great Canadian, who for more than the allotted span of years helped to make this land a better place, and they express to the members of his family their deepest sympathy."

Alteration of Senate's composition

There was presented a notification that the Senate of the University had altered its composition to be effective in the quadrennium 1952-1956.

Use of part of Glendon Hall property for new Toronto Normal School

In connection with the consideration which had been given to the use of part of the Glendon Hall property by the Provincial Government for the new Toronto Normal School, the Chairman stated that this matter was still under consideration and that it was expected further information would be available at a later date.

Staff accommodation

The Chairman stated that consideration had been given to difficulties which had arisen in connection with members of the staff arriving from the Old Country, who were unable to obtain living accommodation upon arrival, and following a discussion of possible means of overcoming some of the difficulties this matter was referred to the President for further consideration.

Construction of new U.C. Men's Residence

Mr. Justice Hope, who has taken quite an active part in connection with the University College Committee of the Board of Governors, informed the Board that the Committee had given a great deal of consideration to the desirability of proceeding with the construction of the new University College Men's Residence, and mentioned difficulties which had arisen due to the limited residence accommodation available for students of the College. Mr. Justice Hope emphasized the interest in connection with the project and expressed a desire that the Board arrange for the laying of the corner-stone of the new building during the Centennial Celebrations of the College in September, 1953. He also requested that consideration be given this matter by both the Finance Committee and the Property Committee at an early date. The Chairman stated that he would refer the matter to these Committees for consideration in the near future. At the Chairman's request, Mr. Justice Hope agreed to act as Chairman of the University College Committee.

Confirmation of Summer business approved by the President

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the Board confirmed the President's action in approving of the following matters during the Summer:-

(a) Appointments - 1952-53:-

Faculty of Arts:

Astronomy:

G. Bakos	- Demonstrator, Oct. 1 to May 31	\$100 a month
W. R. Hossack	- Instructor	\$1,200

Chemistry:

K. R. Bharucha	- Research Associate	without salary
W. R. R. Park)	\$ 900
J. Sipos) Demonstrators, Sept. 23	800
F. W. Wlassich) to May 23	1,600

English:

R. F. B. King	- Instructor	1,800
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Teaching Fellows:

H. R. MacCallum	\$800	M. G. Parks	800
J. M. Robson	800	D. F. Theall	800
Mrs. R. Watts	- Instructor, East Asiatic Studies	1,000	

French:

J. A. Walker	- Instructor	1,400
Miss T. M. Rice)	700
Miss J. P. Hanna) Teaching Fellows	700

Geological Sciences:

C. V. G. Phipps	- Instructor	1,000
G. S. W. Bruce)	400
R. R. Lemon) Class Assistants	400

Mrs. E. A. N. Robinson	- Stenographer-Librarian, Sept. 1 to June 30	1,800
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Miss A. Thistlethwaite	- Secretary in History, Sept. 15 to June 15	160 a month
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Mathematics:

G. A. Dirac	- Lecturer, Oct. 1 to May 31	\$3,700 plus \$300 expenses
Miss J. Dobbie	- Secretary, Sept. 22 to June 5	720
Mrs. V. C. Collett	- Secretarial Assistant, Sept. 15 to June 13	450

E. Schild	- Teaching Fellow in Oriental Languages	1,000
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Physics:

J. E. Currie	- Instructor	1,200
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Demonstrators:

C. B. Benson	\$850	T. Feldman	850
H. A. Shillibeer	850	R. Small	850
R. H. Aronstein	850		
E. J. J. Truhlar	- Demonstrator, Sept. 15 to May 15	850	

Political Economy:

C. A. Ashley	- Chairman of Department, Sept. 1 to Dec. 31 without additional salary	
J. R. Seeley	- Associate Professor	without salary
R. A. Sim	- Assistant Professor	" "
M. G. Taylor	- Assistant Professor, from July 1, 1952	\$4,400 a year
T. N. Wolfe)	\$2,800
L. Zakuta) Lecturers	3,000
D. Janes	- Teaching Fellow in Slavic Studies	500

Faculty of Medicine:

Mrs. Mary Blum	- Research Assistant, Psychiatry, Sept. 1 to June 30	without salary
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Biochemistry: - Part-time Fellows -

G. E. Connell	- 8 mos.	\$400
L. B. Smillie	- 8 mos.	400
G. H. Dixon	- 8 mos.	200

Appoint-
ments
(Cont'd)

Faculty of Medicine: (Cont'd)

Miss M. Metrakos	- Technician in Bacteriology, from Sept. 15, 1952	\$120 a month
J. Maur	- Technician in Biochemistry, Sept. 29 to June 30	\$2,400 a year
G. M. A. Grube) Special Lecturers in	\$150
H. Wasteneys) Humanities	150
Miss L. N. Farrell) Lecturers, Hygiene &	100
C. O. Siebenmann) Preventive Medicine	100
S. Greenhill) Fellows in	\$50 a month
R. W. Rutherford) Medicine	\$600
D. H. Bowden	- Demonstrator, Pathology	100
Mrs. B. D. Kalow	- Fellow, Pharmacology, Sept. 15 to June 30	\$125 a month

Physiology:

G. S. Cameron	- Fellow, July 1 to June 30	without salary
H. A. Lindsay	- Research Assistant, Sept. 8 to Mar. 31	\$125 a month

Physical and Occupational Therapy:

Miss M. Martin-Jones	- Instructor, Oct. 1 to Dec. 15	\$750
Mrs. W. M. Brown	- Fellow, Oct. 1 to May 31	600

A number of appointments under the Mental Health Grant.

Faculty of Applied Science and Engineering:

W. E. Laundry	- Assistant, Aeronautical Engineering, Sept. 1 to Apr. 15	\$1,300
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Applied Physics:

P. A. Macpherson	- Lecturer, Sept. 15 to June 30	2,800
Instructors, Sept. 15 to Apr. 30:		
K. A. Jackson	\$600	A. Rosenberg 2,100
S. S. Sheinin	\$2,000	W. A. Tiller 600

Chemical Engineering:

P. M. Corbett	- Associate Professor, from July 1, 1952	\$5,600 a year
A. V. DeLaporte	- Special Lecturer	\$300
J. G. Fraser	- Lecturer, Sept., 1952	350

Demonstrators:

P. R. Berg-Johannessen	- Sept. 19 to Dec. 18	825
Sept. 8 to April 7:		
C. W. Bowman	\$980	J. A. Ciric 980
R. Crawshaw	980	V. Hovnanian 980
L. A. Pogorski	980	R. J. Stewart 980
F. D. F. Talbot	980	
P. H. Byrne	- Sept. 8 to Jan. 7	560
J. G. Duncan	-	150
S. M. Speelman	- Sept. 1 to Apr. 15	2,250
G. E. Tafler	- Oct. 1 to Apr. 15	910
Z. May	- Lecturer, Sept. 1 to June 30	3,400

Civil Engineering - Surveying & Geodesy:

J. G. Farantatos	- Instructor, for 6 mos. from Sept. 29, 1952	\$150 (a month)
E. A. Guppy	- Instructor, Sept. 24 to Dec. 24	\$450
T. L. Rowe	- Instructor, Aug. 18 to Dec. 18	\$1,200

Appoint-
ments
(Cont'd)

Electrical Engineering:

F. Creedy	- Special Lecturer, Sept. 1 to Apr. 30	\$4,000
Demonstrators - Sept. 22 to Apr. 22:		
A. K. Chatterjee	\$300 L. F. Smith	375
Demonstrators - Sept. 22 to Apr. 21:		
R. M. Chisholm	\$300 A. H. D. Haiblen	700
D. D. Haun	300	
J. B. Gush	- Demonstrator, Oct. 15 to Dec. 31	150
Mrs. S. Mosher	- Demonstrator and Laboratory Attendant, Sept. 22 to Apr. 22	1,500
E. E. Newhall	- Instructor, Sept. 22 to Apr. 21	2,450
Z. Szekely	- Research Assistant, Oct. 1 to Apr. 30	\$170 a month
Z. Szekely	- Reader, Oct. 1 to Apr. 30	\$ 43 a month
Mrs. J. Reoch	- Laboratory Attendant, Sept. 22 to Apr. 22	\$900

Engineering Drawing:

Instructors - Sept. 22 to Apr. 22:		
H. C. Altman	\$900 R. D. Davis	\$900
W. J. Major	\$1,400 L. F. Speed	900
R. A. Beattie	- Instructor, Sept. 29 to Apr. 29	\$1,000
A. D. Cummings	- Instructor, Oct. 1 to May 1	2,000
D. F. C. Perry	- Instructor, Sept. 15 to Apr. 14	1,925
R. G. Trees	- Instructor, Sept. 23 to Apr. 23	2,400
A. D. Fiskien	- Special Lecturer, Sept. 22 to Apr. 30	3,000
H. R. Frizzle)	3,300
A. W. Walker) Lecturers	3,300
Miss E. M. Miller	- Drafting Room Assistant, Sept. 15 to Apr. 30	700

Mechanical Engineering:

D. H. Lee	- Demonstrator, Sept. 8 to Apr. 15	275
G. Brookfield	- Demonstrator, Sept. 15 to Apr. 15	\$962.50
O. O. Cochkanoff	- Instructor, Sept. 21 to Apr. 20	\$2,400
F. C. Hooper)	1,500
N. P. W. Moore) Lecturers	3,700
B. Curnow	- Laboratory Assistant, from Sept. 22, 1952	\$125 a month

Metallurgical Engineering:

R. Davis)	\$350
G. J. Hutton) Demonstrators, Sept. 23	350
W. R. Thomas) to Dec. 19	350
C. Elbaum	- Demonstrator, Jan. 5 to Apr. 2	\$87.50
D. H. Polonis	- Demonstrator	\$262.50

Mining Engineering:

Instructors:		
R. F. J. Liard)	\$325 a month
H. H. Sutherland) Sept. 22 to Apr. 21	325 " "
H. G. Young	- Oct. 6 to Apr. 15	140 " "
J. Thomson	- Assistant Mechanician, July 1 to June 30	\$2,665

Faculty of Household Science:

T. Panalaks) Instructors in Food	1,300
Miss E. Rutherford) Chemistry	1,500
Mrs. J. McCabe	- Secretary, Household Science, Aug. 19 to June 30	2,080 a year

Appoint-
ments
(Cont'd)

Ontario College of Education:

Miss J. Thomson - Special Lecturer, Library School \$360

Faculty of Forestry:

K. A. Armson - Lecturer, Oct. 1 to June 30 \$3,300 a year

School of Graduate Studies:

A. McKellar - Visiting Professor in Astronomy and Physics, 1952-53 (\$2,000) (\$1,000) expenses)

H. Johnson - Visiting Professor in Political Economy, Michaelmas Term \$2,500

Miss J. Tyrwhitt - Visiting Professor in Town and Regional Planning \$5,000

D. G. Creighton - Chairman of Division I from Sept. 1, 1952, for 3 years \$500 a year

I. Schapera - Visiting Professor in Anthropology, Jan., Feb. and March, 1953 \$2,500

Mrs. B. M. Graham - Stenographer, from July 1, 1952 \$1,550 a year

Faculty of Dentistry:

Dental Nurses:

Miss B. Code) \$1,400

Miss J. E. Lewis) Aug. 18 to June \$140 a month

Mrs. S. Mitchell) 18 140 " "

Miss M. MacCosham - Sept. 1 to June 30 140 " "

Miss M. Hoggan - Dental Assistant, Aug. 18 to June 18 \$140 a month

H. J. Mullett - Supervisor of Clinic Admissions, July 1 to June 30 \$6,500

Miss J. Cottam - Technician in Dentistry, Sept. 1 to June 30 1,800 a year

Miss J. Miller - Nurse in Surgery \$1,950

School of Law:

F. C. Auld) Special Lecturers 2,000

J. P. Nelligan) 400

R. S. Mackay - Assistant Professor, Sept. 1 to June 30 \$4,300 a year

School of Architecture:

W. A. Bagnall - Special Lecturer, Sept. 15 to Mar. 31 \$4,000

E. M. Cooper - Attendant, Aug. 18 to June 30 \$2,275 a year

School of Physical and Health Education:

Miss C. Boyle - Pianist, Oct. 1 to Mar. 31 \$300

School of Social Work:

Mrs. J. D. Chaisson - Assistant Professor, July 1 to June 30 \$5,000

Miss V. Kelemen) Stenographers, \$1,835 a year

Miss J. McCreary) from Sept. 1, \$1,685 " "

Miss M. Moffatt) 1952) Assistant Librarian, from Sept. 1, 1952 \$1,760 a year

Field Supervisors:

Mrs. F. Warriner - Sept. 15 to May 31 \$1,750

Mrs. M. Parker - Sept. 15 to June 15 1,350

Appoint-
ments
(Cont'd)

School of Hygiene:

Public Health Nutrition:

- | | | |
|-------------------|----------------------------------------------------------------------|----------------|
| J. R. Beaton | - Associate, July 1 to Oct. 31 | \$3,600 a year |
| J. R. Beaton | - Assistant Professor, from Nov. 1, 1952 | \$4,320 " " |
| Miss M. C. Cahoon | - Associate in Public Health Administration, from July 1, 1952 | \$1,400 a year |
| A. L. Swanson | - Assistant Professor in Hospital Administration, from Sept. 1, 1952 | \$1,500 a year |
| Miss G. Oszawa | - Research Fellow in Public Health Nutrition, Sept. 1 to Mar. 31 | \$125 a month |

Institute of Business Administration:

- | | | |
|-----------|--------------------------------------------------------|--------------|
| P. Pigors | - Visiting Professor for the Michaelmas Term (8 weeks) | \$300 a week |
|-----------|--------------------------------------------------------|--------------|

Department of Athletics and Physical Education - Men:

- | | | |
|-------------|--------------|----------------|
| L. B. Smith | - Instructor | without salary |
|-------------|--------------|----------------|

Department of Athletics and Physical Education - Women:

- | | | |
|---------------|-----------------------------------------|---------------|
| Miss G. Moore | - Clerical Assistant, Oct. 1 to Apr. 30 | \$100 a month |
|---------------|-----------------------------------------|---------------|

Office of the President:

- | | | |
|---------------|-------------------------------------------------------------------|---------|
| C. T. Bissell | - Vice-President of the University, July 1, 1952 to June 30, 1953 | \$7,000 |
|---------------|-------------------------------------------------------------------|---------|

Office of the Registrar:

Clerks:

- | | | |
|------------------|----------------------|----------------|
| Miss B. J. Booth |) from Aug. 1, 1952 | \$2,030 a year |
| Miss P. U. Roe | | 1,840 " " |
| Miss S. M. McKee | - from Sept. 1, 1952 | 1,730 " " |
| W. E. McCormack | - from Oct. 1, 1952 | 2,600 " " |

University Library:

- | | | |
|---------------------|----------------------------------|-------------|
| Miss D. Dignum |) Assistants, Sept. 1 to June 30 | \$2,200 " " |
| Mrs. C. Heidenreich | | 2,200 " " |
| Mrs. V. Vitols | | 2,200 " " |
| Miss D. Heckon | | 2,200 " " |

University College Women's Residences and Union:

- | | |
|---------------------|-----------------------------------------------------------------------------------------------------------|
| Miss M. L. Carberry | - Assistant Dietitian, from Sept. 15, 1952, for 9 mos. - \$175 a month with living valued at \$400 a year |
|---------------------|-----------------------------------------------------------------------------------------------------------|

Department of University Extension:

- | | | |
|--------------------|------------------------------------|----------------|
| Mrs. G. Goodfellow | - Stenographer, from July 1, 1952 | \$1,820 a year |
| Mrs. G. Goodfellow | - Stenographer, from Sept. 1, 1952 | \$2,000 a year |

Resigna-
tions

(b) Resignations:

Faculty of Arts:

Zoology:

- | | |
|------------------|---------------------------------------------------------|
| Mrs. J. Lindvick | - Technical Assistant (salary \$1,560) Aug. 31, 1952 |
| Mrs. E. Smith | - Secretarial Assistant (salary \$1,776) Sept. 30, 1952 |

Faculty of Medicine:

- | | |
|-----------------|------------------------------------------------------------|
| Mrs. N. Peacock | - Technician, Bacteriology (salary \$1,650) Sept. 15, 1952 |
|-----------------|------------------------------------------------------------|

Banting and Best Medical Research:

- | | |
|------------------|-------------------------------------------------------|
| H. Bray | - Technician (salary \$2,600) Aug. 21, 1952 |
| L. B. Macpherson | - Assistant Professor (salary \$4,300) Sept. 30, 1952 |

Resigna-
tions
(Cont'd)

Mrs. J. Evans - Technician, Medicine (salary \$150 a month) Aug. 31, 1952
Mrs. C. MacKenzie - Secretary, Departments of Ophthalmology and Otolaryngology (salary \$1,800) Sept. 30, 1952
Miss D. Liepins - Technician, Pathological Chemistry (salary \$1,900) Aug. 15, 1952
Miss A. E. Muttart - Secretarial Assistant in Psychiatry (salary \$1,900) July 31, 1952
Miss M. Moloney - Clerical Assistant in the Medical Office (salary \$1,900) Sept. 30, 1952

Faculty of Applied Science and Engineering:

P. R. Berg-Johannessen - Demonstrator, Chemical Engineering (salary \$275 a month) Oct. 1, 1952

Faculty of Dentistry:

Miss B. M. Johnston - Dental Nurse (salary \$1,605) June 30, 1952
A. J. Blanchard - Associate, Dental Pathology and Bacteriology (salary \$800) June 30, 1952
Mrs. J. Philpott - Nurse in Surgery (salary \$1,750) June 30, 1952

School of Law:

F. C. Auld - Professor (salary 6,400) June 30, 1952

School of Social Work:

Mrs. G. Hiller - Assistant Librarian (salary \$2,210) Sept. 1, 1952
J. Amos - Lecturer (salary \$4,300) Sept. 15, 1952

School of Hygiene:

L. O. Bradley - Associate Professor, Hospital Administration (salary \$1,500) Aug. 31, 1952
J. Dewar - Laboratory Assistant, Parasitology (salary \$1,600) Sept. 22, 1952
Miss E. Cryderman - Special Lecturer, Public Health Administration (without salary) Sept. 15, 1952

Physiological Hygiene:

H. L. Atin - Technician (salary \$125 a month) Sept. 30, 1952
G. O. H. Schrader - Technician (salary \$150 a month) Aug. 31, 1952
G. W. Rogers - Research Fellow (salary \$200 a month) Sept. 30, 1952

Office of the Registrar:

Miss S. L. Gillespie) Clerks from (salary \$1,650)
Miss E. M. Marsh) Aug. 31, 1952 (salary \$1,840)

University Library:

Miss B. Irvine - Assistant (salary \$2,200) Aug. 31, 1952

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Arts:

- L. C. Walmsley - Associate Professor, East Asiatic Studies, Nov. 16 to Dec. 16, 1952 with salary
- Miss F. C. Hahn - Secretary in History, Sept. 1 to Nov. 12, 1952 with salary
- C. B. Macpherson - Associate Professor, Political Economy, for 1952-53, with half salary

Ontario College of Education:

- Miss L. Swinarton - Secretary, Aug. 1 to Jan. 1, with salary
- Miss E. Williams - Clerical Assistant, Sept. 1 to Oct. 31 without salary

Faculty of Dentistry:

- M. J. Gibson - Associate, 1952-53 without salary

University
Extension
Courses

(d) University Extension Courses:

Summer Session 1952 Courses:

- A. C. Lewis) \$600
- J. S. Carlisle) 600
- D. F. Dadson) 250
- H. M. Fowler) 500
- Miss M. K. Harvie) 500
- W. Line) Education and Pedagogy 500
- J. A. Long) 500
- W. B. MacMurray) 500
- J. R. McCarthy) 250
- F. W. Minkler) 500
- C. E. Phillips) 700
- R. D. Phillips) 500
- C. C. Pitt) 500
- Miss F. L. Barrigar) First Class 250
- J. H. Passmore) 500
- E. B. Rideout - School Business Officials 700
- Miss M. E. Silverthorn - Library Science 600

Summer Session in Arts, Other Courses - English:

For New Canadians:

- J. L. H. Wilson \$140
- Miss J. Morrison 126
- E. P. Tayler 126
- C. J. Ireton 126
- E. Gallagher 126
- N. C. Heard 126
- W. M. Ransberry 126
- R. J. Wilkie 126
- D. J. Pierce 126
- M. R. Smith 126
- S. E. Stubbs 126
- J. C. Gartley 126
- H. R. Campbell 126
- W. F. Sirman 126
- I. R. Beare 126
- E. E. Haist 126
- Mrs. M. E. Matthews 126
- H. R. Drysdale \$126
- L. B. Bissell 126
- G. Downard 126
- A. F. Walls 126
- D. Young 126
- J. W. Allan 126
- J. E. Cass 126
- J. D. Clarridge 126
- H. H. Footitt 126
- J. M. Neale 126
- C. J. Calderwood 126
- C. C. Varcoe 126
- J. E. Parsons 126
- P. Montgomery 126
- G. A. Cantrell 126
- Mrs. M. K. Enright 126
- Miss B. Screation 112

Summer Course for Welfare Officers - Province of Newfoundland:

- S. K. Jaffary) Part-time Instructors 40
- Miss H. DeMarch) 15

Statutes
of Senate

(e) Statutes of Senate:

- Nos. 2117 respecting the Courses of Study in the School of Social Work for the Session 1952-53
 2118 respecting the Courses of Study in the School of Architecture for the Session 1952-53
 2119 respecting the Courses of Study in the School of Physical and Health Education for the Session 1952-53
 2120 respecting the Courses of Study in the Faculty of Medicine for the Session 1952-53
 2126 respecting the Courses of Study in the Faculty of Dentistry for the Session 1952-53
 2127 respecting the Courses of Study in the Faculty of Arts for the Session 1952-53
 2128 respecting the Courses of Study in Pharmacy for the Session 1952-53
 2129 respecting the Courses of Study in the Faculty of Applied Science and Engineering for the Session 1952-53
 2130 respecting the Courses of Study in the Faculty of Forestry for the Session 1952-53
 2131 respecting the Courses of Study in the School of Law for the Session 1952-53
 2132 respecting the Courses of Study in the School of Nursing for the Session 1952-53
 2133 respecting the Courses of Study in the Ontario College of Education for the Session 1952-53
 2134 respecting the Courses of Study in the Library School for the Session 1952-53
 2135 respecting the Courses of Study in the School of Hygiene for the Session 1952-53
 2138 respecting the Courses of Study in the Institute of Child Study for the Session 1952-53
 2146 respecting the Courses of Study in the Faculty of Household Science for the Session 1952-53
 2147 respecting the Courses of Study in Household Science offered at the Ontario Agricultural College (Guelph) for the Session 1952-53
 2148 respecting the Courses of Study in Agriculture for the Session 1952-53
 2150 respecting the Curriculum of the Certificate Course in Business (Evenings) for the Session 1952-53
 2162 respecting the Courses of Study in the Faculty of Music for the Session 1952-53
 2163 respecting the INCo Scholarship
 2164 respecting the Courses of Study in the School of Graduate Studies for the Session 1952-53
 2165 respecting the California Standard Company Graduate Fellowship and the California Standard Undergraduate Scholarships

Appropriations

(f) Additional appropriations and deductions in appropriations:

Botany:

An additional appropriation of \$500 for "Salaries"; and a deduction of \$500 from "Laboratory and Office Supplies".

Chemistry:

An additional appropriation of \$1,992 for "Microanalyses"; and a deduction of \$1,992 from "Salary of a Microanalyst".

Appropriations
(Cont'd)

English:

An additional appropriation of \$2,800 for "Salaries".

Physics:

An additional appropriation of \$3,000 for "Applied Science Physics Course Apparatus Account", and an additional appropriation of \$500 for "Applied Science Physics Course Supplies Account"; and a deduction of \$3,500 from "Salaries".

Civil Engineering - Municipal & Structural:

An additional appropriation of \$2,000 for "Salaries".

Engineering Drawing:

An additional appropriation of \$6,000 for "Salaries".

Geological Sciences:

An additional appropriation of \$500 for "Salaries" in the Town and Regional Planning grant; and a deduction of \$500 from account for "Travel of Research Fellow".

Office of the President:

An additional appropriation of \$900 for "Salaries".

University Library:

Additional appropriations of \$7,100 for "Additional Assistance", \$1,200 for "Apparatus", \$5,500 for "Salaries", and \$1,200 for "Supplies"; and a deduction of \$15,000 from "Books and Periodicals".

Faculty of Dentistry:

An additional appropriation of \$5,000 for "Dental Research Fund"; and a deduction of \$5,000 from "Dental Research Fund - O'Keefe Foundation Donation".

University Extension:

An additional appropriation of \$2,284 for "Summer Session in Arts - Other Courses".

Additional appropriations of \$1,000 for "Pass and General Course for Teachers, Summer Session", and \$1,000 for "Short Courses"; and a deduction of \$2,000 from "Teachers' Classes".

Additional appropriations:

"Short Courses"	\$2,000
"Business Courses"	400
"Radiography"	400
"Clerical Assistants"	300
"Certified Public Accountants' Association"	605
"Canadian Credit Institute"	400
"Society of Industrial and Cost Accountants"	3,400

Deductions in appropriations:

"Institutional Management"	2,000
"New Courses"	800
"Other Courses"	300
"Teachers' Classes"	605
"Printing of Examination Papers"	300
"Remuneration to Examiners"	100
"Teachers' Classes"	900
"Office Supplies"	1,000
"New Courses"	200
"Advertising"	100
"Certificate Course in Business"	500
"Other Courses"	700

Miscellaneous:

An additional appropriation of \$280 in East Asiatic Studies "Salaries"; and a deduction of \$280 from "General Academic Alterations".

An additional appropriation of \$1,000 in East Asiatic Studies "Salaries"; and a deduction of \$1,000 from "Contingencies".

An additional appropriation of \$5,600 in Chemical Engineering "Salaries"; and a deduction of \$5,600 from Metallurgical Engineering "Salaries".

Appropriations
(Cont'd)

Miscellaneous (Cont'd):

An additional appropriation of \$500 for School of Graduate Studies "Salaries"; and a deduction of \$500 from "Contingencies".

An additional appropriation of \$5,000 for Institute of Business Administration "Salaries"; and a deduction of \$5,000 from Mechanical Engineering "Salaries".

Increase in
fee for
Anatomy

- (g) An increase in the fee charged for the evening courses in Anatomy in the Faculty of Medicine, from \$50.00 to \$60.00, beginning in the Session 1952-53.

Budget for
Medical
Postgraduate Courses,
1952-53

- (h) Budget for the Medical Postgraduate Courses for 1952-1953:-

Receipts (fees):

Graduate students registered in) Faculty of Medicine)	\$ 6,000
M.S. Students registered in the) School of Graduate Studies)	
Advanced Graduate Course (Medicine, Surgery, Obstetrics & Gynaecology)	14,000
Oto-Laryngology Course	1,000
Ophthalmology Course	3,000
Diploma Course (Medical Radiology)	1,000
B. Sc. Medical Course	1,000
	<u>\$26,000</u>
Less 15% to University	3,900
	<u><u>\$22,100</u></u>

Expenditures:

Salaries:

Director (R. C. Dickson)	\$ 2,500
Instruction in graduate courses (Anatomy, Pathology, etc.)	6,000
Honoraria for special courses	11,000
Visiting Lecturers	500
	<u>\$20,000</u>

Expenses:

Entertainment	\$ 1,100
Office Expenses	500
Expenses of Visiting Lecturers	500
	<u>500</u>

Total of salaries and expenses \$22,100

Budget for
Graduate,
Postgraduate
and
Continuation
Courses in
Dentistry

- (i) Budget for the Graduate, Postgraduate and Continuation Courses, Faculty of Dentistry, 1952-53:-

	Receipts	Expenditures
Diploma Courses	\$ 2,855.00	\$ 4,345.00
Postgraduate courses - e.g. B.Sc. (Dent.)	340.00	
Continuation Courses	6,425.00	6,000.00
Supplies, equipment for all courses		1,850.00
Stenographer - full time, Mrs. Gunter		1,800.00
Dental Nurse, chairside (12 mos.)		1,975.00
Clinic Receipts	5,000.00	
Balance 1951-52 Session W. K. Kellogg Foundation Grant	1,350.28	
	<u>\$15,970.28</u>	<u>\$15,970.00</u>

Budget
for Dental
Hygiene
Course,
Faculty of
Dentistry,
1952-53

(j) Budget for the Course in Dental Hygiene, Faculty of Dentistry, 1952-53:-

	<u>Receipts</u>	<u>Expenditures</u>
1. Tuition fees: 5 second year students x \$250	\$1,250.00	\$
8 first year students x \$250	2,000.00	
2. Supervisor: Salary		4,000.00
Cost of living		
bonus		215.00
3. Secretarial & Clinic Assistance: Salary		2,080.00
Cost of living		
bonus		215.00
4. Lecturers and demonstrators		7,300.00
5. Equipment and supplies		3,200.00
	<u>\$3,250.00</u>	<u>\$17,010.00</u>

Estimated debit balance of \$13,760.00 to be provided for by balance of \$5,015.22 from the 1951-52 Session, plus the Kellogg Foundation 1952-53 grant of \$8,744.78.

Budget for
Carnegie
Corpora-
tion grant
in School
of Law,
1952-53

(k) Budget for the special grant from the Carnegie Corporation for the study of Comparative Law in the School of Law, 1952-53:-

Publications	\$ 2,000.00
Comparative Law Library	1,900.00
Full-time Secretary	2,300.00
Visiting Lecturers and Attendance at Comparative Law Conferences	1,500.00
Research Assistant or Studentship in Comparative Law	1,200.00
Non-recurring Capital Expenditures (typewriter, tape recorder and office equipment)	800.00
Current Office Supplies and Expenses	300.00
	<u>\$10,000.00</u>

Budget for
Courses in
Institute
of Business
Administra-
tion

(l) Budget for following courses in the Institute of Business Administration, together with Fees:-

1. One Day Conference on Industrial Relations:-	
Revenue (Fee of \$12.50)	<u>\$ 2,500.00</u>
Expenditures:	
Fees to visitors	650.00
Meals at Hart House	1,250.00
Administration:	
Printing, advertisement, room rent, expenses of organizer	400.00
	<u>\$ 2,300.00</u>
2. Evening Courses:	
Revenue:	
Fees from part-time graduate students	\$15,000.00
Fees from Evening Conference Series - (\$15 for series of 8)	
(\$30 for series of 16)	2,000.00
Executive Seminar (Fee - \$100)	3,000.00
Department of Lands & Forests, Executive Development Course - (Fee for each of 2 week courses, \$750)	1,500.00
	<u>\$21,500.00</u>
Expenditures:	
Fees to lecturers	\$12,000.00
Visiting Professor for Executive Seminar, or a series of visiting professors	2,500.00
Administration: Room rent, etc., and secretarial assistance	2,500.00
Entertainment	500.00
Library	500.00
	<u>\$20,500.00</u>

Name for
Women's
Building
to be
"Falconer
Hall"

"Kathleen
Russell
Professor-
ship"

(m) A change in name for the Women's Building from "Falconer Union", established by the Board of Governors on June 26, 1952, to "Falconer Hall".

(n) The Professorship held by the Director of the School of Nursing to be designated as "The Kathleen Russell Professorship".

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

Appoint-
ments to
Faculty
Councils,
1952-53

(a) Appointments to Faculty Councils for the Session 1952-53:-

To the Council of the Faculty of Arts:

From the Faculty of Medicine:

Dean J. A. MacFarlane	Professor R. E. Haist
Professor E. A. Sellers	Professor J. C. Watt
Professor C. S. Hanes	

From the Faculty of Applied Science and Engineering:

Dean K. F. Tupper	Professor P. M. Corbett
Professor L.S. Lauchland	Professor B. Etkin
Professor O.S. Marshall	

From the Faculty of Forestry:

Professor A. S. Michell

From the Faculty of Household Science:

Mrs. J. R. Current	Miss M. Doreen Smith
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From the Faculty of Music:

Professor G. F. Loughlin

From the School of Law:

Dean C. A. Wright	Professor B. Laskin
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To the Council of the Faculty of Medicine:

From the Faculty of Arts:

Professor J. R. Dymond) Zoology
Professor W. H. T. Baillie	
Professor A. R. Gordon) Chemistry
Professor F. R. Lorrigan	
Professor W. H. Watson) Physics
Professor H. J. C. Ireton	
Professor E. A. Bott	- Psychology
Professor H. L. Humphreys	- French
Professor R. S. Knox	- English
Professor A. J. V. Lehmann	- Botany
Professor E. S. Carpenter	- Anthropology
Professor W. M. D. Long	- Philosophy
Professor Barker Fairley	- German
Professor D. C. Baillie	- Mathematics
Professor J. M. S. Careless	- History

To the Council of the Faculty of Applied Science:

From the Faculty of Arts:

Dean M. St. A. Woodside	
Professor I. R. Pounder) Mathematics
Professor W. J. Webber	
Professor W. H. Watson) Physics
Professor H. J. C. Ireton	
Dr. F. E. W. Wetmore) Chemistry
Professor R. L. McIntosh	
Dr. G. B. Langford) Geological Sciences
Dr. W. W. Moorehouse	
Professor A. S. P. Woodhouse	- English
Professor A. W. Currie	- Political Economy

Appoint-
ments to
Faculty
Councils,
1952-53
(Cont'd)

To the Council of the Faculty of Dentistry:

Professor G. S. Vickers	- Art and Archaeology
Professor J. M. Fisher	- Biochemistry
Professor J. Campbell	- Physiology
Professor J. W. Graham	- Medicine
Professor J. K. W. Ferguson) Pharmacology
Professor G. H. W. Lucas	
Professor A. R. Gordon) Chemistry
Professor J. J. Rae	
Professor A. C. H. Hallett) Physics
Professor H. J. C. Ireton	
Professor C. D. Rouillard	- French
Professor R. R. Langford	- Zoology
Professor F. E. L. Priestley	- English
Professor W. J. R. Crosby	- Mathematics
Professor J. C. Watt) Anatomy
Professor J. W. A. Duckworth	
Professor Jessie C. Gray	- Surgery

From the Board of Directors of the Royal College of Dental Surgeons of Ontario:

Dr. D. W. Gullett
Dr. H. W. Reid
Dr. R. O. Winn

To the Council of the Faculty of Forestry:

Professor G. H. Duff	- Botany
Professor J. R. Dymond	- Zoology
Professor R. R. McLaughlin	- Chemical Engineering
Professor C. F. Morrison	- Civil Engineering: Municipal and Structural
Professor W. M. Treadgold	- Civil Engineering: Surveying and Geodesy

To the Council of the School of Architecture:

From the Faculty of Applied Science and Engineering:
Professor F. G. Ewens Professor V. L. Henderson
Mr. Charles Hershfield

To the Council of the School of Graduate Studies:

President S. E. Smith	
Professor A. P. C. Adamson	- Architecture
Professor E. A. Allcut	- Mechanical Engineering
Professor F. H. Anderson	- Philosophy
Professor C. A. Ashley	- Political Economy
Professor D. L. Bailey	- Botany
Professor W. H. T. Baillie	- Zoology
Professor A. E. Barker	- English - Trinity College
Professor R. E. Barrett	- Mining Engineering
Professor Bertha Bassam	- Ontario College of Education
Professor F. E. Beamish	- Chemistry
Professor H. Bennett	- Classics - Victoria College
Professor K. S. Bernhardt	- Psychology
Professor S. H. Bensley	- Anatomy
Professor C. H. Best	- Physiology
Professor C. T. Bissell	- English - University College
Professor V. W. Bladen	- Institute of Business Administration
Professor W. E. Blatz	- Psychology
Rev. L. J. Bondy	- St. Michael's College
Professor E. A. Bott	- Psychology
Professor E. W. Bovard	- Psychology
Professor A. Brady	- Political Economy
Professor J. G. Breckenridge	- Chemical Engineering
Professor P. H. Brieger	- Art and Archaeology
Professor G. W. Brown	- History
Professor G. C. Butler	- Biochemistry
Professor E. S. Carpenter	- Anthropology

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):

Professor B. Chalmers	- Metallurgical Engin- eering
Professor A. L. Chute	- Paediatrics
Professor S. D. Clark	- Political Economy
Professor H. S. M. Coxeter	- Mathematics
Professor E. H. Craigie	- Zoology
Professor D. G. Creighton	- History
Professor M. F. Crawford	- Physics
Mrs. J. R. Current	- Household Science
Professor J. A. Dauphinee	- Pathological Chemistry
Professor W. A. C. H. Dobson	- East Asiatic Studies
Professor G. H. Duff	- Botany
Professor J. R. Dymond	- Zoology
Professor W. T. Easterbrook	- Political Economy
Professor A. J. Elliott	- Ophthalmology
Professor G. A. Elliott	- Political Economy
Dean R. G. Ellis	- Dentistry
Professor N. J. Endicott	- English - University College
Professor B. Fairley	- German - University College
Professor J. K. W. Ferguson	- Pharmacology
Professor J. Finkelman	- School of Law
Professor R. Flenley	- History
Professor D. T. Fraser	- Hygiene and Preventive Medicine
Professor W. Friedman	- School of Law
Miss M. A. Fritz	- Geological Sciences
Professor F. E. J. Fry	- Zoology
Professor N. H. Frye	- English - Victoria College
Professor R. J. Getty	- Classics - University College
Professor E. Goggio	- Italian, Spanish and Portuguese
Professor A. R. Gordon	- Chemistry
Professor T. A. Goudge	- Philosophy
Professor J. W. Graham	- Art and Archaeology
Professor T. C. Graham	- Institute of Business Administration
Professor J. C. B. Grant	- Anatomy
Professor P. H. Greey	- Bacteriology
Professor B. A. Griffith	- Mathematics
Professor G. M. A. Grube	- Classics-Trinity Col- lege
Professor R. E. Haist	- Physiology
Professor J. Hamilton	- Pathology
Professor C. S. Hanes	- Biochemistry
Professor S. G. Hennessey	- Institute of Business Administration
Professor J. F. Heard	- Astronomy
Professor C. E. Hendry	- School of Social Work
Professor R. C. Hosie	- Forestry
Dean H. A. Innis	- Political Economy
Professor H. J. C. Ireton	- Physics
Professor J. A. Irving	- Philosophy - Victoria College
Professor K. B. Jackson	- Applied Physics
Professor R. M. Janes	- Surgery
Principal F. C. A. Jeanneret	- University College
Professor J. M. Kelly	- Philosophy, St. Michael's College
Professor W. T. E. Kennett	- Romance Languages - Trinity College

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):

Professor A. T. Klein	- School of Social Work
Professor R. S. Knox	- English - University College
Professor D. J. LeRoy	- Chemistry
Dean A. C. Lewis	- Ontario College of Education
Professor W. Line	- Psychology
Professor G. B. Langford	- Geological Sciences
Professor H. A. Logan	- Political Economy
Professor J. A. Long	- Ontario College of Education
Professor G. R. Lord	- Mechanical Engineering
Professor T. R. Loudon	- Civil Engineering: Municipal and Structural
Professor G. F. Loughlin	- Faculty of Music
Professor G. H. W. Lucas	- Pharmacology
Dean J. A. MacFarlane	- Faculty of Medicine
Professor J. R. MacGillivray	- English - University College
Professor K. MacLean	- English - Victoria College
Professor D. J. McDougall	- History
Professor D. C. McGregor	- Political Economy
Professor E. W. McHenry	- School of Hygiene
Professor T. F. McIlwraith	- Anthropology
Professor R. L. McIntosh	- Chemistry
Professor R. R. McLaughlin	- Chemical Engineering
Professor H. H. Madill	- School of Architecture
Professor W. W. Moorehouse	- Geological Sciences
Professor J. S. Morgan	- School of Social Work
Professor R. E. Moyers	- Faculty of Dentistry
Rev. J. T. Muckle	- Classics - St. Michael's College
Miss F. B. Murray	- Ontario College of Education
Professor C. R. Myers	- Psychology
Professor T. F. Nicholson	- Pathological Chemistry
Professor E. W. Nuffield	- Geological Sciences
Professor G. N. Patterson	- Aeronautical Engineering
Professor A. C. Pegis	- Philosophy - St. Michael's College
Professor C. E. Phillips	- Ontario College of Education
Professor L. M. Pidgeon	- Metallurgical Engineering
Professor I. R. Pounder	- Mathematics
Professor D. F. Putnam	- Geography
Professor G. de B. Robinson	- Mathematics
Professor E. A. Sellers	- Physiology
Professor C. C. Shih	- East Asiatic Studies
Professor L. K. Shook	- English - St. Michael's College
Professor B. E. Shore	- Slavic Studies
Professor H. B. Sifton	- Botany
Dean J. W. B. Sisam	- Faculty of Forestry
Professor V. G. Smith	- Electrical Engineering
Professor D. Y. Solandt	- School of Hygiene
Miss M. Doreen Smith	- Food Chemistry
Professor W. E. Staples	- Oriental Languages - Victoria College
Professor A. B. Stokes	- Psychiatry
Professor L. I. Strakhovsky	- Slavic Studies
Professor J. A. Surerus	- German - Victoria College
Professor G. Tatham	- Geography
Professor G. F. Tracy	- Electrical Engineering
Professor W. H. Trethewey	- Romance Languages - Victoria College
Dean K. F. Tupper	- Faculty of Applied Science and Engineering
Professor F. H. Underhill	- History
Professor L. C. Walmsley	- East Asiatic Studies
Dr. A. Walter	- Faculty of Music

Appoint-
ments to
Faculty
Councils
(Cont'd)

To the Council of the School of Graduate Studies (Cont'd):

Professor W. H. Watson	- Physics
Professor W. J. Webber	- Mathematics
Professor H. L. Welsh	- Physics
Professor F. E. W. Wetmore	- Chemistry
Professor B. Wilkinson	- History
Professor D. C. Williams	- Psychology
Professor J. T. Wilson	- Physics
Professor F. V. Winnett	- Oriental Languages - University College
Professor S. E. Wolfe	- Mining Engineering
Professor A.S.P. Woodhouse	- English - University College
Dean C. A. Wright	- School of Law
Professor G. F. Wright	- Chemistry
Professor A. M. Wynne	- Biochemistry
Dean M. St.A. Woodside	- Faculty of Arts
President J.D. MacLachlan) Ontario Agricultural
Professor G. N. Ruhnke) College
Principal T. L. Jones	- Ontario Veterinary College

Additional
appro-
priations

(b) Additional appropriations for Salaries for 1952-53:

Engineering Drawing	- \$6,000
Civil Engineering: Municipal and Structural	- 2,000
English	- 2,800

Graduate
Tuition
Fees -
Ontario
Agricul-
tural
College

ON MOTION DULY MADE, SECONDED

AND UNANIMOUSLY CARRIED, the Board approved of the Presi-
dent's recommendation for the following Graduate Tuition
Fees - Ontario Agricultural College:-

"RESOLVED, that, for every candidate registered for the degree of Master of Science in Agriculture who takes his instruction at the Ontario Agricultural College, the University shall remit to the Ontario Agricultural College one hundred and eighty-five dollars, and retain thirty-five dollars;

That, for every candidate registered for the degree of Master of Science in Agriculture who takes his instruction at Toronto, the University of Toronto shall retain the entire graduate fee of two hundred and twenty dollars; and -

That, for every candidate registered for the degree of Master of Science in Agriculture who enrolls for a second year, the University of Toronto shall retain the whole of the re-registration fee of twenty dollars."

Duties
of the
Vice-
President

The President presented a letter which he had addressed to the members of the staff with reference to the duties of the Vice-President.

Report on
Registration

The President presented the first report on Registration for the Session 1952-53, showing a total as of October 6th, 1952, of 10,033 as compared with 11,016 as of October 5th, 1951, and he expressed the opinion that the registration for 1952-53 would at least equal the registration estimated at the time the budget for 1952-53 was considered.

In connection with the above report, at the suggestion of Mr. Burns the President was requested to prepare a comparative statement of staff and registration.

Notice of
Motion

The following Notice of Motion was presented by the President:-

"BE IT RESOLVED AND ENACTED

That General By-Law Number XVI be amended by adding to Paragraph (2) thereof the following words:

'The Dean of the Faculty of Medicine shall be ex officio an adviser to the Connaught Committee and he shall be entitled to attend meetings of the Connaught Committee without power to vote.'

Agreement
with
Aerofall
Mills
Limited

The Board approved of an agreement with Aerofall Mills Limited for the installation of a unit, consisting of a grinding mill, fans, filter and other necessary equipment and placing the said unit on loan to the University for an indefinite period.

Samuel
Beatty
Fund

The President reviewed an offer made by certain graduates of the University of Toronto to establish a fund to provide income to be applied generally for the encouragement of the study of Mathematics, to provide scholarships, and for other purposes, to honour Dean Samuel Beatty, who retired at July 1st, 1952. The Board accepted the proposal as set forth in a Trust Deed, subject to details of the draft Deed being approved by the University Solicitor.

Donation
by Mr. C.
L. Burton

The President presented a letter which he had received from Mr. C. L. Burton of the Robert Simpson Company Limited, stating that Clarke, Irwin & Company were publishing a book entitled "A Sense of Urgency, by C. L. Burton", which is his

Donation
By Mr. C.
L. Burton
(Cont'd)

autobiography. Any royalties or revenues from the book that would accrue to the author are being assigned to Trustees, who have agreed to divide the revenues equally between the University of Toronto and Laval University, the only specification being that each of the universities should use the funds as they see fit in encouraging the study of English and the study of French. This offer was gratefully accepted by the Board.

Laying of
Corner-
stones for
School of
Nursing
and Best
Institute

The President informed the Board of the laying of the Corner-stone of the new School of Nursing Building by the Honourable Leslie M. Frost on October 30th, 1952, at 4 p. m., and also of the laying of the Corner-stone for the new Charles H. Best Institute by the Chairman of the Board, Colonel Phillips, on November 7th, 1952, at 4 p. m.

Administra-
tive mat-
ters ap-
proved

ON MOTION DULY MADE, SECONDED
AND UNANIMOUSLY CARRIED, the following administrative matters, approved during the Summer, were confirmed:-

Appoint-
ments

(a) Appointments:

Comptroller's Office:

William W. Small

- Assistant to the Comptroller from Aug. 5, 1952, at \$3,840 a year plus cost of living bonus.

Hart House Theatre:

M. Gardner

- Assistant Stage Manager, from Sept. 1, 1952, at \$1,970 a year

Miss P. Powers

- Box Office Secretary, from Sept. 1, 1952, at \$1,260 a year

Falconer Hall:

Miss Lakshmi Rao

- Don, from Sept. 16, 1952

Mrs. Leah McKenzie

- Housekeeper, 10 mos. from Sept. 16, 1952, plus \$200 meals allowance

T. Lewis

- Caretaker, from Oct. 1, 1952 at \$2,000 a year plus accommodation valued at \$420

University Health Service:

Mrs. M. A. Thomas

- Housekeeper, 8 mos, (part-time) from Sept. 15, 1952 at \$800.

Appropriations

(b) Additional appropriations and deductions in appropriations:
Miscellaneous:

An additional appropriation of \$1,200 for "Expenses Relating to Operation of the President's Residence"; and a deduction of \$1,200 from "Contingencies".

An additional appropriation of \$328 for "Food Service - Residents' Provisions " (to cover Miss Rao's board), U.C. Women's Residences and Union; and a deduction of \$328 from "Falconer Hall - Wages".

Furnishings for Falconer Hall

(c) An appropriation of \$19,000 for "Furnishings" for Falconer Hall to be charged to the appropriation of \$800,000 for the new Women's Building.

Expenses at 88-90 College Street

(d) An appropriation of \$1,900 to be added to the 1952-53 budget of the Superintendent in order to provide for rental, light, gas and heat required at 88-90 College Street.

Alterations at 42 St. George Street for Infirmary

(e) Authorization of Capital Expenditures for alterations to the Infirmary at 42 St. George Street, occasioned by the consolidation of the Health Service Infirmary at that address, as follows:-

Installation of bathroom	-	\$1,260.00
Redecoration of ground floor	-	887.00
Furnishings	-	1,176.43
		<u>\$3,323.43</u>

These expenditures to be charged to Surplus Account of the Health Service.

Health Service Budget to be included in University budget

In connection with recommendation (e)

above, regarding alterations to be charged to the surplus of the University Health Service, the Chairman stated that the Health Service budget should be included in the University budget similar to the other University departments.

Receipt of third instalment of Provincial Government Grant

The Comptroller reported the receipt of \$587,500 from the Provincial Government, representing the third instalment of the amount of \$3,000,000 voted by the Legislature for the fiscal year 1952-53.

Budget for Falconer Hall, 1952-53

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given to the following proposed budget for Falconer Hall, July 1st, 1952, to June 30th, 1953:-

Budget for
Falconer
Hall for
1952-53
(Cont'd)

INCOME:

Resident Students' Fees			
13 @ (\$525-\$328) (#)	\$197.00	\$2,561.00	\$ 3,893.00
6 @ (\$550-\$328)	\$222.00	<u>1,332.00</u>	
Rent: Rooms for committees, gatherings, etc.			930.00
Rent: Garages, coach house rooms			630.00
Portion of Women's Athletic Fee			<u>8,575.00</u>
Total Income	-		<u>\$14,028.00</u>

EXPENDITURES:Operating Expenses:Wages (%)

1 Housekeeper (10 mos.)	\$1,500.00	
1 Maid do.	1,000.00	
2 Maids @ \$90 do	1,800.00	
1 Caretaker (9 mos.)	1,530.00	
1 Don (meals)	328.00	
Contingencies	<u>100.00</u>	
	\$6,258.00	
Cleaning supplies	300.00	
Laundry	400.00	
Furnishings	700.00	
Miscellaneous	<u>770.00</u>	\$ 8,428.00

Building Expenses:

Heat	\$2,800.00	
Light and gas	600.00	
Water	200.00	
Repairs and renewals	<u>2,000.00</u>	\$ 5,600.00

Total Expenditures \$14,028.00

Notes: (#) Meals for all student residents are provided at the U.C. Women's Union for the sum of \$328.
(%) In addition to the financial remuneration all members of the staff are provided with lodging.

Donations were reported as follows, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

Donations -

From -

The Department of Health, Province of Ontario, notification received of a grant under the National Health grants, in the amount of \$373,672.98, to the Charles H. Best Institute for equipment; the grant to be for the fiscal year 1952-53.

The Executors of the Estate of the late James Nicholson, notification received of the following bequests under his will after the death of Mr. Nicholson's wife:-

1. A complete set of "Punch", consisting of more than 100 volumes.
2. The residue of the Estate to be paid over to the University, the income from which is to be employed for the purpose of undertaking a work similar in principle and scope to the Dictionary of National Biography published in England, but devoted to the biographies of persons who were either born in Canada or subsequently resided therein.

Donations
(Cont'd)

From -

The Executors of the Estate of the late Professor M. A. Buchanan, a notification received of a bequest under his will, that upon the death of his wife the residue of his Estate is to be paid over to the University, the income from which is to be used for twenty years for scholarships and the library for purchase of books, and after twenty years the principal for such purposes as the University may determine.

The Executors of the Estate of the late Colonel Charles S. MacInnes, a notification received of a bequest under his will that upon the death of his wife, \$2,500 is to be paid to the University for the William Goldie Prize and Travel Bonus Fund. (A residuary bequest of \$5,000 was left to the Alumni Association for the John H. Moss Memorial Fund.)

The Rockefeller Foundation, an offer received to provide up to \$10,500 for teaching and research in Medical Care in the Faculty of Medicine and the School of Hygiene, for the period July 1, 1952 to June 30, 1953. \$2,000 is to be used by the Faculty of Medicine for the salary of a medical-social worker, and \$8,500 by the School of Hygiene toward the salary of the Director of Instruction and Study in Medical Care Administration, and for miscellaneous items such as secretarial assistance, field studies, travel, supplies and equipment.

The Federal Department of Agriculture, the sum of \$2,500 received to finance research work to be carried out in the Connaught Medical Research Laboratories under the direction of Dr. C. E. van Rooyen.

I.O.D.E. Rosedale Chapter, the sum of \$282 received to provide a Bursary for Duncan A. McKillop.

Canadian Exporters' Association, an offer received to establish a fund to be used some time in the future to provide a Scholarship or Bursary, or a travelling Fellowship, for the purpose of research or furthering the interests of Canadian exports in general. \$210 received from various donors for this fund.

Dental Alumni Association, an offer received to donate two Bursaries of \$200 each, to be available for award during 1952-53; the awards to be made to students enrolled in the First Dental Year, upon the basis of need and scholastic attainment.

The Presbyterian Church in Canada, an offer received to provide a Prize of \$100 for the student in the Fourth Year of the School of Architecture whose design for a Presbyterian Church is placed first in the judgment of the staff of the School of Architecture.

The F. K. Morrow Foundation, the sum of \$25,000 received as a further payment on account of Mr. Morrow's commitment of \$100,000 to the new School of Nursing Building. The total amount now donated is \$30,000.

The J. P. Bickell Foundation, the sum of \$10,385 received, representing the balance of the amount provided by the Foundation for research in the Faculty of Medicine, in the total amount of \$30,385.

The J. P. Bickell Foundation, the sum of \$8,025 received, representing a donation to cover the following:-

1. Five Scholarships of \$1,200 each, for students enrolling in the First Year of a course in, or leading to, Mining, including the geological and geophysical fields - \$ 6,000
2. Bursaries for financial aid to deserving students during their Second, Third and Fourth Years in a course in Mining or Geology - 2,025

\$ 8,025

The allocation and payment of the Bursaries is to be entirely in the discretion of the University, and any funds not allocated during the academic year are to become available for Bursaries in future years.

Donations
(Cont'd)

From -

The W. K. Kellogg Foundation, the sum of \$8,744.78 received, being the second year's payment on their grant to assist the Dental Hygiene Course in the Faculty of Dentistry.

The Executors of the Estate of the late Lilliam Lucas, the sum of \$7,000 received representing the bequest under her will, to be added to the Scholarship Fund previously donated by her for University College.

The Nutrition Foundation Inc., the sum of \$5,000 (U.S. funds) received, being the fifth payment of the renewed grant to Dr. C. H. Best entitled "The physiological lipotropic factors - choline, betaine, methionine and inositol".

The Canadian Legion of the British Empire Service League, the sum of \$4,600 received - \$4,200 from the Ontario Command and \$400 from the Dominion Command - for scholarships to students for 1952-53.

The Geological Survey of Canada, the sum of \$3,600 received to renew the following grants:-

1. Technical Assistance in Geological Age Determinations - Wilson - \$2,100
2. Petrographical Comparison of Iron Formation of Port Arthur and the Mesabi Range - Moorhouse - 1,500
\$3,600

Canadian Industries Limited, the sum of \$3,000 received to cover the two C-I-L Fellowships in Chemistry of \$1,500 each, which are payable in 1952-53.

Central Mortgage and Housing Corporation, an offer received of \$3,000 to maintain on the University staff a full-time member to teach Community Planning during 1952-53.

The International Nickel Company of Canada, Limited, the sum of \$2,500 received towards two Fellowships awarded for 1952-53 to Messrs. C. R. Cupp and C. Elbaum.

The Canadian Arthritis & Rheumatism Society, the sum of \$2,445 received to renew the following grants:-

1. One-quarter of the grant of \$5,280 for research on "The Steroid Hormones and their Metabolic Effects in Arthritis" -
Project A.S.G.2-50 - Dauphinee - \$1,320
2. One-quarter of the grant of \$2,000 for research on "A Study of the Clinical, Metabolic and Haematological Effects of ACTH and Cortisone in Rheumatoid Arthritis and Other Diseases" Project A.S.G.1-50 - Ogryzlo - 500
3. One-quarter of the grant of \$2,500 for "Research on the Nature of Connective Tissue Changes in the Rheumatic Diseases" Project A.S.G. 8-52 - Bensley - 625
\$2,445

The Alumni and students of the Faculty of Forestry, the sum of \$2,000 received in Hydro-Electric Power Commission of Ontario Bonds, to be added to the Forestry Memorial Scholarship Fund.

O'Keefe Foundation, the sum of \$2,000 received as further donations for research in the Faculty of Dentistry.

The Department of Planning and Development, Province of Ontario, the sum of \$1,500 received towards the salary of Miss J. Tyrwhitt, Visiting Professor in Town and Regional Planning, Geological Sciences, for 1952-53.

Donations
(Cont'd)

From -

- Babcock-Wilcox and Goldie-McCulloch Limited, the sum of \$1,500 received to cover their Fellowship in Mechanical Engineering for 1952-53.
- Soroptimist International Association, Eastern Canada Region, the sum of \$1,500 received for a travelling fellowship for Study of Problems of Ageing, Department of University Extension.
- Kennecott Copper Corporation, the sum of \$1,000 received for their scholarship payable in 1952-53.
- The Hydro-Electric Power Commission of Ontario, the sum of \$900 received to cover their three scholarships in Engineering of \$300 each payable in 1952-53.
- Alcoholism Research Foundation, the sum of \$800 received, being the second instalment on the grant to Dr. S. D. Clark, Political Economy, for research on "Cultural and Social Basis of Drinking Habits".
- Massey-Harris Company, Ltd., the sum of \$500 received to cover their scholarships payable in 1952-53.
- Dr. W. Cecil Leggett, the sum of \$500 received as a further donation towards the Leggett Research Fund in the Faculty of Dentistry.
- Department of Labour, Ottawa, the sum of \$500 received as the balance of the grant of \$1,000 to Professor H. A. Logan for a study on "The Effects of third-party intervention on the process of Bargaining".
- Department of Labour, Ottawa, the sum of \$300 received as an additional amount to the \$1,300 grant previously received to assist Mr. Steward Martin to undertake studies of "The Legislative and Regulatory Aspects of Arbitration in Canada".
- Society of Automotive Engineers, Canadian Section, the sum of \$300 received to supplement the Loan Fund in the Faculty of Applied Science and Engineering, bringing the total of the Fund to \$600.
- The Executors of the Janet Colquhoun Estate, the sum of \$300 received, being the University's portion of a further distribution of \$900 on account of income to the residuary legatees, for the Arthur Hugh Urquhart Colquhoun Library of Canadian History.
- Mrs. R. E. Gaby and Dr. John R. Gaby, the sum of \$200 received to cover the Robert Edward Gaby Scholarship in Surgery, payable in 1952-53.
- From various donors, the sum of \$60.00 received for the Frank S. Hogg Memorial Fellowship Fund, bringing the total of the Fund to \$8,221.41.
- Mr. Romaine K. Ross, the sum of \$40.00 received to cover the Romaine K. Ross Prize payable in 1951-52 and 1952-53; and notification received that the Prize will be discontinued henceforth.
- International Accountants' and Executives' Corporation of Canada, the sum of \$25.00 received to cover their Bursary payable in 1952-53.
- Circulo Hispanico, the sum of \$20.00 received to cover their two Prizes of \$10 each awarded on the work of 1951-52.
- Mr. P. A. C. Ketchum, the sum of \$10.00 received for the E. T. Owen Fund, bringing the total of the Fund to \$3,394.00.
- Various donors, the sum of \$21,837 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the Fund to \$24,797.00.
- Various donors, the sum of \$2,276 received for the W. R. Taylor Memorial Fund, bringing the total of the Fund to \$2,596.00.

Benefac-
tions for
1951-52

There was presented a list of
benefactions for the year 1951-52.

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

November 27th 1952


Chairman


Secretary

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, November 27th, 1952, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Vaughan
The President	Dr. Johnson
Dr. Tory	Mr. Burns
Dr. Sullivan	Mr. Fennell
Mr. Osbourne	Hon. Mr. Justice Hope
Mr. Kelly	Mr. Bryce
Mr. LaBine	Mr. Duncan
Mr. Ketchum	Hon. Dr. Bruce
Mr. Matthews	Mr. Clarke
Dr. Bissell, Vice-President, in attendance	
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Mr. Osbourne,
Seconded by Mr. Burns,
And unanimously carried,

were confirmed.

Leave
granted
to
members
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, leave was granted to the following members absent
from the previous meeting:-

The Chairman	Mr. Gordon
Mr. Borden	Mr. Morrow
Hon. Dr. Bruce	Mr. Osbourne
Mr. Duncan	Mr. Vaughan

Report No.
17 of the
Committee
on Under-
graduate
Activities
(Hart
House)

Report Number 17 of the Committee on Under-
graduate Activities in connection with Hart House was presented and -

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,
And unanimously carried,

the report was adopted as follows:-

Report of
Committee
on Under-
graduate
Activities
(Hart
House)
Cont'd

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, November 18th, 1952, at 4 p.m., in connection with Hart House, at which the following were present:-

Mr. Robt. A. Bryce
(in the Chair)
Mr. C. F. W. Burns
Dr. J. T. A. Sullivan
Mr. Arthur Kelly
Hon. J. A. Hope

From Hart House:

Mr. Joseph McCulley, Warden
Mr. W. R. Cowan, Comptroller
Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom, Secretary

1. Report of previous meeting

The report of the meeting held on May 28th, 1952, which had been submitted to and approved by the Board on May 29th, was presented and -

Upon motion of Mr. Burns,
Seconded by Dr. Sullivan,
was confirmed.

2. Audited Financial Statements of Hart House for the year ended June 30, 1952

Your Committee considered the Audited Financial Statements of Hart House for the year ended June 30, 1952, showing operations as follows:-

Gross Revenue	-	\$475,015.20
Expenditure	-	462,722.99
Surplus	-	<u>\$ 12,292.21</u>

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,
your Committee recommends the Financial Statements to the Board for approval.

3. Payment of Honorarium to the Comptroller and the Assistant Comptroller of Hart House

In recognition of the services rendered by Mr. Cowan, as Acting Warden, and Mr. Wilkinson, as Acting Comptroller, following the death of Mr. Ignatieff, Warden of Hart House, your Committee recommends -

Upon motion of Dr. Sullivan,
Seconded by Mr. Burns,
that the appreciation of the Board be conveyed to Mr. Cowan and Mr. Wilkinson, and that an honorarium be paid to each as follows:-

Mr. W. R. Cowan, Comptroller	-	\$300.00
Mr. E. A. Wilkinson, Assistant Comptroller	-	\$200.00

4. Name of Caledon Hills Farm

In connection with a previous recommendation of your Committee that the Caledon Hills Farm be known as 'Ignatieff Hills', or a similar name that may be proposed by the members of Hart House, and accepted by your Committee, the Board of Stewards at their meeting held on October 23, 1952, considered this matter, and the following is an extract from the minutes of that meeting as presented to your Committee:-

'Recommendation of the sub-committee of the Board of Stewards on the Memorial to Nicholas Ignatieff -

That the Board of Stewards express their approval and appreciation of the suggestion of the Board of Governors that Caledon Hills Farm be appropriately renamed to commemorate the late Warden.

The Board adopted this recommendation and asked that the Board of Governors be informed of it and that the Board of Governors also be informed that a recommendation regarding the name will be made at a later date.'

Report of
Committee
on Under-
graduate
Activities
(Hart
House)
Cont'd

5. Hart House Glee Club Record Album - Use of Name of University

Your Committee was informed that proposals had been made by C. D. Fitzgibbon to produce records, which would be made by R.C.A. Victor, of University songs which would be sung by the Hart House Glee Club, in connection with which they would receive a payment of \$600 covering a five-year period, together with a royalty of 15¢ per album on records produced in excess of 1,500 albums, the albums to contain approximately 3 records. Your Committee recommends the approval of the above arrangements in principle, subject to approval of the Comptroller of the University as to the details of the contract with C. D. Fitzgibbon.

6. The Warden's Report on Various Activities in Hart House

Mr. Joseph McCulley, Warden of Hart House, reported on the various activities in Hart House and the effect of the changed conditions, as reflected in the different organizations which, he pointed out, were not only recreational but also educational, and which were carried on from 8 in the morning until 11 o'clock at night. Mr. McCulley also drew attention to the effort he had made in endeavouring to assist students with personal problems, and the various situations arising in relations between student and staff. He also informed the Committee of the increased use being made of Caledon Hills Farm and thought it was productive of good fellowship.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

November 18, 1952.

Report No.
18 of the
Committee
on Under-
graduate
Activities
(Athletic
Associa-
tion)

Report Number 18 of the Committee on Under-

graduate Activities, in connection with the Athletic Association, was presented and -

Upon motion of Mr. Bryce,
Seconded by Mr. Duncan,
And unanimously carried,

the report was adopted as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, November 18th, 1952, at 4:45 p.m., in connection with the Athletic Association, at which the following were present:-

Mr. Robt. A. Bryce
(in the Chair)
Dr. J. T. A. Sullivan
Mr. Arthur Kelly
Hon. J. A. Hope

Professor T. R. Loudon,
President, Athletic Association
Mr. Warren Stevens,
Director of Athletics
Mr. J. P. Loosemore,
Secretary, Athletic Association

Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom, Secretary

Dr. Bissell, Vice-President, in attendance.

1. Report of previous meeting

The report of the meeting held on April 18, 1952, which had been submitted to and approved by the Board on April 24th, was

Report of
Committee
on Under-
Graduate
Activities
(Athletic
Associa-
tion(
Cont'd

presented and -

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
was confirmed.

2. Audited Financial Statements of the Athletic Association for
the year ended June 30, 1952

Consideration was given to the Audited Financial Statements of the Athletic Association for the year ended June 30, 1952, showing a surplus of revenue over expenditure of \$43,573.00, after charging interest on the loan from the University of \$12,960.00. The operating surplus for the year was therefore \$56,533.00. There was a charge against Reserve for Extension to Stadium, major repairs, etc., totalling \$33,870.34 as follows:-

Extension to Stadium	\$ 7,947.20		
Renewal of Arena ice pipes	11,009.41		
Major repairs and alterations:			
New Lavatories	\$ 8,763.49		
Water-proofing			
Bleachers	5,800.54		
Miscellaneous	349.70	14,913.73	<u>\$33,870.34</u>

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
your Committee recommends these statements for approval and that the compliments of the Board be extended to the officers in charge of the affairs of the Athletic Association for their splendid results during the year.

The possibility of the retirement by the Athletic Association of a portion of the loan from the University of Toronto was referred to, but this matter was deferred for consideration at a later date when the total revenue from football for this season has been ascertained.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

November 18, 1952

Report No.
26 of the
Press
Committee

Report Number 26 of the Press Committee

was presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Burns,
And unanimously carried,

the report was adopted as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, November 24th, 1952, at 4:30 p.m., at which the following were present:-

The Hon. J. A. Hope
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. G. A. LaBine
Mr. A. Kelly

Mr. A. G. Rankin,
Comptroller
Manager, University Press
Mr. C. E. Higginbottom,
Secretary

Report of
the Press
Committee
(Cont'd)

1. Grant received from the Governors in the amount of \$15,000.00
Repayment of Indebtedness of the University of Toronto Alumni
Association

The following decisions taken by the Board of Governors on October 9th, 1952, were noted:-

- (a) A grant to the Alumni Association of \$7,500 to enable the Association to extinguish its indebtedness.
- (b) Cancellation of the indebtedness of the University Press to the University General Endowment Fund in the amount of \$15,000. The money had been spent by the Press for new machinery.

Your Committee was informed that action had been taken in these matters and the respective items included in the Financial Statements for the year ended June 30, 1952.

2. Audited Financial Statements of the Press for the year ended June 30, 1952

Your Committee reviewed in detail the Audited Financial Statements of the Press for the year ended June 30, 1952, showing a net profit of \$15,520.00 as follows:-

Operating profit or loss (-):-

Printing Department	\$61,922.00
Book Department	23,723.00
Publications Department	44,334.00 -
Addressograph Department	1,860.00
	<u>\$43,171.00</u>
Less administrative expenses	27,651.00
Net Profit	<u>\$15,520.00</u>

It must be noted that the net profits of the Press before consideration of the scholarly publishing programme amounted to \$57,871.00, and of this amount \$42,351.00 was devoted to a well considered policy whereby the Press published seven scholarly journals and some twenty scholarly books, leaving a net profit of \$15,520.00.

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

your Committee recommends the Financial Statements to the Board for approval.

Your Committee discussed several items such as sales, inventory, publications and depreciation, and further consideration is to be given to the matter of depreciation by the Manager of the Press.

3. Financial Statements of the Press for the four months ended October 31, 1952

There was also presented to your Committee for its consideration a statement of profit and loss of the Press to October 31, 1952, showing a surplus of \$13,799.07 as follows:-

Sales and other revenue	\$332,773.73
Costs of Sales and other costs of earning revenue	<u>307,714.05</u>
Gross Profit	\$ 25,059.68
Administrative and Accounting Expense	<u>11,260.61</u>
Net Profit for four months ended October 31, 1952	<u>\$ 13,799.07</u>

This would indicate a considerable improvement in the operations of the Press, which should show an increase in the net profits for the year ended June 30, 1953, when compared to the year ended June 30, 1952.

4. Encyclopaedia of Canada - Surrender of Option

There was also reported to your Committee the following action of the Board of Governors at its meeting on June 26th, 1952, in connection with the Encyclopaedia of Canada:-

Report of
the Press
Committee
(Cont'd)

'Resolved that the publication of an Encyclopaedia of Canada by the University Press, which has been under consideration, be not undertaken, and that the option given to the University by University Associates of Canada Limited for the purchase of the copyright plates, card indices, etc. of the present Encyclopaedia of Canada now published by such Company, be surrendered.'

5. Union Negotiations

The Manager of the Press informed your Committee that the labour situation at the Press was considerably improved and that the employment of non-Union staff in the bindery was working out very satisfactorily.

6. Sales Agents operating on the Campus

Your Committee was informed of students acting as sales agents on the Campus, particularly in connection with the sale of microscopes, which had considerably affected the sale of these instruments by the Press. After giving consideration to the question of regulations prohibiting such action, it was suggested that the President might discuss this matter with the Dean of the Faculty of Medicine, and that the Comptroller give further consideration to it.

7. James Nicholson Bequest

Your Committee was informed of a bequest to the University under the Will of the late James Nicholson, subject to the widow's life interest, whereby the residue of the Estate is to be paid over to the University, the income from which is to be employed for the purpose of undertaking a work similar in principle and scope to the Dictionary of National Biography published in England, but devoted to the biographies of persons who were either born in Canada or subsequently resided therein.

In this connection the President informed your Committee that he had requested Professor G. W. Brown, Editor of the University Press, to make a preliminary survey in this connection so as to be in a position to proceed with the matter without delay.

8. Capital Expenditures

In connection with certain capital expenditures which the Manager of the Press considered necessary, your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

that the following expenditures be approved:-

(a) Alterations in Baldwin House	\$635.00
(b) Two new typewriters	400.00
(c) Two new adding machines	430.00
(d) One proof press	400.00

Your Committee also recommends that authority be given to the Manager for the purchase of electric typewriters instead of standard machines, if desirable.

9. General report on Operations

The Manager of the Press gave a report on the operations of the Press and suggested that the members of the Committee might visit the Press. He also stated that consideration had been given to the appointment of a new Manager, but this matter was deferred for further consideration.

The meeting adjourned at 5:45 p.m.

All of which is respectfully submitted.

(Sgd) J. A. Hope
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

November 24, 1952.

Report of
the Press
Committee
(Cont'd)

With reference to Clause 9 of the Press Committee's Report, in respect to the proposed appointment of a new Manager of the Press, the Chairman of the Board stated that he thought consideration should be given to a change in the administration of the affairs of the Press, with the possibility of appointing a Board of Directors to supervise its operations. At the same time he extended his congratulations to Mr. Rankin for his efforts as Manager of the Press.

Report No.
264 of the
Property
Committee

Report Number 264 of the Property Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, November 25th, 1952, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

The President
Mr. C. F. W. Burns
Mr. W. H. Clarke
Mr. A. Kelly
Mr. W. A. Osbourne

Mr. Hamilton Cassels, Q.C.,
University Solicitor

Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom, Secretary
Mr. A. D. LePan, Superintendent

1. Report of previous meeting

The report of the meeting held on June 13th, 1952, which had been submitted to and approved by the Board of Governors on June 26th, was presented, and -

Upon motion of Mr. Osbourne,
Seconded by the President,

was confirmed.

2. City of Toronto Zoning By-Law

Your Committee gave consideration to the proposed City of Toronto Zoning By-Law, and the University Solicitor, Mr. Hamilton Cassels, Q.C., who had been requested to attend the meeting, explained that the City exempted the property of the Board of Education. In view of this it was suggested that possibly the University might be able to obtain total exemption on real property, whether leased or otherwise, in which the University had an interest.

Upon motion of Mr. Osbourne,
Seconded by Mr. Burns,

your Committee recommends that the Chairman of the Property Committee, Mr. Vaughan, consult the University Solicitor further in the matter, and that they take whatever action is deemed necessary.

3. North York Zoning By-Law

The Comptroller informed your Committee that he had made representations in connection with exempting the University from the North York Zoning By-Law, but that he had been informed by Dr. G. B. Langford that the By-Law had been provisionally passed, and that the North York Committee and Council had declined to make an exception of the lands owned by the University on the grounds that they felt it would defeat the purpose of the By-Law. However, they had endeavoured to give the University preferred treatment by assigning a zoning

Property
Committee
Report
(Cont'd)

classification that would provide the greatest latitude in keeping with the present use of the land. Dr. Langford further stated that so long as the land was owned by the University and used for University purposes the Council had no intention of restricting their use in any way. In view of the fact that Dr. Langford had apparently been sympathetic to the University's approach in this matter, it was felt that the Comptroller might be able to obtain a letter from him, as Chairman of the Planning Board, and approach the Municipal Board and possibly the Provincial Government in this connection. Your Committee recommends that this matter be left with the Comptroller to endeavour to obtain total exemption on real property, whether leased or otherwise, in which the University has an interest.

4. Right-of-way - David Dunlap Observatory

Your Committee was informed that in connection with the property at the David Dunlap Observatory, Mrs. E. T. Stephens is applying to the Ontario Municipal Board for approval of a plan of sub-division which would involve dedicating the existing roadway from Yonge Street to the C.N.R. tracks running into the Observatory as a highway. The University has a right-of-way to Yonge Street but it does not coincide with the present roadway.

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

your Committee recommends that the Board give authority to consent to the establishment of the roadway in its present position, provided that it is widened to 66 feet, if arrangements satisfactory to the University can be made in respect of the dedication and establishment of the road. The right-of-way now held by the University is to be released.

5. Frontage Licenses

College Street:

(a) No. 149

- The original frontage license issued for this property to the Toronto Athletic Club in 1893 did not include a 57'6" strip owned by the City of Toronto appurtenant to the Stewart Building now on this property and occupied by the Toronto Police Department.

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends that a license, free from all restrictions as to ingress and egress, be issued to the City at no additional charge, as long as it is used by the City of Toronto for City purposes.

(b) Nos. 179 & 187 - Mr. Stavroff, who was permitted to pay for a license of No. 179 in two instalments and receive the license when full amount is paid, has purchased No. 187 from Mr. Carter, and proposes to lease No. 179 to Carter, who conducts a photostat business.

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

your Committee recommends that Stavroff be given a new license for No. 187 on the same terms as previous license, and that the amount already paid by him for the license to No. 179 be applied on the new license; and that a license be issued to Carter for No. 179 at the rate of \$60.00 per foot frontage.

Property
Committee
Report
(Cont'd)

5. Frontage Licenses (Cont'd)

College Street (Cont'd):

(c) No. 181 An application has been received from W. Petruch for a frontage license for this property, which he has purchased for a residence but wishes to operate a clothing repair and pressing business on the ground floor.

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends that Petruch be granted a frontage license at the rate of \$60.00 per foot frontage for this property, on the understanding that he does not operate a cleaning business on the premises.

(d) Nos. 189 & 191 - A request has been received from the Royal Canadian Institute that in place of the present frontage license agreement, permission be given to them to accept as tenants organizations which would be approved by the Board of Governors. The Canadian Cancer Society, which occupied the second storey and which is specifically mentioned in the license, has removed to other quarters.

Upon motion of the President,

Seconded by Mr. Kelly,

your Committee recommends -

(a) That a revised license be issued to the Institute permitting them to accept as tenants organizations which would be approved by the Board of Governors.

(b) That the Board confirm the approval of the Canadian Tax Foundation as present tenants of the Royal Canadian Institute.

(c) That the Board confirm the authority given to the Institute to transfer the lease from the Canadian Cancer Society to the Canadian Tax Foundation.

(e) Nos. 197 & 199 - As these properties are being used for business purposes (No. 197 by Duncan Machinery Co., and No. 199 by a Mending business) the new owner was advised to submit an application for a license, also plans. As no reply has yet been received your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

that the University Solicitor be requested to pursue the matter further.

University Avenue:

(a) No. 444 - In view of the large illuminated sign which was erected on the front of the building on this property, Radio Station CKEY was notified that the existing frontage license contained a provision that any new buildings or any changes in the front elevation of the building then on the land must be submitted for the approval of the Board of Governors.

Although the sign was considered by your Committee to be out of proportion in size, to what might have been approved if plans had been submitted, it is recommended -

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

that in view of the apology from CKEY and the fact that the sign is already in operation, they be permitted to maintain the sign on the building.

Property
Committee
Report
(Cont'd)

5. Frontage Licenses (Cont'd)
University Avenue (Cont'd):

(b) No. 600 - This property, which was used by Alexandra Palace as an Apartment Building, has been sold to Principal Investments Limited, who are making alterations to the building, and they were advised to make application to the University if the property was to be used for purposes other than approved under the frontage license to Alexandra Palace. They replied that they considered the previous license sufficiently covered the use of the property for business purposes, and as this license does not contain any provision for the submission of plans to the University for any changes, as exists in many other cases, your Committee feels that even though the University would be concerned about the existence of any nuisance, as referred to in the license, and as there is no indication of this at the present time, recommends that no action be taken in the matter.

The Solicitors for the Bank of Montreal, who expect to occupy part of the above building, had enquired of the Bursar about approval of a sign to be on the flat wall. In view of the above recommendation no action in this connection would be necessary.

6. New University College Men's Residence
Falconer Hall - Women's Building

In view of the erecting at the present time of the building for the School of Nursing and the Charles H. Best Institute, and the prospect of calling for tenders for the Sigmund Samuel Library after February 1, 1953, and also in view of the fact that the City's grant of \$2,000,000.00 has not yet been paid, the Committee -

Upon motion of Mr. Burns,

Seconded by Mr. Osbourne,

seeks direction from the Board with respect to the preparation and submission of plans for the Men's Residence of University College and the extension to Falconer Hall.

7. Insurance - Machinery Breakdown

Your Committee reconsidered the recommendation of our insurance advisers that coverage for personal injury and machinery breakdown be purchased at a cost of approximately \$1,000.00 per year, and after due deliberation recommends that this coverage be not purchased.

Upon motion of the President,

Seconded by Mr. Osbourne,

your Committee recommends that the Insurance Policy with the Boiler Inspection and Insurance Company, covering machinery in the McLennan Laboratory, be allowed to lapse upon expiration of the policy at February 13th, 1955.

8. Steam Contract for Charles H. Best Institute

Your Committee again discussed the matter of the steam contract for the Charles H. Best Institute, which had previously been considered and in connection with which it was proposed that an arrangement be made with the Toronto General Hospital to provide steam.

Upon motion of Mr. Burns,

Seconded by the President,

your Committee recommends that the Superintendent investigate the possibility of using other forms of installation, and that this matter be referred to the Chairman of the Board of Governors, Colonel Phillips, and the Chairman of the Property Committee, for further consideration.

Property
Committee
Report
(Cont'd)

9. Botany Camp at Temagami

Your Committee was informed that an offer had been received from Mr. Thos. Saville of \$500.00 to purchase the University's Botany Camp at Bear Island, Temagami. This camp was acquired by the Department of Botany and the University pays \$10.00 per annum license fee for the land, upon which a building had been erected containing certain equipment, such as boats, etc., some of which is owned by Mrs. H. S. Jackson, widow of the former Head of the Department of Botany. A report was presented to the Committee from Dean Lewis of the Ontario College of Education, who owns property in this vicinity.

Upon motion of Mr. Osbourne,

Seconded by Mr. Kelly,

your Committee recommends that the building and contents be offered for sale at a price of \$750.00.

10. Offer to Purchase - Spadina Division of Connaught Laboratories

Your Committee was informed of an offer from W. C. Dymond and his associates to purchase the property occupied by the Spadina Division of the Connaught Medical Research Laboratories at a price of \$250,000.00.

Upon motion of the President,

Seconded by Mr. Osbourne,

the Committee recommends that Mr. Dymond be informed that this property is not for sale.

11. Tenders for Library Sub-station - Electrical Distribution

Your Committee considered the tenders for the above station, and -

Upon motion of Mr. Osbourne,

Seconded by Mr. Kelly,

recommends that a contract be made with Ontario Electrical Construction Company Limited for the Library sub-station, using Westinghouse Equipment, and including the additional specification, in the firm amount of \$27,426.00, including tax, plus escalation not to exceed \$2,388.00, at a total maximum price of \$29,814.00, the above sum to be divided as follows:-

Chargeable to the Library Addition,	
\$29,814. x 0.632	- \$18,844.00
Chargeable to Central Plant,	
\$29,814. - \$18,844	- 10,970.00
	<u>\$29,814.00</u>

12. Contracts for the Central Power Plant

Upon motion of Mr. Kelly,

Seconded by Mr. Osbourne,

your Committee recommends to the Board for confirmation the following contracts, and changes to contracts, issued since the last meeting for the Central Power Plant:-

CENTRAL PLANT

List of orders placed since the last meeting of the Property Committee:

<u>Item</u>	<u>Awarded to</u>	<u>Amount</u>
<u>STEAM PLANT</u>		
Relays (Central Station)	Canadian General Electric Co.	\$ 60.00
Coils for Solenoid Valve		
on Air Compressors	Penn Controls	15.40
Office Furniture	A. White & Co. Ltd.	290.25
Springs	Wallace-Barnes Co. Ltd.	29.15
Miscellaneous Iron Work	Norris Iron Works Ltd.	2,375.00
Vacuum Cleaner	Northern Electric Co. Ltd.	402.12
Fire Protection and	Mine Safety Appliances)	
First Aid	Ingram & Bell)	
	W. Thompson & Co.)	520.00
	Carpenter Motor Supply Ltd.)	

Property
Committee
Report
(Cont'd)

<u>Item</u>	<u>Awarded to</u>	<u>Amount</u>
<u>STEAM DISTRIBUTION</u>		
Pipe Fittings	Rocamora Bros.Ltd.	\$ 18.42
Fitting for tubing	Railway & Power Engineer- ing Co. Ltd.	2.75
Pump	Albany Pump Co. Ltd.	113.19
Gauge	G. W. Beecroft & Co.	10.86
Relay Heaters	Canadian General Electric Co.	2.24
<u>ELECTRICAL DISTRIBUTION</u>		
Signs	Safety Supply Co.	13.85
		<u>\$ 3,853.23</u>

List of contracts and changes in contracts issued since the last meeting of the Property Committee:

<u>Contract</u>	<u>Firm</u>	<u>Description</u>	<u>Net Change</u>
<u>STEAM PLANT</u>			
Boilers	John Inglis Co.	Change to panel instruments	\$ 251.00
Superstructure	Mollenhauer Contracting Co.	re concrete drive ways demolition of garage changes to ceil- ing miscellaneous field conditions omissions of paint- ing, addition of flashings, etc. addition of con- crete curbs	1,231.00 208.00 172.00 433.00 6.00 cr.
Piping	A. Stroud Ltd.	For grouting equipment miscellaneous field conditions	529.00 655.00 944.87
Insulation of Pipework and Equipment	Asbestos Ltd.	Contract awarded	11,650.00
Painting of Pipe- work Equipment	J. Harrop Con- tracting Co.	Contract awarded	7,482.00
Electrical Instal- lation	Canadian Comstock	Lighting details Miscellaneous items	345.00 350.00
<u>STEAM DISTRIBUTION</u>			
Pipework	A. Stroud Ltd.	re magnesia	165.00
<u>ELECTRIC DISTRIBUTION</u>			
Electrical Bldg. Sub-station	Ontario Elec- trical Con- struction Co.	re changes in cables re omission of breaker	159.00 594.00 cr.
Preparation of Site - sub- station (Elec- trical)	J. Harrop Con- tracting Co. Ltd.	Contract awarded	4,169.00

The meeting adjourned at 6:35 p.m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

November 25, 1952

In connection with Clause 6 of the report of the Property Committee regarding the new University College Men's Residence, and Falconer Hall - Women's Building, the Chairman of the Board stated that it was his understanding that the Board had agreed that the Library would be the next building on which construction would be started, and that in all probability this would exhaust the available funds in hand until the \$2,000,000.00 grant from the City had been received. Mr. Justice Hope, Chairman of the University College Committee, stated that the U.C. Alumni Association were most anxious that something be done, preferably the laying of the cornerstone of the new U.C. Men's Residence, by September 1953, when University College would start its Centennial celebrations. It was pointed out that the amount of \$1,600,000.00 would not be sufficient to construct a building accommodating 175 students, and that it would be necessary to have this number in order to operate on a self-sustaining basis. The Board recognized the building programme presented by the President and adopted on June 23, 1949, as follows:-

- (a) University Library
- (b) Charles H. Best Institute
- (c) University College Men's Residence
- (d) Women's Building

It was agreed that an effort be made to have a joint meeting of representatives of the Board, namely, the Chairman of the Board, the President, the Chairman of the Property Committee, and the Chairman of the University College Committee, with the Principal of University College, the Comptroller, the Vice-President and Governors who are members of the University College and Property Committees.

In connection with Falconer Hall - Women's Building, Mr. Vaughan explained that this matter had been discussed by the Property Committee on several occasions, and that there had been a joint meeting with the Women's Committee some time ago regarding their views in the matter. Mr. Vaughan also stated that the proposed plans had been referred back to the Architects for reconsideration and that they were desirous of being able to convey to the Architects

Property
Committee
Report
(Cont'd)

some idea as to when the Board would be in a position to give authority to proceed with the building. After discussing the matter at length the Board was of the opinion that it would not be in a position to proceed with construction before 1954, and it was agreed that the Architects be so informed.

Regarding Clause 10 of the report of the Property Committee - Offer to purchase Spadina Division of the Connaught Laboratories - Mr. Bryce stated that in his opinion he did not think the University had sufficient property at the present time for its own purposes.

Upon motion of Mr. Vaughan,
Seconded by Mr. Osbourne,
And unanimously carried,

the report of the Property Committee was adopted, with the following change in Clause 10, to read as below:-

"The Committee recommends that this property is not for sale and that Mr. Dymond be so informed."

Annual
Report of
Connaught
Committee
1951-52

The reports of the Connaught Committee and of the Director of the Connaught Medical Research Laboratories for the year ended March 31, 1952, were presented to the Board, and on behalf of the Committee -

It was moved by Dr. Tory, Chairman of the Committee,
Seconded by Dr. Sullivan (in the absence of the Vice-
Chairman, Mr. Morrow),
And unanimously carried,

that the Audited Financial Statements, accompanied by the Director's report, constitute the Annual Report of the Connaught Committee for the fiscal year ended March 31, 1952, and that such report, as presented herewith, be now approved, ratified and confirmed.

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,
And unanimously carried,

the Board congratulated Dr. Tory, the Connaught Committee, and Dr. Defries and his associates, on the able manner in which the affairs of the Connaught Laboratories are being conducted.

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ent of
r. Oakley
. Dalglish
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overnors

There was presented an Order-in-Council, approved by His Honour the Lieutenant-Governor, appointing Mr. Oakley Hedley Dalglish to the Board of Governors for the unexpired portion of the term of the late Dr. George McCullagh, ending June 20th, 1955.

uditors'
eport to
he Chair-
an for
951-52

The Auditors' Report to the Chairman on the Financial Statements for the year ended June 30, 1952, was presented, and the Chairman requested the members to take their copies with them and review the report in case they wished to bring up any question arising from it.

Withdraw-
al of
Notice
of Motion

In connection with the following Notice of Motion given at the last meeting -

"Be It Resolved and Enacted that General By-Law Number XVI be amended by adding to Paragraph (2) thereof the following words:
'The Dean of the Faculty of Medicine shall be ex officio an adviser to the Connaught Committee and he shall be entitled to attend meetings of the Connaught Committee without power to vote' "-

it was agreed that this Notice of Motion be withdrawn.

Assist-
ance to a
member of
the staff
in pur-
chasing
a house

The Board was informed of an agreement made with Dr. W. H. Watson, Head of the Department of Physics, whereby the University is to assist Dr. Watson to purchase a home for himself and family in the form of a first mortgage for a term of twenty years, to bear interest at 5% per annum, and deduct from his salary the mortgage payments (interest and principal) and taxes as they become due. The Chairman stated that he did not wish this to be considered as creating a precedent and requested confirmation of the arrangements made.

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,
And unanimously carried,

the Board confirmed the agreement.

Letters
of thanks:

Letters of thanks and appreciation were presented as follows:-

- (a) From Mrs. McCullagh for the resolution regarding Dr. McCullagh.
- (b) From the son and daughter of the late Hon. Leighton McCarthy for the resolution of the Board.
- (c) From Mrs. Anderson acknowledging the Bursar's letter of sympathy on the death of Professor G. W. Anderson, and also the flowers sent.

Devise of
property
at No.45
Walmer
Road

The Chairman referred briefly to the de-
vise to the University under the Will of the late Hon. Leighton
McCarthy of the property at 45 Walmer Road.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following recommendations of the President
were approved:-

Appoint-
ments

(a) Appointments - for the Session 1952-53

Faculty of Arts:

Anthropology:

Miss L. Biely)	\$400
R. C. Dailey) Assistants	400
R. E. Popham)	400
Miss O. Boshko	- Research Assistant, Astronomy, 100)	
	Nov. 1 to June 30	a month)

Botany:

L. T. White	- Assistant Professor, from	
	July 1, 1952	\$600 a year
R. Dingwall	- Horticulturist, from	
	Nov. 16, 1952	\$3,170 " "
H. M. Dale	- Lecturer, Jan. 1 to	
	May 31	\$2,681.25

Demonstrators, Oct. 1 to May 31:

C. A. Best	\$534	A. Beckwith	\$270
S. Hrushovetz	800	Miss D. A. Powell	300
Miss B. P. Tomlin	175	Miss J. F. M. Whitaker	800

Chemistry:

R. W. Kierstead)	
Mrs. M. A. Simkins) Research Associates,	
R. J. J. Simkins) without salary	
M. St. A. Woodside	- Special Lecturer in Classics	
	without salary	
B. N. Honeyford)	\$1,200
R. F. B. King) Instructors in English	2,400
C. E. Sanborn)	2,400
R. J. B. Cook	- Assistant, Geological	
	Sciences	400

Readers in History:

Mrs. M. Bassett	\$400	A. Z. Freeman	600
J. P. Heisler	800	W. D. Smith	1,000
Mrs. M. Watson	400		
D. A. A. Woo	- Demonstrator in Physics, Nov.		
	1 to May 31		\$744.75

Assistants in Political Economy, Oct. 1 to May 31:

N. Bell	- without salary		
T. Goldberg	\$450	Mrs. K. W. Klawe	\$500
R. G. Lipsey	450	V. Murnaham	300
W. L. White	450		

Psychology:

Assistants:

A. Crofoot	\$200	J. Clarke	200
Miss R. Diamond	200	W. Draper	200
C. H. Baker)		300
H. Lansdell) Teaching Fellows		300

Zoology:

Miss A. Ireland) Secretarial Assistants, \$150 a month	
Mrs. D. McCulloch) Oct. 1 to June 30	140 a month
Mrs. M. Hatton	- Demonstrator	\$1,050

Appoint-
ments
(Cont'd)

Zoology (Cont'd):

E. Redwitz) Technical Assistants,	\$1,300
Miss G. Ruckerbauer) Oct. 1 to June 30	\$125 a month
Demonstrators, Sept. 23 to May 25:-		
G. Green	\$1,000	J. L. Price 850
J. M. Anderson	800	C. D. Fowle 800
Mrs. M. Hatton	750	J. Hallam 725
Miss A. Eisen	700	M. Libin 600
Miss A. McGregor	600	R. L. Saunders 600
W. Y. Watson	600	W. Klawe 540
Assistants - Sept. 23 to May 25:		
L. Dickie	\$500	A. Ghent 500
A. McCombie	500	D. McLeese (until Christmas) 500
Mrs. M. Painting	500	R. G. Ferguson 500
I. Campbell	400	E. J. Crossman 400
J. H. Morrison	400	D. A. Smith 400
A. B. Stephenson	400	
Assistants - Michaelmas Term:		
S. P. Basu	\$250	G. Bennett 180
F. Rigler	175	Miss E. Cormack 150
Miss M. Hearst	150	J. R. Miller 150
G. W. Sweatman	150	Miss M. Myers 100
Miss M. Needler	100	Miss N. Ratcliffe 100
C. A. Barlow	90	Miss G. Ruckerbauer 75
Miss N. Ingram	50	

Faculty of Medicine:

Mrs. K. E. Thomson	- Secretary in Art as Applied to Medicine, from Oct. 27, 1952. a month)	\$150)
Miss H. H. Eartly	- Demonstrator in Anatomy	\$600
Biochemistry:		
G. E. Connell)	400
L. B. Smillie) Fellows, Oct. 1 to	400
G. H. Dixon) May 31	200
Mrs. G. S. Bird	- Technician in Medicine, Nov. 15 to June 30	\$1,980 a year
Miss P. K. Pirrie	- Secretary in Ophthalmology and Oto-Laryngology, from Nov. 1, 1952	\$150) a month)
Miss J. C. Boron	- Secretary in Paediatrics, from Oct. 11, 1952	\$175) a month)
Miss F. Doane	- Technician in Pathological Chemistry, Oct. 1 to June 30	\$166.66) a month)
Physical and Occupational Therapy:		
B. Young	- Special Lecturer	\$150
Miss D. C. Madgett	- Instructor, Oct. 1 to May 31	\$1,040
Miss N. Rendell	- Fellow, Oct. 1 to May 31	600
W. J. Gardiner	- Associate - \$1,000 - Dec., 1952; Spring Term - \$500	

Physiology:

R. T. B. Lawrence) Research Assistants,	\$1,750 a year
B. Rosenfeld) Nov. 1 to June 30	3,000 " "
G. Wilgram)	1,750 " "
W. R. Feasby	- Lecturer	without salary

Surgery:

T. P. Morley	- Clinical Teacher, Oct. 20 to June 30	\$400 a month
W. K. Burley	- Laboratory Attendant, Oct. 1 to June 30	\$141.67 " "
Miss A. S. Lipscomb	- Technician in Therapeutics, from Oct. 20, 1952	\$160 a month
Miss F. Morris	- Clerical Assistant in the Dean's Office, Oct. 27 to June 30	\$1,800 a year

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

Miss N. Fielding - Secretary in Aerophysics
from Oct. 1, 1952 \$1,900 a year

Chemical Engineering:

F. R. Crowne - Demonstrator, Oct. 11 to Apr. 30 \$840
C. J. Huang) Demonstrators, 770
D. Basmadjian) Nov. 1 to Apr. 15 770

Civil Engineering - Municipal & Structural:

Instructors:

V. R. Davies - Oct. 1 to March 31 \$1,000
D. L. Tarlton - Oct. 15 to Apr. 15 1,000
P. E. Wade - Oct. 27 to Apr. 27 1,000
Miss J. David - Secretary in Civil Engineer-
ing, M & S., and Aeronau-
tical Engineering, from
July 1, 1952 \$155 a month

Electrical Engineering:

J. E. Kalfus - Demonstrator, Oct. 1 to Apr. 30 \$300
J. E. Kalfus - Research Assistant, 100)
Nov. 1 to Apr. 30 a month)
D. J. Leonard - Research Assistant, 170)
Oct. 1 to Apr. 30 a month)
D. J. Leonard - Reader, Oct. 1 to Dec. 31 \$200
Mrs. G. Sangster - Reader, Oct. 1 to Apr. 21 400
Mrs. S. W. B. Black - Laboratory Attendant, 850)
Sept. 22 to Apr. 21 a year)

Engineering Drawing:

Instructors:

C. S. Bennett - Nov. 1 to Apr. 30 \$750
W. S. Glynn - Nov. 12 to Apr. 15 375
J. T. Jenkins - Oct. 20 to Mar. 31 \$1,600
L. Levine - Oct. 1 to Apr. 1 900
J. A. Gow - Assistant in the Faculty
Office from July 1,
1952 \$3,800 a year

Faculty of Household Science:

Miss G. Frank - Assistant Professor in
Household Science,
from Jan. 5, 1953 \$4,300 a year
Miss M. A. Eames - Special Lecturer in Household
Science, Jan. 1 to June
30 \$700
Miss B. Robertson - Assistant in Household Science
Oct. 6 to Jan. 5 \$480

Ontario College of Education:

Miss M. Graham - Clerical Assistant, Education-
al Research, from July 1,
1952 \$2,600 a year
R. H. Blackburn - Instructor, Library School,
\$390

Faculty of Forestry:

J. A. C. Grant - Demonstrator \$500

School of Graduate Studies:

B. Elliott - Visiting Professor in
English, Nov. 10 to
Dec. 10 \$1,000

Appoint-
ments
(Cont'd)

Faculty of Dentistry:

D. M. Tanner	- Assistant Professor (part time) from Oct. 1, 1952	\$1,200 a year
K. F. Box) Demonstrators,	\$480
W. G. Woods) Oct. 1 to May 31	240
Mrs. A. A. Weldon	- Secretary in Dental Research, Oct. & Nov., \$175 a month; Dec. 1 to June 30, \$195 a month	
G. Pudymaitis	- Technician in Histology, Oct. 1 to June 30	\$2,200 a year
D. C. Coupland) Demonstrators in Oral Surgery & Anaesthesia, Nov. 1 to May 31	\$640
N. B. Lightford) Demonstrators in Periodontics, Oct. 1 to May 31	640
D. L. Anderson)	480
J. E. Speck)	480
Miss M. Jackson)	720
Mrs. C. J. B. Morse	- Dental Assistant, Sept. 25 to May 31	\$150 a month

School of Law:

Miss S. Beresford	- Stenographer from Oct. 6, 1952	\$2,200 a year
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Student Librarians:

W. J. DesLauriers	\$200	A. S. LeMesurier	\$200
J. H. Waite	200	J. B. Tinker	200

School of Architecture:

E. C. Scherrer	- Lecturer	\$3,900
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School of Physical and Health Education:

Miss J. I. Bain	- Assistant, from July 1, 1952	\$2,000 a year
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School of Social Work:

T. P. McIver	- Lecturer	\$150
L. Stewart	- Special Lecturer, Michaelmas Term 1952	150
Miss G. P. W. Nichols	- Stenographer from Oct. 1, 1952	\$1,685 a year

School of Nursing:

Miss N. D. Fidler	- Director of the School of Nursing and Kathleen Russell Professor of Nursing from Dec. 1, 1952 - no change in salary	
Miss N. K. A. Walters	- Secretarial Assistant from Dec. 1, 1952	\$1,776 a year

Lecturers:

K. S. Bernhardt	- Psychology	\$120
Dr. E. Chant-Robertson	- Nutrition	225
J. D. Atcheson	- Mental Hygiene	150
D. VanWyck	- Obstetrics & Gynaecology	160
I. M. Hilliard	- Medicine	240
C. E. Phillips	- Philosophy	300
Miss M. Bird	- Nursing	150
Dr. Jessie Gray	- Surgery	140

School of Hygiene:

M. G. Taylor	- Special Lecturer in Public Health Administration	without salary
Miss J. Jersak	- Technician in Physiological Hygiene, Nov. 11 to Mar. 31	\$1,500 a year
Miss D. S. Yasny	- Laboratory Technician in Physiological Hygiene, Oct. 16 to Mar. 31	\$125 a month

Institute of Business Administration:

Miss J. Forgie	- Librarian from Oct. 27, 1952	\$2,000 a year
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Special Lecturers:

E. M. Ballon	\$1,000	J. A. McIntyre	\$800
H. J. Waisglass	800	A. Gillespie	\$1,000

Appoint-
ments
(Cont'd)

Institute of Business Administration (Cont'd):

Assistants:

J. A. Sarjeant	\$500	W. J. Hanley	\$500
J. R. G. Jenkins	500	R. E. Harris	500
A. J. C. Barry	300	A. J. H. Enthoven	400
S. A. Forbes	300		

University Library:

Miss V. I. Keys	- Head of the Periodical Department, from Dec. 1, 1952	\$3,300 a year
Mrs. J. Hoolihan	- Assistant, from Dec. 1, 1952	\$2,200 a year

Office of the Registrar:

Miss E. M. Tetlie	- Clerk, from Nov. 1, 1952	\$1,730 a year
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Resigna-
tions

(b) Resignations:

Faculty of Arts:

Miss A. Thistlethwaite	- Secretary in History (salary \$160 a month)	Nov. 15, 1952
G. A. M. Bruenton	- Assistant in Psychology (salary \$200 a month)	Oct. 1, 1952

Faculty of Medicine:

Mrs. L. Gordon	- Fellow in Art as Applied to Medicine (salary \$1,850)	Oct. 31, 1952
Miss H. I. German	- Technician in Medicine (salary \$1,880)	Nov. 30, 1952
<u>Psychiatry:</u>		
Miss B. G. Torrance	- Assistant Speech Therapist (salary \$125 a month)	Nov. 27, 1952
Miss A. Hansen	- Technician (salary \$2,040)	Nov. 30, 1952

Faculty of Household Science:

Mrs. J. S. Current	- Associate Professor of Household Science and Acting Head of the Department (salary \$5,600)	Feb. 28, 1953
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Faculty of Dentistry:

W. J. S. Jackson	- Associate Professor of Dental Anatomy (salary \$1,200)	June 30, 1952
Miss E. H. M. Cobb	- Secretarial Assistant in Dental Hygiene, (salary \$2,080)	Oct. 31, 1952
R. P. Lowery	- Associate in Dental Praxis (salary \$150)	Oct. 1, 1952
D. M. Tanner	- Associate Professor of Dental Surgery & Anaesthesia (salary \$2,500)	Oct. 1, 1952
M. J. Gibson	- Associate in Oral Surgery and Anaesthesia (without salary)	Nov. 1, 1952

School of Nursing:

Miss F. Chapple	- Dietitian-Housekeeper (salary \$2,316)	Oct. 11, 1952
Mrs. R.M.S. Snelgrove	- Secretarial Assistant (salary \$1,776)	Oct. 31, 1952

School of Hygiene:

Miss N. Evans	- Laboratory Assistant in Physiological Hygiene (salary \$160 a month)	Nov. 15, 1952
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Resigna-
tions
(Cont'd)

Institute of Business Administration:

Mrs. M. F. Jorgenson - Librarian (salary \$1,780) Oct. 31, 1952

University Library:

Miss I. Trowern - Head of the Periodical Department
(salary \$3,300) retired on pension
Nov. 30, 1952

Miss R. Pearce - Assistant (salary \$2,200) Nov. 30, 1952

Leaves
of
Absence

(c) Leaves of Absence:

Faculty of Arts:

R. E. Williamson

- Associate Professor of Astronomy,
Mar. 15 to June 30, 1953 on half salary
- Secretary in History, Nov. 13, 1952
to June 30, 1953 without salary

Miss F. C. Hahn

Faculty of Dentistry:

R. L. Twible

- Associate, Oct. 1, 1952 to June 30,
1953 without salary

Univer-
sity
Exten-
sion
Courses

(d) University Extension Courses:

Evening Tutorial Classes:

E. S. Carpenter

- Anthropology \$150

The Art Gallery

- Appreciation of Art 300

Miss R. J. Northcott

- Astronomy 300

J. M. Elson

- Authorship, Journalism 600

Miss M. E. G. Waddell

- Calculus 300

G. H. Roper

- Classical Studies 17.50

B. Wilkinson

- Current Events, Historical
Background 165

H. I. Nelson

- Current Events 35

Current Events:

L. I. Strakhovsky

\$15 G. N. Craig 25

A. C. Turner

45 J. B. Conacher 25

R. A. Spencer

30 J. Cairns 10

M. R. Powicke

15 L. C. Walmsley 15

D. J. McDougall

15 J. M. S. Careless 25

M. Zaslow

10

G. W. Brown

- Current Events, Democratic Govern-
ment in Canada 35

B. E. Shore

- Current Events, Classical Studies 32.50

R. M. Saunders

- Current Events, Classical Studies 50

F. E. L. Priestley

) Classical Studies 17.50

Miss K. H. Coburn

) Classical Studies 17.50

K. F. M. Helleiner

) Economics 285

J. C. Riemersma

) Economics 15

C. A. Gulston

- English Composition (Elementary) 300

E. F. Kingston

- English Composition (Advanced) 300

B. Honeyford

) English for Newcomers, English 150

Mrs. C. F. Owen

) Composition and Grammar 165

Miss H. R. Rose

) 210

H. H. Monkman

) English for Newcomers, English 210

J. B. Thomas

) Conversation 210

C. H. Klawe

- English for Newcomers, Technical
Engineering and Physical Sciences 100

H. Kalant

) English for Newcomers, Technical 50

D. W. Clarke

) Medical & Biological Science 50

Dr. Florence Smith

- English Literature, The Modern
Novel 300

Mrs. Sylvia Du Vernet

- English Literature, Criticism
and Appreciation 300

W. D. B. Grant

- Classical Studies 17.50

Miss M. Macdonald

- French 1A 300

D. P. de Montmollin

- French 1B 285

M. Sanouillet

- French II 300

Miss I. Balthazard

- French III 300

Miss G. M. Jacquemin

- French IV 300

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

H. N. Milnes	- German	\$300
C. C. Love	- Great Literature	300
J. F. Clark)	105
D. L. Minshall)	75
P. Bone) Home Gardening	60
A. Gray)	60
Dr. Laura Riese) Classical Studies	52.50
B. Roubakine)	17.50
Miss A. Fleming	- Interior Decoration	300
R. Gill	- Introduction to Play Production	300
J. A. Molinaro	- Italian IA	300
M. W. Ukas	- Italian IB	285
Mrs. Margaret Zieman	- Magazine Writing (2 Classes)	600
Miss G. Graf) Modern Gymnastics	160
Dr. Jean Davey) for Women	30
F. J. Horwood	- Music Appreciation (2 Classes)	600
S. L. Thompson	- Nature Study	300
E. L. Fackenheim	- Philosophy	300
K. B. Jackson) Photography for	150
J. J. Klawe) Amateurs	300
V. Litwinouiwicz	- Polish - Elementary and Advanced	300
W. M. Kilbourne	- Classical Studies	17.50
E. Ryan	- Psychology "A"	300
J. S. Sutherland	- Psychology "B"	300
J. K. Thomas	- Psychology "C"	300
J. Mainwright	- Psychology "D"	300
G. Bryenton	- Psychology - Social	300
W. H. Hogg)	300
W. Beatty) Radio Writing	10
A. Walter	- Classical Studies	17.50
J. A. Irving	- Social and Political Ideals of Today, Democratic Government in Canada	165
J. Cano	- Spanish IA	300
T. L.C. Dawson	- Spanish IB	300
N. Frye)	35
G. Edison) Classical Studies	17.50
J. B. Alexander	- Writing for Business	150
B. Fairley	- Classical Studies	35
Mrs. F. Adrian Brook	- Art of Speech	300
Mrs. C. R. Tugman	- Development of Self- Expression	300
G. N. Bramfitt	- Diction and Voice Development (2 Classes)	300
Mrs. Helen Tucker	- Oral Expression	300
W. G. Frisby	- Public Speaking "A"	300
J. E. Laughlin	- Public Speaking "B"	300
C. W. Leslie	- Public Speaking "C"	300
J. H. Pepper	- Public Speaking "D"	300
V. Zuke-hryskevic	- Byellorussian	150
M. O'Connell	- Democratic Government in Canada	30
G. Gathercole)	30
M. Taylor) Democratic Government	15
E. Hardy) in Canada	15
J. Morgan)	15
A. F. Coventry	- Principles of Conser- vation	15

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

N. B. Richards	- Principles of Conservation - Course	\$30	
	Travelling expenses	<u>25</u>	\$55
G. R. Lord)		15
G. Langford)		15
W. K. Harkness)		15
J. W. B. Sisam) Principles of Conservation		15
A. S. L. Barnes)		15
K. Mayall)		15
A. H. Richardson)		15
A Course in Public Affairs	- from the Woman's Point of View:		
Miss H. Hesson	- Course	\$15	
	Travelling expenses	<u>20</u>	35
E. Hardy	\$15 Miss M. Macaulay		15
M. Taylor	15 B. K. Sandwell		15
Mrs. J. E. Houck	15 Miss I. Thomas		15
Mrs. Cameron McKenzie	15		
R. M. Dawson	- Course	\$15	
	Travelling expenses	<u>60</u>	75
Madame R. Vautelet	- Course	<u>15</u>	
	Travelling expenses	<u>60</u>	75
Mrs. D. B. Sinclair	- Course	<u>15</u>	
	Travelling expenses	<u>60</u>	75
Miss N. Dane	-		15
G. Brett) East-West - Life and Arts		45
F. St. G. Spendlove) in England		60
Miss H. E. Fernald)		30
Mrs. K. B. Brett) East-West		45
L. D. Walmsley)		15
Life and Arts in England:			
A. Adamson	\$15 Miss E. N. Martin		30
J. R. Harper	15 N. Frye		15
R. S. Knox	15 R. Finch		15
J. N. Emerson) Indians in Canada		75
Mrs. M. C. Pirie)		75
Design Past and Present:			
Mrs. Elizabeth Hoey	\$15 B. G. M. Werner		15
J. Martin	15 Textile Dept., Royal		
Division of Education,	Ontario Museum of Archae-		
Royal Ontario Museum	60 ology		15
W. C. Jones	-		60
Courses in Business and Industry:			
Accident Prevention:			
R. G. D. Anderson	\$15 E. E. Sparrow		15
V. A. Beamish	15 F. M. R. Bulmer		15
H. Mabson	15		
H. W. Heinrich	- Course	\$15	
	Travelling expenses	<u>75</u>	90
R. R. Conroy	- Course	<u>15</u>	
	Travelling expenses	<u>85</u>	100
G. L. Underhay	- Course	<u>15</u>	
	Travelling expenses	<u>35</u>	50
J. A. Shannon	- Course	<u>15</u>	
	Travelling expenses	<u>75</u>	90
L. F. Petrunick	- Course	<u>15</u>	
	Travelling expenses	<u>25</u>	40
G. A. Phare)		300
A. C. Benson) Advertising		150
Foreign Trade:			
E. Abaroa	\$15 C. A. Ashley		15
A. Brady	15 C. K. Highmoor		15
R. B. Spiro	15 I. E. Lenard		15

University
Extension
Courses
(Cont'd)

Courses in Business and Industry (Cont'd):

Foreign Trade (Cont'd):

M. Burgin	- Course	\$15	
	Travelling expenses	<u>85</u>	\$100
P. A. Savard	- Course	15	
	Travelling expenses	<u>55</u>	70
Q. J. Gwyn	- Course	15	
	Travelling expenses	<u>50</u>	65
K. Nyenhuis	- Course	15	
	Travelling expenses	<u>50</u>	65
P.M.A. Linebarger	- Course	15	
	Travelling expenses	<u>85</u>	100
G. H. Bates	- Course	15	
	Travelling expenses	<u>35</u>	50
H. Norman	- Course	15	
	Travelling expenses	<u>50</u>	65
N. Burns	- Course	15	
	Travelling expenses	<u>85</u>	100
P. C. Kidd	- Course	15	
	Travelling expenses	<u>85</u>	100
W. E. Carswell	- Colour - Its Basic Content and Use		150

How to Invest your Money:

B. L. Coyne	\$30	W. P. Wilder	30
L. E. Barlow	30	R. A. Mitchell	30
T. P. N. Jaffray	30		

Industrial and Business Administration:

V. W. Bladen	\$50	E. A. Allcut	100
W. Line	50	B. Laskin	50
E. N. Ballon	50	S. G. Hennessey	100
J. T. Tee)	Paint Power	15
D. G. W. McRae)		120
J. A. McIntyre	-	Personnel Administration	615
W. C. Winegard	-	Physical Metallurgy	300
C. E. Olive	-	Plant Operation	180
H. U. Ross	-	Production of Iron and Steel	300

Purchasing:

G. T. Dickson	\$15	G. T. Roach	15
H. C. Smith	15	W. Hagon	15
R. H. Yarnell	15	C. Watt	15
I. MacLaren	15	A. McDonald	15
R. C. Hubbard	15	D. S. Lillie	15
L. H. Muir	15	L. R. Douglas	15
J. H. Garlick	15	A. B. Anglin	15
W. R. Stadelman	15	C. M. Ricketts	15
H. J. Linney	15	D. M. Taylor	15
N. B. Powter	- Course	\$15	
	Travelling expenses	<u>50</u>	65

R. J. D. Gillies	- Quality Control through Statistical Methods	270
J. T. Lee	- Salesmanship	150
K. S. Bernhardt	- Warehousing and Storage	15

Warehousing and Storage:

J. H. L. Truscott	- Course	\$15	
	Travelling expenses	<u>25</u>	40
B. Allan	- Course	15	
	Travelling expenses	<u>65</u>	80
H. Turman	- Accounting I		300
T. B. Godfrey	- Accounting II		300
J. G. McKnight	- Cost Accounting		300
F. G. Ewens	- Heating and Ventilating, Air Conditioning and Refrigeration		300
W. G. Chapin	- Mercantile Law		300
K. B. Jackson)		75
J. J. Klawe) Elementary Photographic Optics		150

University
Extension
Courses
(Cont'd)

Certificate Course in Business:

G. F. Bain	- Director of Course and Instructor in Economics	\$500
P. Walmsley	- Human Problems of Administration	300
D. S. McGiverin	- Marketing	300
W. L. Somerville	- Mercantile Law	300
B. Ferguson	- Introduction to Business Organization	300
G. H. Ward	- Finance	300

(Fee of \$25 for each subject approved)

Course in Radiography:

J. Hersh	- Lecturer in English	500
C. E. A. Hassard	- Demonstrator in Anatomy	525
D. S. Ainslie) Physics	140
E. J. Allin		160
Dr. Elizabeth Cohen	- Physics, Laboratory Assistant	112.50
H. J. Barrie	- Pathology	150
F. C. Monkhouse	- Physiology	150
D. Burke	- Director of Course and Lecturer	150
W. R. Lacroix	- Supervisor in Radiography and Lecturer	150
W. R. Bell	- 6 Lectures	60
T. P. Lalor	- 7 "	70
D. B. Rogers	- 6 "	60
D. H. Taylor-Lee	- 2 "	20
Miss L. Crampton	- 28 Lectures and demonstrations	140
T. B. Hurst	- 10 Lectures on Apparatus	100
F. Wilson	- 4 " " "	20
C. Robb	- 2 " " "	10
K. F. MacEwan	- 2 " " "	20
D. G. Wollin	- 4 " " "	40
E. R. Harrigan	- 2 Lectures	20
Miss M. Cockburn	- 2 "	10
E. Lidke	- 6 "	30
E. L. Stewart	- 3 "	30
J. D. Munn	- 2 "	20
L. Cartwright	- 5 "	25
L. Goldberg	- 6 Lectures	60
Mrs. Christina Kowal	- 2 Lectures	10
C. L. Ash	- 1 Lecture	10
J. MacDonald	- 2 Lectures	20
M. V. Peters	- 2 "	20
F. Moes	- 2 "	20
O. B. Millar	- 1 Lecture	10
Mrs. M. Clarkson	- 2 Lectures	10
P. Cardinal	- 1 Lecture	5
Sister M. Eucheria	- 2 Lectures	10
Miss S. Marsden	- 2 "	10
J. Dunsmore	- 2 "	20

Appropriations

(e) Additional appropriations and deductions in appropriations:

Faculty of Arts:

- (1) An additional appropriation of \$500 for "Apparatus" in Astronomy; and a deduction of \$500 from "Apparatus" in Physics.
- (2) Zoology: An additional appropriation of \$1,774.50 for "Secretarial and Technical Assistance"; and a deduction of \$1,774.50 from "Technical Assistants".

Faculty of Applied Science and Engineering:

- (1) An additional appropriation of \$500 for "Salaries" in Chemical Engineering; and a deduction of \$500 from "Salaries" in Engineering Drawing.
- (2) Aeronautical Engineering: An additional appropriation of \$200 for "Equipment".

Appropriations
(Cont'd)

Forestry:

An additional appropriation of \$500 for "Salaries"; and a deduction of \$500 from "Clerical and Laboratory Assistance".

Dentistry:

An additional appropriation of \$5,000 for "Dental Research Fund"; and a deduction of \$5,000 from "Dental Research Fund - O'Keefe Foundation Donation".

Social Work:

An additional appropriation of \$400 for "Travel"; and a deduction of \$400 from "Salaries".

Physical and Occupational Therapy:

(1) An additional appropriation of \$1,300 for "Office Supplies"; and a deduction of \$1,300 from "Salaries".

(2) An additional appropriation of \$700 for "Salaries".

University Extension:

An additional appropriation of \$1,000 in the Correspondence Course in "How to Invest Your Money".

Miscellaneous:

An additional appropriation of \$1,902.40 for "Senate Elections, 1952".

Statutes
of Senate

(f) Statutes of Senate:

- Nos. 2166 - respecting the Canadian Lumbermen's Association Timber Research Fellowship
- 2167 - respecting the Dental Alumni Association Bursaries
- 2168 - respecting The Dempster-LaBine-Gilchrist Scholarship
- 2169 - respecting the Nora J. Greenslade Prize
- 2170 - respecting the Indiana Limestone Institute Scholarship
- 2171 - respecting the Roscoe Reid Graham Traveling Fellowship in Surgery
- 2172 - respecting the Smith and Stone Limited Bursaries.

Fee for
Medical
Post-
Graduate
Courses

- (g) A registration fee of \$5.00 in the Faculty of Medicine, commencing with the Session 1952-53, for those taking post-graduate courses. The fee shall be charged for all internes in the teaching hospitals above the rank of rotating interne.

Advanced
Graduate
Course
in Faculty
of Medicine

- (h) An Advanced Graduate Course in the Faculty of Medicine in the Autumn of 1953, in Medicine, Surgery and Obstetrics and Gynaecology, for a minimum of 10 students and a maximum of 25 in each of the divisions of Medicine and Surgery, and a minimum of 5 students in Obstetrics and Gynaecology - the fee for which shall be \$200.

Courses in
Institute
of Business
Administra-
tion

- (i) Two courses in the Institute of Business Administration for the Department of Lands and Forests of Ontario, as follows:-
- (a) A two-week course in Administration, for which a fee of \$750 shall be charged the Department of Lands and Forests.
 - (b) A three-day conference on Executive Development, for which a fee of \$250 shall be charged the Department of Lands and Forests.

Budget
for
Government
grant for
Problems
of New
Immigrants
in School
of Social
Work

- (j) Budget for the Government Grant from the Department of Citizenship and Immigration for the School of Social Work, for a further study of the problems of New Immigrants, as follows:-
Budget - Oct. 1, 1952 to Sept. 30, 1953

Salaries:

Research Director (one & one-half months at 1/9th of basic salary)	\$ 883.32
Research Associate	-
Secretary (part time)	600.00
Clerical & Statistical Assistance (part time)	216.68
Interviewers	300.00
Travel	-
Office Supplies & Materials	175.00
Group Meetings (training of Interviewers)	75.00
General Charge for University Services (at rate of 10% of total grant)	250.00
	<u>\$2,500.00</u>

Appoint-
ments to
Council
of the
Faculty
of House-
hold
Science

- (k) The appointment of the following representatives from other faculties to the Council of the Faculty of Household Science for the Session 1952-53:-

From the Faculty of Arts:

Professor H. J. C. Ireton	- Physics
Professor L. J. Rogers	- Analytical Chemistry
Miss D. Forward	- Botany
Miss V. E. Engelbert	- Histology
Miss D. A. Millichamp	- Psychology
Professor H. A. Logan	- Political Economy

From the Faculty of Medicine:

Professor B. F. Crocker	- Biochemistry
Dr. W. G. B. Casselman	- Banting and Best Department of Medical Research
Professor F. O. Wishart	- Hygiene and Preventive Medicine

Board of
Syndics,
Hart House
Theatre

- (l) The appointment of Reverend J. B. Dorsey of St. Michael's College to the Board of Syndics of Hart House Theatre.

Foster
Bequest

- (m) An additional appropriation of \$1,800 from the Foster Bequest for the Department of Banting and Best Medical Research, for Dr. W. R. Franks for cancer research work.

Report on
Registra-
tion

The President presented the third and final report on Registration for the Session 1952-53, showing a total as of November 25th of 10,852, and explained that in the preparation of the University budget for the current year he had budgeted for 10,619 students and that this number had already been exceeded by 183.

Report on
Salaries
from
Committee
represent-
ing the
Teaching
Staff

The President read the following letter from Professor W. G. Raymore, Chairman of the Committee Representing the Teaching Staff, regarding salaries at the University of Toronto:-

Report on
Salaries
from
Committee
Represent-
ing the
Teaching
Staff
(Cont'd)

"School of Architecture
University of Toronto, Toronto, Canada

November 19, 1952

Dr. Sidney Smith,
President,
University of Toronto.

Dear Dr. Smith:-

I would like to thank you for your letter recently received in which you set forth the average salaries for the various grades of the Teaching Staff as at July 1st, 1952. I have passed on this information to the Committee.

At the Annual Meeting the following motion was passed:-

Be it resolved -

1. That the Teaching Staff of the University of Toronto request, in order to meet the present high cost of living, that the existing salary schedules be adjusted, as indicated in Section C of Table One (attached), and that all staff salaries be correspondingly increased; and
2. That this resolution be forwarded to the President together with tables and graphs prepared by the Committee giving comparative information on University and other salary and wage scales.

The graphs and tables referred to above are those which the Committee forwarded to you earlier in the year, supplemented by graph D, and with each brought up to date with the latest available information. Under separate cover the Committee is forwarding additional copies for distribution to the Board of Governors.

May I express once more my deep appreciation of your courtesy in attending the Annual Meeting and say that as a result of your remarks the staff is confirmed in its belief that the Administration is at all times active on their behalf.

Sincerely yours,

(Sgd) W. G. Raymore,
Chairman, Committee Representing
Teaching Staff"

Copies of a memorandum containing the tables and graphs referred to in Professor Raymore's letter were distributed to the members present, with the suggestion that they take them with them and peruse the same. The President informed the Board that he had obtained considerable material relating to rates of salaries and fees in other universities for presentation to the Finance Committee in the near future.

Computation
Centre
Agreement

The Board approved of the President's recommendation for the execution of an agreement, in connection with the operation of the Computation Centre, between the National Research Council, the Defence Research Board, and the University of Toronto, covering the carrying on of

Computation
Centre
Agreement
ment
(Cont'd)

research work at the University, the Council to provide a total amount of \$30,000.00 annually, and the Defence Research Board a total amount of \$20,000.00 annually; the agreement to be terminated on one year's notice.

Statement
of Staff-
Student
Ratio

In accordance with the request of Mr. Burns at the previous meeting of the Board, the President presented the following statement of Staff-Student ratio:-

	<u>1946-47</u>	<u>1947-48</u>	<u>1948-49</u>	<u>1949-50</u>	<u>1950-51</u>	<u>1951-52</u>	<u>1952-53</u> Estimated
1. Student Enrolment as per President's Report (O.C.E. excluded)	16,428	17,161	15,939	14,126	12,340	11,238	10,150
2. Full-Time Academic Staff	493	543	565	543	508	529	538
3. Ratio - Full-Time Staff to Student Enrolment	1: 33	1: 32	1: 28	1: 26	1: 24	1: 21	1: 19
4. Part-Time Appointments to Academic Staff	863	929	877	872	721	726	758
5. Ratio of Full-Time plus 50% of Part-Time Staff to Student Enrolment	1: 18	1: 17	1: 16	1: 14	1: 14	1: 13	1: 11

Note: Because the above figures include part-time students and part-time staff, the results should not be viewed in the absolute but are meaningful as evidence of general trends.

Report on
Reorgan-
ization
of Freder-
ick Harris
Music Co.

Arising from the minutes of the Board of October 9th, 1952, in connection with the re-organization of the Frederick Harris Music Company Limited, Dr. Johnson, Chairman of the Board of Directors of the Royal Conservatory of Music of Toronto, presented the following report:-

Report on
Reorgan-
ization
of Freder-
ick Harris
Music Co.
(Cont'd)

- "1. At the meeting of the Board of Governors on October 9th, 1952, a resolution was passed instructing the Conservatory Board of Directors to take the necessary steps as soon as possible -
 - (a) To have the Board of Directors of The Frederick Harris Music Company Limited reduced from five members to three;
 - (b) To have three persons nominated by the Governors elected or appointed as Directors of the said Company, the three nominees being R. E. Spence, R. H. Loken and A. G. Rankin;
 - (c) To have a by-law passed by the said Company creating the office of Chairman of the Board of Directors of the said Company with such powers as the said Board may by such by-law specify;
 - (d) To have such officers of the said Company elected or appointed as the said Board may determine.
2. Pursuant to that instruction the Conservatory Board met in special meeting on Wednesday, 15th October, to consider the wishes of the Board of Governors. At that meeting a resolution was passed appointing Mr. A. G. Rankin as proxy to act for and on behalf of the Conservatory to implement the instructions of the Board of Governors.

Accordingly meetings of the Board of Directors of the Frederick Harris Music Company Limited were held on Friday, 24th October, 1952, and Tuesday, 28th October, 1952. At these meetings the resignations of Messrs. Bishop, Humphreys, Hay and Collier were received and Messrs. Spence, Loken, Hamilton Cassels and Donald Guthrie were appointed members of the Board of Directors of the Company. Mr. Loken was elected President.

At a meeting of the newly constituted Board of Directors held on 17th November, 1952, a by-law reducing the number of members of the Board from five to two, and establishing the position of the Chairman of the Board was passed, and Messrs. Cassels and Guthrie tendered their resignations leaving a total of three members of the Board of Directors.

On the same day a special general meeting of the shareholders was held at which time the by-law mentioned above was approved, ratified and confirmed. A further meeting of the Board of Directors of the Company was then held, and Mr. Loken again elected President, Mr. R. E. Spence, Chairman of the Board, and Mr. A. G. Rankin, Vice-President. Since that time two meetings of the new Board have been held to deal with two main subjects: (a) the situation with regard to the English Company which is now a sole proprietorship owned and operated by the Royal Conservatory of Music of Toronto; and (b) the possibility of moving the Company from Oakville, Ontario, to Toronto, Ontario.

In respect to (a) above the Board has decided that Mr. Loken in his capacity of President of the firm should proceed at once to England to look into the affairs of the English Company, and to recommend what steps are necessary to put this business on a firm basis.

Frederick
Harris
Music Co.
(Cont'd)

With regard to (b) preliminary steps have been taken, with respect to moving the Canadian Company from Oakville to Toronto, to determine the value of the Oakville property and the value of the proposed site in Toronto, and at the January meeting of the Conservatory Board of Directors a specific recommendation in this regard will be made."

Upon motion of Mr. Bryce,
Seconded by Mr. Justice Hope,
And unanimously carried,

Resolution re the late Dean A. Innis:-
the following resolution was passed in connection with the late Dean H. Innis

"HAROLD ADAMS INNIS served this University for thirty-two years in positions of ever increasing importance; first of all as lecturer in the Department of Political Economy, and then successively as Assistant Professor, Associate Professor, Professor, Head of the Department, and Dean of the School of Graduate Studies.

He brought lustre to this University and to higher education in Canada by the range, the accuracy, and the profundity of his work.

For his time he was 'The Canadian Scholar' not alone thinker, but Man Thinking, perceiving the infinite connections of ideas both in the world of matter and of spirit and ever striving for a totality of vision.

His memory will be cherished by thousands of students who found in his classes the excitement of intellectual adventure; by colleagues and friends who are the richer for his genial irony; his self-effacing kindness, and his intellectual power; by statesmen and public servants who turned to him for wise counsel on many questions of national import.

THEREFORE BE IT RESOLVED that the Board express to his wife, to whom he owed so much in all that he did and accomplished, and to his family, their deepest sympathy."

Administrative
matters
approved

UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

(a) Increase in Salary:

Increase
in salary

Miss P. Powers

- Box Office Secretary, Hart House Theatre, an increase in salary from \$150 to \$160 a month, effective Sept. 1, 1952.

(b) Resignations:

Resignations

Superintendent's Office:

Miss E. J. Henry

- Secretary-Stenographer (salary \$2,600) Nov. 20, 1952

Mrs. G. E. Macaulay

- Stenographer (salary \$2,300) Dec. 5, 1952

(c) Additional appropriations and deductions in appropriations:

Appropriations

Miscellaneous:

An additional appropriation of \$1,000 for "Board of Governors Sundry Expenses".

Hart House Theatre:

An additional appropriation of \$1,100 for "Advertising"; and a deduction of \$1,100 from "Production Expenses".

Amended
budget of
U.C. Women's
Residences,
1952-53

(d) Amended budget of the University College Women's Residences for 1952-53 as follows:-

<u>Amended Expenditure</u>	<u>Original</u>	<u>Increase or Decrease</u>	<u>New</u>
<u>HOUSEKEEPING & SALARIES</u>			
Food Service:			
Salaries -			
Assistant Dietitian	\$ 1,500	\$ 165	\$ 1,665
Provisions	44,500	5,250	49,750
Wages	19,250	1,500	20,750
	<u>\$ 71,538</u>	<u>\$ 6,915</u>	<u>\$ 78,453</u>
Upper Union:			
Wages		200	200
Cleaning Supplies		25	25
Furnishings		150	150
Miscellaneous		15	15
		<u>\$ 390</u>	<u>\$ 390</u>
Special:			
Alterations		550	550
Furnishings		550	550
		<u>\$ 1,100</u>	<u>\$ 1,100</u>
Infirmary:	\$ 1,610	- 1,610	Delete
Combined Charges:			
Men's Wages	6,350	500	6,850
U. of T. Infirmary		1,008	1,008
Total	<u>\$ 11,670</u>	<u>\$ 1,508</u>	<u>\$ 13,178</u>
TOTAL HOUSEKEEPING BUILDING COSTS AND TELEPHONES	110,738	8,303	119,041
Hutton House			
Oil Furnace	2,711	- 2,711	
	<u>\$ 6,850</u>	<u>- 2,711</u>	<u>\$ 4,139</u>
TOTAL BUILDING COSTS	33,693	- 2,711	30,982
GRAND TOTAL EXPENDITURES	<u>\$ 146,981</u>	<u>\$ 5,592</u>	<u>\$ 152,573</u>
<u>Amended Income</u>			
Food Service:			
Meals - Residents	\$ 80,640	\$ 7,184	\$ 87,824
Meals - Non-Residents in Infirmary	50	- 50	Delete
	<u>\$ 87,440</u>	<u>\$ 7,134</u>	<u>\$ 94,574</u>
Women's Union			
Rental - Infirmary	600	- 600	Delete
	<u>\$ 4,490</u>	<u>- \$ 600</u>	<u>\$ 3,890</u>
Upper Union			
Rooms - Residents		\$ 1,576	1,576
		<u>\$ 1,576</u>	<u>\$ 1,576</u>
Total	<u>\$ 146,400</u>	<u>\$ 8,110</u>	<u>\$ 154,510</u>
<u>Amended Summary</u>			
GRAND TOTAL EXPENDITURES	<u>\$ 146,981</u>	<u>\$ 5,592</u>	<u>\$ 152,573</u>
GRAND TOTAL INCOME	<u>146,400</u>	<u>8,110</u>	<u>154,510</u>
SURPLUS OR DEFICIT	<u>- \$ 581</u>	<u>\$ 2,518</u>	<u>\$ 1,937</u>

(e) A grant of \$100.00 to help defray the expenses of the University of Toronto Employees' Annual Christmas Tree Party.

(f) Granting of requests from two Dental Nurses, Miss A. H. Rose and Miss C. A. McNabb, holding sessional appointments on a ten-month basis in the Faculty of Dentistry, for release from the Administrative Pension Plan; both having signed a release relinquishing all claim for a pension from the University on retirement.

Salary
of F.
St.G.
Spend-
love

- (g) Change in salary of Mr. F. St. G. Spendlove, who formerly received \$5,210 per annum from the Royal Ontario Museum, but from Oct. 1, 1952, is to receive \$5,000 per annum as Curator of the Canadiana Collection, to be paid for out of income from the endowment provided by Dr. Sigmund Samuel for the Canadiana Gallery.

Donations -

Donations were presented as follows, and

UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The S. E. Perkins Co. Ltd., a diesel engine received for the Thermodynamics Laboratory, Faculty of Applied Science and Engineering.

The graduates in Household Science, the sum of \$1,500 received for the Household Science Fiftieth Anniversary Alumnae Prize, to commemorate the Fiftieth anniversary of the founding of the course in Household Science. The prize is to be awarded annually to an honour student in Household Economics or Household Science, and is to be of the value of \$150 a year until the interest on the fund and the capital are exhausted.

Mr. Taylor Statten, the sum of \$400 received, and from the Zionist Organization of Canada the sum of \$500 received, towards Professor C. E. Hendry's trip to attend the International Conference of Social Work at Madras, India.

Miss Ethel Fleming, the sum of \$225 received, being the first of ten instalments of a similar amount for a bursary in the School of Social Work, to be called the Mae Fleming Memorial Bursary, for a period of ten years. The award is to be made on the basis of need to a student making social work his or her vocation, and whose particular area of interest is child welfare.

Mrs. A. G. Walwyn, the sum of \$125 received for the purchase of a painting for the University College Women's Residences and Union.

Dr. H. E. Leyland, the sum of \$50 received for a prize for undergraduate competition in the field of Dental Public Health, to be awarded for the first time in 1952-53. A similar amount is to be donated each year for the prize as long as Dr. Leyland is able to practice dentistry.

National Foundation for Infantile Paralysis (New York), notification received of a grant in the amount of \$104,486.00 to support research under the direction of Dr. A. J. Rhodes of the Connaught Medical Research Laboratories, for a period of one year, beginning January 1, 1953, as follows:-

Research under Dr. Rhodes' direction	-	\$ 89,213.00
Foundation's share of indirect costs of conducting the programme of research	-	15,273.00
		<u>\$104,486.00</u>

Dr. Sigmund Samuel, the sum of \$25,000 received on account of accumulated income in the estate of the late Mrs. Leah May Samuel, which Dr. Samuel assigned to the University.

Dr. Sigmund Samuel, the sum of \$10,000 received as a further payment on his subscription to the Dr. Sigmund Samuel Library Fund.

The Executors of the Estate of the late Dr. W. B. Boyd, the sum of \$6,385.44 received, being payment on account of income from the estate, to be paid to the Connaught Medical Research Laboratories for research work.

Donations
(Cont'd)

From -

The Rockefeller Foundation, the sum of \$5,250 received being one-half of the grant of \$10,500 for teaching and research in Medical Care in the Faculty of Medicine and the School of Hygiene.

The Associates of the University of Toronto Inc., the sum of \$5,000 received, representing the third and final instalment of the \$25,000 grant from Burroughs Wellcome & Company Inc., for equipping in whole or in part a pilot plant in the new Charles H. Best Institute.

The W. K. Kellogg Foundation, the sum of \$3,925.34 (U.S. funds) received, to continue for one year the Pilot Programme in Decentralized Medical Education.

The Department of Citizenship and Immigration, Ottawa, the sum of \$2,500 received, for a further study of the Problems of New Immigrants, by Dr. A. Rose, School of Social Work.

Mr. G. G. Cosens, the sum of \$1,000 received, being a further donation by him to forward graduate research work in the Faculty of Forestry.

The Canada Cycle & Motor Co. Ltd., the sum of \$500 received, and The Canadian Acme Screw & Gear Ltd., the sum of \$500 received, to cover the T. A. Russell Memorial Research Fellowship payable in 1952-53, totalling \$1,000.

Imperial Oil Ltd., the sum of \$3,000 received, being the second instalment of a similar amount on the \$9,000 grant for Geophysical Research under the direction of Professor J. T. Wilson, Department of Physics.

The Dental Alumni Association, the sum of \$400 received to cover their two Bursaries of \$200 each, available in the Faculty of Dentistry during 1952-53.

National Council of Jewish Women of Canada, the sum of \$300 received for their Scholarship in the School of Social Work payable in 1952-53. The Council increased the value of the award from \$200 to \$300 owing to the increase in fees and in the cost of living.

The Estate of the late Florence V. Keys, the sum of \$200 received representing a bequest under her Will for the purchase of books for the University Library.

Mr. F. W. Paulin, the sum of \$62.06 received to bring the amount of his Scholarship payable in 1952-53 to \$300.

The Rockefeller Foundation, notification received that their grant GA SS 5132 - McInnis has been extended through September 30, 1954.

Various donors, the sum of \$2,625 received for The Samuel Beatty Fund.

Various donors, the sum of \$12,704 received, bringing the total of the fund to \$37,501, for the H. M. Cassidy Memorial Research Fund.

Various donors, the sum of \$3,417 received for the W. R. Taylor Memorial Fund, bringing the total of the fund to \$6,013.

Financial
Statements
for 5 mos.
ended Oct.
31, 1952

Financial Statements of the University
for the five months ended October 31, 1952, were presented, and the members were requested to take them with them in case they wished to discuss any item at the next meeting.

Settle-
ment of
claim of
Mr. F.C.
Tilley
re his
daughter's
accident

The Board was informed of letters received from Mr. F. C. Tilley of Oakville, stating that his daughter, Miss Barbara Tilley, who is enrolled in a Public Health Course at the University, tripped on a mat at the entrance to the Chemistry Building on September 24th, 1952, causing her to fall against the stone step with considerable force. As a consequence she had an emergency operation performed. Mr. Tilley has asked for reimbursement of surgical and hospital expenses to a total of \$292.75, which he states are definite out-of-pocket expenses. After considering the matter it was decided, without admitting liability and without prejudice, to settle this on the basis of paying the out-of-pocket expenses, if, as would appear from Mr. Tilley's letters, his daughter and the parents are prepared to sign a release of all claims.

Report on
Investment
Policy

The Chairman explained the change which had been authorized in connection with the Investment Policy of the Board of Governors, and presented the following report prepared by the Comptroller:-

"At the request of the Chairman of the Board I wish to summarize the present Investment Policy based on the decisions taken by the Board of Governors at their meeting on October 9th, 1952, as follows:-

It was the decision of the Board that the limiting of investments to the obligations of the Dominion of Canada, the Province of Ontario and their guaranteed issues be withdrawn, that the further limitation concerning maturities of investments be discarded, and that the following rules shall constitute the long term investment policy of the University:-

1. That up to a maximum of 15% of the University's funds be invested in the bonds of selected Ontario Municipalities.
2. That up to a maximum of 10% of the University's funds be invested in the bonds of selected Canadian Corporations.
3. That the question of investing in Mortgage Loan, Preferred Stocks and Common Stocks be deferred.
4. That the percentage distribution by risks to be aimed for over a period should be:-

Canada Bonds	25%
Provincial	50%
Municipal plus Corporations plus Miscellaneous	25%
5. That the portfolio be much more evenly divided by maturity than at present, i.e. that some 'longs' be sold and replaced by 'shorts' and 'mediums'. While it was realized that certain securities would be maturing which would provide funds for reinvestment, to be dealt with as recommended, your Committee recommends that any conversion losses under the long term objective be limited to the amount of the University's investment reserve of \$115,000.

Report on
Investment
Policy
(Cont'd)

Concurrent with the establishment of the above-mentioned policy, the Board accepted the recommendation of the Finance Committee that Mr. R. K. Martin be appointed Investment Counsel for the University at an initial fee of \$4,000 per annum with authority to buy and sell securities, within the limits of the above-mentioned policy, on the understanding that all transactions be cleared with the Comptroller of the University and that regular monthly reports be made to the Board of Governors covering all transactions.

The above action of the Board was based on the recommendations of Report 185 of the Finance Committee. The Finance Committee had previously secured and studied a brief from Mr. R. K. Martin on University investments. This report, under date of August 15th, 1952, has been made available to members of the Board and it should be pointed out that the investment policy as adopted by the Board on October 9th, and summarized above, represents a modification of the recommendations as submitted by Mr. Martin in his brief. One major difference is that on the grounds of general policy, no sales of the University's present holdings should be made which would result in the incurring of book losses, except in the case of the Trust Pool sales as a loss can be made up to the amount of \$115,000 Investment Reserve applying against this Pool.

A. G. Rankin,
Comptroller,
University of Toronto"

Nov. 27, 1952

Confirma-
tion of
Bond
transac-
tions

The following Bond transactions made since the last meeting were confirmed:-

1. Bonds purchased for -

Trust Pool:

\$ 10,000	4 $\frac{1}{4}$ %	City of				
		Kitchener	due Oct.1, 1962	@	\$ 98.41	
50,000	5%	St. Lawrence				
		Corporation				
		First Mort-				
		gage	due Apr.15,1972	@	\$ 97.00 plus	
					$\frac{1}{4}$	
43,000	4 $\frac{1}{2}$ %	Town of Barrie				
		(serial)	due Nov.22,1953-	@	\$100.34	
			67			

Sigmund Samuel
Library Fund:

\$120,000	2%	Government			
		of Canada	due Dec.15,1954	@	\$ 97.80

Sinking Fund:

\$ 27,000	4%	Province of			
		Manitoba	due Oct. 1,1961	@	\$ 98-3/8
45,000	4 $\frac{1}{4}$ %	Ontario			
		H.E.P.C.	due Nov. 1,1967	@	\$ 99.625
105,000	4 $\frac{1}{4}$ %	do.	due Nov. 1,1967	@	\$ 99.50
100,000	4 $\frac{1}{4}$ %	do.	due Nov. 1,1967	@	\$100.00
2,000	3%	University			
		of Toronto			
		Debentures	due Aug.15,1970	@	\$ 87.00

Confirmation of Bond transactions (Cont'd)

1. Bonds purchased for (Cont'd) -					
Endowment Trust Pool:					
\$ 30,000	4½%	City of Sarnia	due Dec.15,1958-61	@	par
100,000	2%	Government of Canada	due Nov. 1,1953	@	\$ 99.12
Capital Fund:					
\$400,000	2%	Government of Canada	due Dec. 1,1954	@	\$ 97.80
2. Bonds sold for -					
Trust Pool:					
\$ 50,000	3¼%	Government of Canada	due June 1,1956-66	@	\$ 96-1/8
61,000	3%	Dominion of Canada			
		Perpetuals	- - - - -	@	\$ 88.50

The above transactions were executed on the recommendation of our Investment Counsel, Mr. R. K. Martin.

No Board meeting in December - next meeting to be held in January

In view of the fact that the December meeting, which would normally be held on the fourth Thursday, would fall on Christmas Day, December 25th, the Chairman requested the opinion of the Board as to whether there should be any meeting in December or whether it should be deferred until January. It was agreed that no meeting be held in December and that the next meeting be held in the first two weeks of January at the call of the Chair.

*Deleted
M.B.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

January 27th 1953

B. Z. Phinir

Chairman

[Signature]

Secretary

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Tuesday, January 27th, 1953, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Dr. Johnson
The President	The Hon. Dr. Bruce
The Hon. Mr. Justice Hope	Mr. Vaughan
Mr. Gordon	Mr. Bryce
Mr. Urquhart	Mr. Kelly
Dr. Sullivan	Mr. Clarke
Mr. Fennell	Mr. Burns
Mr. Matthews	Mr. Ketchum
(Dr. Bissell, Vice-President, in attendance)	
	Mr. C. E. Higginbottom, Secretary
	Mr. G. L. Court, Chief Accountant

Minutes confirmed

The minutes of the previous meeting were presented and -

Upon motion of Mr. Matthews,
Seconded by Mr. Urquhart,
And unanimously carried,

were confirmed.

Granting of leave to members absent from previous meeting

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, leave was granted to the following members absent from the previous meeting:-

The Chancellor	Mr. Morrow
Mr. Borden	Mr. Urquhart
Mr. Gordon	Mr. Dalglish

Leave of absence for Mr. Duncan

Approval was given to a request from Mr. Duncan for leave of absence to the end of January while he was in South America with the Hon. C. D. Howe's Trade Mission.

At the request of the Chairman of the Board, there was read by Mr. Justice Hope the following report of the Joint

Report of
Joint Com-
mittee re
new U.C.
Men's
Residence

Meeting of the members of the Board of Governors on the Property
and University College Committees in connection with the new
University College Men's Residence:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

At the last meeting of the Board of Governors, held on Thursday, November 27th, 1952, it was agreed that an effort be made to have a joint meeting of representatives of the Board, namely, the Chairman of the Board, the President, the Chairman of the Property Committee, and the Chairman of the University College Committee, with the Principal of University College, the Comptroller, the Vice-President and Governors who are members of the Property and University College Committees, to discuss the construction of the new University College Men's Residence.

In accordance with this decision a meeting was held in the Board Room, Simcoe Hall, on Tuesday, December 16, 1952, at 4 p.m., at which the following were present:-

The Chairman of the Board	Principal F.C.A. Jeanneret,
Colonel Phillips	University College
(in the Chair)	Mr. A. S. Mathers and Mr.
The President	E. W. Haldenby,
Hon. J. A. Hope	Architects
Mr. O. D. Vaughan	Dr. C. T. Bissell, Vice-
Dr. J. T. A. Sullivan	President
Mr. W. A. Osbourne	Mr. A. G. Rankin,
Mr. A. Kelly	Comptroller
Mr. Beverley Matthews	Mr. C. E. Higginbottom,
	Secretary
	Mr. A. D. LePan,
	Superintendent
	Mr. W.W. Small, Assistant
	to the Comptroller

Upon motion of Mr. Justice Hope,
Seconded by Mr. Osbourne,
the Chairman of the Board of Governors, Colonel Phillips,
took the Chair.

The Chairman reviewed the whole situation in connection with the proposed University College Men's Residence, and information was presented and discussed regarding the following:-

- (a) A resumé of major decisions appearing in the minutes of the Board of Governors.
- (b) Living accommodation for men students attending University College.
- (c) Student registration, both men and women, in University College, Victoria, Trinity and St. Michael's Colleges.
- (d) Funds available for construction of the proposed University College Men's Residence.

Mr. Justice Hope referred to the desire of the Council of University College, expressed at the meeting of the University College Committee held on Wednesday, May 21st, 1952, that they hoped to observe the Centennial celebrations in 1953 and were extremely anxious that the corner-stone of the new building be laid in September 1953. Mr. Justice Hope also informed the Committee of the preparation of a trust agreement for an amount of \$300,000.00 by a lady who was interested in University College, which would be payable to the University upon her death to assist in the construction of the new Residence.

Report of
Joint Com-
mittee re
new U.C.
Men's
Residence
(Cont'd)

The Committee was informed that the following amounts were available as of this date:-

E. C. Walker Bequest	\$108,343
J. H. Walker Bequest	58,323
Sir Wm. Mulock Residence Fund	26,156
U.C. Men's Residence Fund	20,690
Roland O. Daly Fund	1,608
John Hoskin Bequest	23,080
	<u>\$238,200</u>
R. W. Leonard Bequest	377,063
	<u>\$615,263</u>
Amount to be provided under the trust agreement referred to above	<u>\$300,000</u>
	<u>\$915,263</u>

From the above it will be noted that between \$900,000 and \$1,000,000 will be available for the construction of the new Residence, the balance not being available until commitments already made to the Varsity Appeal have been paid.

The Superintendent reported that the Architects now estimate that \$1,600,000 would provide housing accommodation for approximately 145 students and a dining hall which would accommodate 200 persons. The Comptroller cited estimates of operating expenses of a residence for 125, 150, 175 and 200 students, which indicated that operations would be more economical at the level of 175. The Principal of University College felt that accommodation for 175 students was desirable and practical. The Architects stated that residential accommodation, including dining hall, for 175 students would cost approximately \$1,850,000.

The report on finances indicated that on June 21st, 1949, the Board had allocated \$1,600,000 for the construction of a University College Men's Residence, of which \$238,200 would come from specific trust funds and \$1,361,800 from Varsity Appeal. With the addition of the R. W. Leonard Bequest and the preparation of an irrevocable trust of \$300,000 as reported by Mr. Justice Hope, the amount required from Varsity Appeal Funds would be reduced from \$1,361,800 to \$934,737 for a proposed residence costing \$1,850,000.

The Committee is of the opinion that the Board should now plan to proceed with the 'Working Plans' for the new University College Men's Residence with a view to the laying of the corner-stone in September 1953. After discussing the matter with the Architects, Messrs. Mathers and Haldenby, who have given their assurance that a portion of the building could be proceeded with, the Committee proposes that the Property Committee be requested to present a recommendation to the Board that sketch plans be prepared for the new Residence, which would provide for 175 students and dining hall for 200, the final cost to be approximately \$1,850,000., and that these drawings be submitted as soon as possible, following which the working drawings may be proceeded with, it being understood that arrangements for only a portion of the building for which funds are available be undertaken, and that the Superintendent, upon receipt of the sketch plans, consult with the Chairman of the Property Committee, Mr. Vaughan, so that the Property Committee could present the plans to the next ensuing meeting of the Board of Governors.

Upon motion of Mr. Matthews,

Seconded by Mr. Osbourne,
the meeting adjourned at 5:50 p. m.

All of which is respectfully submitted.

(Sgd) W. Eric Phillips
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

December 16, 1952

Report No.
8 of the
University
College
Committee

Mr. Justice Hope, Chairman of the University College Committee, then read Report Number 8 of the Committee, as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

At the meeting of your Committee which was held on Wednesday, May 21st, 1952, at a luncheon at the York Club, at 1 p.m., the following were present:-

The Hon. J. A. Hope	Principal F. C. A. Jeanneret
(in the Chair)	Dr. W. J. Deadman
The President	Mrs. A. G. Walwyn
Mr. Beverley Matthews	Mrs. Brian S. McCool
Dr. J. S. D. Tory	Mr. Tom Jarvis
	The Hon. F. H. Barlow

Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. A. D. LePan, Superintendent

The meeting adjourned at 3:40 p.m., and was reconvened on Wednesday, January 21st, 1953, in the Board Room, Simcoe Hall, at 4:15 p.m., at which the following were present:-

The Hon. J. A. Hope	Principal F. C. A. Jeanneret
(in the Chair)	The Hon. F. H. Barlow
The President	Mr. R. O. Daly
	Mr. Sydney Hermant
	Mrs. A. G. Walwyn
	Dr. W. J. Deadman
	Mrs. Brian S. McCool

Mr. C. E. Higginbottom,
Secretary

In the interval between these two meetings, the Board of Governors had asked The Hon. J. A. Hope to assume the Chairmanship of the Committee and had so appointed him. In the same period there was a change in the personnel of the Committee appointed by the Alumni as above noted.

In the absence of the Chairman of your Committee at the meeting held on May 21st, the Vice-Chairman, Mr. Justice Hope, took the Chair, and expressed regret at the absence of the Chairman whose usual and valued contribution to the work of the Committee would be missed greatly.

1. Report of previous meeting

Report Number 7 of the meeting held on February 23rd, 1949, which had been submitted to and approved by the Board of Governors on February 24th, was taken as read.

2. Report of Principal

Principal Jeanneret gave a résumé of the situation existing in University College, and explained that the other Arts colleges in federation had certain advantages in connection with their affiliations which, unfortunately, University College did not enjoy. He presented comparative figures which showed that University College had maintained an enviable position in its high academic standing, particularly in regard to the Rhodes Scholarships.

The Principal also stated that many students were lost to University College due to the limited residence accommodation available for students of the College. He in-

Report
of the
University
College
Committee
(Cont'd)

formed the Committee that the Council of University College hoped to observe its Centennial celebration in 1953.

3. University College Men's Residence

Principal Jeanneret expressed the vital importance of securing the building of a Men's Residence for the College, and the President reviewed the financial picture with respect thereto, including the amount set aside from the Varsity Appeal and also money available from other funds.

It was moved by Principal Jeanneret,

Seconded by the President,

that Mr. Justice Hope be requested to act as the Chairman of a sub-committee to be co-opted by him for further consideration of the situation, with special reference to providing the maximum accommodation for the allocated amount of \$1,600,000 together with whatever additional funds may be made available, and to submit a report to your Committee at an adjourned meeting.

4. Meetings of Committee

In order that the Committee might have the opportunity of discussing at regular intervals matters relating to University College -

It was moved by Mr. Jarvis,

Seconded by Mr. Justice Barlow,

that the University College Committee of the Board of Governors be convened every Fall.

5. Report re new University College Men's Residence

The adjourned meeting of the Committee was not reconvened until January 21st, 1953, at which time the Chairman expressed his regret that the Committee had not been reconvened earlier. While circumstances did not demand the same, nevertheless events and developments had moved steadily towards achievement of the desired goal. The Chairman reported that an immediate and completed establishment of a trust fund of \$300,000 by way of gift, subject only to payment of the income to the donor for life, had been generously provided towards the erection of the Dining Hall and Common Rooms in connection with the proposed Men's Residence. For the present, this friend and benefactor of University College wishes no publicity with respect to the matter. This fund of \$300,000 is an amount to be added to the funds previously raised and allocated for the Men's Residence.

The Chairman further explained that following a discussion of the matter of the Men's Residence at a recent meeting of the Board of Governors, a Joint Committee of the members of the Board of Governors on the Property and University College Committees had recently held a meeting when the whole matter of the new University College Men's Residence was discussed, and that a report would be presented at the next meeting of the Board in this connection, and that as a result of that meeting the University Superintendent on instructions had written the Architects, Messrs. Mathers and Haldenby, as follows, under date of December 17th, 1952:-

'Mathers and Haldenby, Architects,
15 St. Mary St.,
Toronto.

17th December, 1952

University College Men's Residence

Gentlemen:-

As arranged at the meeting yesterday will you please proceed at once with the preparation of complete preliminary design in sketch form for the above building after consultation with, and for approval of, the University on the basis of dining hall accommodation for 200 and residence accommodation ultimately for 175, all generally in conformity with the sketch you submitted yesterday.

As indicated to you yesterday it may be necessary to proceed with actual construction in sections. When the plans referred to above have been approved, it will then be indicated what portion is to be built and you will be asked to complete working drawings and specifications for the section to be erected.

Yours very truly,

(Sgd) A. D. LePan
Superintendent'

Report of
University
College
Committee
(Cont'd)

At the meeting on January 21st, there was expressed the Committee's deep appreciation of this action and co-operation by the Governors, and also the hope that progress with the necessary planning and construction be such that arrangements may be made for the laying of the corner-stone of the new building in October 1953, as an outstanding part of the ceremonies in connection with the celebration of the Centennial of University College. Principal Jeanneret expressed appreciation, on behalf of the Council of University College, to the Chairman of the Committee, Mr. Justice Hope, and the President, for their efforts in connection with this matter.

6. Report from the Principal re Centennial Programme

Principal Jeanneret gave a comprehensive review of the proposed Centennial Programme, the most important events of which would be concentrated in the period October 16, 17 and 18, 1953:-

- Founders' Day Luncheon (April 23rd)
- Reunion and Graduation Dinner (June 5th)
- Laying of Corner-stone of the new Men's Residence (October 16th)
- Convocation for the conferring of Honorary Degrees (if approved by Honorary Degrees Committee and Senate) (October 16th)
- Banquet and Dance (October 16th)
- Buffet Luncheon, Football Game and Theatre Night (October 17th)
- Divine Service of Rededication at Convocation Hall, Sunday, October 18th
- Reception by the College (October 18th)
- A Series of Public Lectures and Radio Talks during the Fall.

Principal Jeanneret explained that a Centennial Committee of Graduates, Members of the Teaching Staff and Undergraduates of the College had been set up to organize the programme.

7. Budget for Centennial Celebration

An estimated Centennial budget was presented for the consideration of the Committee, which included the cost of centennial announcements, publication of a centennial book, postage, and secretarial and stenographic assistance. In view of the size of the estimated amount it was suggested that an effort be made to obtain subscriptions in connection with the same.

Upon motion of the President,

Seconded by Mr. Justice Barlow,
your Committee recommends the approval, in principle, of the general programme, the details of which and the estimated cost of the same are to be considered at a later date.

8. Meetings of Committee

Mr. Sydney Hermant stated that he thought that more frequent meetings of the Committee should be held in order to discuss various matters which might arise. The Chairman pointed out that there might be little object in calling a meeting unless there was some particular matter to discuss. After discussion, it was felt desirable that at least three regular meetings be held in the year at dates to be fixed by the Chairman, but to be approximately in October, January and May of the academic year.

All of which is respectfully submitted.

(Sgd) J. A. Hope
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

Report of
University
College
Committee
(Cont'd)

Adoption
of fore-
going
reports

Upon motion of Mr. Justice Hope,
Seconded by Mr. Matthews,
And unanimously carried,

the two foregoing reports were adopted.

Following the adoption of these reports -

It was moved by Mr. Vaughan,
Seconded by Mr. Justice Hope,
And unanimously carried,

Authority
to pro-
ceed
with
plans and
erection
of U.C.
Men's
Residence

that authority be given to proceed immediately with the preparation of working plans and the erection of the new University College Men's Residence on St. George Street, as shown on ground plan bearing date of December 16th, 1952, and attached to these minutes, at a cost of approximately \$1,850,000.

Letters
re grant
from the
City of
\$2,000,000

In connection with the financing of the construction of the new residence and the funds available from the Varsity Appeal, the President informed the Board of the interview which he and Mr. Walter L. Gordon, Chairman of the Finance Committee, had had with Mayor Allan A. Lamport, following which the President read a letter he had written to the Mayor and also the Mayor's reply, as follows:-

"University of Toronto
President's Office

January 13, 1953

His Worship, The Mayor,
City Hall,
Toronto, Ontario.

Your Worship:-

On behalf of the University of Toronto, I thank you for your courtesy in coming to my office yesterday and discussing with Mr. Walter L. Gordon and me the time of payment of the grant of \$2,000,000 from the City to the University, approved by the Board of Control and the City Council in February, 1949.

Mr. Gordon, who is Chairman of the Finance Committee of the Board of Governors, and I appreciate the care you took in explaining the situation. As we anticipated, you desired only to ascertain when the University will need the grant to complete its building programme established under the Varsity Appeal.

On February 3rd, 1949, I stated in a letter to the Mayor that 'the University will not call on the City for any payment (of the grant) until it needs funds to carry out its building programme, and until it has used the monies contributed for the general purposes of the Varsity Appeal by the Provincial Government and by corporations and individuals.'

Mr. Gordon and I presented facts which demonstrated to you that the University, in keeping with that undertaking, will need one million dollars (\$1,000,000) in January or February, 1954, and one million dollars (\$1,000,000) in January or February, 1955, in order to carry out its building programme, after having used other monies contributed for the general purposes of the Varsity Appeal.

Grant of
\$2,000,000
from the
City
(Cont'd)

We are grateful for your acceptance of that request and for your undertaking to secure from the proper civic authorities a confirmation of your agreement with Mr. Gordon and myself, to the end that the University will be assured that the grant will be paid in two instalments in the amounts and at the times above set forth.

The Board of Governors will meet on Tuesday, January 27th, 1953. I express the hope that you will enable me to report to the Board at that meeting the City's assurance in this regard.

Your attitude is another manifestation of the good-will and co-operation which so happily prevail between the City and the University that proudly bears its name.

Again I express for the Board, the Senate, the staff, the students and the graduates of the University their gratitude to the City for this generous grant, and I promise on their behalf our best efforts to use it wisely for the advancement of higher education.

Yours faithfully,

(Sgd) Sidney E. Smith
President"

Mayor's Office
Toronto

January 23, 1953

"Dr. Sidney E. Smith,
President,
The University of Toronto,
Toronto, 5.

Dear Dr. Smith:-

May I thank you for your letter of January 13, and for the kind expression of gratitude contained therein to the City on behalf of the Board, the Senate, the staff, the students and graduates of the University for the grant of Two Million Dollars for building purposes.

As there were no strings on the City's gift of Two Million Dollars, your suggested way of payment is quite satisfactory, viz: -

\$1,000,000 in January or February, 1954, and

\$1,000,000 in January or February, 1955,

in order that the University may carry out its building programme, after having used other monies contributed for the general purposes of the Varsity Appeal by the Provincial Government and by corporations and individuals.

The dates and amounts proposed are quite satisfactory and the order of the Ontario Municipal Board is sufficient to complete the making of this grant in the manner you suggest.

Wishing you every success in the completion of your building programme, I am,

Yours sincerely,

(Sgd) Allan A. Lamport
M A Y O R"

Finance Committee Report Number 186 was
presented as follows:-

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UNIVERSITY OF TORONTO

APPENDIX A

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

	Actual 1951-52	Budget 1951-52	Budget 1952-53	Target Budget 1953-54
Enrolment	10,104	10,462	9,904	9,705
Expenditures				
Academic	\$4,943,599	\$4,780,935	\$5,008,337	\$5,008,337
Research	99,000	99,000	106,000	105,000
Administrative	279,916	274,449	277,131	287,431
Miscellaneous	193,036	196,179	130,122	133,922
Housing and Superintendent's Expenses	1,188,746	1,196,852	1,246,894	1,242,894
Libraries, Hart House Theatre and Health Service	29,489	26,510	31,802	31,800
Ontario Museum	404,528	401,855	412,291	417,291
Grants to ancillary bodies	126,222	106,181	101,133	105,913
Interest on trust funds	10,023	10,000	10,000	10,000
Holding fund and debenture interest	510,514	500,000	510,714	510,714
Local pension costs	178,231	182,200	14,300	14,300
Union costs	236,494	260,750	281,600	311,426
Provision for incorporation of cost-of-living bonus	183,710	-	210,180	165,000
Increases under union agreements	-	-	-	40,000
Provision for conversion, books & R.O.M.	181,115	-	-	-
Other items	-	-	-	160,000
	<u>8,564,623</u>	<u>8,034,911</u>	<u>8,340,504</u>	<u>8,544,028</u>
Assisted Research	<u>1,259,965</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
	<u>\$9,824,588</u>	<u>\$9,034,911</u>	<u>\$9,340,504</u>	<u>\$9,544,028</u>
Income				
Special funds for academic purposes	\$2,458,785	\$2,341,577	\$2,197,125	\$2,240,087
Grants and departmental credits	429,920	396,304	373,819	379,019
Grants and interest	120,896	88,500	96,815	98,264
Other income	51,109	42,428	39,700	40,200
Holding and Central Power Plant recovery	164,349	148,134	161,858	161,858
Ontario Museum	48,675	39,400	44,600	74,600
	<u>3,273,734</u>	<u>3,056,343</u>	<u>2,913,917</u>	<u>2,994,028</u>
Grants for assisted research	<u>1,259,965</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>
	<u>\$4,533,699</u>	<u>\$4,056,343</u>	<u>\$3,913,917</u>	<u>\$3,994,028</u>
Balance to be covered by Government grants -	<u>\$5,290,889</u>	<u>\$4,978,568</u>	<u>\$5,426,587</u>	<u>\$5,550,000</u>
General aid	\$ 937,072	\$	\$ 937,000	\$ 950,000
Provincial assistance required	<u>4,353,817</u>	<u>4,978,568</u>	<u>4,489,587</u>	<u>4,600,000</u>
	<u>\$5,290,889</u>	<u>\$4,978,568</u>	<u>\$5,426,587</u>	<u>\$5,550,000</u>
Provincial grant received	<u>\$4,250,169</u>			
Provincial grants receivable			<u>\$4,700,000</u>	<u>\$4,700,000</u>

for us
in the

Grant of
\$2,000,000
from the
City
(Cont'd)

We are grateful for your acceptance of that
request and for your undertaking to secure from the proper
civic authorities a confirmation of your agreement with Mr.

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APPENDIX A

page 2

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

	<u>Actual</u> <u>1951-52</u>	<u>Budget</u> <u>1951-52</u>	<u>Budget</u> <u>1952-53</u>	<u>Target</u> <u>Budget</u> <u>1953-54</u>
<u>Basic Departments</u>				
Arts (University and University College)	\$1,683,238	\$1,651,930	\$1,751,296	\$1,741,296
Medicine	821,269	808,140	871,200	871,200
School of Hygiene	86,493	86,966	96,269	96,269
Applied Science	749,912	759,761	771,072	791,072
Dentistry	303,189	275,670	294,385	294,385
Household Science	66,208	70,286	70,058	70,058
Forestry	58,935	56,644	53,500	54,500
Graduate Studies	38,759	43,909	39,114	38,114
Law	69,368	69,588	69,350	69,350
Architecture	84,704	84,298	94,555	94,555
Social Work	86,496	84,822	99,870	99,870
Nursing	76,916	74,400	79,467	79,467
Physical and Health Education	16,204	17,418	18,020	18,020
Institute of Business Administration	77,386	56,826	58,480	58,480
Institute of Child Study	38,404	37,574	38,486	38,486
University Extension	177,509	153,210	141,135	141,135
Library	274,289	212,547	213,577	213,577
Athletics and Physical Education	74,908	74,994	77,075	67,075
Printing and Best Dept. of	159,412	161,952	171,428	171,428
Medical Research	<u>\$4,943,599</u>	<u>\$4,780,935</u>	<u>\$5,008,337</u>	<u>\$5,008,337</u>
<u>Research (University Sponsored)</u>				
Advisory Committee on Scientific Research				
Applied Science & Engineering	\$ 25,000	\$ 25,000	\$ 28,000	\$ 28,000
Divisions other than Applied Science	53,000	53,000	55,000	52,000
Forestry and Botany (Glendon Hall)	12,000	12,000	12,000	15,000
	90,000	90,000	95,000	95,000
Research in Humanities and				
Social Sciences	9,000	9,000	11,000	10,000
	<u>\$ 99,000</u>	<u>\$ 99,000</u>	<u>\$ 106,000</u>	<u>\$ 105,000</u>

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Grant of
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(Cont'd)

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Finance
Commit
Report

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APPENDIX A

page 3

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

	Actual 1951-52	Budget 1951-52	Budget 1952-53	Target Budget 1953-54
<u>Administrative Expense</u>				
President's Office	\$ 37,728	\$ 36,087	\$ 38,485	\$ 39,485
Comptroller's Office	16,952	17,790	20,375	23,375
Clerks' Office	13,478	13,479	13,679	13,679
Chief Accountant's Office	99,554	100,681	100,190	100,490
Registrar's Office	97,010	95,162	93,152	91,152
Audit and legal	11,210	8,250	8,250	11,250
Investment Counsel	-	-	-	4,000
Insurance	3,984	3,000	3,000	4,000
	<u>\$279,916</u>	<u>\$274,449</u>	<u>\$277,131</u>	<u>\$287,431</u>
<u>Miscellaneous Expenses</u>				
President's Annual Report	\$ 4,259	\$ 1,800	\$ 1,800	\$ 1,800
Board of Governors Expenses	1,204	500	500	1,000
Retiring Allowances	7,107	7,109	7,109	7,109
Salaries	108,345	115,000	60,000	60,000
Contingencies	3,770	7,700	5,000	5,000
Convocation Receptions	1,543	1,500	1,200	1,000
Chancellor's Expenses	5	500	-	-
Orillonneur	1,000	1,000	1,000	1,000
Organist	1,000	1,000	1,000	1,000
Free Tuition	20,175	16,000	16,000	20,000
Publications & Societies	2,791	2,460	2,998	2,998
Placement Service (and Advisory Bureau 1951-52)	15,425	15,220	9,265	9,265
Publicity	13,334	15,000	12,400	12,400
Receptions to Societies and Visitors	3,071	2,000	2,000	2,000
Senate Elections	-	-	1,000	-
Travelling Expenses - Senate	215	390	350	350
Travelling Expenses - Staff, etc.	9,792	9,000	8,500	9,000
	<u>\$193,036</u>	<u>\$196,179</u>	<u>\$130,122</u>	<u>\$133,922</u>

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APPENDIX A

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TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

	Budget 1951-52	Budget 1951-52	Budget 1952-53	Target Budget 1953-54
<u>Living & Superintendent's Expenses</u>				
Building Expenses				
Cleaning and Caretaking	\$ 412,524	\$ 393,896	\$ 392,586	
Heat and Light	408,275	398,360	396,901	
Water	24,232	25,784	27,311	
Repairs and Renewals	138,632	160,283	163,479	
Sundries	69,380	50,891	51,391	
	\$1,053,043	\$1,029,214	\$1,031,668	
Charges to R.O.M. and Residences	215,774	195,038	208,090	
	\$ 837,269	\$ 834,176	\$ 823,578	
Superintendent's Office	109,039	120,074	120,062	
Grounds	35,797	36,215	36,100	
Post Office	6,801	6,910	6,910	
Protective Service	53,816	57,798	57,057	
Stretches	20,745	22,480	22,207	
Telephones	48,972	47,149	48,110	
Workshops	4,230	5,150	6,850	
Unemployment Insurance, Vacation Pay and Workmen's Compensation	31,108	31,900	32,020	
Insurance	40,969	35,000	45,000	
	\$1,188,746	\$1,196,852	\$1,197,894	\$1,197,894
Provision for Wage Increases under Union Agreement			49,000	45,000
	\$1,188,746	\$1,196,852	\$1,246,894	\$1,242,894
<u>Residences and Hart House Theatre</u>				
Operating Results (S = Surplus)				
Men's Residences	\$ S 807	\$ S 1,379	\$ 1,171	\$ 1,170
Women's Residences and Union	-	-	-	-
Alconer Hall	-	-	-	-
School of Nursing Residence	20,372	14,961	19,701	19,700
Hart House Theatre	9,924	12,928	10,930	10,930
Health Service	-	-	-	-
Net Loss	\$ 29,489	\$ 26,510	\$ 31,802	\$ 31,800

for us
in the

Grant of
\$2,000,000
from the
City
(Cont'd)

We are grateful for your acceptance of that
request and for your undertaking to secure from the proper
civic authorities a confirmation of your agreement with Mr.

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APPENDIX A

page 5

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

	Actual 1951-52	Budget 1951-52	Budget 1952-53	Target Budget 1953-54
<u>Ontario Museum</u>				
Salaries and wages	\$215,657	\$220,755	\$232,072	\$232,072
Equipment and purchases of objects	6,049	6,050	1,050	6,050
Supplies)	45,381	30,500	31,900	31,900
General expense)		6,500	7,500	7,500
	<u>267,087</u>	<u>263,805</u>	<u>272,522</u>	<u>277,522</u>
Building costs	<u>137,441</u>	<u>138,050</u>	<u>139,769</u>	<u>139,769</u>
	<u>\$404,528</u>	<u>\$401,855</u>	<u>\$412,291</u>	<u>\$417,291</u>
<u>Grants to Ancillary Bodies</u>				
Art House	\$ 29,980	\$ 31,720	\$ 31,720	\$ 29,000
University of Toronto Alumni Association	22,500	15,000	10,000	7,500
Senior School of Music	39,860	40,356		
Faculty of Music	18,882	19,105		
Royal Conservatory of Music			59,413	69,413
University of Toronto Press to liquidate equipment loan	<u>15,000</u>			
	<u>\$126,222</u>	<u>\$106,181</u>	<u>\$101,133</u>	<u>\$105,913</u>

whatever.
for us
in the

Grant of
\$2,000,000
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City
(Cont'd.)

We are grateful for your acceptance of that request and for your undertaking to secure from the proper civic authorities a confirmation of your agreement with Mr.

Finance
Committee
Report
No. 186

"To the Board of Governors,
University of Toronto.

Gentlemen:-

In accordance with the decision of the Board of Governors on October 9th, 1952, to refer to the President the matter of the Academic Salary Scale and the Target Budget for the year ending June 30th, 1954, your Committee reports that it held a meeting for consideration of these and other matters on Tuesday, January 13th, 1953, at a luncheon at the Toronto Club at 12:30 p.m., at which the following were present:-

Mr. Walter L. Gordon
(in the Chair)
The President
Mr. Norman C. Urquhart
Mr. W. A. Osbourne
Mr. C. F. W. Burns

Dr. C. T. Bissell,
Vice-President
Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom,
Secretary

After giving consideration to certain phases of the Target Budget, salary proposals, increase in academic fees, etc., your Committee requested the President to revise the Target Budget so that not more than \$4,600,000 would be shown in the Target Budget as the amount of Provincial grant required. On Tuesday, January 20th, 1953, at a luncheon at the Toronto Club at 12:30 p.m., a second meeting of the Committee was held at which time the revised Target Budget was presented to the Committee. The following were present at this latter meeting:-

Mr. Walter L. Gordon
(in the Chair)
The President
Mr. Norman C. Urquhart
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. Beverley Matthews

Dr. C. T. Bissell,
Vice-President
Mr. C. E. Higginbottom,
Secretary
Mr. G. L. Court, Chief
Accountant
Mr. W. W. Small, Assistant
to the Comptroller

1. TARGET BUDGET FOR THE YEAR 1953-1954

Separate schedules are attached, as Appendix 'A', showing particulars of the Target Budget for the year 1953-1954 compared with the actual figures of revenue and expenditure, for the year 1951-1952, and the final budgets for the years 1951-1952 and 1952-1953. Before discussing the Target Budget it may be helpful to summarize the current position of the University with respect to Provincial and Federal grants:-

- (a) The Province of Ontario has agreed to provide grants of \$4,700,000 for the fiscal years ending June 30, 1953, 1954 and 1955.
- (b) In addition, the University expects to receive from the Province approximately \$117,000 for the year ended June 30, 1952 and \$100,000 to retire the balance of the ten year demand notes presently outstanding which were issued in connection with the non-academic pension fund.
- (c) Federal aid in the amount of \$937,000 was received in the year ended June 30, 1952 (after deducting the amounts retained by the federated colleges) and the same amount is included in the budget for the current year 1952-1953. It is anticipated that federal aid in the amount of \$950,000 will be received in 1953-1954 and this amount has been included in the Target Budget. When the Provincial grant of \$4,700,000 per annum was settled, the Chairman of the Board made it clear to the Provincial authorities that this amount would not be sufficient if the Federal grant was discontinued or appreciably reduced for any reason whatever. With this the case, it seems reasonable and proper for us to include the estimated Federal grant of \$950,000 in the

Finance
Committee
Report
(Cont'd)

Target Budget figures for 1953-1954. If there should be an appreciable reduction we would have to ask the Province to make up the difference.

- (d) It is possible that we will have some cushion or reserve to carry forward at June 30, 1953, based upon a Provincial grant of \$4,700,000 and a Federal grant of \$937,000 for the current year. This may well be needed to meet unexpected expenditures during the next two years but in any event the amount cannot be determined with any accuracy at this time.

Revenue

Although it is anticipated that total enrolment of 1953-1954 will be slightly less than for 1952-1953, the estimated fees income for 1953-1954 shows an increase of approximately \$43,000 due to an increase in anticipated enrolment in the more expensive courses, especially in the Faculty of Applied Science and Engineering. There is little change anticipated in other forms of revenue except in the case of that of the Royal Ontario Museum where there is included \$30,000 as the anticipated income from the Leah May Samuel Estate which has been assigned by Dr. S. Samuel to the Museum. Total estimated income has been increased \$80,111.

Expenditures

In general the Target Budget for 1953-1954 is based on the actual estimates for 1952-1953 with the following changes.

Increases:

Increase in grant to Royal Conservatory of Music of Toronto to provide for salary of a Dean	\$ 10,000
Sundry adjustments of departmental and other budgets (net)	8,878
Increase in provision for pension costs as a result of proposed salary increases	29,826
Provision for possible increases under Union agreements	40,000
Cost of maintenance of new buildings	\$ 50,000
Allowance for increased service and maintenance costs	30,000
Provision of additional books and staff in the Library	40,000
General and merit increases for non-academic staff	40,000
	<u>160,000</u>
	\$248,704

Reduction:

Provision for cost of living bonus	45,180
Total additional expenditures	<u>\$203,524</u>

Your Committee recommends that approval be given to the Target Budget for the year 1953-1954 which shows estimated expenditures of \$9,544,028 (including \$1,000,000 for assisted research) and estimated revenues before Provincial and Federal grants of \$3,994,028 (including \$1,000,000 of grants for assisted research). This leaves a balance of \$4,440,000 to be covered by the Provincial and Federal grants. These are estimated to produce \$5,650,000 so that the Target Budget contemplates a margin to work on of \$100,000. It is expected that this will be required for special items of one kind and another. The Target Budget is based upon the existing level of academic salaries and fees. These subjects are discussed in the following pages, and if the Committee's recommendations regarding them are accepted the necessary adjustments will be incorporated in the final budget.

Finance
Committee
Report

2. ACADEMIC SALARIES

Academic salaries have been the subject of considerable discussion by your Committee and other members of the Board. In our re-

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APPENDIX B

page 1.

UNIVERSITY OF TORONTO

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954.

Concerning Salaries of Academic Staff

	Deans Directors Heads of Depts.	Professors	Associate Professors	Assistant Professors	Lecturers
Fiscal Year Commencing July 1, 1952					
of full-time appointments	69	66	82	106	115
Actual Arith. Average Paid	\$8598	\$6573	\$5728	\$4722	\$3545
Present Salary Range	\$7200 up	\$6200-7200	\$5300-6200	\$4300-5300	\$2800-4300
Mid-Point of Range	-	\$6700	\$5750	\$4800	\$3550
Salary Range Requested equals 1946 range adjusted for full increase in cost of living index	\$9000 up	\$8250-9750	\$6750-8250	\$5250-6750	\$3000-5250
Mid-point thereof	-	\$9000	\$7500	\$6000	\$4125
Increase in Mid-point requested	-	\$2300	\$1750	\$1200	\$ 575
Less present Cost of Living Bonus	-	150	150	150	150
Net Increase Requested	\$2120	\$2150	\$1600	\$1050	\$ 425
Increase Proposed in this Target Budget (inc. cost of living bonus) effective July 1, 1953	\$1000	\$1000	\$ 800	\$ 500	\$ 300
With this increase the Proposed Salary Range would be	\$7200 up	\$7200-8200	\$6100-7000	\$4800-5900	\$3100-4600

Note: Salaries quoted in (A) and (B) are exclusive of a cost of living bonus which is currently equal to \$150 per annum approximately.

The Proposed Increase in (E) above has not been incorporated in the Target Budget as set forth in Appendix A, except that part included under "provision for incorporation of cost of living bonus".

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Finance
Committee
Report
(Cont'd)

Target Budget figures for 1953-1954. If there should be an appreciable reduction we would have to ask the Province to make up the difference.

Finance
Committee
Report

2. ACADEMIC SALARIES

Academic salaries have been the subject of considerable discussion by your Committee and other members of the Board.

APPENDIX B

page 2

TARGET BUDGET FOR THE YEAR ENDING JUNE 30, 1954

Concerning Salaries of Academic Staff

	Cost of Living Index		Mid-point of salary scale plus cost of living bonus expressed as a percentage of 1946 scale			
	Base 1936-9	Base Jly1/46	Professors	Associate Professors	Assistant Professors	Lecturers
y 1, 1946	125.1	100.0	100.0	100.0	100.0	100.0
. 1, 1949	159.6	127.6	102.4	102.9	103.6	105.2
y 1, 1951	187.6	150.0	113.9	117.6	123.3	133.9
y 1, 1952	188.0	150.3	114.7	118.6	124.5	135.6
. 1, 1952	184.2	147.2	114.5	118.4	124.2	135.2
1, 1953			114.1	117.9	123.6	134.3
y 1, 1953			128.3	131.0	133.8	140.0
a proposed new scale)						
centage of 1946 mid-						
ns by which proposed						
rases are short of						
portionate increase in						
tof living index as of						
eber 1, 1952			18.9	16.2	13.4	7.2
ialent			<u>\$1,132</u>	<u>\$810</u>	<u>\$536</u>	<u>\$198</u>

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Target Budget figures for 1953-1954. If there should be an appreciable reduction we would have to ask the Province to make up the difference.

Finance
Committee
Report

2. ACADEMIC SALARIES

Academic salaries have been the subject of considerable discussion by your Committee and other members of the Board. In our re-

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Note: The ranges given for the University of Chicago are for Humanities departments. Salaries in the departments of the Physical and Natural Sciences and in professional faculties are considerably higher.

88-3

Present Salary Ranges	
Toronto	
McGill	
Queen's	
Western	
McMaster	- no separate range
Manitoba	
Saskatchewan	
Alberta	
British Columbia	
Chicago (Humanities only)	see note
Illinois	
Yale	

MID-POINTS OF SCALES, AVERAGES & MEDIAN SALARIES PAID

Heads of Department	Professors				Associate Professors				Assistant Professors				Lecturers			
	Arithmetif		Aver.(A) or		Mid-Point		Arith. Aver.(A)		Mid-Point		Arith. Aver.(A)		Mid-Point		Arith. Aver.(A)	
	of		or		of		or		of		or		of		or	
	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)	Range	Med.(M)
A \$8,031	\$6,850 A	\$6,723	\$5,900A	\$5,878	\$4,950 A	\$4,872	\$3,700 A	\$3,695								
	8,500 M	6,500	6,150 M	5,000	5,425 M	3,900	3,150 M	3,000								
	6,750		5,600		4,600		3,500									
A 6,247	6,500 A	5,680	4,950 A	5,042	4,600 A	4,273	3,850 A	3,883								
	5,350 A	5,270	4,795 A	4,830	4,150 A	4,130	3,450 A	3,550								
	5,800 M	5,730	5,050 M	4,700	4,200 M	3,950										
A 6,715	6,450 A	6,354	5,450 A	5,347	4,450 A	4,530										
	A	6,670	5,650 A	5,680	4,850 A	5,000	3,850 A	4,100								
A 6,558	A	5,593	A	5,188	A	4,620	A	3,817								
			5,300		4,200											

Finance
Committee
Report
(Cont'd)

Target Budget figures for 1953-1954. If there should be an appreciable reduction we would have to ask the Province to make up the difference.

Finance
Committee
Report
(Cont'd)

2. ACADEMIC SALARIES

Academic salaries have been the subject of considerable discussion by your Committee and other members of the Board. In our report of May 28th, 1952, it was pointed out that if more adequate remuneration was not made possible for members of the academic staff, especially in the more senior ranks, there would be an adverse effect on academic standards. In our report dated October 3rd, 1952, it was recommended that the matter be referred to the President to obtain information for presentation at the next meeting of the Committee. Information concerning salary ranges, the effect of the rising cost of living and comparative salaries at other universities is contained in Appendix 'B' of this report.

Despite substantial increases as of July 1, 1951, and a cost of living bonus effective retroactively from the same date, the remuneration paid to members of the academic staff has failed to keep pace with the cost of living, which in so far as it has been reflected in the cost of living index, showed an increase from 125.1 as of July 1, 1946, to 188.0 as of July 1, 1952, an increase of approximately 50%. The teaching staff being of the opinion that the July 1, 1946 scale of salaries should be fully adjusted to compensate for the increase in the cost of living, have respectfully suggested in a submission dated November 1952 that the 1946 salary scales be increased 50% effective as from July 1, 1952.

As salary adjustments since 1946 have been generally of an across-the-board nature, the salaries of those members of the teaching staff in the senior ranks expressed in terms of the 1946 salaries, have lagged proportionately further behind those of the more junior ranks. The mid-points of salary scales now being paid have increased compared to the 1946 scale as follows: Professors - 14.1%; Associate Professors - 17.9%; Assistant Professors - 23.6%; Lecturers - 34.3%; compared to an increase in the cost of living index of 47.2% as of December 1, 1952.

Your Committee recommends that the cost of living bonus be incorporated into the academic salary scales in the amount of \$150 per annum (bonus during current quarter is at rate of \$144 per annum) as from July 1, 1953, and that in addition the floors of the salary scales be increased as follows: Professor of Distinction \$850; Professor \$850; Associate Professor \$650; Assistant Professor \$350; and Lecturer \$150. These increases result in the following academic salary scale:-

	<u>Range</u>	<u>Mid-Point</u>	<u>Increase in Floor x</u>	<u>Mid-points on 1946 Base</u>
Professors of Distinction	\$8,200 (7,350) up			
Heads of Departments	\$7,200 (7,350) up			
Professors	\$7,200 (6,350) - \$8,200 (7,350)	\$7,700 (6,850)	\$1,000	128.3 (114.2)
Associate Professors	\$6,100 (5,450) - \$7,000 (6,350)	\$6,550 (5,900)	\$ 800	131.0 (118.0)
Assistant Professors	\$4,800 (4,450) - \$5,900 (5,450)	\$5,350 (4,950)	\$ 500	133.8 (123.8)
Lecturers	\$2,100 (2,950) - \$4,600 (4,450)	\$3,850 (3,700)	\$ 300	140.0 (134.5)

x The real increase is \$150 less than the figures shown in this column when the present cost of living bonus, which it is proposed to eliminate, is excluded from the computation.

The figures in brackets () represent the present salary scales plus cost of living bonus at the rate of \$150 per annum.

UNIVERSITY OF TORONTO PROPOSED FEE INCREASES AND RESULTING INCREASES IN FEE REVENUE									
Group	Faculty or School	ment 1953-54 (97.5%)	Pro- posed Fee	% In- crease	In- crease in Fee Rev.	Mc Queen's orn	West- British Columbia	Mich- igan Non-Res.	Prin- ceton M.I.T.
I.	Child Study	24	\$221	1.8	\$ 175				
	Dental Nursing	24	185	225	891				
	Nursing - Degree Course	70	188	225	2,552				
	Phy.&Occup. Ther. Teacher's Cse.	3	216	225	27				
II.	Graduate Studies	1,072	220	250	20,237	\$250	\$250	\$330	\$600
III.	Arts - University College	1,078	242	300	62,439	312	300	700	750
	- Federated Colleges	1,673	26	32	10,038			180	
	Dental Hygiene	14	250	300	700			330	
	Nursing - Diploma Course	173	263	300	8,196	300	320		
	Pre-Dental	70	298	300	140				
	Pre-Medical	257	250	300	12,850				
	Household Science	10	252	300	543				
IV.	Commerce & Finance - U.C.	98	278	325	4,745	325	250	350	
	- Fed. Coll.	141	178	208	4,163				
	Forestry	136	288	325	4,888				
	Law	58	303	325	1,124	325			
	Physical & Health Education	122	277	325	5,891	325			
	Phy. & Occ. Th. Undergrad. Cse.	275	274	325	19,628	325			
	Social Work	78	315	325	780	325			
V.	Applied Science & Engineering	1,726	383	450	115,739	400	340	330	750
	Architecture	180	383	450	11,916			180	\$800 xx
	Dentistry	275	417	450	7,747	425			
VI.	Medicine	621	485	500	16,195	525	515	400	700
	Sub-Total	8,178			311,604				
Other -	Pharmacy - College Payment	341		15.0	7,400				
	Optometry	-		15.0	2,010				
	Occasional	66		15.0	877				
	Medicine - Diploma Courses	113		15.0	1,839				
	Hygiene	34		15.0	918				
	Teacher's Classes	731		15.0	10,530				
	Sub-Total	1,274			23,574				
	TOTAL	9,452			\$335,178				

xx "Academic Fees" are not exactly comparable as some universities include items which others place under "Incidental Fees"

xx Current M.I.T. catalogue indicates 1953-54 fee will be \$900.

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\$8,200 (7,350) up

Professors of Distinction

Finance
Committee
Report
(Cont'd)

Concerning statutory increases, your Committee recommends:-

1. That members of the teaching staff holding the rank of Associate Professor and above should not receive a statutory increase for the year 1953-1954, in view of the substantial increases in the scales proposed for these ranks.
2. That members of the teaching staff holding the rank of Lecturer may be given an increase as from July 1, 1953, not to exceed \$200 and members of the teaching staff holding the rank of Assistant Professor may be given an increase not to exceed \$100 as from July 1, 1953, provided that -
 - (a) in each case the work of the individual merits a part or the whole of the maximum annual increase, and
 - (b) no annual increase shall provide a salary higher than the ceiling of the rank he or she holds.
3. That the system of annual increases presently prevailing be re-established as from July 1, 1954, to be granted in those years when the University's financial position permits; the maximum increase in any year to be \$200 for Professors, Associate Professors and Assistant Professors, and \$250 for Lecturers, to be granted in whole or in part on the basis of merit, upon recommendation of the President.

The cost of the proposed increases is as follows:-

	Number of Full-Time Appointments Dec. 1, 1952	Increase	Annual Cost
Heads of Departments and Professors of Distinction	69	\$850	\$ 58,650
Professors	66	850	56,100
Associate Professors	82	650	53,300
Assistant Professors	106	350	37,100
Lecturers	115	150	17,250
	<u>438</u>		<u>\$222,400</u>
Estimated cost of statutory increases to be granted to Assistant Professors and Lecturers			<u>35,000</u> <u>\$257,400</u>

Incorporation of Cost of Living for Non-Teaching Staff

Your Committee recommends that for the non-teaching staff the cost of living bonus be discontinued as of June 30, 1953, and that in lieu of the bonus the salaries of those receiving the bonus be increased by \$150 per annum as from July 1, 1953.

3. ACADEMIC FEES

Your Committee recommends that academic fees be increased sufficiently to finance the recommended increases in academic salaries and to provide additional funds for bursaries. The proposed fees to be charged commencing with the Session 1953-1954 are set out in Appendix 'C' attached. Due to effecting a reduction from 21 to 6 in the number of different categories of fees charged in the various faculties and schools, the increases vary from .7% to 24%, with an average increase of 15.5%. These increases in fees are estimated to produce an additional fees income of \$335,178. This amount would be used as follows:-

To finance recommended increases in academic salaries -	\$257,400
To provide additional bursaries	- 77,778
	<u>\$335,178</u>

If the full amount of \$77,778 is not expended on bursaries in the year 1953-1954, it is recommended that the surplus be carried forward as a general reserve at June 30, 1954.

It is suggested that notice of the increases in academic salaries and in academic fees, if approved, be given by the President at his discretion after the federated colleges have been informed.

4. CONFIRMATION OF INVESTMENT TRANSACTIONS

Your Committee recommends for confirmation the following Investment Transactions not previously approved:-

(a) Purchased for -
(Meeting of January 13)

<u>Trust Pool</u>					
\$ 50,000	4 $\frac{3}{4}$ %	British Columbia Electric Co. - Series "H"	due Nov. 22, 1953-62	@	\$ 99 $\frac{1}{4}$
31,208	4 $\frac{1}{4}$ %	Town of Barrie - Serial	due Nov. 1, 1967	@	\$ 99.31
65,000	4 $\frac{1}{4}$ %	Ontario Hydro Commission	due May 1, 1969	@	par
14,500	4 $\frac{3}{4}$ %	Eddy Paper Co.	due May 1, 1969	@	\$ 98
5,000	4 $\frac{3}{4}$ %	do.	due May 1, 1969	@	\$ 98.25
75,000	4 $\frac{1}{2}$ %	Bell Telephone Co. of Canada First Mortgage	due Dec. 15, 1967	@	par
61,000	4%	United Fuel First Collateral Mortgage	due Dec. 1, 1959	@	\$ 97-5/8
<u>Banting Research Foundation</u>					
\$ 3,700	4 $\frac{1}{4}$ %	City of Sarnia - Serial	due Oct. 23, 1962-70	@	\$ 97.51
10,500	4 $\frac{1}{4}$ %	do.	due Sept. 11, 1963-71	@	\$ 97.25
185,000	4 $\frac{1}{4}$ %	Ontario Hydro Commission	due Nov. 1, 1967	@	par
(Meeting of January 20)					
\$ 4,000	2%	Government of Canada	due Dec. 15, 1954	@	\$ 98.10
(Meeting of January 13)					
<u>Trust Endowment</u>					
\$ 50,000	4 $\frac{1}{4}$ %	Ontario Hydro Commission	due Nov. 1, 1967	@	par
30,000	4%	Winnipeg Electric First Mortgage	due May 1, 1971	@	\$ 97
<u>Capital Funds</u>					
\$300,000	2%	Government of Canada	due Nov. 1, 1953	@	\$ 99.36
Sigmund Samuel Library Fund					
\$ 38,000	2%	Government of Canada	due Dec. 15, 1954	@	\$ 97.85
(Meeting of January 20)					
\$ 55,000	2%	Government of Canada	due Dec. 15, 1954	@	\$ 98.10

(b) Sold for -

(Meeting of January 13)

<u>Trust Pool</u>					
\$ 50,000	3 $\frac{1}{4}$ %	Government of Canada	due June 1, 1966	@	\$ 96 $\frac{1}{4}$
<u>Banting Research Foundation</u>					
\$194,000	5%	Canadian National Railways	due Feb. 1, 1954	@	\$101.60

Finance
Committee
Report
(Cont'd)

5. ESTATE OF ELIZABETH JANE SHAW

In connection with the following bequest to the University under the Will of the late Elizabeth Jane Shaw -

'All the rest, residue and remainder of my estate I give, devise and bequeath to the Banting Institute for the benefit of the Banting and Best Department of Medical Research'

your Committee was informed of a claim made by Mr. and Mrs. Bruce Robertson, Executors of the Estate and friends of the late Mrs. Shaw, for looking after Mrs. Shaw's home while she was in hospital, and for services and attention given her during her illness. The Robertsons are prepared to accept \$200.00 in all in settlement of their claim, and your Committee recommends approval of the payment of this amount to the Robertsons. It is estimated that the residue of the Estate will amount to approximately \$6,000.

6. DONALD M. SPRINGER ESTATE

In connection with the Donald M. Springer Estate, of which the University was named as one of the residuary legatees and in connection with which certain questions had arisen regarding the Will, particularly Succession Duties relating to an annuity of \$6,000 per annum which the deceased left to his mother for life, and in connection with legacies to other individuals, your Committee recommends that the University Solicitor be advised that the University would not oppose the payment of the annuity to the mother being made free of Succession Duty, and that the University's rights in respect to the other matters be submitted to the Court.

7. ACADEMIC COSTUMES

Your Committee recommends that \$9,000 be appropriated from the General Endowment Funds for the purchase of 500 academic gowns and 75 hoods costing \$8,250, and for the provision of storage facilities at a cost of \$750. It is further recommended that a charge of \$2.00 be made each time a gown or hood is rented. It is proposed that 450 of the gowns be transferred to the Students' Administrative Council which would be responsible for the storage, cleaning and renting of the gowns in its care, and for which it would be permitted to retain 25% of the rentals collected. The other gowns and hoods would be held by the Registrar or the Alumni Association. The estimated annual income would amount to \$1,725 which it is recommended be treated as Sundry Revenue.

All of which is respectfully submitted.

(Sgd) Walter L. Gordon
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

Approval
of Tar-
get
Budget,
1953-54

Upon motion of Mr. Gordon,
Seconded by Mr. Bryce,
And unanimously carried,

the Target Budget for 1953-1954 as set out, including increases in academic salaries and academic fees, was approved.

The Chairman of the Board stated that he would inform Premier Frost of the proposals, the announcements in this connection to be made at the discretion of the President.

Following consideration of the other recommendations -

Approval
of report
of the
Finance
Committee

It was moved by Mr. Gordon,
Seconded by Mr. Bryce,
And unanimously carried,

that the whole of the Finance Committee report be adopted with the exception of the approval of Mr. Gordon's suggestion that in Clause 7 - Academic Costumes, the estimated annual income, instead of being treated as Sundry Revenue, be treated as Investment Income.

Devise of
No. 45
Walmer
Road by
the late
Hon. L.G.
McCarthy

The Board was informed of, and gratefully accepted the following devise under the Will of the late Honourable Leighton G. McCarthy:-

"To transfer and convey the house, lands and premises if owned by me on the east side of Walmer Road in the City of Toronto, known as 45 Walmer Road, and being lots 12 and 13 on the east side of Walmer Road, according to Plan 597, to the Governors of the University of Toronto, for the sole benefit of the University of Toronto."

In this connection there was presented a draft Deed of Land which had been submitted to the University Solicitor, Mr. Hamilton Cassels, Q.C., by the solicitors for the Estate of the late Mr. McCarthy, and which the President had discussed with Mr. Cassels. The Board approved of the draft deed subject to final approval by the President.

Trust
Agreement
re trans-
fer to
Governors
of the
sum of
\$300,000
for new
U.C. Men's
Residence

The Board was informed of the receipt of a Trust Agreement between Ella Jane Ferguson, widow of the Honourable G. Howard Ferguson, and the Toronto General Trusts Corporation and David James Walker, Q.C., Trustees, outlining the transfer to the Trustees of certain assets to be held and administered by them, totalling \$300,000.00, which, upon the death of Mrs. Ferguson, are to be transferred to the Governors of the University of Toronto to be applied for the erection of the hall for the Dining Room of the new University College Men's Residence, to be named the "Howard Ferguson Hall".

Upon motion of Mr. Justice Hope,
Seconded by Mr. Matthews,
And unanimously carried,

the Board expressed its sincere appreciation of this generous gift from Mrs. Ferguson towards the new University College Men's Residence.

The Chairman of the Board expressed appreciation to Mr. Justice Hope for his efforts in connection with this matter.

Request
from
Victoria
Univer-
sity to
be per-
mitted
to sell
Bloor
Street
Lots

The Chairman of the Property Committee, Mr. O. D. Vaughan, informed the Board that Mr. Leopold Macaulay and Mr. E. W. Bickle, members of the Board of Regents of Victoria University, had recently called on him enquiring as to whether the Board of Governors of the University of Toronto would waive the following condition contained in the agreement of 1949, and allow them to sell the property for commercial purposes:-

"if at any time in the future Victoria University does not wish to use these lots for educational purposes, the University of Toronto will repurchase the land at the price paid for it by Victoria University".

They also made another suggestion to the effect that they rent the land on a long-term lease for purposes of a commercial building and use the profit from the rent as income for Victoria. A further suggestion was made that the land should be rented and the rent divided in some way between Victoria and the University of Toronto.

Mr. Vaughan stated that he had informed them that the conditions of the agreement did not permit of the proposals which had been submitted. After considering the matter at length the Board decided that the request be not granted.

Authority
to expro-
priate
Charles
St. West
properties
for
Victoria
University

There was also presented a letter, which the Secretary of the Board had just received from Mr. W. C. James, Bursar of Victoria University, stating that the United Church Training School, which is federated with Emmanuel College of Victoria University, proposed to erect a building, to be available for the autumn of 1954, on the site known as Nos. 67 to 77 inclusive Charles Street West. Victoria owns Nos. 73, 75 and 77 Charles Street and is making these lots available for the Training School site. They are desirous of obtaining Nos. 67, 69 and 71 Charles Street, and their efforts to purchase these properties have been unsuccessful. They state that expro-

Authority
to expro-
pate
Charles
St. West
properties
for Victoria
University
(Cont'd)

priation seems to be the only solution of their problem, and are requesting the Board of Governors of the University to expropriate these properties for them, Victoria to be responsible for all costs relating to the expropriation proceedings.

The President informed the Board that provision for this action is contained in The University Act, Sec. 32, Sub-sec. (e), and -

It was moved by Mr. Gordon,
Seconded by Mr. Bryce,
And unanimously carried,

that the Board of Governors of the University of Toronto give authority for expropriation proceedings in order to acquire, on behalf of Victoria University, the properties known as Nos. 67, 69 and 71 Charles Street West, for the purpose of erecting a building for the United Church Training School, which is federated with Emmanuel College of Victoria University; provided that Victoria University undertakes to pay the cost and expense of such expropriation proceedings.

Letters of
thanks and
apprecia-
tion

The following letters of thanks and appreciation were presented:-

- (a) From Mrs. Innis for the resolution regarding the late Dean Innis.
- (b) From the Canadian Museums' Association for the complimentary dinner given by the University.

Recommen-
dations of
President
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following recommendations of the President were approved:-

Appoint-
ments

- (a) Appointments - 1952-53
Faculty of Arts:
Geography:
Assistants:
R. Brown \$135 A. A. Burbidge \$135
D. G. McLeod 135 J. G. Reid 135
Miss F. C. J. Gilchrist - Secretarial Assistant in
History, Nov. 16 to
June 15 \$160 a month
R. McMurray) Assistants in \$200
J. M. Wheatley) Philosophy, Nov. 15
to May 15 200

Appoint-
ments
(Cont'd)

Physics:

- D. Brown - Lecture Assistant, from July 1, 1952 \$2,600 a year
- F. W. Edwards) 2,900 " "
- G. Pringle) Assistant Mechanics, 2,400 " "
- S. G. Pugh) from July 1, 1952 2,700 " "
- Miss R. Reiffenstein - Clerical Assistant and Assistant Librarian, from July 1, 1952 \$1,725 a year
- C. A. Ashley - Chairman of the Department of Political Economy, Jan. 1 to June 30, 1953 \$500

Zoology:

- Miss V. Jackson - Technical Assistant, Jan. 1 to June 30, 1953 \$1,500 a year
- Assistants for Easter Term, 1953:
- | | | | |
|---------------------|-------|--------------------|-------|
| S. P. Basu | \$250 | D. McLeese | \$250 |
| S. V. Job | 200 | Miss M. Myers | 200 |
| G. Bennett | 180 | F. Rigler | 175 |
| Miss E. Cormack | 150 | Miss M. Hearst | 150 |
| J. R. Miller | 150 | G. W. Sweatman | 150 |
| Miss M. Needler | 100 | Miss N. Ratcliffe | 100 |
| C. A. Barlow | 90 | E. T. V. Pengelley | 90 |
| Miss G. Ruckerbauer | 75 | Nigel Martin | 50 |

Faculty of Medicine:

Pathology:

- G. Chomyn - Laboratory Assistant, from Jan. 1, 1953 \$1,650 a year
- R. C. Ross - Assistant Professor, from July 1, 1952 \$300 " "
- R. H. Sheppard - Demonstrator in Pathological Chemistry, Nov. 17 to May 16 \$250
- W. B. Gray - Instructor in Physical and Occupational Therapy 600
- P. H. Melville - Fellow in Psychiatry, Jan. 1 to June 30 \$200 a month

Surgery:

- G. M. Dale) Clinical Teachers, Jan. 1 \$75
- J. D. Mills) to June 30 75
- J. A. Hopps - Research Assistant, Jan. 1 to June 30 without salary

Fellows (Resident):

- J. Leclerc) Jan. 1 to " "
- A. C. Scott) June 30 " "
- W. M. Loughheed - Fellow (Travelling) Jan. 1 to June 30 without salary
- F. C. Pace - Special Lecturer \$50

Faculty of Applied Science and Engineering:

- L. M. Steinberg - Demonstrator in Applied Physics, Jan. 1 to Apr. 30 \$125 a month

Chemical Engineering:

- W. H. Rapson - Professor, from Jan. 1, 1953 \$6,200 a year
- R. O. King - Special Lecturer, July 1 to June 30 without salary

Demonstrators:

- K. A. Alexander - Jan. 12 to Mar. 31 \$640.32
- C. W. Bowman - Jan. 1 to Mar. 31 \$275 a month
- P. H. Byrne - Jan. 8 to Apr. 7 275 " "
- B. C. Sakiadis - Jan. 16 to Mar. 31 140 " "

Electrical Engineering:

Demonstrators:

- A. K. Chatterjee - Sept. 22 to Apr. 22 \$450
- G. A. Holland - Jan. 1 to Apr. 30 150

Appoint-
ments
(Cont'd)

T. L. F. Rowe	- Special Instructor in Engineer- ing Drawing, Jan. 1 to Apr. 30	\$300 a month
<u>Mechanical Engineering:</u>		
E. A. Guppy	- Demonstrator, Jan. 1 to Apr. 15	\$490
A. P. Taylor	- Laboratory Attendant, from July 1, 1952	\$2,100 a year
W. W. Moffat	- Instructor in Mining Engineer- ing, Jan. 1 to Apr. 15	\$325 a month
R. R. Grant	- Special Lecturer in Account- ancy and Business, Easter Term 1953	\$1,200
<u>Ontario College of Education:</u>		
<u>Instructors in Courses leading to Degrees in Pedagogy and Education:</u>		
Miss M. K. Harvie	-	\$400
W. Line	-	400
<u>School of Graduate Studies:</u>		
A. R. Gordon	- Dean, from July 1, 1953	\$10,000 a year
<u>Faculty of Dentistry:</u>		
Mrs. L. D. Neilson	- Secretarial Assistant in Debtal Hygiene, Dec. 1 to June 30	\$2,080 a year
H. M. Worth	- Special Lecturer in Dental Radiology, Feb. 1 to Feb. 28	\$450
Miss A. Atkinson	- Dental Assistant, Dec. 1 to June 30	\$160 a month
W. G. Woods	- Demonstrator, Oct. 1 to May 31	\$444
<u>School of Law:</u>		
P. A. Lee	- Demonstrator	\$50
T. P. McIver	- Lecturer	\$150
<u>School of Architecture:</u>		
A. Floyd	- Special Lecturer, Nov. 15 to Mar. 31	\$500
G. Hassig	- Special Instructor, Jan. 8 to Apr. 10	\$800
<u>School of Physical and Health Education:</u>		
Miss B. E. Sagar	- Assistant, from Jan. 1, 1953	\$1,800 a year
<u>School of Hygiene:</u>		
Miss F. L. Czajka	- Secretary in Public Health Administration, Jan. 16 to June 30	\$2,014 a year
C. E. A. Robinson	- Special Lecturer in Public Health Administration, July 1 to June 30	\$100
<u>Institute of Business Administration:</u>		
Mrs. H. Ignatieff	- Secretarial Assistant, from Dec. 1, 1952	\$170 a month
R. Presgrave	- Special Lecturer, Jan. 1 to June 30	without salary
<u>University of Toronto Press:</u>		
M. Jeanneret	- Director - Mar. 1, 1953 to June 30, 1954	\$11,000 a year
	July 1, 1954 to June 30, 1955	\$11,500
	From July 1, 1955	\$12,000 a year

Appoint-
ments
(Cont'd)

Computation Centre:

- W. H. Watson - Director, from Feb. 1, 1953 without salary
C. C. Gotlieb - Chief Computer, from Feb. 1, 1953 without salary

Department of University Extension:

- D. Kemp - Supervisor of Correspondence Courses Division, from Dec. 22, 1952 \$2,700 a year

Office of the Registrar:

- Mrs. G. M. Fyffe - Stenographer, from Jan. 1, 1953 \$1,830 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

- R. E. Williamson - Associate Professor of Astronomy (salary \$5,500) Mar. 31, 1953
Mrs. R. Watts - Instructor in East Asiatic Studies (salary \$1,000) Dec. 31, 1952
Miss N. Ingram - Technical Assistant in Zoology (salary \$1,500) Dec. 31, 1952

Faculty of Medicine:

- Mrs. I. Burns - Laboratory Assistant in Biochemistry (salary \$1,650) Jan. 31, 1953
Miss A. McArthur - Technician in Pathology (salary \$1,600) Jan. 15, 1953
J. E. C. Dorchester - Research Assistant in Physiology (salary \$2,500) Dec. 31, 1952
Miss S. P. Honeyman - Technician in Psychiatry (salary \$2,160) Dec. 6, 1952

Faculty of Applied Science and Engineering:

Chemical Engineering:

Demonstrators:

- C. W. Bowman - (salary \$275 a month) Dec. 20, 1952
J. A. Ciric - (salary \$980) Dec. 31, 1952
R. Crawshaw - (salary \$980) Dec. 20, 1952
G. E. Tafler - (salary \$910) Jan. 31, 1953

School of Law:

- Miss S. Beresford - Stenographer (salary \$2,200) Dec. 31, 1952

School of Physical and Health Education:

- Miss J. Bain - Assistant (salary \$2,000) Dec. 31, 1952

School of Hygiene:

- Miss B. L. Moorhouse - Secretary in Public Health Administration (salary \$2,014) Dec. 31, 1952

Department of University Extension:

- D. Leavens - Supervisor of Correspondence Courses (salary \$2,700) Dec. 31, 1952

Office of the Registrar:

- Mrs. E. R. Fasken - Stenographer (salary \$2,030) Dec. 31, 1952

Leave of
Absence

(c) Leave of Absence:

Ontario College of Education:

- Miss E. Williams - Clerical Assistant, from Nov. 1 to Dec. 31, 1952 without salary

University
Extension
Courses

(d) University Extension Courses:

Certificate Course in Business (Evenings):

- B. Dixon - Production \$300

Business Courses and Industry:

- F. N. Beard - Accounting II 360
W. J. McCreight - Accounting I 330
R. V. McLaughlin - Cost Accounting 330

University
Extension
Courses
(Cont'd)

Business Courses and Industry (Cont'd):

R. I. Martin)		\$165
F. R. Hume)	Industrial Legislation	165
J. A. McIntyre	-	Human Relations	80
P. J. Robinson	-	Industrial Organization and Management	330
J. H. Chung	-	Business Mathematics	330
G. K. Goundrey	-	Statistical Control	40
C. R. Jolly	-	Business Control	40
J. H. Perry	-	Taxation	80
W. F. Loughheed	-	Economics	80
H. C. Andreae	-	Corporation Finance	80

Upper School and Commercial Correspondence Courses:

Upper School			
A. G. Croal	-	Physics and Chemistry	
E. J. Collins	-	Latin	
Commercial Courses			
J. W. Fawcett	-	Secretarial Practice, Shorthand Theory, Typewriting B	
T. R. Foster	-	Major Methods in Shorthand, Shorthand Practice	
J. H. Mitchell	-	Accountancy Theory, Bookkeeping	
A. P. Seggie	-	Accountancy Practice, Business Law, Major Methods in Accountancy	
A. E. Sparling	-	Office Practice, Major Methods in Office Practice	
H. M. Steeper	-	Business Arithmetic, Penmanship	
A. G. Steinberg	-	Arithmetic of Investment, Business Correspondence, History of Commerce, Money and Banking, Theory of Economics	

(Remuneration to be based on number of students who enrol)

Correspondence Courses - Pass and General Course for Teachers:

J. N. Emerson	-	Anthropology 1a	
F. E. Winter	-	Art and Archaeology 1a	
S. Triantis	-	Economics 2a	
Mrs. A. J. Mallinson	-	English 1a, 2a, 3a	
Miss I. Balthazard	-	French 1a	
D. M. Hayne	-	French 2a	
H. Boeschenstein	-	German 1a, 2a, 3a	
D. F. Putnam	-	Geography 3a	
G. C. Patterson	-	History 1a	
J. M. S. Careless	-	History 3a	
G. M. Craig	-	History 3a	
Sister M. Blandina	-	Latin 1a	
Sister M. St. John	-	Latin 2a	
B. A. Griffith	-	Mathematics 3 (Applied)	
Rev. C. J. Lavery	-	Philosophy 2a (St. Michael's)	
Rev. R. Fehr	-	Philosophy 2a (St. Michael's)	
Rev. J. M. Kelly	-	Philosophy (St. Michael's)	
F. M. Doan)	Philosophy 3e	
J. C. S. Wernham)		
D. S. Ainslie	-	Physics	
K. S. Bernhardt	-	Psychology 1a, 2a	
T. J. Mallinson	-	Psychology 3a	
J. C. Riemersma	-	Sociology 2a	
Miss J. R. Burnet	-	Sociology 3a	
N. H. Tayler	-	Spanish 1a	
T. B. Barclay	-	Spanish 2a	

(Remuneration to be based on number of students who enrol)

University
Extension
Courses
(Cont'd)

Teachers' Classes - Pass and General Course for Teachers:			
J. N. Emerson	- Anthropology 1a		\$475
F. E. Winter	- Art and Archaeology 1a		475
G. A. Knott	- Art and Archaeology (Lantern Operator)		60
C. F. Owen	- Economics 2a		475
A. S. Knowland) English 1a, 1b		475
R. Baker) English 2a, 2b		475
R. Rhodes	- English 3a, 3b		475
R. L. McDougall) English (Readers)		180
J. Wenk	- French 1a		90
Miss A. Bolgan	- French 2a		475
D. M. Hayne	- Geography 3a		475
W. S. Rogers	- Geography (Assistant)		350
D. P. Kerr) Geological Sciences 1d		475
J. Spelt) Geological Sciences 1d		475
P. A. Peach	(Assistants)		240
D. H. Gorman	- Geological Sciences (Laboratory Assistant @ \$5 per week)		240
F. F. Langford	- German 1a, 2a		200
R. G. Arnold	- German 3a		475
R. Carroll) History 1a		475
H. Boeschenstein) History 3a		237.50
B. Fairley	- History (Reader)		237.50
M. R. Powicke) Latin		237.50
H. I. Nelson	- Mathematics 3 (Applied)		237.50
J. M. S. Careless	- Philosophy 2a (M)		125
G. M. Craig	- Philosophy 3e		237.50
J. P. Heisler	- Physics 1b		237.50
Sister M. St. John	- Physics 1b (Assistant)		200
Sister M. Blandina	- Political Science (Special Course for Social Workers)		475
J. A. Jacobs	- Psychology 1a		475
Rev. R. C. Fehr	- Psychology 2a		475
J. C. S. Wernham	- Psychology 3a		475
R. Richmond	- Psychology 1a (Reader)		100
Miss E. Cohen	- Psychology 2a (Reader)		100
J. Masih	- Psychology 3a (Reader)		100
C. R. Myers	- Sociology 2a		475
M. Grapko	- Spanish 1a		475
R. H. Nicholson	- Spanish 2a		475
Mrs. B. Wand			
Miss E. M. Campbell	- 1st Year Geography (laboratory assistant)		175
D. C. W. Jones	- do.		175
J. C. Riemersma	salary	\$475	
K. L. Levy	travelling expenses	600	1,075
T. B. Barclay	- Geography 1a		
		salary	\$237.50
		travelling expenses	300.00
			537.50
Teachers' Classes - Pass and General Course for Teachers - (North Bay):			
G. Tatham	- Geography 1a		
		salary	\$237.50
		travelling expenses	300.00
			537.50

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes:

T. Benson	- Radio Writing	\$10
J. A. Irving	- Democratic Government in Canada	15
G. C. Paterson)	10
W. W. Piepenburg) Current Events	10
M. R. Powicke)	10
Mrs. Helen Tucker	- Diction	90
Mrs. M. C. Pirie	- Indians in Canada	15

Appropri-
ations

(e) Additional appropriations and deductions in appropri-
ations:-

Botany:

An additional appropriation of \$500 for "Laboratory Supplies; and a deduction of \$500 from "Demonstrators".

Mathematics:

An additional appropriation of \$330 for "Supplies"; and a deduction of \$330 from "Clerical Assistance".

University College:

An additional appropriation of \$1,000 for "Supplies", Principal's Office; and a deduction of \$1,000 from "Salaries - Oriental Languages".

Faculty of Medicine:

An additional appropriation of \$200 for "Salaries - Anaesthesia", and \$250 for "Medical Post-Graduate Expenses"; and a deduction of \$450 from the Clut-
terbuck Fund.

Faculty of Applied Science and Engineering:

An additional appropriation of \$12,000 for "Salaries, Equipment and Supplies" (to be requisitioned by Dean Tupper); and a deduction of \$12,000 from the income from fees received by the University for services in the River Flow Laboratory. (Executive authority).

An additional appropriation of \$18,000 for "Salaries, Equipment and Supplies" (to be requisitioned by Dean Tupper); and a deduction of \$18,000 from the income from fees received by the University for services in the River Flow Laboratory.

School of Graduate Studies:

An additional appropriation of \$2,000 for "Visiting Lecturers"; and a deduction of \$2,000 from "Salary of the Dean".

University Library:

An additional appropriation of \$250 for "Additional Assistance"; and a deduction of \$250 from "Salaries".
An additional appropriation of \$650 for "Supplies"; and a deduction of \$650 from "Purchase of a Multi-
lith".

Superintendent's Department:

An additional appropriation of \$1,200 to maintain services at 45 Walmer Road.

University Extension Department:

Additional appropriations as follows:-

"Teachers' Classes"	\$11,500
"Evening Tutorial Classes"	6,000
"Business Courses"	8,000
"Certificate Course in Business"	2,000
"Other Courses"	300
"Short Courses"	1,000
"Radiography"	1,500
"Clerical Assistance"	6,000
"Extension Courses - Office Supplies"	2,000
"Projection Services"	300
"Correspondence Courses - Certified Public Accountants Association of Ontario"	5,100

Statutes
of Senate

(f) Statutes of Senate:

- Numbers 2173 respecting the John Zoberman Scholarship
 2175 respecting the J. P. Bickell Foundation Scholar-
 ships and Bursaries
 2176 respecting amendments to the Courses of Study in
 the Faculty of Arts for the Session 1952-53
 2177 respecting amendments to the Courses of Study in
 the Faculty of Forestry for the Session 1952-53

Other re-
commenda-
tions of
President
approved

ON MOTION DULY MADE, SECONDED AND UNANIM-
 OUSLY CARRIED, other recommendations of the President were approved
 as follows:-

Change of
Name fee

- (a) That the special fee of \$2.00 for change of name in the Univer-
 sity records be abolished as from February 1st, 1953.

Budget for
Insulin
Fund -
Medical
Research

- (b) Budget for the Insulin Fund - Medical Research as follows:-

1. Department of Obstetrics and Gynaecology:
 For work under the direction of Prof.
 Cannell (Hormone therapy of diabetes in
 pregnancy)
 Technician \$ 2,130.00
 Supervisors (Dr. Rogers & Dr. Clarke) 1,000.00
 Supplies and Apparatus 1,100.00
\$ 4,230.00
2. Department of Medicine:
 For work under the direction of Prof. Farqu-
 harson (Studies of neural and renal lesions
 in diabetes, and of carbohydrate metabolism
 in sprue)
 Salaries \$ 3,400.00
3. Department of Biochemistry:
 For work under the direction of Prof. B. F.
 Crocker (Mechanisms of synthesis of enzymes)
 Salaries \$ 2,000.00
 Supplies 500.00
\$ 2,500.00
4. Department of Paediatrics:
 For work under the direction of Prof. A. L.
 Chute (Promotion of growth in dwarfed
 children)
 Salary \$ 2,000.00
5. Department of Anaesthesia:
 For work under the direction of Prof. S. M.
 Campbell (Anoxia in anaesthesia)
 Salary \$ 2,250.00
 Supplies 500.00
 Part-time services 250.00
\$ 3,000.00
6. Department of Psychiatry:
 For work under the direction of Dr. J. W. L.
 Doust (Study of carbohydrate chemistry and
 peripheral circulation in psychiatric disease)
 Apparatus and Supplies \$ 2,915.00

Budget for
Insulin Fund -
Medical
Research
(Cont'd)

7. Department of Pharmacology:
For work under the direction of Prof.
J. K. W. Ferguson (Studies on oxyto-
cinase)
Supplies
Technical assistance (part time)

732.19
600.00
\$ 1,332.19

Total of grants recommended \$19,377.19

Funds available - new \$19,000.00
Balance from 1952 377.19 \$19,377.19

Hastings
Memorial
Fellow-
ship
Award

(c) That the Hastings Memorial Fellowship of the value of \$1,500 be awarded for 1952-53 to Dr. John Hastings, who graduated from the University of Toronto in 1951 and who is a nephew of the late Dr. C. J. O. Hastings, in whose memory and honour the fellowship was established.

Fees for
Course
for Dental
Hygienists

(d) That the special fees in the Course for Dental Hygienists, in the Faculty of Dentistry, be changed from \$50 to \$10 for the academic session 1952-53.

Mental Health
Budgets

(e) The Mental Health Budgets for the period April 1, 1953, to March 31, 1954:-

1. Mental Health Training Grant Budget:
Psychiatry \$ 62,559.10
Psychology 29,526.63
Social Work 17,790.06
Nursing 11,800.00
\$121,675.79

2. Mental Health Training Programme Research Budgets:

	1952-53	1953-54
Psychiatry	\$ 79,720.00	\$ 94,949.84
Psychology	5,275.00	11,503.75
Institute of Child Study	7,300.00	8,350.00
	<u>\$ 92,295.00</u>	<u>\$114,803.59</u>

Board of
Directors
of Royal
Conserva-
tory of
Music of
Toronto

(f) Re-appointment of the 1951-52 Board of Directors of the Royal Conservatory of Music of Toronto for 1952-53 as follows:-

The Chairman of the Board	Dr. Edward Johnson (Chairman)
The President	Mr. J. S. Duncan (Vice-Chairman)
The Chancellor	Mr. W. H. Clarke Mr. B. Matthews

Mr. H. H. Bishop
Mr. W. E. Humphreys
Mr. F. S. Chalmers
Mr. Wilfred James
Mr. Neil McKinnon

Appointment
of Dr. J. T. A.
Sullivan to
Connaught
Committee

(g) The appointment of Dr. J. T. A. Sullivan to the Connaught Committee and his resignation from the Property Committee.

Advisory
Committee on
Publications

(h) The appointment of Professor V. W. Bladen to the Advisory Committee on Publications to take the place of the late Dean Innis.

Budget for
Seminars
in Human
Problems
of Admin-
istration

(i) Budget in the Institute of Business Administration for seminars in Human Problems of Administration for members of the Toronto Dietetic Association, as follows:-

Estimate of Revenue		<u>\$300.00</u>
Expenses:		
Fee to Instructor	-	\$200
Expenses, room rent, etc.	-	<u>50</u>
		<u>\$250.00</u>

Approval of a fee of \$15 for this course was also given.

Report of
Advisory
Committee
on Scien-
tific
Research

The President presented the 1951-52 report of the Advisory Committee on Scientific Research, for the information of the Board.

Graduate
Mailing
Lists

The President informed the Board that in connection with the Graduate Mailing Lists, of the 43,200 Senate Election Ballots sent out there had only been 1,600 returned. Five hundred of these had been re-addressed and as a result this number was considerably reduced.

The Harold
Adams Innis
Memorial
Fund

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following recommendation of the President was approved:-

"That authority be given for the solicitation of funds to establish a fund to be known as 'The Harold Adams Innis Memorial Fund' for the purposes set forth in the following memorandum marked Appendix 'A'; that a committee as described in Appendix 'A' be established for the planning and conduct of the appeal for contributions to the Fund and to requisition on the fund by means of the signature of its Chairman, Professor V. W. Bladen, for any or all of the objects of the Fund as set forth in Appendix 'A':-

Appendix 'A'

Harold Adams Innis Memorial Fund

1. It is proposed to invite friends of the late Dean Innis to subscribe to a Fund to honour his memory and to provide for the greatest possible extension of his influence on those who will now know him only by his written work.
2. Any or all of the following projects would be financed from such a fund:
 - (a) To edit and publish any MSS found in Dr. Innis's papers which are sufficiently nearly finished to warrant such publication.
(The Rockefeller Foundation have given \$5,000.00 to the University to permit a careful preliminary examination of his papers. Mrs. Jane Ward is now working on them).
 - (b) To republish some of his books which are now out of print and to assemble for publication some of his miscellaneous papers.

The Harold
Adams Innis
Memorial
Fund
(Cont'd)

- (c) To have prepared and to publish a biography and an interpretation of his work, by one or by several co-operating scholars.
 - (d) To promote research and publication in the fields of study in which he was interested.
 - 3. The University agrees to accept contributions to the fund and to pay them into a trust fund to be called "The Harold Adams Innis Fund".
 - 4. There be established a committee consisting of -
 - Professor V. W. Bladen - Chairman
 - Dr. C. T. Bissell
 - Professor S. D. Clark
 - Mr. J. Crean, Toronto
 - Professor W. T. Easterbrook
 - Mr. G. V. Ferguson, C/o Montreal Star, Montreal
 - President Smith
- This Committee will be authorized to plan and conduct the appeal for contributions, and to requisition on the fund by means of the signature of its Chairman, Professor V. W. Bladen, for any or all of the objects of the fund herein set forth.
- 5. The appeal might be made:
 - (a) To the staff of the University and to students now in the department.
 - (b) To graduates of the department, in economics and political science and in commerce; to graduate students who have taken their M.A. or Ph.D. in the department; to graduates in sociology in the years when that course has been in the department. We have begun to assemble a mailing list.
 - (c) To members of the associations in which he played an important part:
 - The Royal Society of Canada
 - The Canadian Political Science Association
 - The Canadian Historical Association
 - The Canadian Social Science Research Council and the Humanities Council - past and present members of the Councils and of their committees
 - The Champlain Society (possibly)
 - The American Economic Association
 - The Economic History Association
 - (d) To friends across Canada not included in these categories: perhaps enlisting a number of small local committees. Any corporate subscriptions would probably be secured through such local groups.
 - (e) To Foundations.

Report of
Laboratory
for Experimental
Limnology

The President presented the Annual Report of the Director of the Laboratory for Experimental Limnology, Southern Research Station, Maple, Ontario, and this report was tabled.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the following administrative matters were approved:-

- Appoint-
ment (a) Appointment:
Hart House Theatre:
Eric Beecroft - Stage Manager from Feb. 1, 1953
at \$1,970 a year
- Resigna-
tion (b) Resignation:
Hart House Theatre:
M. Gardner - Stage Manager (\$1,970 - salary)
Jan. 31, 1953
- Appropri-
ations (c) Additional appropriation:
Superintendent's Department:
"A.C. Conversion" - \$6,000
- Increase
in salary (d) An increase in salary of Mrs. A. E. Hill in the amount of \$300
and arrangement that her salary be divided between the Comp-
troller's Office and the University Press, 50% chargeable to
each.

Confirma-
tion of -

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following administrative matters were confirmed:-

Execution
of Union
agreement

- (a) Execution of an amended agreement between the University of
Toronto and the Building Service Employees' International
Union, Local 204, covering cleaners, caretakers, etc.

Authority
for expen-
diture in
Women's
Residence

- (b) Authority for expenditure of \$1,505.00 from the Women's Resi-
dence Reserve Fund for replacing the spring sections of old
beds in the University College Women's Residence.

Donations -

Donations were reported as follows, and
ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were grate-
fully accepted:-

From -

The Executors of the Estate of the late Mrs. Victoria Adelaide
Crocker, notification received of a share of the residue of
the Estate, upon certain contingencies, to be used for such
purposes as the Director of the Department of Medical Re-
search of the Banting Institute shall from time to time dir-
ect.

Dr. Wallace Duncan, the sum of \$4,000 received, to be used for
a student common room in the Medical Building, this gift
being donated in memory of the donor's father, Reverend
George P. Duncan, D.D.

The Executors of the Estate of the late Mrs. Ruth Horton
Bensley, the sum of \$2,000 received as a bequest under the
will, the interest therefrom to be used for an annual award
to be known as "The B. Arthur Bensley Prize" for the stud-
ent ranking first in the second year in the honour course
in Biology, Faculty of Arts.

Mr. Russell Dawson Bradshaw, the sum of \$1,000 received together
with a Trust Deed to the University from Mr. and Mrs. Bradshaw
in connection with the establishment of the Trust, to be
known as "The Bradshaw-Errington Trust". The net income is
to be used to assist students to complete their studies in
one or more of the University of Toronto, Queen's University
and the University of Western Ontario, and when graduated,
until they have complied with statutory or other requirements
to practise medicine or surgery in the Province of Ontario.
The fund is to be increased from time to time, and during each

Donations
(Cont'd)

of the first five years of operation the Trustees may encroach upon and expend out of capital a sum which, together with the income, will bring the total amount available for distribution to an amount of \$2,000. If all the income in any year is not disbursed, it shall be capitalized and become capital of the fund.

The Toronto Alumnae Club of Pi Beta Phi Fraternity, the sum of \$1,150 received, to be used to establish a loan fund in the School of Social Work to assist students in financing their training or in meeting temporary or emergency needs. No interest is to be charged on the loan.

Professor Lachlan Gilchrist the sum of \$500 received, and from Mr. Irving S. Fairty the sum of \$25., making a total of \$525 to be placed in the capital of the scholarship fund being established by the Graduating Class of 1904 in the Faculty of Arts. The conditions of award from the income of the fund are to be the same as those for the Dempster-LaBine-Gilchrist Scholarship Fund - i.e., the awards are to be made to graduates in Applied Mathematics, Physics, Geophysics or Engineering Physics who have completed at least two years in successful research investigation.

The Nutrition Foundation, Inc., the sum of \$5,000 (U.S. funds) received, being the 6th payment of the renewed grant to Dr. C. H. Best, entitled "The physiological lipotropic factors - choline, betaine, methionine and inositol".

The Nutrition Foundation, Inc., the sum of \$3,500 (U.S. funds) received, being the 3rd payment of the renewed grant to Dr. Erich Baer, entitled "Synthesis and metabolism of fats (phospholipids)".

Colonel W. E. Phillips, the sum of \$7,000 received, being his donation to cover the purchase and installation of eighteen new Bells to complete the range of the Carillon in the Soldiers' Tower.

The James Franceschini Foundation, the sum of \$5,000 received, being the 4th instalment of the Foundation towards The William Edward Gallie Trust Fund.

Mr. Percy Hermant, an offer received to continue for 1953-54 the Fellowships in Ophthalmology, of a value of \$3,500.

Canadian Industries Limited, an offer received to continue for 1953-54 the two Fellowships of \$1,200 each, together with the grant of \$300 to the University for each Fellowship to defray some of the expenses of research, making a total of \$3,000.

The Rockefeller Foundation, an offer received to grant \$2,000., or as much thereof as may be needed, to enable Professor D. G. Creighton to complete his biography of Sir John A. Macdonald, this sum to be available over the period ending December 31, 1953.

The California Standard Company, the sum of \$1,875 received to continue for 1953-54 the three scholarships at \$375 each, and the graduate fellowship of \$750.

The Estate of the late Dr. John S. Chisholm, the sum of \$1,781.13 received on account of income, to be credited to the Chisholm Memorial Fund.

The James Harris Foundation, the sum of \$1,100 received to be used to increase the value of the six James Harris Scholarships in University College to \$350 each. The increased awards are to be effective in 1953-54, and the Directors of the Foundation intend to provide a similar amount each year in order that these awards may be continued indefinitely at \$350 each. At some future date the Foundation may donate a capital sum for this purpose.

Donations
(Cont'd)

From -

The Executors of the Estate of the late Rosetta Alberta Harrison, a \$1,000.00 Province of New Brunswick Debenture received, together with \$4.05 interest thereon, representing a bequest under the Will, to be used for a loan fund in University College, for annual loans to needy Protestant Canadian women, to assist them in gaining an education.

The Executors of the Estate of the late Dr. C. George McCullagh, the sum of \$500 received to cover the George McCullagh Scholarships in Philosophy payable in 1952-53. Notification given by the Executors that as there is no provision in Dr. McCullagh's Will, and as they have no authority to do so, these scholarships cannot be continued henceforth.

Mr. and Mrs. G. Roy Sproat, the sum of \$500 received, being their annual donation towards the G. Roy Sproat and Katherine Sproat Bursary Fund in the Faculty of Medicine.

Massey-Harris Company, Limited, an offer received to continue for 1953-54 the two scholarships in the Faculty of Applied Science and Engineering, totalling \$500.

The Graduates in Household Science, the sum of \$327 received as a further donation to the Household Science Fiftieth Anniversary Alumnae Prize.

The Ontario Medical Association, the sum of \$200 received as a donation to the Faculty of Medicine. This gift is to be credited to the "Kellogg Foundation Grant - Pilot Programme in Decentralized Medical Education".

Thunder Bay Medical Society, the sum of \$100 received as a donation from the doctors at the Lakehead who have received benefits from the post-graduate course conducted there by members of the staff of the Faculty of Medicine. This gift is to be credited to the "Kellogg Foundation Grant - Pilot Programme in Decentralized Medical Education".

Mrs. Frederic Davidson, the sum of \$300 received as a further contribution by her to the Frederic Davidson Scholarship for English Poetry in University College.

F. H. Deacon & Company, the sum of \$250 received to continue their scholarship in Political Economy for the Session 1953-54.

Turnbull Elevator Company, Limited, the sum of \$250 received to continue their scholarship for the Session 1953-54.

Mr. Sydney Hermant, the sum of \$100 received as a further contribution by him towards the Sydney Hermant Loan Fund in University College.

The Trustees of the W. L. Mackenzie King Fellowship Fund, a notification received that they have agreed to make up sufficient monies to ensure an award of at least \$400 for the Session 1953-54, which will require an estimated amount of \$7.31. If possible, the Trustees will bring the value of the award up to \$500.

Mr. J. H. Bourne, the sum of \$5.00 received to be added to the William James Dunlop Bursary Fund.

The Medical Alumni Association, an offer received to increase 4 of the 6 scholarships of \$200 each donated by it annually in the Faculty of Medicine to \$300 each, this increase to be effective in 1952-53. Also, an offer received to begin a special scholarship of \$300 a year based upon the records of the final year, to be awarded to a student in the final year.

Various donors, the sum of \$21,121 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the fund to \$58,622.

Various donors, the sum of \$5,480 received for the Samuel Beatty Fund, bringing the total of the fund to \$8,150.

Various donors, the sum of \$280 received for the Frank S. Hogg Memorial Fellowship Fund, bringing the total of the fund to \$8,501.41.

Donations
(Cont'd)

From -

Various Donors, the sum of \$908 received for the W. R. Taylor Memorial Fund, bringing the total of the Fund to \$6,921.

Various Donors, the sum of \$335 received for the E. T. Owen Fund, bringing the total of the fund to \$3,729.

Various Donors, the sum of \$510 received for the University of Toronto Dental Research Fund.

Marsh & McLennan Limited, notification received that the W. G. Millar Memorial Scholarship is to be donated by them in future instead of by Marsh & McLennan, Irish & Maulson Limited, owing to a change in the firm's name.

The Dean of the Faculty of Forestry, a request received for approval of a change in the Statute of Senate regarding the Forestry Memorial Scholarship, to make the value of the award \$250 a year, or such other sum, not to exceed \$250, as the Senate may from time to time determine upon the recommendation of the Council of the Faculty of Forestry.

Dr. H. E. Leyland, a request received, which is recommended by Dean Ellis of the Faculty of Dentistry, that the title of the \$50 Prize donated by Dr. Leyland be changed to "The Dental Public Health Essay Prize", and that there be no publicity using the donor's name but that his name may be used in the President's list of Benefactions, although not in the Calendar of the Faculty of Dentistry.

Canada Cycle & Motor Co. Ltd., and Canadian Acme Screw & Gear Limited, an offer received to continue for 1953-54, in the amount of \$500 each, the T. A. Russell Memorial Research Fellowship in the School of Graduate Studies.

Imperial Oil Limited, an offer received to continue for 1953-54 the R. V. LeSueur Fellowship of \$500 in the School of Graduate Studies.

International Nickel Company of Canada, an offer received to continue for 1953-54 their scholarship of \$500 in the School of Graduate Studies.

Financial
Statements

Financial Statements of the

University for the months of November and December, 1952, were presented.

The meeting adjourned at 6:30 p. m.

*Indefed
m.B.*
Minutes confirmed.

February 26th 1953

Henry Borden
Vice-Chairman

[Signature]
Secretary

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, February
26th, 1953, at 4 p. m.

Present -

Mr. Borden (Vice-Chairman)	Dr. Johnson
(in the Chair)	Mr. Ketchum
The President	Mr. Gordon
Dr. Tory	Mr. Bryce
Dr. Sullivan	Mr. Burns
Mr. Dalglish	
Hon. Mr. Justice Hope	
(Dr. Bissell, Vice-President, in attendance)	
	Mr. A. G. Rankin,
	Comptroller
	Mr. C. E. Higginbottom,
	Secretary

Mr. Borden
in the
Chair

In the absence of the Chairman of the
Board, the Vice-Chairman, Mr. Borden, took the Chair.

Welcome to
Mr. O. H.
Dalglish

Before proceeding with the business of
the meeting Mr. Borden, extended, on behalf of the Board of Governors,
a very sincere welcome to Mr. Oakley H. Dalglish, who was appointed
a member of the Board by Order-in-Council dated October 16, 1952;
this being the first meeting Mr. Dalglish was able to attend owing
to absence from the City.

Minutes
confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Dr. Sullivan,
Seconded by Mr. Osbourne,
And unanimously carried,
were confirmed.

Leave
granted to
members
absent
from the
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, leave was granted to the following members absent from
the previous meeting:-

The Chancellor	Mr. LaBine
Mr. Borden	Mr. Morrow
Mr. Dalglish	Mr. Osbourne
Mr. Duncan	Dr. Tory

Leave of
absence
for Dr.
Bruce

Approval was given to a request from
the Hon. Dr. Bruce for leave of absence for February and March
while he is in Florida.

Report
No. 10 of
McCharles
Prize
Committee

The Chairman of the meeting, Mr. Borden, read Report Number 10 of the McCharles Prize Committee, and

Upon motion of Mr. Bryce,
Seconded by Dr. Tory,
And unanimously carried,

the report was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Wednesday, February 4th, 1953,
at 4 p.m., at which the following were present:-

Dean K. F. Tupper
(in the Chair)

Dr. W. P. Dobson

Professor W. H. Watson

Mr. C. E. Higginbottom,
Secretary

Mr. N. F. Parkinson

1. Report of the last meeting

Upon motion of Professor Watson,

Seconded by Dr. Dobson,

the report of the last meeting, held on December 18th, 1951,
which had been presented to the Board of Governors at their
meeting on January 24th, 1952, was adopted and confirmed.

2. Previous Nomination of Mr. Andrew Clifford Holm

With reference to Clause 2 of the Committee's
Report Number 9 regarding the nomination of Mr. Andrew Clifford
Holm, the Chairman enquired as to whether Dr. Jane had been
written about renewing the nomination of Mr. Holm at a future
date when his work on separating the components of Quebec's
ilmenite had been proved to be of special merit on a practical
scale. The Secretary informed the meeting that Dr. Jane had
been communicated with, but that no reply had been received
from him.

Upon motion of Professor Watson,

Seconded by Dr. Dobson,

your Committee recommends that the Secretary write to Dr. Jane
again, enquiring if he had any further information which the
Committee might review in connection with the nomination of Mr.
Holm.

3. Nomination of Dr. R. E. Delavault and Dr. H. V. Warren

Your Committee considered the nomination of -

Dr. Robert Edward Delavault and

Dr. Harry Verney Warren

of the Department of Geology & Geography, University of British
Columbia, Vancouver, for their research in biogeochemistry
and especially in the development of the emulsion technique in
dithizone tests for metals, which had been submitted by -

Professor H. C. Gunning and

Professor W. H. White

of the Department of Geology & Geography, University of Brit-
ish Columbia, Vancouver. Copies of the nomination form had
been sent to each member of the Committee, together with cop-
ies of publications by the Nominees, in order that the members

Report of
McCharles
Prize
Committee
(Cont'd)

of the Committee would be familiar with the achievements of Drs. Delavault and Warren. The Chairman stated that in addition to the publications referred to, he had also obtained opinions from experts in the field in which the Nominees had done their work.

The nomination had been made under Clause 3 of the following Conditions of Award:-

1. To any Canadian from one end of the country to the other, and whether student or not, who invents or discovers any new and improved process for the treatment of Canadian ores or minerals of any kind, after such process has been proved to be of special merit on a practical scale;
2. Or for any important discovery, invention or device by any Canadian that will lessen the dangers and loss of life in connection with the use of electricity in supplying power and light;
3. Or for any marked public distinction achieved by any Canadian in scientific research in any useful practical line.

Upon motion of Mr. Parkinson,

Seconded by Professor Watson,

your Committee finds that the submission does not qualify under Clause 3, and recommends that no award be made to Drs. Delavault and Warren, and that the Secretary inform the Nominators, Professors Gunning and White, of this decision.

4. Announcements sent out re The McCharles Prize

In connection with publicizing the availability of the McCharles Prize, your Committee was informed that the Secretary had communicated with the various technical journals, industries including mining companies, the National Research Council, the Defence Research Board, and also the various Research Councils and Associations of Professional Engineers, the Monthly Magazines of the Canadian Universities or their Alumni Associations, and also the Heads of the universities concerned, as requested at the last meeting of the Committee, and the Secretary presented a list of those to whom the information had been sent, together with a large number of the replies which had been received in connection with the same.

The meeting adjourned at 4:40 p.m.

All of which is respectfully submitted.

(Sgd) K. F. Tupper
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

February 4th, 1953.

Committee
on Honor-
ary
Degrees

In view of the inability of the Honourable Mr. Justice Hope and the Honourable Dr. Bruce to attend imminent meetings of the Committee on Honorary Degrees, the Chairman of the Board had appointed as alternates to Dr. Bruce and Mr. Justice Hope, respectively, Mr. W. H. Clarke and Mr. P. A. C. Ketchum, and -

Upon motion of Dr. Johnson,

Seconded by Mr. Gordon,

And unanimously carried,

this action was confirmed.

Letter from
Professor
J. Satterly
requesting
the Board
to supple-
ment the
pensions of
retired
professors

The following letter from Profes-
sor John Satterly, retired Professor of Physics, was read by
the Chairman:-

"The Secretary,
The Board of Governors,
The University of Toronto.

95 Bernard Avenue,
Toronto 5.
Thursday, Feb. 5, 1953

Dear Sir:-

On behalf of myself, and I am sure of many of
your retired professors, I am writing to ask the Board of
Governors of the University to grant its professorial pen-
sioners a bonus to cover the increased cost of living. We
contributed to our pensions in the days when the dollar had
good purchasing value; now we find it hard to keep our
heads above water and we see our own savings dwindle fast.
We still consider ourselves members of the University of
Toronto and wish to keep up appearances.

I am,

Yours truly,

(Sgd) John Satterly
(retired Professor of Physics)
and still trying to do a little research"

The Secretary was instructed to reply to Professor Satterly's
letter, informing him that the Board had considered his re-
quest and that while they realized the situation of the pen-
sioners due to the increased cost of living, they regretted
that they are not in a financial position to supplement the
pensions of the retired members of the staff.

Allocation
of \$10,000
from the
Leonard
Bequest for
U.C. Centen-
nial Cele-
bration

Upon motion of Mr. Justice Hope,
Seconded by Dr. Tory,
And unanimously carried,

the Board approved of an additional appropriation of \$10,000
to defray expenses in relation to the Centennial Celebration
of the establishment of University College, and that the
\$10,000 be charged against the R. W. Leonard Bequest; the
Principal of University College to have power to requisition
on this account.

Expression
of appre-
ciation
from U.C.
Alumni
Associa-
tion re
new Men's
Residence

Mr. Justice Hope informed the
Board of a letter he had received from Dr. W. J. Deadman, Pre-
sident of the University College Alumni Association, in which
he expressed the wholehearted appreciation of the Association
for the Board's approval to proceed with the erection of the

new U.C. Men's Residence, the allocation of additional funds for the same, and the general programme for the Centennial Celebration of the College in 1953.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, recommendations of the President were approved as follows:-

Appoint-
ments

- (a) Appointments:
 - Faculty of Arts:
 - P. Wellmann - Visiting Professor of Astronomy, May 20 to August 19, 1953 \$1,375
 - Faculty of Medicine:
 - Anatomy:
 - A. S. Richmond - Technician, Feb. 16 to June 30, 1953 400
 - M. W. M. Sloane - Demonstrator, Jan. 26 to June 30, 1953 200
 - Mrs. I. Ives - Laboratory Attendant in Bacteriology, from July 1, 1952 \$840 a year
 - A. Elsmore - Laboratory Attendant in Biochemistry from July 1, 1952 \$1,830 a year
 - C. L. Aszkanazy - Associate in Pathology, from July 1, 1953 to June 30, 1954 \$4,000 a year
 - S. Markson - Fellow in Psychiatry, Feb. 1 to June 30, 1953 \$600
 - Faculty of Dentistry:
 - Miss D. V. Blackman- Assistant to the Secretary, Feb. 1 to June 30, 1953 \$162.50 a month
 - Miss G. M. Cowan - Clerk in the Secretary's Office, Feb. 1 to June 30, 1953 \$2,080 a year
 - Mrs. A. J. Thompson- Assistant in the Clinic, Feb. 20 to June 20, 1953 \$140 a month
 - School of Nursing:
 - Miss J. Allison - Supervisor of Health Service and Residence Nurse, from Mar. 1, 1953 - \$2,300 a year plus \$400 living allowance.
 - School of Hygiene:
 - Physiological Hygiene:
 - Miss E. Denkert - Technician, Jan. 1 to Mar. 31, 1953 \$50 a month
 - J. Horwood - Senior Technician, from July 1, 1952 \$2,680 a year
 - University Library:
 - Mrs. M. Linton - Assistant, from July 1, 1952 \$2,300 a year

Resigna-
tions

- (b) Resignations:
 - Faculty of Medicine:
 - A. N. Zinovieff - Director, Division of Physical and Occupational Therapy; Associate in Therapeutics (salary \$4,000) Apr. 30, 1953
 - Faculty of Applied Science and Engineering:
 - R. E. Barrett - Professor and Head of the Department of Mining Engineering (salary \$7,900) Apr. 30, 1953
 - Ontario College of Education:
 - Miss E. B. Williams- Clerical Assistant (salary \$2,500) Jan. 31, 1953

Faculty of Dentistry:

- Miss J. Cottam - Technician in Dentistry (salary \$1,800) Feb. 28, 1953
- Miss M. L. Gwyn - Clerk in Secretary's Office (salary \$1,884) Jan. 31, 1953
- Miss M. Hoggan - Assistant (salary \$1,400) Feb. 28, 1953

School of Nursing:

- Miss D. Hogle - Supervisor of Health Service and Residence Nurse (salary \$2,300 plus \$400 living allowance) Feb. 7, 1953

University Press:

- G. W. Brown - Editor (salary \$2,200) June 30, 1953

Termination of Employment

(c) Termination of Employment:Faculty of Arts:

- D. W. Janes - Teaching Fellow in Slavic Studies (salary \$500) Jan. 31, 1953

Leaves of Absence

(d) Leaves of Absence:Faculty of Arts:

- R. F. B. King - Instructor in English, Feb. 11 to May 31, 1953 with salary
- G. W. Brown - Professor of History, July 1, 1953 to June 30, 1954; the University to pay Professor Brown a salary of \$3,225 for 1953-54, and for pension purposes his pension contribution and the contribution of the University will be based on an annual salary of \$7,900.

Ontario College of Education:

- Mrs. B. Pearson - Assistant Librarian, Feb. 1 to Feb. 28, 1953, without salary; Mar. 1 to June 30, 1953, with half salary.

University Library:

- Miss C. Osbourne - Assistant, Feb. 23 to June 30, 1953, with half salary; from July 1 to July 31, 1953, with full salary.

University of Toronto Schools:

- G. A. Cline - Instructor, Feb. 13 to Apr. 13, 1953, with salary

University Extension Courses

(e) University Extension Courses:Business Courses - Course in Business and Industry:

- S. G. Chubb - Corporation Finance \$80

- Institute of Internal Auditors - Internal Auditing 150

- W. A. Bryce - Warehousing and Storage 15

Evening Tutorial Classes: Community Planning -

- Miss J. Tyrwhitt - Director of Course and Lecturer 120

- W. Goulding - Assistant Director of Course and Lecturer 40

- D. B. Mansur) no fee

- E. G. Faludi) 1 lecture 15

- W. A. Bryce) 15

- A. Floyd) 15

University Extension Courses (Cont'd)	Evening Tutorial Classes: Community Planning (Cont'd):		
	G. R. Lord)	\$15
	G. Duffin)	15
	A. Rose) 1 lecture	15
	M. Bosley)	15
	A. Adamson)	15
	Miss B. Harris)	10
	M. Lawson)	10
	M. McCutcheon) Panel Discussion	10
	H. Owen)	10
	D. Paterson)	10
	Mrs. H..L. Luffman) 1 lecture	15
	Miss F. Philpott)	15
	(Approval also given for a fee of \$10.00 for this Course)		
	Course in Radiography:		
	M. F. Grapko	- Psychology	500

- Appropriations
- (f) Additional appropriations and deductions in appropriations:-
- Banting and Best Department of Medical Research:
- An additional appropriation of \$2,000 for "Supplies - Medical Research Banting"; and a deduction of \$2,000 from "Apparatus Medical Research Banting".
- An additional appropriation of \$1,062.47 for "Supplies - Medical Research Banting"; and a deduction of \$1,062.47 from "Nutrition Foundation, Inc. Grant - Best".
- Faculty of Medicine:
- An additional appropriation of \$1,505 from "Salaries - Surgery"; and a deduction of \$1,505 from "Salaries - Pathology".
- Physiology:
- An additional appropriation of \$615 for "Supplies"; and a deduction of \$615 from "Salaries".
- Faculty of Dentistry:
- An additional appropriation of \$500 for "Dental Research - Campaign Expenses"; and a deduction of \$500 from "Dental Research Fund - O'Keefe Foundation Donation".
- Institute of Business Administration - Evening Class:
- An additional appropriation of \$800 for "Salaries"; and a deduction of \$600 from "Office Supplies" and \$200 from "Entertainment".

- Statutes of Senate
- (g) Statutes of Senate:
- Numbers 2178 - respecting the Eric Trevor Owen Scholarship in Greek
- 2179 - respecting the Forestry Memorial Scholarship
- 2180 - respecting the Mae Fleming Memorial Bursary
- 2181 - respecting the B. Arthur Bensley Prize

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

- Registration in Medicine
- (a) That registration in the First Premedical Year of the Faculty of Medicine for the Session 1953-54 be offered to approximately 125 students; provided, however, that registration in the First Medical Year for the Session 1955-56 shall be approximately 150 students.
- Registration in Dentistry
- (b) That for the Session 1953-54 registration in the Faculty of Dentistry be offered to approximately 70 students in the First Predental Year.

Advisory
Committee
for the
Harry M.
Cassidy
Memorial
Research
Fund

The President informed the Board that the Advisory Committee for the Harry M. Cassidy Memorial Research Fund is composed of Dr. A. E. Grauer (Chairman), Mr. Harold M. Turner, Mr. Douglas Ambridge, Mr. Wilfred Gagnon and Mr. William Anderson.

Letter of
thanks
from the
Committee
Represent-
ing the
Teaching
Staff re
salary
increases

The President read a letter which he had received from Professor W. G. Raymore, Chairman of the Committee Representing the Teaching Staff, expressing the appreciation of the Committee in connection with the announcement of the new salary scales for the Academic Staff.

Federal
Aid

The President informed the Board that a request had been received from the Department of Finance of the Dominion of Canada for information pertaining to registration figures in connection with federal aid to universities. The President reviewed the whole situation, referring particularly to the arrangements which had been made last year with the federated colleges, and the apparent uncertainty of the situation for this year. He stated that he expected to have more information on the matter at a later date.

Glendon Hall
property
not needed
for Toronto
Normal
School

The President informed the Board that in connection with the request of the Provincial Department of Education for a portion of the Glendon Hall property for the erection of a new Toronto Normal School, this matter had been referred to the Chairman of the Board and himself for negotiation, and that he has now been informed that the Department of Education has chosen another site and therefore would not require the Glendon Hall property for the new Normal School.

Memorandum
of Mr. C.F.
H. Carson
on "The Law
School Con-
troversy"

The President presented to the Board copies of a memorandum of Mr. C. F. H. Carson, Treasurer of the Law Society of Upper Canada, dated February 9th, 1953, entitled "The Law School Controversy"; and also a copy of his

Memorandum on
"The Law School
Controversy"
Cont'd

letter to Mr. Carson, dated February 18th, in which he pointed out several significant points which had arisen in connection with the matter concerning the length of time which students should spend in law offices. The President also expressed the hope that in a sincere effort to seek a satisfactory solution to the problem Mr. Carson would place before Convocation the following question:-

"Is the Law Society of Upper Canada willing to admit to practice a graduate of the University of Toronto School of Law, provided he has spent as much actual time in a lawyer's office under articles as a student who has completed the four-year programme prescribed by the Law Society?"

In this connection the President read the reply from Mr. Carson as follows:-

"Sidney E. Smith, Esq., Q.C., M.A., LL.B., LL.D., D.C.L., President, University of Toronto, Toronto, 5.	Osgoode Hall, Toronto, 1 Feb. 19, 1953
------------------------------------------------------------------------------------------------------------------	--------------------------------------------------

Dear Mr. President:-

Your letter of the 18th instant was delivered to me at Osgoode Hall this morning shortly before the meeting of Convocation. In accordance with your request I read your letter to Convocation which directed that it be referred to our Special Committee for consideration.

Yours truly,

(Sgd) C. F. H. Carson,
Treasurer,
Law Society of Upper Canada"

Committee
on Legal
Education

In connection with the Committee on Legal Education, Mr. Borden stated that no one had been officially appointed as Chairman of the Committee. He said that he had been acting in this capacity but that in view of the fact that he expected to be absent from the City at intervals he thought it desirable that a Chairman be named, and assured the Board that he was prepared to do everything he could to assist the Committee.

It was moved by Mr. Justice Hope,
Seconded by Dr. Sullivan,
And unanimously carried,

that the Committee on Legal Education appointed in 1949 be reconstituted as follows, and that Mr. Beverley Matthews be named Chairman of the Committee:-

Mr. Beverley Matthews (Chairman)
The President
Mr. Henry Borden
The Honourable J. A. Hope
Mr. Arthur Kelly
Dr. J. S. D. Tory
Dr. Cecil A. Wright

Completion
of the
installa-
tion of 19
new bells
for the
Carillon
donated by
Colonel
Phillips

The President stated that he was very pleased to be able to inform the Board of the completion of the installation of the 19 new bells in the Carillon in the Hart House Memorial Tower, which had been donated by the Chairman of the Board, Colonel W. E. Phillips. The President said that these 19 new bells, together with the 23 bells originally installed in the Carillon, now make a total of 42 bells, thereby raising the range one and a half octaves. Dr. Kamiel Lefevre had been brought from New York to test the bells and they had proved to be satisfactory. The Board expressed its sincere appreciation of this splendid donation on the part of Colonel Phillips, and the Secretary was instructed to prepare a resolution on behalf of the Board, to be transmitted to the Chairman. The resolution reads as follows:-

"WHEREAS the Board of Governors of the University of Toronto, at its meeting held on Thursday, February 26, 1953, was informed of the completion of the installation of the 19 new bells in the Carillon in the Hart House Memorial Tower;

AND WHEREAS Colonel W. E. Phillips, Chairman of the Board of Governors, had provided funds which made this magnificent gift possible;

AND WHEREAS the installation of the new bells will increase the range and permit the playing of musical arrangements not previously possible;

AND WHEREAS the bells will be dedicated at Convocation in June, 1953, to those who lost their lives during the Second World War;

BE IT RESOLVED that the Board of Governors records its grateful appreciation of this very generous gift, and directs that a copy of this resolution be transmitted to Colonel Phillips."

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

Appoint-
ment

(a) Appointment:

Superintendent's Department:

J. W. Cowie - Constable, from Dec. 1, 1952,
at \$2,600 a year

Appropri-
ations

(b) Additional appropriations:

Hart House Theatre:

"Productions by Director" - \$1,000

Royal Ontario Museum:

"Desk Sales - Supplies" - \$ 500

Donations -

Donations were reported as follows, and

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Rockefeller Foundation, an offer received to provide a grant of \$5,000 to enable Professor D. G. Creighton and others to examine and organize the literary material left by the late Dean H. A. Innis.

The Associates of the University of Toronto, Inc., the sum of \$1,500 received to set up the "Woodrow Wilson Fellowship Fund", which is part of a co-operative scheme with various Canadian and United States universities.

The Brazilian Ambassador to Canada, on behalf of the Brazilian Government, an offer received of a scholarship to be awarded to the best student of the 1953 Class in the School of Architecture. The value of the scholarship is approximately \$1,200 for 5 to 6 months of study in Brazil, the recipient being entitled furthermore to travel without cost through our Brazil.

Ontario Dental Association, an offer received to establish an annual Fellowship in the Faculty of Dentistry of the value of \$500, the first award to be made in the Session 1953-54. The award is to be made on the basis of scholarship and proven financial need to a graduate of the Faculty of Dentistry proceeding to a post-graduate diploma, or a graduate degree.

Ontario Association of Architects, Exhibitors' Committee Fund, the sum of \$250 received to be used in the School of Architecture for the benefit of the students of the School.

School of Nursing Alumne Association, the sum of \$250 received being the first payment of a bursary of \$1,250 from the Association. The award is to be made to a student entering the basic degree course at the School of Nursing in September, 1953, who has good scholarship standing and strong personal qualities, and who would be unable otherwise to enter the course. The recipient is to receive \$250 annually for a period of 5 years, making a total award of \$1,250. If the student should withdraw without completing the course, the balance of the fund remaining is to be available to assist another student within the time limit of the original period of five years.

The United Empire Loyalists' Association of Canada, Toronto Branch, an offer received to donate an annual award of \$200 to encourage the study of History. The award is to be made to a student at the end of the 3rd year in the course in Modern History and Modern Languages, and is to be made with reference to academic proficiency but also financial need.

Mrs. W.T. Jackman, an offer received to establish a scholarship in the Department of Political Economy as a memorial to her husband, the late Professor W. T. Jackman, and notification that she is setting aside the principal sum of \$3,000 in her will for this purpose. As she wishes to have the award commence immediately, she has offered to provide during her lifetime \$100 a year for the scholarship, which is to be made to a student attaining high academic standing in either of the subjects "Transportation" or "Corporation Finance".

The United Geophysical Co. Inc., Pasadena, California, an offer received to donate a set of seismograph recording equipment to be used in instruction in problems in geophysical surveying in the Department of Physics.

Donations
(Cont'd)

From -

The J. P. Bickell Foundation, an offer received to continue for the Session 1953-54 the 5 scholarships of \$1,200 each which were first donated last year. If any scholarship is not awarded, the amount of such scholarship is to be held by the University and be awarded as a scholarship in a subsequent year. Notification given also that probably funds will be available later in the year for bursaries for the assistance of deserving students in the 2nd, 3rd and 4th years of a course in Mining or Geology, similar to the bursaries provided for this purpose last year.

The Atkinson Charitable Foundation, an offer received to continue for one year, payable in 1953-54, the \$4,000 provided by it for Bursaries.

✓ Mrs. R. R. Graham, the sum of \$2,800 received, being \$2,000 towards the first award of the Roscoe Reid Graham Travelling Fellowship in Surgery, and \$800 towards the next award 3 years hence; also \$200 from her daughter, Mrs. M. B. Allen, and \$200 from her son, Mr. Roscoe Barry Graham; making a total of \$3,200. The first award, of the value of \$2,400., is to be made towards the end of the present Session 1952-53.

Babcock-Wilcox and Goldie-McCulloch Ltd., an offer received to continue their Fellowship in Mechanical Engineering in the amount of \$1,500, payable in 1953-54.

S. S. Kresge & Co. Ltd., the sum of \$1,200 received to continue their Fellowship during 1953-54.

Colonel W. E. Phillips, an offer received to continue the Nadine Phillips Fellowship, in the amount of \$1,000 during 1953-54.

Associates of the University of Toronto, Inc., the sum of \$1,000 received, to be added to the Elizabeth Speller Memorial Fund for students in the Faculty of Applied Science and Engineering.

Charles E. Frosst & Co., the sum of \$1,000 received to cover the 2nd instalment of the Frosst Fellowship of Medical Art payable in 1952-53 in the Department of Art as Applied to Medicine.

Shell Oil Co., an offer received to continue their Fellowship for Research, in the amount of \$900, during 1953-54.

Mr. C. F. W. Burns, an offer received to continue the George McCullagh Memorial Scholarships in Philosophy, which were formerly donated by the late Dr. C. G. McCullagh, during 1953-54 and on a yearly basis thereafter, in the amount of \$500 per annum.

Engineering Alumni Association, the sum of \$400 to continue its admission scholarship in the Faculty of Applied Science and Engineering for 1953-54; also an offer to provide the award in 1954-55. This award has been increased from \$300 to \$400, in recognition of the higher expenses the present day student must meet.

B'nai B'rith, Toronto Lodge No. 836, an offer received to continue their scholarships in the amount of \$350 during 1953-54.

Anaconda American Brass Limited, an offer received to continue their scholarship in the amount of \$300 during 1953-54.

Central Mortgage and Housing Corporation, the sum of \$300 received as a supplementary grant towards the survey which is under the direction of Professor A. Rose, School of Social Work.

Mr. R. A. Bryce, the sum of \$250 received to cover the U.T.S. Engineering Scholarship payable in 1952-53, and an offer received to continue the award during 1953-54.

Donations
(Cont'd)

From -

- An anonymous donor, the sum of \$200 received to continue the Mary Keenan Award during 1953-54.
- College of Physicians and Surgeons of Ontario, a further sum of \$200 received to be used to purchase books for the Medical Library.
- The Presbyterian Church in Canada, the sum of \$175 received to cover their Prize of \$100 for the best solution in the design of a church problem in the 4th year of the School of Architecture, and to cover 3 additional Honorary Mention Awards of \$25 each.
- Academy of Dentistry, the sum of \$100 received to continue their Prize in the Faculty of Dentistry during 1953-54.
- Various donors, the sum of \$100 received for the Dr. Benjamin Cohen Prize in Obstetrics, to continue the Prize during 1953-54.
- Various donors, the sum of \$1,540 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the Fund to \$60,162.
- Various donors, the sum of \$3,970 received, including \$2,500 from the Associates of the University of Toronto, Inc., for the Samuel Beatty Fund, bringing the total of the Fund to \$12,075.
- Various donors, the sum of \$700 received, including \$500 from the Associates of the University of Toronto, Inc., for the W. R. Taylor Memorial Fund, bringing the total of the Fund to \$7,621.
- The Associates of the University of Toronto, Inc., the sum of \$3,500 received for The Class of 1904 in Arts Scholarship, bringing the total of the Fund to \$4,025.
- Various donors, the sum of \$1,790 received, for the University of Toronto Dental Research Fund, bringing the total of the Fund to \$2,300.
- Eastern Steel Products Limited, a notification received that the Company is not able to continue their award in Mechanical Engineering in the future which it has donated during the past 5 years in the amount of \$350 a year.

By-Law re
Expropriation of
Charles St.
W. properties on
behalf of
Victoria
University

Upon motion of Mr. Bryce,
Seconded by Dr. Sullivan,
And unanimously carried,

approval was given for the execution of a By-Law prepared by the University Solicitor in connection with the expropriation of Nos. 67, 69 and 71 Charles Street West, on behalf of Victoria University.

Financial
Statements

Financial Statements for the month of January 1953 were presented and tabled.

Application
from Canada
Life for
use of Aura
Lee Grounds

An application was presented from The Canada Life Staff Association for the use of the Aura Lee Grounds for tennis and baseball during the summer months of 1953. The rental paid by the Association in the past few years is as follows:-

1948 -	\$ 600
1949 -	800
1950 -	800
1951 -	1,000
1952 -	1,000

Application
from Canada
Life for
use of Aura
Lee Grounds
(Cont'd)

The Board approved of the Comptroller's recommendation that in view of the many other companies associated with The Canada Life in the use of the grounds, we endeavour to increase the rent from \$1,000 to \$1,200 for 1953, and the matter was left with the Comptroller.

Loan to the
Museum for
expenses
in connec-
tion with
a parking
lot

The Board was informed of a request from Mr. Robert Fennell, Chairman of the Board of Trustees of the Royal Ontario Museum, for an appropriation or a loan from the General Endowment of \$3,575 to enable the Museum to put into operation the plan approved by the Museum Board for the operation of a parking lot on a paying basis -

Estimated Annual Revenue	-	\$7,500
Estimated Annual Expenses	-	<u>6,500</u>
Annual Surplus	-	<u>\$1,000</u>

The sum of \$3,575 is required for capital expenses to grade and surface part of the area, install guard rails, lighting fixtures, attendants' shelter, etc.

The Board approved of an advance being made from University funds, not General Endowment, in the form of a Loan, the repayment of the Loan to be a first charge against the revenue from the parking lot; approval being conditional upon provision for legal responsibility and insurance.

Appropriation for
Museum to
build a
Theatre
box office
in lower
rotunda

Approval was also given to a request from the Museum Board for an appropriation in the amount of \$300 for the purpose of building a Theatre box office in the lower rotunda of the Museum. The Museum Board estimates that Theatre revenue will be approximately \$3,000 in excess of the budget figure of \$8,000 for the current year.

Revised
proposal
from W. C.
Dymond
for purchase or
lease of
Spadina
property

There was presented to the Board a revised proposal from W. C. Dymond, as outlined in his letter of December 16, 1952, addressed to the Chairman of the Board, for the purchase or lease of the Spadina property now occupied

Revised
proposal
from W. C.
Dymond re
Spadina
property
(Cont'd)

by Connaught Laboratories. It was stated that both the Chairman, Colonel Phillips, and the Chairman of the Property Committee, Mr. O. D. Vaughan, were of the opinion that the new proposal did not alter the former decision taken by the Board, and it was agreed that Mr. Dymond be so informed.

Approval
of agree-
ment with
Interna-
tional
Union of
Operating
Engineers

The Board approved of an Agreement dated February 25, 1953, between the Governors of the University of Toronto and the International Union of Operating Engineers, Local 796, under which the increases in hourly rates of pay will be as follows:-

	<u>Under former Agreement</u>	<u>Under new Agreement, Feb. 25/53 to Feb.24/54</u>
2nd Class Engineers	\$1.60	\$1.85
3rd Class Engineers	1.46	1.61
4th Class Engineers	1.38	1.50

The University employs 19 engineers who work a 44 hour week and the above increases will add \$2,779.00 to the Superintendent's expenses in this fiscal year.

Addition-
al names
of cor-
porations
whose
bonds may
be bought
by the
University

In connection with the University's Investment Policy, the Comptroller presented a request for ratification of the addition of the following names to our list of Corporations, the bonds of which may be purchased:-

- T. Eaton Realty Limited, Bonds
- Loblaw Groceterias Company Limited, Bonds
- Simpsons-Sears Limited, Bonds

and with the concurrence of Mr. Gordon, Chairman of the Finance Committee, the Board approved of the same.

Proposed
Argonaut
Football
Club
1953 con-
tract

Mr. R. A. Bryce, Chairman of the Committee on Undergraduate Activities, read the following letter which he had received from Mr. J. P. Loosemore, Secretary of the University of Toronto Athletic Association, in connection with the proposed Argonaut Football Club 1953 Contract:-

Proposed
Argonaut
Football
Club
1953 con-
tract
(Cont'd)

University of Toronto Athletic Association

"R. A. Bryce, Esq.,
85 Richmond St. W.,
Toronto 1, Ontario

February 12, 1953

Dear Mr. Bryce:-

Argonaut Football Club - 1953 Contract

The Argonaut Football Club Ltd. has applied for the use of the Stadium in 1953, and has advised that the scale of prices has been revised upwards, ticket prices including Hospitals Tax to be \$4.00 (boxes), \$3.50, \$3.00, \$2.50, \$2.00 and \$1.50. The new price scale increases the sell-out value of an Argonaut game from approximately \$52,500 (net) to about \$61,000 (net).

There will be an additional home game added to the Argonaut schedule this year, making a total of seven league games.

The Argonaut Executive has requested our consideration in the matter of a reduction in the scale of rental charges to a flat 15% in view of the extra revenue we shall derive from the additional game, and also the presumed overall increase in our rentals due to the price increase.

The Argonauts also have requested that modern practice lights be installed along the west side of the Back Campus to replace the totally inadequate lighting at the north end of the west field which they now use. Up to the present this lighting has been provided by the Argonaut Club, and the power costs have been paid by them.

In addition there is a proposal to construct 15 new boxes on the promenade aisle (cross-aisle) on the West stand. This will mean 120 new box seats in a splendid location which the Argonauts are most anxious to have. This work will cost in the neighbourhood of \$3,000 and will improve the seating accommodation at the Stadium immensely.

With the increase in prices plus the additional home game, and assuming the same average attendance figures as last year, we might receive approximately \$70,000 in rentals from the seven Argonaut League Games this Fall. Even if attendance drops off because of the increase in prices, we are almost certain to take in a good deal more than the \$53,000 we received last year from six League games. Play-offs, of course, are in the lap of the gods. To reduce our rental to a flat 15% would benefit the Argonauts by almost \$20,000 if last year's average attendance figures are maintained, and this is not recommended.

However, the Finance Committee of the Athletic Association and the Athletic Directorate feel that we should make some concessions in view of an almost certain increase of sizable proportions in our rentals from the Argonauts next year. The recommendations of the Finance Committee as endorsed by the Athletic Directorate are therefore as follows:-

(1) That we revise our schedule of rentals (to the Argonauts only) as follows:-

<u>Standard Rental</u>	<u>Special Argonaut Rental</u>
25% on first \$20,000 (after deduction of cost of tickets and game attendants)	25% on first \$20,000 (after deduction of cost of tickets and game attendants)
20% on next \$15,000	20% on next \$15,000
15% on balance	15% on next \$10,000 10% on balance

Please Note: Only gates of more than \$45,000 are affected by the new scale. Two of the gates exceeded this figure last year.

Proposed
Argonaut
Football
Club
1953 con-
tract
(Cont'd)

(2) That we install practice lights on the Back Campus at
an approximate cost of - \$6,500
and assume the power charges.

(3) That we construct additional box seats at an
approximate cost of - \$2,700
Total - \$9,200

Since we must complete our agreement with the
Argonauts within the next month, I shall be most obliged if you
will take up this matter with the other members of the Committee
on Undergraduate Activities; and then possibly discuss the mat-
ter with the Chairman of the Board, so that if approval is ob-
tained, the contract can be signed, and the necessary work put
in hand.

Yours sincerely,

(Sgd) J. P. Loosemore,
Secretary"

As it was necessary to take immediate
action -

It was moved by Mr. Bryce,
Seconded by Mr. Gordon,
And unanimously carried,

that the proposal as outlined above be approved.

Leave of
absence
for Mr.
Borden

Approval was given to Mr. Borden's
request for leave for the months of March and April during his
absence from the City.

*Indefinite
M. B.*

The meeting adjourned at 5:35 p. m.

Minutes confirmed.

March 29th 1953

R. Z. Phinney
Chairman

E. Higgins

Secretary

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Friday, March
27th, 1953, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Kelly
The President	Dr. Johnson
Mr. Dalgleish	Mr. Duncan
Dr. Sullivan	Hon. Mr. Justice Hope
Mr. Osbourne	Mr. Burns
Mr. Urquhart	Mr. Clarke
Mr. LaBine	Mr. Matthews
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Dr. Bissell, Vice-President, in attendance

Congratu-
lations
to Dr.
Sullivan

Before proceeding with the business of
the meeting the Chairman extended congratulations on behalf of the
Board to one of its members, Dr. J. T. A. Sullivan, who had recently
been made a Fellow of the Royal Society of Medicine of England.

Welcome
to Mr.
Dalgleish

The Chairman stated that he was very
pleased to extend a welcome, on his own behalf, to Mr. O. H.
Dalgleish, the Chairman not having been present at the last meeting
when Mr. Dalgleish had attended for the first time.

Minutes
confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Urquhart,
And unanimously carried,

were confirmed.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, leave was granted to the following members absent
from the previous meeting:-

The Chairman	Mr. Kelly
The Chancellor	Mr. LaBine
Dr. Bruce	Mr. Matthews
Mr. Clarke	Mr. Morrow
Mr. Duncan	Mr. Urquhart
Mr. Fennell	Mr. Vaughan

Requests
for leave
of absence
granted

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, requests for leave of absence were granted as
follows:-

Mr. Vaughan	-	March meeting
Dr. Tory	-	March meeting
Mr. Ketchum	-	March and possibly April meetings

Property
Committee
Report
No. 265

In the absence of Mr. O. D. Vaughan,
Chairman of the Property Committee, Mr. Osbourne, at the re-
quest of Mr. Vaughan, presented Property Committee Report No.
265 as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Wednesday, March 18th, 1953,
at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan	Mr. A. G. Rankin,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. W. A. Osbourne	Secretary
Mr. A. Kelly	Mr. A. D. LePan,
Mr. W. H. Clarke	Superintendent

1. Report of previous meeting

The report of the meeting held on November 25th,
1952, which had been submitted to and approved by the Board
of Governors on November 27th, 1952, was -

Upon motion of Mr. Osbourne,
Seconded by the President,
taken as read.

2. Tenders for the Addition to the Library

Your Committee was informed that the following
tenders had been submitted for the construction of the Addi-
tion to the Library:-

J. L. E. Price & Company	-	\$1,391,240.00
Redfern Construction Co.	-	1,397,000.00
W. B. Sullivan	-	1,404,520.00
George Hardy	-	1,405,231.00
Jackson-Lewis Co.	-	1,433,000.00
Anglin-Norcross	-	1,488,000.00
Foundation Co. of Canada	-	1,460,000.00
R. Perini & Sons	-	1,496,964.00

The Architects, Mathers & Haldenby, under date
of March 12th, 1953, recommended the acceptance of the tender
of J. L. E. Price & Company for \$1,391,240.00, which was the
lowest tender submitted. The estimate of the overall cost
of this project was as follows:-

Contractor	-	\$1,391,240.00
Allowance for Stacks	-	140,000.00
Architects' Fees	-	92,500.00
Clerk of Works	-	9,500.00
Survey, Borings, Advertising and Insurance, etc.	-	2,500.00
Electrical Service	-	48,500.00
Temporary Heat	-	8,000.00
Furnishings	-	92,500.00
Construction Office	-	20,000.00
Total	-	<u>\$1,804,240.00</u>

Property
Committee
Report
(Cont'd)

Upon motion of the President,
Seconded by Mr. Osbourne,
your Committee recommends to the Board the acceptance of the tender of J. L. E. Price & Company for \$1,391,240.00.

Your Committee discussed at length the question of providing sufficient accommodation for books now on hand and for future additions. Consideration was given to the amount shown in the estimate of overall cost - 'Allowance for Stacks' \$140,000.

Upon motion of the President,
Seconded by Mr. Clarke,
your Committee recommends that an additional \$40,000 be appropriated for this purpose, making a total of \$180,000 and increasing the estimate of overall cost to \$1,844,240.00, and making provision for accommodating not only the books now on hand but for approximately the next five years.

Your Committee points out that this figure is within the previous estimated cost of \$1,998,000.00.

3. Account from Fleury and Arthur re Women's Athletic Building

The Comptroller informed the Committee that he had received an account for \$2,500 from Fleury and Arthur for the work they had performed in drafting and sketching plans for a Women's Athletic Building.

Upon motion of Mr. Osbourne,
Seconded by the President,
your Committee recommends that this account be paid, it being understood that the amount would form part of the first 1% of the Architects' Fees, when sketch plans are approved and adopted by the University.

4. Steam Supply for the Charles H. Best Institute

The Chairman of your Committee, Mr. O. D. Vaughan, stated that as a Trustee of the Toronto General Hospital he had presented to a recent meeting of the Trustees the University's situation regarding the supply of steam for the Charles H. Best Institute, and had endeavoured to obtain a preferred rate lower than that given to the Hospital for Sick Children and Mount Sinai Hospital. Mr. Vaughan stated that he had made these representations in view of the close association of the Hospital with the University but that he had been unsuccessful in his efforts.

Upon motion of Mr. Osbourne,
Seconded by Mr. Clarke,
your Committee recommends that Mr. Vaughan be commended for his efforts, and that the Board of Governors accept the offer of the Toronto General Hospital of their proposed terms, which presently result in a cost of 93¢ per 1000 lbs. of steam.

5. Letter from the City re excavation for new St. Michael's College Building, and question of notification being given to the University by St. Michael's

There was presented the following letter from the Commissioner of Works of the City of Toronto to the Bursar, dated March 6th, 1953, in connection with the responsibility regarding excavation for the new Building of St. Michael's College, together with the Bursar's reply thereto, as follows:-

'Charles E. Higginbottom, Esq.,
Bursar and Secretary, University of
Toronto,
Queen's Park, Toronto, 5.

Toronto, 1
March 6, 1953

Dear Sir:-

Recent inspection shows that you are excavating for a new building at the north-east corner of St. Joseph Street and Queen's Park Crescent East, and that in the prosecution of this work there is a possibility that the sidewalks, pavements and public services adjacent thereto may be undermined or otherwise damaged.

I hereby give you notice, in behalf of the Corpora-

Property
Committee
Report
(Cont'd)

tion of the City of Toronto, that you will be held responsible for any settlement or damage resulting to the sidewalks, pavements and public services, or the services or property of any public utility company, and also for any accident which may occur by reason of, or result from the operations you are conducting.

Yours truly,

(Sgd) L. B. Allan,
Commissioner of Works
City of Toronto"

"University of Toronto
Bursar's Office

Mr. Leslie B. Allan,
Commissioner of Works,
City Hall,
Toronto, 1.

10 March, 1953

Dear Mr. Allan:-

RE: N.E. Corner of St. Joseph St. and
Queen's Park Cres. E. - Excavation

I acknowledge the receipt of your letter of March 6th stating that recent inspection shows that in connection with the excavation for a building at the above location there is a possibility that the sidewalks, pavements and public services adjacent thereto may be undermined or otherwise damaged; and giving notice that the University will be held responsible for any settlement or damage resulting therefrom.

As this building is being erected by St. Michael's College I would suggest that the notification be sent to them.

Yours very truly,

(Sgd) C. E. Higginbottom
Bursar"

The ground lease from the University of Toronto to St. Michael's College contains the following clause:-

'Subject to the submission to and approval by the lessors of the plans and the specifications thereof, the lessees may from time to time erect upon the lands and premises hereby demised, such building or buildings as the lessees shall consider suitable or desirable for the purposes of the Arts Faculty of the party of the seventh part'- and in this connection a letter was presented from Father Shook, Superior of St. Michael's, as follows, informing the Board that they were making plans for their new building:-

'St. Michael's College
University of Toronto

Mr. C. E. Higginbottom,
Secretary to the Board of Governors,
Simcoe Hall,
University of Toronto.

Toronto 5
March 16, 1953

Dear Mr. Higginbottom:-

Over the past year St. Michael's College has been making plans for a new building. We now have these plans in our hands and would like to know to whom they should be submitted for approval before we proceed with the actual erection of the building.

Trusting that this matter will be of no inconvenience either to you or to the Board, and assuring you of our complete co-operation in anything you suggest, I am,

Sincerely yours,

(Sgd) L. K. Shook
Superior, St. Michael's College'

Property
Committee
Report
(Cont'd)

In acknowledging this letter, your Committee recommends that St. Michael's College be requested to send their proposed plans to the University Superintendent for the approval by the President, the Comptroller and the Superintendent on behalf of the University.

6. Progress Reports

(a) Central Steam Plant

The Superintendent informed your Committee that all construction had been completed and that certain adjustments are being made in connection with the installation.

(b) School of Nursing

It is expected that the Contractors will complete their work by June 30th, 1953, and that the building will be ready for occupancy on September 1st, 1953.

(c) Charles H. Best Institute

Your Committee was informed that construction work on this building was delayed somewhat, due to the inability to secure delivery of the heavy steel spanning the Lecture Room. However this has now been installed and the concrete structure has been carried to the top floor, leaving only the roof slab and the pent house structure still to be poured.

The Superintendent stated that it is impossible to have the building ready by September 15th, 1953, but every effort will be made to have a portion of the building ready for inspection by this time.

(d) University College Men's Residence

Your Committee was informed that the preliminary sketch plans would likely be available within the next week when they would be shown to a Special Committee of University College, following which they would be presented for consideration at an early meeting of the Property Committee.

7. Report on Electrical Distribution and Conversion

The Superintendent informed your Committee that work was proceeding in connection with the power conversion, and that he would present a detailed report on the same at the next meeting of the Committee.

8. Contracts for the Central Power Plant

Your Committee recommends to the Board for confirmation the following contracts, and changes to contracts, issued since the last meeting:-

CENTRAL PLANT

(a) List of orders placed since the last meeting of the Property Committee:-

<u>Item</u>	<u>Awarded to</u>	<u>Amount</u>
<u>STEAM PLANT</u>		
Chemical Feed Pumps	Dearborn Chemical Co. Ltd.	\$ 300.00
Guards around Pulveriser shafts	Norris Iron Works Ltd.	140.00
<u>STEAM DISTRIBUTION</u>		
Meter Service	Bailey Meter Co.	78.25
Reducing Valve - Connaught Plant, Hygiene Bldg.	Mason-Neilan Regulator Co.	1,079.54
$\frac{1}{2}$ " Reducing Valves	do.	254.32
<u>ELECTRIC DISTRIBUTION</u>		
Examination of Drawing Mechanical Bldg.	Hydro-Electric Power Commission of Ontario	15.00
Station - improvements	Canadian General Electric Co.	3,985.30
		<u>\$5,852.41</u>

Property
Committee
Report
(Cont'd)

CENTRAL PLANT

(b) List of changes to contracts issued since the last meeting of the Property Committee:-

<u>Contract</u>	<u>Firm</u>	<u>Description</u>	<u>Net Change</u>
<u>STEAM PLANT</u>			
Piping	A. Stroud Ltd.	Miscellaneous)	943.68
		field condi-)	629.28
		tion)	\$1,575.06
Insulation	Asbestos Ltd.	Miscellaneous items not included in contract	821.00
Painting	J. Harrop Contracting Co.	Net extras	154.98
Electrical Installation	Canadian Comstock Co.	Connections to pump & fan, etc.	700.00
Structural Steel	John T. Hepburn Ltd.	Firming tonnage and final escalation	5,749.85
<u>STEAM DISTRIBUTION</u>			
Pipework	A. Stroud Ltd.	Add vent to condensate tank & extend drain	1,287.00
		Miscellaneous field conditions	2,502.80
		Credit re expansion joints	175.00
<u>ELECTRIC DISTRIBUTION</u>			
Preparation of site			
Electrical Bldg.	J. Harrop Contracting Co.	Making holes for conduits	586.03

9. Letter from the Provincial Government requesting that the University arrange to vacate the premises at No. 7 Queen's Park

Your Committee was informed that a letter had been received from the Minister of Public Works for Ontario, requesting that the University arrange to vacate the premises known as No. 7 Queen's Park not later than April 30th, 1953, to provide relief for the Province's problem of shortage of office space in the Queen's Park area. In view of the fact that this building is being used by the School of Nursing both as a residence and for teaching purposes, your Committee recommends that the Comptroller and the Superintendent endeavour to obtain permission from the Province allowing the University to remain at No. 7 Queen's Park until other accommodation for the work of this session is available, at the same time informing them that every effort is being made to vacate the premises as soon as possible.

10. Archives Building

The Comptroller informed the Committee that in connection with the construction of the Archives Building certain funds remained following completion of the building, as set out below:-

Province of Ontario	- \$250,000.	
Dr. Sigmund Samuel		\$400,000.
donation	- <u>150,000.</u>	13,328.
Interest on funds		<u>\$413,328.</u>
		5,554.
Less loss on investments sold		<u>\$407,774.</u>

Property
Committee
Report
(Cont'd)

Carried forward	\$407,774.
Total cost of building and furnishings -	
Costs of February 28, 1953	\$403,062.
Outstanding orders February 28, 1953	177.
Unencumbered balance of furnishings appropriation	<u>692.</u> <u>403,931.</u>
Balance unappropriated as of February 28, 1953	<u>\$ 3,843.</u>
Proportionate distribution of \$3,843 -	
5/8 of \$3,843 for credit of \$250,000.	\$ 2,402.
3/8 of \$3,843 for credit of \$150,000.	<u>1,441.</u>
	<u>\$ 3,843.</u>

Your Committee recommends that of the amount remaining, \$2,402. be credited back and returned to "The Varsity Appeal", and that Dr. Sigmund Samuel be informed of the balance of \$1,441., the Comptroller to ascertain from Dr. Samuel if he would be prepared to have this amount transferred to one of his other donations.

11. Request from the Women's College Hospital for use of temporary building at No. 7 Queen's Park

Your Committee was informed that the Women's College Hospital was desirous of obtaining the use of the temporary school building which had been erected at 7 Queen's Park, but in view of the fact that this building had been obtained on loan from the Board of Education for the City of Toronto under an agreement with the University, permission would have to be granted by the Board of Education before consent to the use of it could be given by the University. The Comptroller reported that by formal agreement made at the time this portable building was borrowed, the University is obligated to dismantle and re-erect this building on a site to be determined by the Toronto Board of Education, and all costs for the same are to be borne by the University. Your Committee recommends that this matter be referred to the Comptroller to see what arrangements can be made.

The meeting adjourned at 5:45 p. m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

March 18th, 1953

On motion of Mr. Osbourne,
Seconded by Mr. Clarke,
And unanimously carried,

the foregoing report was approved.

Tenders
for
Addition
to the
Library

In connection with Clause 2 - Tenders for the Addition to the Library, the Board approved of the recommendation of the Property Committee for the acceptance of the tender of J. L. E. Price & Company for \$1,391,240.00, which was the lowest tender submitted.

No. 7
Queen's
Park

With reference to Clause 9 - Letter from the Province requesting the University to vacate 7 Queen's Park, the

No. 7
Queen's
Park
(Cont'd)

Chairman stated that he understood from the Honourable Wm. Griesinger, Minister of Public Works, that the University might be permitted to remain at 7 Queen's Park until other accommodation for the work of the University Session is available.

Committee
of Nomina-
tion for
the office
of Chan-
cellor

A letter was presented from the Registrar requesting that the Board of Governors appoint its representatives on the Committee of Nomination for the office of Chancellor before April 1st, 1953, and -

It was moved by Mr. Osbourne,
Seconded by Dr. Sullivan,
And unanimously carried,

that the present members of the Committee be re-appointed,
the Committee to consist of the following:-

Mr. Henry Borden
The Hon. J. A. Hope
The Hon. H. A. Bruce
Mr. C. F. W. Burns
Mr. R. A. Bryce
Mr. O. D. Vaughan

In order to ensure a full representation of the Board at meetings of the Committee of Nomination -

It was moved by Mr. Urquhart,
Seconded by Mr. LaBine,
And unanimously carried,

that in the event of any member not being able to be present,
authority be given to the Chairman and the President to appoint alternates.

Letter
from the
Advisory
Committee
on Scien-
tific
Research

The Chairman read a letter from the Secretary of the Advisory Committee on Scientific Research, transmitting a resolution expressing the Committee's gratitude for the generous grant for research for the Session 1953-54.

Atkinson
Foundation
grant for
Medicine

The President read the following letter from The Atkinson Charitable Foundation to Dean MacFarlane in connection with a grant of \$96,250.00 to the University of Toronto to be applied to the establishment of permanent facilities for research in clinical applications of radioactive isotopes, for which the Board was deeply grateful:-

Atkinson
Foundation
grant for
Medicine
(Cont'd)

"Dr. J. A. MacFarlane,
Dean, Faculty of Medicine,
University of Toronto,
Toronto.

80 King St. West,
Toronto

March 26, 1953

Dear Dr. MacFarlane:-

I am pleased to advise you, on behalf of the Trustees of The Atkinson Charitable Foundation, that following further consideration of the application concerned, the Trustees at a meeting held on Wednesday, March 25, resolved that a grant of \$96,250.00 be made by the Foundation to the University of Toronto to be applied to the establishment of permanent facilities for research in clinical applications of radioactive isotopes.

It was further resolved by the Trustees that in keeping with the proposal contained in your letter of February 17, 1953, and the memorandum which accompanied it, payment of this grant is to be spread over a five-year period, with \$26,300 to be paid in 1953; \$16,775 in 1954; \$17,250 in 1955; \$17,725 in 1956; \$18,200 in 1957. It is the understanding of the Trustees that \$10,000 of the 1953 payment of \$26,300 is to be used for non-recurring expenditures related to purchase of special equipment and necessary building alterations at the Banting Institute, while the balance of the 1953 payment and all other yearly payments will provide for the salaries of specialized personnel, including a biophysicist and biochemist, and to allow a sum of \$1,000 yearly for supplies and equipment. The detail of the initial equipment expenditures and the nature of the salaries expenditures are, of course, set out in the memorandum which accompanied your application and need not be repeated in this letter of grant.

In authorizing this grant to the University of Toronto for isotopes research, the Trustees do so on the following understanding:

That the research is to be under the direction of the Faculty of Medicine.

That the Foundation's grant is made specifically to enable isotope research to be carried on in new fields other than cancer investigation.

That present plans call for establishment of a sub-department within the University to encompass the work in isotope research now supported by the Ontario Cancer Treatment and Research Foundation, and the proposed work in new fields other than cancer investigation.

That such sub-department will be available to all hospitals in the Province and to professional men who may bring their problems to such a centre.

The Trustees will appreciate receiving, perhaps on a yearly basis, such reports as you may be in a position to furnish with respect to activity carried on with the assistance of the Foundation grant.

Payment of the 1953 portion of the grant will be made in due course, but meantime, this letter will serve to let you know that the Trustees of The Atkinson Charitable Foundation have definitely authorized the grant and the University may therefore plan accordingly.

I think the general terms of the grant and the understanding of the purpose for which it is made are correctly set out in this communication but please do not hesitate to advise us if there is any point upon which you wish to suggest revision.

I should like to add that it is customary in the case of Foundation grants that no public announcement of

Atkinson
Foundation
grant for
Medicine
(Cont'd)

the grant is made until a date is set by us for simultaneous release of one in The Toronto Star as well as other Ontario publications. It is our practice to prepare a release in co-operation with the recipient of the grant and to clear the story with the officials concerned before anything is published. In due course, therefore, an announcement will be prepared in connection with this particular grant but you will, of course, have full opportunity to go over it before it is released for publication.

Yours sincerely,
THE ATKINSON CHARITABLE FOUNDATION
(Sgd) W. G. Palmer
Secretary to the Trustees"

Recommendations
of the
President
approved

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

Appoint-
ments

(a) Appointments -
Faculty of Arts:

A. G. Brook	- Lecturer in Chemistry, July 1, 1953 to June 30, 1954 \$4,300
S. R. Mealing (#)	- Lecturer in History, July 1, 1953, to June 30, 1954 \$3,225
W. Dray	- Lecturer in Philosophy, 1953-54 \$3,600
J. C. Findlay	- Research Assistant in Physics, Apr. 1 to June 30, 1953 \$300 a month

Faculty of Medicine:

Mrs. P. Melville	- Fellow in Art as Applied to Medicine, Jan. 20 to June 30, 1953 \$275 a month
Mrs. J. Sampson	- Laboratory Assistant in Biochemistry, Apr. 1 to June 30, 1953 \$140 a month

Medicine:

Miss E. Denkert	- Technician, Mar. 1 to June 30, 1953 \$2,100 a year
H. Goldenberg	- Fellow and Demonstrator, July 1, 1952 to June 30, 1953 \$500
O. George	- Senior Laboratory Assistant in Pathology, from Apr. 1, 1953 \$2,400 a year

Faculty of Applied Science and Engineering:

Chemical Engineering:

E. M. Meade	- Instructor, Apr. 8 to 27, 1953 \$300 a month
D. Basmadjian) Demonstrators, 140 a month
C. J. Huang) Apr. 16 to 30, 1953 140 a month
Demonstrators - Apr. 8 to 30, 1953:	
D. E. Bury)
V. Hovanian)
E. A. L. Lavergne) 140 a month
L. A. Pogorski)
R. J. Stewart)
F. D. F. Talbot)

School of Hygiene:

Miss E. M. Stuart	- Assistant Professor in Hospital Administration from July 1, 1952 \$5,200 a year
-------------------	-----------------------------------------------------------------------------------

(#) - Appointment subsequently cancelled (letter from Dean Woodside, Mar. 30, 1953)

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):
A. Nyeky - Laboratory Assistant in Parasitology,
Feb. 23 to June 30, 1953 \$1,600 a year
Miss J. White - Senior Research Fellow in Public
Health Nutrition, Apr. 1, 1953 to
Mar. 31, 1954 \$200 a month
Department of University Extension:
B. N. Honeyford - Assistant Director, from June 1,
1953 \$4,200 a year
A. Buxton - Assistant, Division of Public Safety,
Mar. 23 to June 30, 1953 \$2,500 a year
From July 1, 1953 \$2,600 a year

Resigna-
tions

(b) Resignations:
Faculty of Arts:
Physics:
J. Ellery - Senior Laboratory Assistant (salary
\$2,500) Feb. 28, 1953
G. F. Pringle - Assistant Mechanician (salary
\$2,400) Feb. 28, 1953
Ontario College of Education:
Miss K. Young - Switchboard Operator and Clerical
Assistant in the Dean's Office
(salary \$2,200) May 15, 1953
University Library:
Mrs. A. Sass-Kortsak - Assistant (salary \$2,200)
Apr. 21, 1953
Department of University Extension:
L. Murray - Assistant, Division of Public Safety
(salary \$2,700) Apr. 25, 1953

University
Extension
Courses

(c) University Extension Courses:
Business Courses:
S. G. Hennessey) \$ 90
R. Joyner) Business Management for the 15
J. C. Sawatsky) Electrical Contractor 15
T. R. Adam - Foreign Trade \$15
Estimated Travelling Expenses 70 85
W. H. Watson) The Basis of 80
G. C. Butler) Nuclear Power 40
R. S. Davis) Physical Metallurgy 75
W. C. Winegard) 150
C. E. Olive - Plant Operation 150
J. T. Tee - Salesmanship 150
Teachers' Classes - Pass Course and General Course:
A. Tayyeb - Geography 3a - Assistant 250
Sister St. John) Remuneration of \$237.50 approved
Sister Blandina) in November, 1952, to be in-
creased to \$324.00 each
Evening Tutorial Classes:
R. E. Haist) 45
M. A. Ashworth) Refresher Course in 30
T. Morley) Physical Therapy 75
W. D. Tucker - Home Furnishing 150
Miss W. Needler - The Fascinating Story of Egypt 180
V. B. Meen) 30
J. W. Graham) 30
D. Sutherland) Gems, Metalwork and 15
G. Brett) Jewellery 15
G. E. Steele) 15
Miss S. Hahn) 45

University
Extension
Courses
(Cont'd)

Evening Tutorial Classes (Cont'd):

D. Crossman)		\$ 10
P. Whittal)	Radio Writing	10
Mrs. Helen Tucker)		150
Mrs. F. Aymong)		65
Mrs. M. E. Mathews)		345
W.G.B. Casselman)	English for Newcomers	120
H. H. Monkman)		30
G. Macdonald)		270
B. Honeyford)		60
J. B. Thomas)		330
Mrs. B. Noonan)		10
Miss G. Graf	-	Modern Gymnastics	100
E. S. Carpenter	-	Anthropology	150
Recent Developments in Social Work Practice:			
C. E. Hendry	\$60	A. F. Klein	20
J. S. Morgan	60	A. Rose	20
M. G. Ross	20	M. I. Teicher	20

✓ Appropriations

(d) Additional appropriations and deductions in appropriations:

Botany:

An additional appropriation of \$1,000 for "Supplies"; and a deduction of \$1,000 from "Salaries".

Geological Sciences:

An additional appropriation of \$225 for "Supplies"; and a deduction of \$225 from "Salaries".

Physics:

An additional appropriation of \$1,000 from "Supplies"; and a deduction of \$1,000 from "Salaries".

Faculty of Medicine:

An additional appropriation of \$500 from "Office Supplies"; and a deduction of \$500 from "Medical Post-graduate Account".

Banting and Best Department of Medical Research:

An additional appropriation of \$325 for "Medical Research Banting - Supplies"; and a deduction of \$325 from "National Research Council Grant DR 22".

Surgery:

An additional appropriation of \$600 for "Laboratory Supplies"; and a deduction of \$600 from "Apparatus".

Pathological Chemistry:

An additional appropriation of \$700 from "Apparatus"; and a deduction of \$700 from "Salaries".

Mechanical Engineering:

An additional appropriation of \$400 for "Supplies"; and a deduction of \$400 from "Fuels".

University Library:

An additional appropriation of \$225 for "Equipment"; and a deduction of \$225 from "Salaries".

An additional appropriation of \$795.66 for "Additional Assistance"; and a deduction of \$795.66 from "Salaries".

Miscellaneous:

An additional appropriation of \$500 for "Travel Fund"; and a deduction of \$500 from "Academic Alterations".

An additional appropriation of \$3,325 for "President's Annual Report".

Statutes
of Senate

- (e) Statutes of Senate Nos. 2191 respecting the Marion Dickenson Scholarship
2192 respecting the Household Science Fiftieth Anniversary Alumnae Scholarship

Statutes
of Senate
(Cont'd)

- (e) Statutes of Senate Nos. 2193 respecting the George McCullagh Memorial Scholarships in Philosophy
- 2194 respecting the Medical Alumni Association Scholarships and Bursaries
- 2195 respecting the Dental Public Health Essay Prize.

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, other recommendations of the President were approved as follows:-

Appoint-
ment to
Faculty
Council

- (a) The appointment of Miss E. W. Park, Associate Professor of Household Science, as the representative of the Faculty of Household Science on the Council of the Faculty of Arts, to take the place of Mrs. J. R. Current, who has resigned.

Amounts
to be
paid from
the
Foster
Bequest

- (b) That the following amounts be paid from the Foster Bequest from the income for 1953-54:-
 - To the Department of Zoology for Dr. K. Fisher \$ 3,000.00
 - To the Banting and Best Department of Medical Research - salaries -
 - Dr. W. R. Franks \$1,800.00
 - Dr. W. D. Hartroft 6,700.00
 - supplies - 500.00
 - To the Department of Anatomy for Dr. Ham 9,000.00
 - To the Connaught Medical Research Laboratories for Dr. R. C. Parker 4,000.00
 - To the Department of Pathology for salary of Dr. R. C. Ritchie 800.00
 - 2,000.00
 - \$18,800.00

Amount to
be paid
from the
Robertson
Estate

- (c) That the following amount be paid from the Allan F. S. Robertson Estate for the Session 1953-54:-
 - To the Department of Zoology for Dr. V. E. Engelbert - \$ 510.00

Change in
visiting
hours at
David
Dunlap
Observa-
tory

The President presented a memorandum in connection with the present visiting hours at the David Dunlap Observatory, which are as follows:-

- Wednesday afternoons, throughout the year - from 2:00 to 4:00 p.m.
- Sunday afternoons, during July and August - from 2:00 to 4:00 p.m.
- Saturday evenings, from April 1st to October 31st - for two hours, starting half hour after sunset

The President stated that Professor Heard had requested that the hours be changed so as to omit the visiting hours on Sunday afternoons, as out of an annual total of approximately 4,000 visitors only about 200 come on Sunday. The Board approved of the Presi-

Change in
visiting
hours at
David
Dunlap
Observa-
tory
(Cont'd)

dent's recommendation that the visiting hours be changed by deleting Sunday afternoons during July and August, and that the hours be now as follows:-

Wednesday afternoons,
throughout the year - from 2:00 to 4:00 p.m.

Saturday evenings,
from April 1st to - for two hours, starting
October 31st half hour after sunset

Progress
Reports
about
Grants
in Aid
for
Research

Copies of Progress Reports about Grants in Aid for Research in the Humanities and Social Sciences for 1950-51 and 1951-52 were distributed at the meeting, and the President invited the members to take them with them as the reports outlined the valuable original work being done by members of the staff.

Recommen-
dations
for grants
by Advisory
Committee
on Scientific
Research

There were also distributed copies of recommendations of the President's Sub-Committee of the Advisory Committee on Scientific Research on grants for research for 1953-54.

Legal
Education

The President read the following letter from Mr. C. F. H. Carson, Treasurer of the Law Society of Upper Canada, dated March 19th, replying to the President's letter of February 18th:-

"THE LAW SOCIETY OF UPPER CANADA
Osgoode Hall
Toronto 1

19th March, 1953

Sidney E. Smith, Esq., Q.C., M.A.,
LL.B., LL.D., D.C.L.,
President, University of Toronto,
Toronto, 5.

Dear Mr. President:-

Your letter of February 18th has now been considered by the Special Committee to whom it was referred by Convocation, and by Convocation itself, and I have been directed to make the following reply.

The Benchers do not agree with your suggestion that the 'controversy' centres on the over-all number of years in a particular course. We are of opinion that the issue arises from a fundamental difference of opinion as to the practical training required and the amount of time that should be spent in the actual atmos-

Legal
Education
(Cont'd)

phere of Osgoode Hall and its courts and legal offices in order to bring the law student to a proper standard of fitness for the practice of law.

The present fourth year of the Osgoode Hall Law School course cannot be considered separate and apart from the course as a whole. It is an integral part of what the Benchers consider to be an ideal use of four years of training and instruction.

The Benchers further do not agree with your implication that the fourth year at Osgoode Hall is merely 'another year taking classroom instruction'. Such an implication ignores the fact that students in the fourth year serve under articles in an office from 10 a.m. to 4 p.m. each day. It also ignores the fact that special lectures, apart from the prescribed courses, are given in the fourth year.

Too much emphasis cannot be placed upon the benefit derived by law students from direct association with Osgoode Hall, the home of the profession, the centre of its activities and where are found the highest courts of the Province and many of the court offices serving all of Ontario. There are no Inns of Court in this country, but the very reasons which prompt the English Bar to make regular attendance compulsory in one of the Inns of Court have confirmed the Benchers' belief in the unique contribution made by such an association in maintaining the spirit and brotherhood of the bar.

In short, therefore, the Benchers regard the present fourth year, not simply as one more year in a series of four, but as the culmination of a student's years of study and training expressly designed to produce lawyers best qualified to serve the public.

Accordingly, Convocation reiterates its opinion that all law students should be required to complete the third and fourth years of the Osgoode Hall Law School course.

Yours truly,

(Sgd) C. F. H. Carson
Treasurer"

After discussing this letter at length it was decided to pursue the matter further, and -

Upon motion of Mr. Matthews,
Seconded by Mr. Kelly,
And unanimously carried,

the Committee on Legal Education was reconstituted as follows:-

Mr. Beverley Matthews (Chairman)
The President
Mr. Henry Borden
The Honourable J. A. Hope
Mr. Arthur Kelly
Dr. J. S. D. Tory

it being understood that the Committee will invite Dean Wright to contribute to discussions regarding the Committee's negotiations with the Benchers.

Proposed
establish-
ment of
a Faculty
of Pharmacy

The President read the following letter from the Ontario College of Pharmacy in connection with the estab-

Proposed
establish-
ment of a
Faculty of
Pharmacy
(Cont'd)

lishment of a Faculty of Pharmacy at the University of Toron-
to, and the taking over by the University of the assets of
the College:-

"ONTARIO COLLEGE OF PHARMACY

46 Gerrard St. East
Toronto 2
December 1, 1952

Lieut.-Col. W. E. Phillips, Chairman,
Board of Governors,
University of Toronto,
Toronto 5, Ontario.

Dear Colonel Phillips:-

RE: Establishment of Faculty of Pharmacy

We refer to our various conversa-
tions with representatives of the University concerning
the future of the School of Pharmacy and the advisability
of having the direction of pharmaceutical education in
Ontario brought into the University of Toronto. The terms
and method of such transfer were discussed with University
officials and the resulting tentative proposals have been
submitted by plebiscite to the members of the College of
Pharmacy and have been approved.

We accordingly apply to the Univer-
sity of Toronto to establish a Faculty of Pharmacy, and to
accept the responsibility for pharmaceutical education
heretofore assumed by the Ontario College of Pharmacy, as
of July 1, 1953.

It may be advisable to recapitulate
certain matters of information set out in earlier corres-
pondence as well as the terms upon which the Council is
authorized to proceed and which we believe are acceptable
to the University.

The College of Pharmacy is a Cor-
poration constituted by The Pharmacy Act, now R.S.O. 1950,
Chapter 276, administered by a Council elected by regis-
tered pharmacists in Ontario on a geographical basis. The
Council is by statute authorized to operate and maintain
a School of Pharmacy and it has in fact done so since 1882.
The operation of the school is only one aspect of the
Council's duties since it is the governing body of the
pharmaceutical profession in Ontario responsible for li-
censing and discipline and for the enforcement of the pro-
visions of The Pharmacy Act as to registration, sale of
drugs and poisons, etc. It has been found, however, that
in these days an independent school cannot furnish the
educational facilities required for proper pharmaceutical
education and the school has for several years received
certain facilities from the University.

The School has heretofore been fin-
anced by the College, the revenues of which come from
students' fees and various registration and licensing fees
paid by registered pharmaceutical chemists.

Our proposals to the University of
Toronto for the establishment of the new Faculty of Phar-
macy are as follows:-

Proposed
establish-
ment of a
Faculty of
Pharmacy
(Cont'd)

1. That the Ontario College of Pharmacy will transfer to the University of Toronto, free of encumbrance, the present School of Pharmacy located at 44-46 Gerrard Street East, Toronto. The entire building will be transferred including library, museum, laboratories, administrative offices and boardroom and all equipment used for the purposes of the School, but not administrative office and boardroom equipment. The assets transferred may be conservatively valued at \$400,000.00. The transfer is subject to the condition, however, that if the building is sold by the University before the provision of a new building for the Faculty of Pharmacy, the proceeds of sale are to be used for such purpose.

2. The College will be permitted to retain the exclusive use of (but not title to) its existing offices including the boardroom until such time as the present building is disposed of by the University or the space is required by the University of Toronto for the purposes of the Faculty of Pharmacy, and shall in any event be entitled to retain this accommodation for a minimum period of ten years. The College will expect to contribute a reasonable proportion of the cost of heating and maintenance while it occupies this accommodation, and we suggest a figure of \$1,000.00 annually.

3. At the present time the Assembly Hall is available to related pharmacists' organizations for professional and social gatherings, on payment only of the cost of Janitor services. This privilege should be retained, subject to any overriding requirements of the students.

4. The contents of the College Museum will be transferred, the University undertaking to house and maintain the same.

5. The University will establish a Faculty of Pharmacy and take over the permanent staff of the present School with status and salaries as of the time of transfer. We understand that the present establishment corresponds to that of the University and that no difficulty arises here. Pension plans may be slightly different, and it is proposed that the University Plan be applied from the date of transfer, having regard to the status and seniority of the persons concerned. For the period of service to the time of transfer, the present School pension plan remains effective.

6. The Registrar of the College of Pharmacy is at the present time responsible not only for the secretarial work of the Council but for school records, registration, examinations, etc. It is estimated that much more than one half of the resources of the Registrar's Office are devoted to the academic as contrasted to the professional aspects of his office. Nevertheless the Council wishes to retain the Registrar in its employ and it is suggested therefore that the work should be done as at present and that the University should employ the Registrar of the College on an annual basis as the Secretary of the Faculty. An even division of the cost of running the office, including salaries, might be fair.

7. The Faculty of Pharmacy will be entitled to not less than two representatives on the Senate of the University.

8. The Council of the College of Pharmacy will be represented on the Council of the Faculty of Pharmacy by the Registrar and one other member to be appointed annually by the Council of the College.

9. In order that the Council, as the statutory professional authority, should be kept in contact with the Faculty of Pharmacy, an application will be made to the Legislature for an amendment to the Pharmacy Act whereby the Dean of the Faculty will be ex officio a member of the Council of the Ontario College of Pharmacy.

Proposed
establish-
ment of a
Faculty of
Pharmacy
(Cont'd)

10. The Pharmacy Act makes provision for the licensing of graduates of other Colleges, upon application. It is occasionally considered advisable, particularly in the case of European schools, to set a special examination for such applicants, and the Council will need the co-operation and assistance of the teaching staff of the Faculty of Pharmacy for this purpose, as heretofore. It is expected that they will be permitted to continue this service to the Council.

11. The College of Pharmacy will pay to the University the sum of \$50,000.00 to be set aside by the University and the income to be used in the discretion of the University for any purpose of the Faculty of Pharmacy, and the capital is to be available when required for building expansion or replacement. Your chairman did suggest the desirability of a larger cash grant, but we do not feel that we can in fairness ask our members to agree that the College surrender control of more of its capital, particularly when at some future date it may be required to construct its own building. It is not to be assumed that the interest of graduate pharmacists in pharmaceutical education will cease upon the new Faculty being established, and future plans for the school are certain to receive the support and encouragement of the College.

12. It is not a matter of great importance when the actual transfer of assets and responsibilities becomes effective providing all terms are agreed and future plans can be made accordingly. We suggest a convenient date would be July 1st, 1953.

If the above proposals are acceptable, we suggest that the correspondence be referred to our respective solicitors to prepare any necessary agreements and conveyances.

If there are any matters requiring further discussion we can have our representatives meet with you at any convenient time.

Yours faithfully,

(Sgd) H. M. Corbett
Registrar-Treasurer"

In view of the consideration which has been given to this matter -

It was moved by Mr. Duncan,
Seconded by Mr. Justice Hope,
And unanimously carried,

that the Board approve in principle of the establishment of a Faculty of Pharmacy at the University of Toronto and that a draft agreement be prepared in connection with the matter for submission to the Board.

Institute
of Child
Study -
occupancy
of No. 45
Walmer Rd.

In connection with the representations which had been made by Dr. W. E. Blatz regarding provision for a building for the Institute of Child Study, the President stated that he had given consideration to setting

Institute
of Child
Study -

Department
of Psychol-
ogy

(Cont'd)

aside for this purpose the property at 45 Walmer Road which was devised to the University by the Honourable Leighton McCarthy. The President suggested that the properties at Nos. 98 and 100 St. George Street, now occupied by the Institute, be made available for the Department of Psychology as this department will have to vacate Nos. 69 and 71 St. George Street when these buildings are torn down to make way for the new University College Men's Residence.

The Board regarded with favour the project for moving the Institute of Child Study to 45 Walmer Road, and for the extension of its programme from Nursery School work to kindergarten and Grades 1 to VI inclusive, but there will be one underlying consideration: in the event of the termination of any grants earmarked for the Institute from the Provincial or Federal Governments, the University will not be under any obligation to continue and support the Institute. The President was authorized to inform Dr. Blatz that he was free to apply for financial assistance through the Provincial Department of Health to the Federal Department of National Health and Welfare under the Mental Health programme.

Upon motion of Mr. Duncan,
Seconded by Dr. Sullivan,
And unanimously carried,

the Board gave general acceptance of the principle on a year to year basis for the use of the property at 45 Walmer Road subject to the following conditions, and approved of negotiations being entered into for finalizing details of the arrangements, together with the President's suggestion that the Department of Psychology occupy Nos. 98 and 100 St. George Street when these properties are vacated by the Institute of Child Study:-

- (a) The working out of a budget for the Institute, projected for at least five years, that will not impose on the University any direct financial contribution in excess of \$5,000 a year;
- (b) The application of any zoning by-law or regulation; and
- (c) The procuring by Dr. Blatz from the Department of National Health and Welfare, or better still, from the Provincial Department of Health and the Department of National Health and Welfare, at least an assurance of intention to make grants for the support of the Institute for a period of not less than five years.

Representative of
the Board
at the
Coronation

The President informed the Board that an invitation had been received requesting the nomination of a representative from the Board to attend the Coronation Ceremonies, and that following a number of enquiries among the members he had ascertained that Mr. Robert A. Bryce would be able to attend on that occasion. The Board confirmed the President's nomination of Mr. Bryce, it being agreed that the University would be willing to provide funds for the transportation expenses of Mr. Bryce in this connection.

Honorary
Degrees
at June
1953
Convocation

The President informed the Board that honorary degrees would be conferred as follows at Convocation on Friday, June 5th, 1953:-

Doctor of Laws

William Paul McClure Kennedy
Hilda Marion Ada Neatby
Earle Parkhill Scarlett

Doctor of Science

David Arnold Keys
Paul Edouard Gagnon

Doctor of Letters

Edwin John Pratt

Best Institute and
U.C. Centenary

The President referred briefly to the arrangements in connection with the opening of the Best Institute on September 15th, 1953, and the University College Centenary Celebrations in the Fall.

Federal
Aid

The President presented lists in connection with federal grants to universities as distributed in Ontario, showing number of students eligible, percentage of Provincial enrolment, and amount of grant. Regarding the Victoria College portion of the federal grant which had been previously discussed, the Chairman stated that Mr. E. W. Bickle had discussed the matter with him and that the Board of Regents of Victoria will meet next week to discuss the matter.

Merging of
Departments
of Civil
Engineering

Upon motion of the President,
Seconded by Mr. Osbourne,
And unanimously carried,

the Board approved of the President's recommendation that effective July 1, 1953, the Departments of Civil Engineering: Surveying and Geodesy, and Civil Engineering: Municipal and Structural, be merged into a single department under the headship of Professor T. R. London, the new department to be known simply as the Department of Civil Engineering.

Painting
of portraits
of the
Chairman,
Chancellor
and the
President

The President informed the Board of the practice of having portraits painted of the Chairman of the Board and the Chancellor, and upon motion of Mr. Urquhart enthusiastic approval was given for the painting of these portraits.

Upon motion of Mr. Kelly,
Seconded by Dr. Johnson,
And unanimously carried,

the Board approved of the Chairman's suggestion that authority be given also for the painting of the President's portrait.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

(a) Resignations:

Superintendent's Office:

Miss B. Hart	- Clerk, Purchasing Dept. (salary \$2,300)	Mar. 14, 1953
Miss V. W. Lehto	- Typist, Purchasing Dept. (salary \$1,762)	Feb. 28, 1953

(b) Retirements:

Superintendent's Department:

M. J. Shepherd	- Caretaker, (salary \$2,933)	June 30, 1953
E. G. Payne	- Caretaker, (salary \$2,877)	June 30, 1953

(c) Additional appropriations and deductions in appropriations:

Superintendent's Department:

An additional appropriation of \$10,000 for "Central Power Plant - Repairs and Renewals"; and a deduction of \$10,000 from "Central Power Plant - Fuel".

An additional appropriation of \$1,000 for "Central Power Plant - Water"; and a deduction of \$1,000 from "Central Power Plant - Fuel".

University Health Service:

An additional appropriation of \$250 for "Equipment - Non-Expendable".

Appropri-
ations

Continuation of employment of certain members of Administrative Staff who have reached age 65, with deferment of pension to June 1954

(d) That the following members of the Administrative Staff be retained on the University staff, with deferment of pension to June 30th, 1954, they having reached the age of 65:-

W. Rimmer	- Chief Locker-room and Attendance Clerk, Physical Education, Men
R. Prior	- Senior Groundsman, Varsity Stadium
C. C. Rous	- Secretary, Faculty of Dentistry
R. J. D'Arcy	- Chief Constable
T. H. McKenzie	- Caretaker, David Dunlap Observatory
Miss M. Burt	- Secretary and Librarian, Mechanical Engineering
E. M. Tozer	- Laboratory Attendant, Mining Engineering
Miss E. M. Sutcliffe	- Clerk, Registrar's Office
M. G. Gedeonoff	- Assistant Preparator in Royal Ontario Museum of Archaeology
Miss H. C. Wrightman	- Assistant, University Library
Miss M. M. Hargreaves	- Assistant, University Extension
Miss E. M. Walker	- Secretary, University Press

Increase in fee for field work, Faculty of Forestry

(e) That the fee for field work in the Faculty of Forestry be increased as follows:-

1st and 2nd Years	- from \$45 to \$75, with four instead of three weeks' field service
3rd Year	- from \$60 to \$75
4th Year	- Two weeks' field service now required, at a fee of \$36.

Donations -

Donations were reported as follows

and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The National Sewer Pipe Company Limited the sum of \$2,300 received for a scholarship to be awarded to a student proceeding to the degree of M.A.Sc., enrolled in the Graduate Department of Civil Engineering and taking the course in Public Health Engineering. The donors wish the Scholarship to be of the value of \$500 a year for 5 years, the first award to be paid in the Session 1953-54. The first 4 awards are to be of \$500 each, and interest is to be credited to the Scholarship Fund each year, the fifth award being of the value of \$300 plus the accumulated interest on the Fund.

Mrs. J. T. Crawford, the sum of \$300 received towards a \$150 annual scholarship she wishes to establish in memory of her husband, the late Professor J. T. Crawford. The award is to be made to the student enrolled at the Ontario College of Education who, at the examin-

Donations
(Cont'd)

From -

ations of the graduating year in Mathematics and Physics at the University, ranked highest among those who proceeded to the Ontario College of Education. If no graduate from the Course in Mathematics and Physics enrolls there, the award is to be made to a graduate in Physics and Chemistry, or in Engineering Physics, in that order of preference. The award is to be offered for the first time in September, 1953.

Argo Block Company, the sum of \$200 received for a scholarship to be awarded to the student in the 4th year of the School of Architecture who obtains the highest aggregate honour standing.

The School of Social Welfare, St. Patrick's College, the sum of \$5.00 received, and from the Community Welfare Council of Ontario, the sum of \$50.00 received, to be used in connection with recruitment plans in advertising social work as a profession, at the Ontario Educational Association Convention; the cost of rental, supplies and services to be charged to the fund.

The West Toronto Dental Society, the sum of \$50.00 received for a Prize in the Faculty of Dentistry, the conditions of award to be left in the hands of the Faculty.

The U.T.S. Parents' Association, an offer received to establish a scholarship for distinction in Grade VII at the Schools, of the value of the annual tuition fees, and to be awarded to a student who, on promotion in the Schools, best satisfies the following attributes:-

- (a) scholarship
- (b) leadership
- (c) contribution to school activities

Other factors being equal, the award is to be made to the one whose financial need is greatest.

Mr. T. F. Vamplew, a donation of a Trophy received, to be awarded annually to a student of the University of Toronto Schools who, as a result of competition in the annual Track and Field Meet, has been declared the Intermediate Track and Field Champion; this donation to be known as the Paul Vamplew Memorial Trophy.

The Executors of the Estate of the late James R. Scott, bonds of the par value of \$22,500 received on account of the University's share in the Estate, to be used for the support of Medical Research in the Banting and Best Department of Medical Research. The amount is to be used at the discretion of the Head of the Department to facilitate whatever investigations are, in his opinion, of most importance and most in need of financial assistance, with special reference to mental diseases.

The Rockefeller Foundation, the sum of \$2,000 (U.S.funds) received being payment in full of the grant to enable Professor D. G. Creighton to complete his biography of Sir John A. Macdonald.

The Associates of the University of Toronto Inc., the sum of \$1,100 (Canadian funds) received, to be used to cover the cost of reprints of the McLean's article on Dr. Smith, and the Holiday article on the University of Toronto, mailing charges, etc., for the Spring letter, and a balance owing on the mailing of the Fall letter to graduates of the University in the United States.

Mr. George L. Gray, the sum of \$650 received to be applied to the John Fraser Gray Scholarship fund.

Famous Players' Canadian Corporation, the sum of \$500 received to cover their scholarship in Medicine, payable in the Session 1953-54.

O'Keefe's Brewing Co. Ltd., the sum of \$250 received to cover their scholarship, which is to be awarded to a student in the Faculty of Applied Science and Engineering completing the 3rd year who, taking honours, obtains the highest percent of the total number of marks in his course. The two Canadian Breweries Ltd. Scholarships of \$250 each, which were donated for 1952-53, are being discontinued.

Donations
(Cont'd)

From -

The United Empire Loyalists' Association of Canada, Toronto Branch, the sum of \$200 received to cover the first award of their Bursary.

Mrs. W. T. Jackman, the sum of \$100 received to cover the first award of the William T. Jackman Scholarship. Psychology Club, the sum of \$50 received to cover their Bursary payable in 1952-53. The donors decided to raise the value of the award from \$25 to \$50 for this year.

Mr. Robert S. Vickers, the sum of \$25 received, representing a donation by him to the Charles H. Best Institute Fund.

Various donors, the sum of \$699 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the fund to \$60,861.00.

Various donors, the sum of \$10,435.95 received, for the University of Toronto Dental Research Fund, bringing the total of the fund to \$12,735.95.

Various donors, the sum of \$120 received for the W. R. Taylor Memorial Fund, bringing the total of the fund to \$7,741.00.

Various donors, the sum of \$313 received for the Samuel Beatty Fund, bringing the total of the fund to \$12,388.00.

Various donors, the sum of \$35 received for the E. T. Owen Fund, bringing the total of the fund to \$3,764.

Financial
Statements

Financial Statements of the Uni-

versity for the month of February, 1953, were presented and tabled.

Estimates
of Connaught
Laboratories
for 1953-54

The estimated Revenue and Expense of the Connaught Medical Research Laboratories for the fiscal year beginning April 1st, 1953, was reported.

Purchase of
property
for Conser-
vatory
"Kingsway"
Branch

Dr. Johnson, Chairman of the Board of the Royal Conservatory of Music of Toronto, requested that consideration be given to acquiring property in the Kingsway in order to provide accommodation for instruction to students of the Conservatory in view of the large number residing in that district. The Board gave authority for the purchase of the following property for the "Kingsway Branch" to replace a lot of single rooms now rented for teaching purposes and spread over the area:-

No. 9 Islington Ave., Township of Etobicoke,
Lot 56 and N. half of Lot 57, Registered Plan 1922,
Frontage on Islington Ave. North 60' more or less
by a depth of 120' more or less.

Conservatory
"Kingsway"
Branch
(Cont'd)

The purchase price is \$23,500.00, of which the Conservatory will put up \$10,500.00, and the balance, \$13,000.00, will be advanced as a loan to the Conservatory by the University with interest at the rate of 5% per annum.

*Amended
9.12.53*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

April 23rd 1953

L. S. Phin
Chairman

C. Higginbotham
Secretary

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, April
23rd, 1953, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Mr. Gordon
Dr. Sullivan
Mr. Osbourne
Mr. LaBine
Mr. Burns
Mr. Vaughan

Mr. Bryce
Mr. Duncan
Hon. Mr. Justice Hope
Dr. Sigmund Samuel
Mr. Dalgleish
Mr. Matthews
Hon. Dr. Bruce
Dr. Tory

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Bissell, Vice-President, in attendance

The minutes of the previous meeting were
presented and -

Upon motion of Mr. LaBine,
Seconded by Dr. Sullivan,
And unanimously carried,

were confirmed.

Before proceeding with the business of the
meeting the Chairman read the following letter from Prime Minister Frost
in connection with the appointment of Dr. Sigmund Samuel to the Univer-
sity Board:-

ONTARIO
Office of
The Prime Minister & President of the Council

Toronto,
April 23rd, 1953

Dear Colonel Phillips:-

Today an Order-in-Council was passed appointing Dr. Sigmund Samuel as a member of the University Board. I am sure Dr. Samuel will render excellent service and I should be obliged if you would inform him and take what steps are necessary to have him installed.

Very sincerely yours,

(Sgd) Leslie M. Frost

Col. W. E. Phillips,
Chairman, Board of Governors,
University of Toronto,
Toronto, Ontario.

Appoint-
ment of Dr.
Samuel

Welcome to
Dr. Samuel

The Chairman extended a welcome to Dr. Smauel and referred to his wise and generous benefactions to the University and the Royal Ontario Museum. Dr. Samuel then expressed appreciation of his appointment.

Messrs.
Kelly and
Clarke act-
ing as rep-
resentatives
of the Uni-
versity at
opening of
Brookside
Clinic and
Hospital

The Chairman stated that two members of the Board of Governors - Mr. Arthur Kelly and Mr. W. A. Clarke - were representing the University today at the opening of the new Brookside Clinic and Hospital of the Alcoholism Research Foundation at No. 9 Bedford Road.

Canadian
Club Award
to Dr.
Edward
Johnson

The Chairman informed the Board of the honour which had been conferred upon Dr. Edward Johnson by the presentation to him of the Canadian Club Award in New York City, and stated that he would extend congratulations on behalf of the Board to Dr. Johnson at the next meeting.

Leave
granted
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UN-ANIMOUSLY CARRIED, leave was granted to the following members absent from the previous meeting:-

The Chancellor
Mr. Borden
Dr. Bruce
Mr. Bryce
Mr. Fennell

Mr. Gordon
Mr. Ketchum
Mr. Morrow
Dr. Tory
Mr. Vaughan

University
College
Committee
Report
No. 9

University College Committee Report
Number 9 was presented as follows, and -

It was moved by Mr. Justice Hope,
Seconded by Mr. Osbourne,
And unanimously carried,

that as copies of the report had been sent to the members prior to the Board meeting, and in view of the fact that recommendations regarding the construction of the new University College Men's Residence were included in the Property Committee report to be presented today, the report be taken as read:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Following the completion of the preliminary sketch plans for the new University College Men's Residence, the Chairman of your Committee, Mr. Justice Hope, forthwith arranged for a meeting to consider the same in the Board Room, Simcoe Hall, on Thursday, April 9th, 1953, at 4 p. m.

In addition to the members of the Committee, Principal Jeanneret invited the members of the Residence Committee of University College, which consists of representatives of the staff and students of the College. The following were present:-

	Staff Repre- sentatives	
The Hon. J. A. Hope (in the Chair)	Mr. D.F.S. Thomson	Mr. A. S. Mathers, Architect
The President	Prof. W.S. McCullough	Mr. A. G. Rankin, Comptroller
Dr. J. S. D. Tory	Prof. W. J. McAndrew	Mr. C.E. Higginbottom, Secretary
Principal F.C.A. Jeanneret	Miss M.B. Ferguson	Mr. A. D. LePan, Superintendent
Dr. W. J. Deadman	Mrs. A. M. Marriott	Mr. G. D. Maxwell, Asst. Superintendent
Mrs. Brian S. McCool	Prof. H.M. Humphreys	
Mr. Sydney Hermant	Student Repre- sentatives	
Mrs. A. G. Walwyn	Mr. R. E. Bellamy	
	Mr. H. B. Geddes	
	Mr. R. A. Bull	

1. Report of previous meeting

The report of the previous meeting held on January 21, 1953, which was presented to and approved by the Board of Governors on January 27th, was taken as read.

2. University College Men's Residence

The Chairman of your Committee called on the Architect, Mr. A. S. Mathers, of Messrs. Mathers & Haldenby, to describe in detail the accommodation to be provided. The plans considered provided for 177 students and 4 tutors, or a total of 181, with a dining room to accommodate 217, including the head table. Under the proposed plan, provision had been made for 4 tutors, but it was suggested that if possible it was desirable to have 6 tutors, or one for each house.

It was also suggested that an effort be made to provide living accommodation for visiting lecturers, and also a reception room for casual visitors to students, and that 'living-in' accommodation might be provided for the domestic staff, including the housekeeper and dietitian.

A tentative programme was referred to as follows:-

Final approval of plans	- End of April
Working drawings	- August 10th
Tenders received	- September 1st
Contract awarded	- September 10th
Laying of corner-stone	- October 16th

After discussing the various matters relating to accommodation at some length, it was suggested that Miss M. B. Ferguson, Dean of Women, make enquiries regarding the necessity for provision being made for accommodation for a housekeeper and dietitian.

In order that the recommendations of your Committee be prepared for consideration by the Property Committee of the Board of Governors as soon as possible, your Committee requested the Architect, Mr. Mathers, to give consideration to preparing revised plans which would provide for the following and submit the same at an early date:-

University
College
Committee
Report
No. 9
(Cont'd)

1. Accommodation for 2 extra tutors
2. Visitors' reception room, including washroom facilities, but not living accommodation for visiting lecturers
3. Living-in accommodation for domestic staff
4. Living-in accommodation for housekeeper and dietitian

It was also suggested that in making provision for the above changes that accommodation be provided for approximately 185 students, but not less than the previous figure of 175 students.

Principal Jeanneret expressed thanks and appreciation, on behalf of the Committee of University College staff and students, for the progress being made.

The meeting adjourned at 5:40 p.m.

All of which is respectfully submitted.

(Sgd) J. A. Hope,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 9th, 1953

Finance
Committee
Report
No. 187

Finance Committee Report Number

187 was read by Mr. Gordon as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the Toronto Club on Monday, April 13th, 1953, at 12:30 p.m. at which the following were present:-

Mr. Walter L. Gordon	Mr. A. G. Rankin,
(in the Chair)	Comptroller
The President	Mr. C. E. Higginbottom,
Mr. C. F. W. Burns	Secretary
Mr. Norman C. Urquhart	
Dr. J. S. D. Tory	Mr. C. I. Proverbs,
	Reed, Shaw & McNaught

1. CONFIRMATION OF INVESTMENT TRANSACTIONS NOT PREVIOUSLY APPROVED

Your Committee recommends for confirmation the following investment transactions:-

(a) Purchased for -

Samuel Library Fund:

\$ 4,000	2%	Government of Canada	due Dec.15,1954	@ \$ 98.30
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Samuel Beatty Fund:

\$ 4,000	4½%	Bell Telephone Co. of Canada	due Dec.15,1967	@ 101½
8,000	4½%	H.E.P.C.	due Dec.15,1967	@ par

Trust Pool:

\$100,000	4¾%	Loblaw Groceries	due Mar. 1,1973	@ par
40,000	5%	T. Eaton Realty Co.	due Mar.15,1973	@ par
100,000	4¾%	Simpsons-Sears Ltd.	due Apr. 1,1973	@ \$100
75,000	4¾%	Union Gas Co. of Canada	due Mar. 1,1968	@ 100
25,000	4¾%	Geo. Weston	due Jan.15,1968	@ 99-7/8
25,000	4¾%	do.	due Jan.15,1968	@ 100

Finance
Committee
Report
No. 187
(Cont'd)

(a) Purchased for - (Cont'd)

General Endowment:

\$ 10,000 5% T. Eaton Co. due Mar. 15, 1973 @ par

Sinking Fund:

\$ 7,000 3% University of
Toronto
Debentures due Aug. 15, 1970 @ \$ 87

(b) Sold for -

Capital Funds:

\$150,000 2% Government of
Canada due Nov. 1, 1953 @ 99.48
100,000 2% do. due Nov. 1, 1953 @ 99.65

Trust Pool:

\$ 50,000 3½% do. due June 1, 1956-66 @ 95.875
300,000 3¼% do. due June 1, 1956-66 @ 95-5/8

Your Committee recommends the addition of the Geo. Weston Company to the list of corporations whose bonds have been authorized by the Board for purchase, \$50,000 of Geo. Weston 4¾% bonds being included in the above list.

2. CLAIMS UNDER MONEY AND SECURITIES INSURANCE

Your Committee was informed of two thefts of money for which claims have been filed and received under the money and securities insurance as follows:-

(i) Royal Conservatory of Music - Alexandra Boulevard Branch,
17th September, 1952 - \$153.19

(ii) Royal Conservatory of Music Main Branch, 20th February,
1953 - \$ 36.47

The Comptroller was asked to discuss with the Secretary of the Royal Conservatory of Music the apparent laxity in the handling of cash.

3. FORMAL ACCEPTANCE OF CANADA LIFE ASSURANCE COMPANY GROUP POLICY
No.P-1237

Your Committee was informed that as yet the contract and policy for the conversion of past service benefits for pensionable members of the 1929 Administrative Pension Plan had not been signed and the Committee recommends that authority be given for the acceptance and signing of this Group Policy No. 1237.

4. CONVERSION OF SUPPLEMENTARY PENSION BENEFITS - CONNAUGHT
LABORATORIES

Your Committee was informed that in 1929 Connaught Laboratories instituted a Pension Plan supplemental to that in force for the University administrative personnel which was designed to purchase additional pension benefits for Connaught Laboratories pensioners. The funds pertaining to this plan are presently held by the University and are invested in Government bonds. The Connaught Laboratories now wish to sell the securities held and convert the plan to the purchase of paid-up annuities. The funds held in trust total approximately \$156,000 and the estimated cost of conversion has been placed at \$115,000 leaving a surplus of approximately \$41,000. Your Committee recommends that the securities be liquidated and that the supplementary plan be funded with an insurance company.

5. ELIGIBILITY OF PLANT EMPLOYEES AT CONNAUGHT LABORATORIES TO JOIN
PENSION AND GROUP LIFE PLAN

Some 150 members of the plant personnel of Connaught Laboratories who are full-time salaried employees have petitioned for admission to the Pension and Group Life Plan. The present Administrative Pension Plan of the University requires that members be full-time salaried administrative employees. Altogether there are some 217 full-time employees at Connaught Laboratories who are ineligible for Pension and Group Life because they are not administrative. It would cost the Laboratories annually \$24,664 if this whole group were eligible and qualified, in addition to the cost of any past service benefits granted.

Finance
Committee
Report
No. 187
(Cont'd)

Connaught Laboratories have not admitted any personnel (including administrative employees who are eligible) to the plan for the past ten years because of the difficulty of discriminating between administrative and plant employees. At present there are some 38 administrative personnel who are fully eligible for admission to the plan which would add an additional cost of \$4,931 (making a total of \$29,595 quite apart from the cost of past service).

The problem is to know where to draw the line between employees of Connaught and employees of the University who are not included in one or another of the pension plans. Obviously if plant employees of Connaught are admitted it will not be long before other presently ineligible groups at the University make application to be admitted.

The Comptroller presented an analysis of employees of the University who do not presently come within the two existing Pension Plans. This analysis shows that 253 full-time salaried employees (of which 217 are at Connaught) are excluded from the plan and there are some 575 full-time hourly employees who also are excluded from the plan.

The Comptroller estimates that the cost of permitting all full-time employees to join Administrative Pension and Group Life Plan would be -

	Univer- sity	Other Units	Total	No. of Staff Qualified
Current Pension Costs	\$ 60,867	\$ 31,224	\$ 92,091	433
Group Insurance Costs	<u>2,431</u>	<u>1,935</u>	<u>4,366</u>	—
Total Current Cost	<u>\$ 63,298</u>	<u>\$ 33,159</u>	<u>\$ 96,457</u>	<u>433</u>
Past Service Costs				
Staff under 65	\$373,845	\$216,554	\$590,399	433
Staff 65 and over	<u>197,644</u>	<u>47,086</u>	<u>244,730</u>	<u>70</u>
Total Past Service Cost	<u>\$571,489</u>	<u>\$263,640</u>	<u>\$835,129</u>	<u>503</u>

Notes:

- (1) The 433 persons indicated above would qualify immediately to join the Administrative Pension Plan, whereas 363 full-time employees would not presently qualify because they lack the requirement of two years' service.
- (2) In addition, 70 employees have more than two years of qualifying service but are older than the maximum age of 64 and thus would be ineligible to participate in the Administrative Pension Plan.
- (3) In the above estimate, credit for past service annuities are calculated on the basis of 1% of present annual wage or salary for every year of service less the two years qualifying service to a maximum credit of 20%.

After a lengthy discussion your Committee went on record as follows:-

- (1) In principle the desired objective should be that all full-time employees should be covered by Pension and Group Life Insurance.
- (2) The cost of including all employees under a Pension Plan presents a most difficult problem which may be

Finance
Committee
Report
No. 187
(Cont'd)

insuperable at present. As indicated above the estimated annual cost for current service would be \$96,457 and in addition the cost of past service would be \$590,399 (leaving out 70 employees who are now over 65).

- (3) If it appears impossible to finance the inclusion of all full-time employees, the Board of Governors, not the Finance Committee, should decide whether to allow Connaught Laboratories to adopt a separate set of rules for its personnel.

6. GROUP INSURANCE

Your Committee was informed of a request for a plan to cover some 17 employees at Hart House for group insurance inasmuch as these employees are not presently members of the Pension and Group Insurance Plan. Since any plan for employees of Hart House would also affect other employees throughout the University, the Comptroller presented the following schedule:-

ESTIMATED COST OF GROUP INSURANCE

		Cost per \$1,000 Group Life based on present effective premium of \$8.85 per \$1,000 per annum	
For Employees not presently Covered by Two Existing Pension and Group Life Plans		Full Cost of Providing \$1,000 per employee	Net Cost if Em- ployee pays \$7.20 per \$1,000
(a) <u>Full-time</u>			
Salaried Staff	253	\$ 2,239	\$ 417
Hourly Rated	575	5,089	949
Research Grant Staff	210	1,859	347
	<u>1,038</u>	<u>\$ 9,187</u>	<u>\$1,713</u>
(b) <u>Part-time and Sessional</u>			
Salaried Staff	504	4,460	832
Hourly Staff	225	1,991	371
Research	91	795	150
	<u>820</u>	<u>\$ 7,246</u>	<u>\$1,353</u>
Sub-Total	<u>1,858</u>	<u>\$16,433</u>	<u>\$3,066</u>
(c) <u>Eligible for Pension Plans but not qualified</u>			
	382	3,380	630
	<u>2,240</u>	<u>\$19,813</u>	<u>\$3,696</u>

Your Committee recommends that a Group Life Plan be developed for employees who are not now eligible for the existing Pension and Group Life Plans as follows:-

Maximum Insurance	\$1,000.00
Employee contribution	\$ 7.20
Balance of Cost to be provided:	
By the University	\$2,443.00
By Affiliated Units	1,253.00
	<u>\$3,696.00</u>

7. SUMMARY OF INSURANCE IN FORCE

The Comptroller presented a summary of all types of insurance coverage presently in force and the annual cost thereof as follows:-

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Committee
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(Cont'd)

	Type	Coverage	Annual Charges (#)		Total
			Univer- sity Budget	Ancil- lary Units	
1.	Automobile:	Public Liability & property damage	\$ 1,351.40	\$ 770.32	\$ 2,121.72
2.	Boilers and Pressure Vessels:		3,156.83		3,156.83
3.	Buildings under Construction:		open		
4.	Equipment, apparatus & instruments:	Away from University premises; in transit	675.40	200.61	858.01
5.	Fidelity:	Blanket position	333.43	378.59	712.02
6.	Fire:	Buildings & most cases contents	41,207.87	7,596.37	48,804.24
7.	Liability:	Public Liability & property damage	33.34	2,327.12	2,360.46
8.	Machinery Breakdown:		76.33		76.33
9.	Miscellaneous:	Consignment stocks, excise bonds, fine arts, mace & staves, plate glass, rentals and sprinkler leakage	1,132.50	335.30	1,467.80
10.	Money and Securities	All locations - all risks	956.98	854.07	1,811.05
	GRAND TOTAL	-	<u>\$48,906.08</u>	<u>\$12,462.38</u>	<u>\$61,368.46</u>

(#) The phrase 'Annual Charges' is used rather than 'Annual Premium' as in some cases policies are written for three years, and the figures shown here are really one third of that premium.

8. INSURANCE COVERAGES PROPOSED BY OUR INSURANCE ADVISERS
WHICH HAVE NOT BEEN ACCEPTED

Your Committee reconsidered in the light of present circumstances the following risks which are uncovered:-

(a) Supplemental Contract to the Fire Insurance

Windstorm and hail; lightning damage to electrical equipment; explosion (other than pressure vessels); riot, aircraft and vehicle impact; sprinkler leakage; smoke damage (due to sudden and faulty operation of heating boilers or furnaces).

Cost of Insurance

3 Year Premium (1¢ per \$100)
Total 3-Year Premium

\$5,545.00

Your Committee recommends that this coverage be not placed.

(b) Machinery Breakdown Insurance
Insurance against the following:

Loss resulting from the breaking, rupture, explosion or burning out of the machines so insured; includes replacement or repairing broken machines; repairing damage to other property caused by the breaking of the machine; claims on account of injury or death to persons.

Cost of insuring the objects recommended
3 Year Premium

\$1,531.00

Your Committee recommends that this coverage be not placed.

(c) Cheque Forgery and Alteration Insurance
Insurance against the following:

Financial loss arising out of the forgery, alteration, etc. of any outgoing instrument concerning payment of money, such as cheques, promissory notes, bills of exchange, etc.

Cost of Insurance

3 Year Premium -

Policy for a limit of \$10,000	-	\$ 93.75
" " " " 20,000	-	156.25
" " " " 50,000	-	328.13

with discount of 50% since the Forgery Policy would be endorsed to exclude losses actually carried out by employees, which are covered by the existing blanket Fidelity Bond.

Your Committee recommends that this coverage be not placed.

9. INSURANCE - NEW PROPOSALS

(a) Comprehensive Plan for Public Liability, Products and Malpractice Liability

Whereas the University and ancillary units are presently paying \$2,360 per annum for limited protection on specific locations, consideration was given to three proposals for a blanket liability insurance policy covering all operations and locations of the University. The annual charges for these comprehensive policies - covering public, products and malpractice liability - ranged from \$6,835 for limits of \$100,000/1,000,000 bodily injury and \$50,000 property damage, to \$7,867.50 for limits of \$250,000/\$3,000,000 bodily injury and \$100,000 property damage.

Your Committee recommends that the intermediary proposal be adopted which would provide \$250,000/2,000,000 bodily injury and \$50,000 property damage. The annual charges would amount to \$7,258.33 (approximately, since a deposit premium is paid on the products liability and adjusted on the basis of sales volume) to be apportioned as follows:-

University	-	\$1,858
Athletic Association, Connaught Laboratories		
and other ancillary units	-	5,400
		<u>\$7,258</u>

This compares with a present annual cost of \$2,360 for certain specific policies which should be cancelled.

(b) Parking Lot - Insurance Coverage

With respect to the operation of a public parking lot at the Royal Ontario Museum, a quotation has been received in the amount of \$122 per year to provide \$100/200,000 Public Liability, \$25,000 Property Damage and \$3,000 Collision coverage.

In view of the fact that the University does not intend moving other people's cars, your Committee recommends against this coverage.

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(Cont'd)

(c) Liability to Employees

The University now operates under Schedule 2 of the Workmen's Compensation Act. This permits the Compensation Board to hear, review and award all compensation involving our caretakers, cleaners, maintenance staff, laboratory assistants and technicians. The University does not pay an assessment but meets the claims from current funds. The University is now paying on eight permanent disability cases at an annual cost of \$2,325. Our total costs over the last five years have been:-

<u>Year</u>	<u>No. Receiving Compensation</u>	<u>Total Charges</u>
1947-48	60	\$ 3,970.00
1948-49	46	3,453.00
1949-50	40	3,365.00
1950-51	44	3,352.00
1951-52	43	6,185.00
	<u>233</u>	<u>\$20,325.00</u>

The benefits to the members of the staff who are covered by Workmen's Compensation are substantial and cover complete medical care, temporary and permanent disability payments as well as health benefits, plus monthly payments to widows and children under 16.

No protection is provided with respect to academic and administrative employees. This class is not provided for under Schedule 2 of Workmen's Compensation but can be covered under Schedule 1 whereby the University would be required to insure at the rate of 30¢ per \$100 of gross annual payroll, for all personnel with salaries of \$4,000 and less, and the portion up to \$4,000 of all personnel with salaries in excess of this amount.

On this basis the estimated annual assessment would be approximately \$15,000 for 2,076 persons on the University payroll proper, and an additional \$8,000 for the ancillary units. For the year ended June 30, 1952, the University paid out \$6,185 in compensation cases processed through Ontario Workmen's Compensation. These claims were from our hourly-rated personnel and maintenance staff, totalling about 700.

In the event of accident all necessary medical aid would be paid by Workmen's Compensation. 75% of injured parties' salary up to \$4,000 per year would be paid and any permanent disability payments and death benefits would be met by the Board on our behalf.

The President drew attention to our excellent record of accident-free years and also to the lack of resources from which to meet such an assessment. The President felt that the need for coverage of this type for academic and administrative personnel is not great. In sickness and injury cases the Board, after looking at the facts, had permitted salaries in most cases to be continued.

Some members of the Committee expressed the view that the University should insure against the possibility of a substantial claim if an accident occurred in the future. After considerable discussion it was decided to bring the matter to the attention of the Board without a recommendation.

The meeting adjourned at 3 p.m.

All of which is respectfully submitted.

(Sgd) Walter L. Gordon,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

April 13, 1953

Eligibil-
ity for
Pension
and
Group
Life

With respect to Clause 5 - Eligibility for Pension and Group Life - the Board recognized the desirability of including all full-time employees but the cost of doing so is beyond our resources. The request of certain employees of Connaught Laboratories for admittance to the plan was referred to the Connaught Committee.

The Board approved the proposal that a voluntary group life plan be developed for employees not on the two existing plans for pension and group life as recommended by the Finance Committee in Clause 6, and that a plan in that regard be submitted to the Board for its consideration.

Plan for
Public
Liability,
Products
and Mal-
practice
Liability

The proposals contained in section (a) Clause 9 (Insurance - New Proposals) for a Comprehensive Plan for Public Liability, Products and Malpractice Liability, was accepted. Mr. Bryce enquired as to whether the coverage referred to included students' participation in athletics. The Comptroller stated that athletic injuries are normally paid from the Health Service Funds but in the event that an injured student claimed negligence on the part of the University and instituted action against the Governors, the Public Liability coverage would come into play and would cover any costs and damage awarded within the limits of the policy.

Liability
to
Employees

Regarding Section (c) of Clause 9 - Liability to Employees, the President presented a list of compassionate allowances and ex gratia payments authorized by the Board from 1939 to 1953, and -

Upon motion of the President,
Seconded by Mr. Gordon,
And unanimously carried,

the Board decided not to include the academic and administrative personnel under Workmen's Compensation Regulations.

Upon motion of Mr. Gordon,
Seconded by Mr. Burns,
And unanimously carried,

the Finance Committee Report was adopted, with the above exception.

Report of
Committee
on Legal
Education

Report Number 1 of the Committee on

Legal Education was presented and -

Upon motion of Mr. Matthews,
Seconded by Mr. Justice Hope,
And unanimously carried,

the report was adopted as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The first meeting of the reconstituted Committee on Legal Education, appointed by the Board of Governors on March 27th, 1953, was held at the Toronto Club for lunch at 12:45 p.m. on Tuesday, April 14th, 1953. The following were present:-

Mr. Beverley Matthews
(in the Chair)

Mr. C. E. Higginbottom,
Secretary

The President
The Hon. J. A. Hope
Mr. A. Kelly
Dr. J. S. D. Tory

Dr. C. A. Wright,
Dean of the School of Law

Your Committee reviewed the negotiations in recent years with the Benchers of the Law Society of Upper Canada and the correspondence that has been exchanged between the Society and the University. Then there ensued a general discussion with respect to future steps that could or should be undertaken by the University to place the graduates of the School of Law on a parity with those who attend the Osgoode Hall Law School.

Among several suggestions there was a proposal that there might be offered in the University a six-year programme that would lead to the degree of Bachelor of Arts in the General Course and to the degree of Bachelor of Laws. There was also a proposal to offer a three-year programme leading to the degree of Bachelor of Laws, as at present, and, concurrently, a programme of two years' work in the Law School comparable to the two years' full time instruction at Osgoode Hall Law School, and then, after Call to the Bar, students who had completed the two-year course might take further work in the School of Law to qualify for the degree of Bachelor of Laws.

Consideration was again given to the possibility of co-operation, co-ordination or amalgamation of the School of Law of the University with the Osgoode Hall Law School under a Board of Trustees composed of an equal number of representatives from the University and from the Law Society, with a Chairman to be selected by the Board of Trustees, along the lines of the organization of the Manitoba Law School.

Dean Wright reported that the members of the teaching staff of the School of Law, and he himself, are of the opinion that there may be a marked increase in the first year enrolment of the School of Law for 1953-54. That expectation, he stated, is indeed encouraging to the staff. The opinion was then expressed that if there is an increasing enrolment of students of good academic calibre in the next few years, the University would be in a better position to negotiate with the Benchers of the Law Society with respect to co-operation, co-ordination or amalgamation.

Report of
Committee
on Legal
Education
(Cont'd)

Dean Wright reported that there is an anxiety on the part of his colleagues with respect to the assurance of continued support of the School of Law by the Board of Governors. Several members of your Committee expressed the resolute intention of the Board of Governors to support the School of Law. Dean Wright stated that such an affirmation would allay the anxieties of his colleagues, and enable them to carry out their duties in teaching and research with even greater vigour.

The President reported that increased recruiting activities on behalf of the School of Law have been inaugurated among the members of the graduating classes of the Arts Colleges of the University and of other Ontario universities.

The President was requested to prepare a report for the next meeting of the Committee, to be held in the near future, with respect to the proposals set out earlier in this Report.

The meeting adjourned at 3 p.m.

All of which is respectfully submitted.

(Sgd) Beverley Matthews,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

April 14, 1953.

Confidence
of the
Board in
the staff
of the
School of
Law, and
their in-
tention to
support it.

Following the adoption of the above report, the Board approved of the suggestion of Mr. Dalglish that a resolution be passed by the Board expressing the confidence of the Governors in the teaching staff of the School of Law, and the intention of the Board to support the School of Law.

Property
Committee
Report
No. 266

Property Committee Report Number 266 was read by Mr. Vaughan as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Senate Chamber, Simcoe Hall, on Monday, April 20th, 1953, at 4 p.m., at which the following were present:-

Mr. O. D. Vaughan
(in the Chair)

The President

Mr. W. A. Osbourne

Mr. C. F. W. Burns

Mr. A. Kelly

Mr. W. A. Clarke

- - - - -

The Hon. J. A. Hope,
Chairman, University
College Committee

Principal F. C. A. Jeanneret,
University College.

Mr. A. G. Rankin,
Comptroller

Mr. C. E. Higginbottom,
Secretary

Mr. A. D. LePan,
Superintendent,

Mr. W. E. Crooks,
Asst. Superintendent

1. Report of previous meeting

The report of the meeting held on March 18th, 1953, which had been submitted to and approved by the Board of Governors on March 27th, was presented and -

Upon motion of the President,

Seconded by Mr. Kelly,
was confirmed.

Property
Committee
Report
No. 266
(Cont'd)

2. Architects' Sketch Plans for the University College Men's Residence

Following a meeting of the University College Committee of the Board of Governors, which was held on April 9th, 1953, and at which it was recommended that the Architects give consideration to certain changes in the sketch plans which they had prepared of the University College Men's Residence, your Committee called a meeting to consider these revised plans, and invited Mr. Justice Hope, Chairman of the University College Committee, and Principal F. C. A. Jeanneret, to be present at this meeting.

The revised plans now provide 183 single rooms of approximately 100 square feet, with built-in clothes closet.

The plan of the building on the ground is a broad U with its base along St. George Street and its open side facing eastward to University College. Thus a large quadrangle will be formed west of the College. On the north side of the quadrangle will be the dining hall and service kitchen. The dining hall has been designed to seat 217 persons, inclusive of a head table seating 25. Along the south and west side of the quadrangle are the students' living quarters, in a three-storey building containing 183 single bedrooms in six self-contained houses, each with its own entrance and lounge room. A suite, consisting of a sitting-room, a small bedroom and a bathroom, has been provided for each of the six tutors. The building will be built of grey stock brick, to match the walling on the west side of University College. The residential sections will have a mansard roof similar to that on Whitney Hall. A feature of the design is the clock tower surmounting the centre of the long St. George Street facade and rising over the arched passageway which provides the entrance to the quadrangle from St. George Street; the tower will have an over-all height of 80 feet from the ground. The style of architecture may be broadly described as Georgian.

Estimated over-all costs:-

Building	-	\$1,522,500
Furnishings and Equipment	-	200,000
Miscellaneous	-	100,000
		<u>\$1,822,500</u>

On the basis of known operating costs it had been determined that accommodation for less than 175 students would require a fee for board and lodging that would be excessive compared with normal rates. It will be noted that the present plans provide for 183 students.

It was pointed out that, after much discussion about the advisability of providing living accommodation for maintenance and housekeeping staff, the Committee decided that no provision would be made other than for one man.

In view of the intention to have the cornerstone ceremony in conjunction with the University College Centennial Celebrations on October 16, 1953, it will be necessary to approve the sketch plans by the end of April.

On motion of Mr. Osbourne,

Seconded by the President,
your Committee recommends the sketch plans to the Board for approval, and that authority be given for the calling of tenders.

Property
Committee
Report
No. 266
(Cont'd)

3. Request from Public Works Department of Ontario for Permission
to Utilize Queen's Park Area for Parking of Cars

The following letter was presented in connection with
a request for the use of part of Queen's Park for parking purposes
by the Province of Ontario:-

ONTARIO
Department of Public Works

Toronto 2, Ontario
April 2nd, 1953

"University of Toronto,
Toronto.

Dear Sirs:-

Attention of Mr. A. D. LePan
Superintendent of Buildings and Grounds

The Province of Ontario is most desirous of using
land to the north of Old King's College Road for car parking being
in the same location as was used last winter as an emergency dur-
ing the street car strike.

Provided the City of Toronto is agreeable to this,
have we the permission of the University of Toronto to carry out
our scheme?

The Department of Public Works is prepared to make
this parking lot as attractive as possible and to place shrubbery
to screen it from the land to the north.

This parcel of land would be a distance from north
to south of about 260' and would extend, east and west, from one
side of the Crescent to the other.

The Deputy Minister of Public Works considers this
matter most urgent and would appreciate a reply at your earliest
convenience.

Yours truly,
(Sgd) A. A. Outram,
Asst. Chief Property
Valuator"

In view of the limited Park lands available, your Commit-
tee does not look with favour on the proposal, and -

On motion of Mr. Kelly,

Seconded by Mr. Osbourne,

recommends that the request be refused.

4. Electrical Power Distribution and Conversion

Your Committee considered reports on Electrical Power Dis-
tribution and Conversion as follows:-

(a) Report by H. G. Acres & Company on Primary Electrical
Distribution Facilities, dated March 16, 1953.

(b) Report by the University Superintendent's Office on
Power Distribution and D. C. Conversion (supple-
menting H. G. Acres' Report) dated March 20, 1953.

These reports were supplementary to the previous discus-
sions which had already been held regarding this matter. The inade-
quacy of the existing distribution system and the existing inadequate
illumination were emphasized together with the over-all cost of a
complete electrical distribution system and D. C. Conversion, which
ultimately would amount to the sum of approximately \$760,000. Possible
alternative proposals were discussed but apparently the most econom-
ical procedure in the end would be to adopt the proposals outlined
in the above reports.

After discussing the question of several individual ser-
vices as compared with the combined undertaking, and various other
phases of the situation, your Committee -

On motion of Mr. Kelly,

Seconded by Mr. Osbourne,

recommends to the Board as follows:-

Property
Committee
Report
No. 266
(Cont'd)

- (a) That authority be given to proceed with the work as detailed on page 6 of the Superintendent's Report as follows:-

<u>Primary System</u>	
Medical Sub-station	\$ 29,000
Circuit breaker and cable connection between the central station and Simcoe Hall	20,000
Simcoe Hall Station vault and junction point switch gear	6,500
Cable connection between junction point and U.C. Men's Residence	14,500
U.C. Men's Residence Sub-station	28,000
Net Total	\$ 98,000
Engineering and contingencies	20,000
GROSS TOTAL	\$118,000

Of this gross total, \$22,000 is chargeable to U.C. Men's Residence.

<u>Secondary Connections & D. C. Conversions</u>	
Medical Group (Medical, Anatomy and Botany Buildings)	\$ 38,000
Buildings connected with U.C. Men's Residence Sub-station (Whitney Hall & Women's Union Buildings)	20,000
Portion of conversions in various parts of the system	20,000
	78,000
GRAND TOTAL	\$196,000
Less amount chargeable to U.C. Men's Residence	22,000
Chargeable to this account	\$174,000

- (b) That the existing contracts with the following Colleges - Victoria, Wycliffe and Knox - for supply of heat, light and power, be examined by a Solicitor in order to ascertain the University's position in connection with the same, and as to whether the Colleges should share in the expenditures entailed in the construction of the new Power Plant and any other costs pertaining to conversion and the electrical distribution system.

- (c) That a schedule of expenditures be obtained covering the proposed programme to the completion of the work, supposedly in 1959.

5. Old Observatory - Utilization by Students' Administrative Council

The President informed your Committee that consideration had been given to setting aside the Old Observatory Building for the use of the Students' Administrative Council, and -

On motion of Mr. Clarke,
Seconded by Mr. Kelly,

your Committee recommends that the President be authorized to proceed with these arrangements, it being understood that this building would still form part of the University and be subject to discipline, etc., the Students' Administrative Council to provide janitor service and maintenance, and the University to provide light and heat. The cost of rehabilitation is estimated to be at least \$10,000., of which the S.A.C. would pay at least \$5,000, and the University a sum not exceeding in any event \$5,000. The moving of the S.A.C. to this building would release the present space occupied by them in University College, Hart House and the C.O.T.C. Building.

Property
Committee
Report
No. 266
(Cont'd)

6. Renewal of Lease - U.N.T.D., C.O.T.C., and R.A.F. Accommodation,
119 St. George Street

There was presented a letter from the Department of National Defence, dated April 2, 1953, requesting a renewal of the lease for accommodation at 119 St. George Street for the U.N.T.D., C.O.T.C., and R.A.F., and your Committee recommends that authority be given for the renewal of the lease at an increased rental of \$630, or a total of \$5,092 for one year from April 1, 1953, and 3 one-year renewal periods under the same terms and conditions, no commitments to be made by the University other than that the property will be reasonably maintained.

The meeting adjourned at 6:20 p.m.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 20, 1953.

Architects'
Sketch
Plans of
University
College
Men's
Residence

Upon motion of Mr. Vaughan,
Seconded by Mr. Justice Hope,
And unanimously carried,

the Architects' sketch plans of the University College Men's Residence, referred to in Clause 2 of the above report, were approved, and authority given for the calling of tenders.

Upon motion of Mr. Vaughan,
Seconded by Mr. Osbourne,
And unanimously carried,

the Property Committee report was adopted.

Electric-
al Power
Distrib-
ution and
Conversion

In connection with Clause 4 of the Property Committee's Report - Electrical Power Distribution and Conversion, and the recommendation of the Committee that a schedule of expenditures be obtained covering the proposed programme to the completion of the work, supposedly in 1959, the following approximate proposed disbursements were presented:-

1952-53	-	\$ 40,000.
1953-54	-	140,000.
1954-55	-	150,000.
1955-56	-	150,000.
1956-57	-	150,000.
1957-58	-	108,000.
		<u>\$738,000.</u>

The above does not include \$22,000 provided in University College Men's Residence construction account.

The question of financing the above project was referred to the Chairman for his consideration.

Committee
of Nomin-
ation for
the office
of Chan-
cellor

Upon motion of Mr. Justice Hope,
Seconded by Dr. Bruce,
And unanimously carried,

the Board authorized the Chairman to appoint a representa-
tive or representatives from the Governors on the Committee
of Nomination for the office of Chancellor in place of any
representative or representatives who would be unable to
attend any meeting of the Committee of Nomination to be
held in 1953.

Upon motion of Mr. Duncan,
Seconded by Mr. Gordon,
And unanimously carried,

the Board authorized the Chairman and the President to re-
ceive and act on behalf of the Board upon the report of the
Committee of Nomination.

Recommend-
ations of
the Presi-
dent ap-
proved

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, recommendations of the President were
approved as follows:-

Appoint-
ments

(a) Appointments:
Faculty of Arts:
W. H. Nelson

- Special Lecturer in History,
1953-54 \$3,225

Faculty of Medicine:
Miss S. A. Fleming

- Assistant in Anaesthesia, May
1 to June 30, 1953 -
without salary

Miss B. J. Taylor

- Technical Assistant in Pathol-
ogy, Apr. 1 to June 30, 1953
\$118 a month

Faculty of Applied Science and Engineering:

Mrs. J. Reoch

- Laboratory Attendant in Elec-
trical Engineering, Apr. 22
to May 22, 1953 \$115 a month

Ontario College of Education: From July 1, 1953 -

A. G. Croal

- Professor of Methods in
Science \$7,600 a year

P. A. Petrie

- Professor of Methods in
Mathematics \$7,600 a year

D. F. Dadson

- Associate Professor of Methods
in Geography and History
\$7,000 a year

J. C. Spry

- Assistant Professor of Indus-
trial Arts \$6,100 a year

A. W. Frizzell

- Assistant Professor of Voca-
tional Subjects
\$6,600 a year

Miss A. L. Elliott

- Secretary of the College
\$3,750 a year

Miss S. Wigmore

- Librarian in Educational Re-
search from June 1, 1953
\$2,700 a year

Appoint-
ments
(Cont'd)

<u>Ontario College of Education</u> - from July 1, 1953 (Cont'd):		
Miss E. Bevington	(Clerical Assistants	\$2,100 a year
Miss F. Craig	(\$2,350 a year
Mrs. C. Grills	(\$2,350 a year
Miss A. Hodgkinson	- Assistant	\$2,100 a year
<u>Faculty of Dentistry:</u>		
Miss M. L. Hand	- Assistant in the Clinic, April 13 to June 20, 1953	\$140 a month
<u>School of Law:</u>		
Mrs. M. K. Currie	- Stenographer from April 1, 1953	\$2,250 a year
<u>School of Hygiene:</u>		
Miss M. A. Ross	- Research Assistant in Public Health Administration, April 1 to June 30, 1953	\$300 a month
<u>Falconer Hall:</u>		
Miss Z. Slack	- Director from July 1, 1953,	without salary

Resig-
nations

(b) Resignations, etc.:

<u>Faculty of Arts:</u>		
<u>Physics:</u>		
M. A. Preston	- Assistant Professor (salary \$4,900)	June 30, 1953
<u>Faculty of Medicine:</u>		
<u>Pathological Chemistry:</u>		
Miss F. Doane	- Technician (salary \$2,000)	April 30, 1953
Miss M. Evel	- Technician (salary - \$160 a month)	April 30, 1953
<u>Faculty of Applied Science and Engineering:</u>		
<u>Aerophysics:</u>		
Miss N. Fielding	- Secretary (salary \$1,900)	April 10, 1953
<u>Ontario College of Education:</u>		
E. L. Daniher	- Professor of Methods in Geography and History (salary \$7,050)	June 30, 1953
H. A. King	- Assistant Professor of Vocational Subjects (salary \$6,100)	April 30, 1953
Miss L. Swinarton	- Secretary (salary \$3,925)	June 30, 1953
Mrs. B. Pearson	- Librarian in Educational Research (salary \$3,100)	May 31, 1953
<u>Hart House:</u>		
Reverend E. M. Nichols	- Chaplain (salary \$3,780)	June 30, 1953

Leaves
of
Absence

(c) Leaves of Absence:

<u>Faculty of Medicine:</u>		
J. A. MacFarlane	- Dean	
	Chairman of the Armed Forces Medical Council, under the Department of National Defence	
<u>School of Law:</u>		
C. A. Wright	- Dean	
	April 23 to June 15, 1953, with salary	

University
Extension
Courses

(d) University Extension Courses:

<u>Business Courses:</u>		
J. Carsons	- Personnel Administration	\$30
J. Sawatsky	- Personnel Administration	45
J. A. Wainwright	- Personnel Administration	15
<u>Short Courses - Weekend Workshop in Group Dynamics:</u>		
Dr. Ronald Lippitt	- Leader of Workshop \$150	
	Travelling and hotel expenses	60
		\$210
Alan Klein	- Assistant	25

Appropriations

(e) Additional appropriations and deductions in appropriations:

University College:

An additional appropriation of \$500 for "Sundry Expenses" of the Principal and Dean of Residence; and a deduction of \$500 from "Salaries", Department of French.

Banting and Best Department of Medical Research:

An additional appropriation of \$3,500 for "Medical Research Banting - Supplies"; and a deduction of \$3,500 from "Medical Research Banting - Salaries".

Division of Physical and Occupational Therapy:

An additional appropriation of \$275 for "Office Supplies"; and a deduction of \$275 from "Equipment and Apparatus".

School of Law:

An additional appropriation of \$750 for "Office Supplies"; and a deduction of \$750 from "Salaries".

University Extension Department:

Additional appropriations as follows:-

"Evening Tutorial Classes"	\$4,000
"Business Courses"	5,000
"Clerical Assistance"	2,000
"Projection Expenses"	400
"Public Safety"	400
"Sundry Expenses - Travelling"	200

Deductions from appropriations as follows:-

"Certificate Course in Business"	\$2,000
"Correspondence Course for Teachers"	800
"Correspondence - Commercial"	100
"Sundry Expenses - Social"	100

Statutes of Senate

(f) Statutes of Senate:

- Numbers 2203 respecting the J. P. Bickell Foundation Scholarships and Bursaries
 2204 respecting the Engineering Alumni Admission Scholarship
 2205 respecting certain awards in the Faculty of Dentistry
 2206 respecting the Ontario Dental Association Fellowship
 2207 respecting the School of Nursing Alumnae Bursary
 2208 respecting the J. B. Tyrrell Fellowship in Economic Geology

Appointment of Dean MacFarlane as Chairman of the Armed Forces Medical Council

In connection with the President's reference to the appointment of Dr. J. A. MacFarlane, Dean of the Faculty of Medicine, as Chairman of the Armed Forces Medical Council, under the Department of National Defence -

It was moved by Dr. Bruce,
 Seconded by Mr. Duncan,
 And unanimously carried,

that permission be given for Dean MacFarlane to act in this capacity for a period of one year from the date of his appointment to that Chairmanship.

The Board was informed that Dean MacFarlane might be able to give on an average about one day a week to the work. This would vary from time to time, and no

Appoint-
ment of
Dean
MacFarlane
as Chair-
man of
the Armed
Forces
Medical
Council

doubt in the summer months, and in mid-winter there would be periods when he could give a longer period to the work in Ottawa or to inspection and information tours. His appointment on the University staff may occasionally make it impossible for him to go to Ottawa on certain weeks, but arrangements could be made whereby the Deputy Chairman of the Armed Forces Medical Council could come to Toronto and confer with Dean MacFarlane when the necessity arises.

Other re-
commend-
ations of
President
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY
CARRIED, other recommendations of the President were approved as follows:-

Scholar-
ship
awards in
University
College

(a) The following changes in scholarship awards in University College as recommended by the University College Council:-

- (1) For each of the following scholarships that there be a transfer of accumulated income not required for current awards to the capital sum as of June 30th, 1953, and that in the future if an award in any year is not made the income available for that award be transferred to the capital sum

The Bessie Griffith Cosens Scholarship
The Sir John Gibson Scholarship (Entrance)
The Maude Charlton Gibson Scholarship
The Grasett Memorial Scholarship
The Gertrude Lawler Scholarship
The Wilfred P. Mustard Scholarship
The Ann Shepard Memorial Scholarships
The St. Margaret's College Alumnae Association Prize
The Tracy Scholarship
The W. H. van der Smissen Scholarship
The Malcolm Wallace Scholarships
The Morley Wickett Scholarship (Entrance)
The Gertrud Davis Exchange Fellowship
The Lillian Lucas Scholarship

- (2) That the amount of the award be the income of the fund during the year preceding payment except in the following cases

The Malcolm Wallace Scholarship
(it is stipulated that the income in excess of the awards will be used for a prize)
The Gertrud Davis Exchange Fellowship
(this award is not made annually)

- (3) For each of the following Scholarships that there be an increase in the amount of the award as follows -

The C. L. Burton Scholarship - an increase from \$90 to \$125 for each of two scholarships awarded annually;
The J. S. McLean Scholarships - an increase from \$150 to \$300 for each of five scholarships awarded annually.

No examin-
ation fee
to be charged
against and
collected
from under-
graduate stu-
dents at
O.A.C. and
O.V.C.

- (b) That for 1953-54 and thereafter no examination fee be charged against and collected from undergraduate students in the Ontario Agricultural College (including Macdonald Institute) and the Ontario Veterinary College, and that for 1953-54 and thereafter the University of Toronto will not pay for examination supplies, the printing of examination papers and the remuneration of examiners and invigilators in relation to examinations for those undergraduate students.

Increase in
fees at
U. T. S.

(c) That the fees in The University Schools be raised from \$75 a year to \$125 a year, beginning with the Session 1953-54, and thereafter.

Survey Camp,
Gull Lake

The President informed the Board that the Faculty of Applied Science and Engineering had been endeavouring for some time to solve the problem of accommodation for students who are required to spend a period of instruction at Survey Camp just before the commencement of their Third Year. Efforts had been made to transfer some of the activities from Gull Lake to the Forest Ranger School at Dorset but this had not been possible, and it would be necessary to do considerable work in rehabilitating and re-furnishing the Gull Lake Camp property. The cost of this is estimated at \$40,000., the first step in the programme to involve an amount of \$20,000.

Upon motion of Mr. Bryce,
Seconded by Mr. LaBine,
And unanimously carried,

the Board gave authority to proceed with this work, the cost of which is to be met from the income from the Wallberg Fund; the sum of \$20,000 to be expended in 1953-54, and a further sum of \$20,000 in 1954-55.

Programme
for In-
stitute
of Child
Study, and
removal to
45 Walmer
Road.

The President informed the Board that the Comptroller and he are endeavouring to complete arrangements regarding the proposed programme for the Institute of Child Study and its removal to 45 Walmer Road.

Tenders to
be called
by the
S.A.C.
for the
printing
of "The
Varsity"

The Chairman stated that his attention had been drawn to the fact that the Students' Administrative Council had not obtained tenders for the printing of "The Varsity", and that in future tenders shall be called for by the Students' Administrative Council pursuant to its constitution on all contracts where large expenditures are involved.

Harry M.
Cassidy
Memorial
Research
Fund

The President presented the following memoranda in connection with the Harry M. Cassidy Memorial Research Fund:-

1. The Purpose of the Fund
2. The Cassidy Memorial Professor in Social Welfare Research
3. The Cassidy Memorial Senior Fellowships in Social Welfare Research

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

together with a proposed budget for the programme from July 1, 1953 to June 30, 1954, as follows:-

The Purpose of the Fund

1. Annual expenditures on Social Welfare in Canada from all sources, public and private, have been variously estimated at between \$1,250,000,000 and \$1,500,000,000 for present operations. The efficient and economical operation of programs which involve annual expenditures of this size, in business or in government, require them to be based on the most accurate available data, and the best available knowledge. The acquisition of knowledge must depend on the development of adequate continuous research.

The relationship between science and practice has long been established in industry. The fundamental research of the scientist is the basis for new industrial processes, and very large expenditures are made by industry every year for fundamental research in the natural sciences. This relationship has not hitherto been so clearly recognized in the programs designed to meet the problems of human need in an industrial society.

The purpose of the Harry M. Cassidy Fund is to encourage fundamental research in human welfare. It is hoped that the empirical practice on which over a billion dollars a year is now being spent, can be made to yield the data for discovery of knowledge, which in its turn will contribute to a rational basis of social policy and the most efficient, effective and economical social administration and practice.

2. Preliminary discussions conducted over a period of time, by the faculty of the School of Social Work, University of Toronto, have identified six main areas of study as being of importance at the present time.

A. Social Problems

There is need for organized knowledge of the extent, nature and social consequences of unemployment, disabling sickness, physical handicap, child neglect, dependent old age, delinquency, feeble-mindedness, mental illness, community disorganization, poor housing, and similar social phenomena of an industrial society. In particular there is need for study of the causes of these costly social disorders, and search for the means of prevention from these and other forms of dependency.

B. Social Policy

There is in Canada today a need to study, province by province, and service by service at all levels, federal, provincial and municipal, the origins, extent and nature of social welfare policies in order to provide objective data as a basis for future development.

Another aim of research will be to extract, define and refine from available sources some viable standards of service for such important institutions as hospitals, prisons and children's institutions; and for the better understanding and handling of such important questions as family budgets, the constitutional responsibility of various levels of government, the relative functions of public and private agencies.

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

C. The Economics of Social Welfare

Research projects are necessary into such questions as sources of finance for social welfare; standards for the most effective and economical use of funds in the provision of welfare services; the relationship between social and welfare expenditures and the national economy; the balance between human needs and economic resources; the economics of social security and the establishment of standards for the measurement of social welfare services.

D. Social Welfare Administration

These are opportunities for the organization on a systematic basis of critical analysis of social welfare administration, including such matters as the optimum size of administrative units, the qualifications and training of staff, problems of communication and control, public accountability, organization and structure of administration appropriate to the functions of social welfare.

E. Social Work Method

Distinctive social work methods or processes have been developed and widely adopted in practice, largely on an empirical basis. The purpose of research will be to endeavour to make objective analysis of those methods or processes, to attempt the development of standards of appraisal, and to explore the need for adaptation of these methods to the special circumstances of Canada's economic, social and cultural needs.

F. Social Work Education

Social work education is now recognized as graduate professional education throughout North America. Recent studies have emphasized the need to study the effectiveness of education for professional practice, its applicability to a broader area of social welfare than that in which it is now used and the development of more effective educational methods for the training of persons engaged in the administration of social welfare services.

The Cassidy Memorial Professor in Social Welfare Research

The Cassidy Research Professorship has been established in memory of the late Harry M. Cassidy, B.A., Ph.D., Director of the School of Social Work, University of Toronto 1945-1951, to provide opportunities for fundamental research in social welfare and the practice of social work.

This award will be made for the first time in 1953 or 1954 on the terms and conditions set out below.

The Cassidy Professorship will be awarded to a person whose research proposals fall within the general purposes of the Harry M. Cassidy Memorial Fund, as set out in the statement of purpose of the fund, and whose qualifications satisfy the University of his ability to pursue the proposed research; or to the person whose interests and background fit him for a specific research project which may be initiated under the auspices of the Fund.

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

The value of the award will be equivalent to the salary of an associate professor or a full professor, according to the qualifications of the successful candidate. The present salary ranges in the University of Toronto are: Associate Professor, \$6,100 - \$7,000; Professor, \$7,200 - \$8,200 for the academic year. An upward adjustment may be made to take account of the fact that the Professorship may be held on a twelve-months basis.

Arrangements will be made for the provision of appropriate research assistance, secretarial and office service and necessary material and travel expenses directly related to the professor's research project.

Terms of Appointment

1. The tenure of the Cassidy Research Professorship will normally be for one year. If the nature of the research proposals justify it, a tenure of two years may be considered, in which case the award will be subject to review at the end of the first year. In unusual circumstances, the tenure may be extended to permit the completion of a research project.
2. The award will be open to both men and women.
3. The award will be open to applicants from all parts of Canada or from other countries throughout the world.
4. The professor, during the tenure of the award will have rank in the University of Toronto as a visiting member of the senior faculty of the School of Social Work. Residence at the University of Toronto is not a requirement of the award but the professor will be expected to take up residence in a location most appropriate to the requirements of his research project. In general, the Cassidy Professor will be expected to devote his full time to the prosecution of his researches, unless other appropriate arrangements are made.
5. The fellow will be required to report on his researches from time to time during the progress of his work. Any publication arising from researches undertaken under the Fund's auspices must first be submitted to the Fund with a view to publication by the Fund. If the Fund is unable or unwilling to undertake full responsibility for publication, it may assist the fellow to publish the results of his work. The Fund also reserves the right to dissociate itself from any publication arising out of the fellow's researches.
6. The Committee recommending the award will be composed of representatives of the Advisory Committee of the Harry M. Cassidy Memorial Research Fund, the Faculty of the School of Social Work of the University of Toronto, and the Council of Graduate Studies of the University of Toronto. The award will be made by the Board of Governors of the University on the advice of the President of the University.

Applications

Candidates are invited to submit applications for the Cassidy Memorial Research Professorship to the Director, the School of Social Work, University of Toronto, Toronto, Canada, giving the following information.

1. Name and address and personal particulars.
2. Educational qualifications, including degrees held with dates of award.

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

3. Particulars of publications, research work previously undertaken.
4. Particulars of experience, including names and addresses of employers and the nature of the work done.
5. A brief account of the candidate's research interests, indicating the nature of the research proposal upon which the candidate, if successful, intends to work during his tenure of the award. Selected candidates will be invited to extend their research proposals for the consideration of the Committee recommending the award. It is recognized that much research in social welfare may require the collaboration of a number of persons with training in different academic disciplines. The applicant may indicate that his proposals would require the development of a team of research workers. It is hoped that senior research fellowships will be available under the auspices of the Fund and that some funds may be available for research assistance.
6. The names and addresses of three persons to whom the Committee may refer for an appraisal of the candidate's personal and academic qualifications.
7. The candidate should indicate whether he wishes to commence his work at the beginning of the calendar year 1954 or at the beginning of the academic year 1954-1955.
8. Applications must be in the hands of the Director of the School of Social Work not later than September 15th, 1953.

Further particulars about the School of Social Work, University of Toronto or about the Harry M. Cassidy Memorial Professorship may be obtained by application to the Director of the School.

The Cassidy Memorial Senior Fellowships
in Social Welfare Research

This Fund, established in memory of Harry M. Cassidy, B.A., Ph.D., proposes to award one or more senior fellowships in the School of Social Work, University of Toronto for the academic years 1953-1954 and 1954-1955.

The object of these fellowships is to provide opportunities for research in social welfare and the practice of social work to persons with appropriate qualifications in this field of study. These fellowships will be awarded to persons whose research interests fall within the general purposes of the Fund, as set out in the statement of purpose of the fund, and whose qualifications satisfy the University of his ability to pursue his proposed research.

The value of a full-time senior fellowship will be equivalent to that of a lecturer's remuneration in the University of Toronto at a point in the salary scale appropriate to the individual's qualifications. The present salary range of this rank is \$3,100 - \$4,600. An upward adjustment may be made to take account of the fact that the Fellowship may be held on a twelve-months basis.

Provision will be made for appropriate office assistance and travel expenses directly related to the research fellow's work.

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

Terms of Appointment

1. The tenure of senior research fellowships, in the first place, will be for one year. In unusual circumstances, the tenure may be extended for special reasons, but it will not be renewed for two consecutive terms for the same fellow.
2. These fellowships will be open to both men and women.
3. The fellow, during the tenure of the award, will rank as a faculty member of the School of Social Work and may be required to undertake limited responsibilities in the School's program of research and instruction. The fellow will be required to reside in Toronto during his tenure of the appointment.
4. A fellowship may be awarded for an academic year or for a calendar year, and may be on a full-time or part-time basis in conjunction with other duties or personal studies by arrangement made with the fellow at the time of his appointment.
5. The fellow will be required to report on his researches from time to time during the progress of his work. Any publication arising from researches undertaken under the Fund's auspices must first be submitted to the Fund with a view to publication by the Fund. If the Fund is unable or unwilling to undertake full responsibility for publication, it may assist the fellow to publish the results of his work. The Fund also reserves the right to dissociate itself from any publication arising out of the fellow's researches.
6. These senior research fellowships will be awarded by the Board of Governors on the recommendation of the President of the University. A committee, representing the Advisory Committee of the Harry M. Cassidy Research Fund and the School of Social Work, may be established to make recommendations to the President of the University.

Application

Candidates are invited to submit applications for a senior research fellowship to the Director, the School of Social Work, University of Toronto, Toronto, Canada, giving the following information.

1. Name and address and personal particulars.
2. Educational qualifications, including degrees held with dates of award.
3. Particulars of publications, research work previously undertaken.
4. Particulars of experience, including names and addresses of employers and the nature of the work done.
5. A brief account of the candidate's research interests, indicating the nature of the research proposal upon which the candidate, if successful, intends to work during the tenure of the award. Selected candidates will be invited to extend their research proposals for the consideration of the Committee recommending the award. The research program of the School includes the appointment of the Harry M. Cassidy Research Professor, a senior person who will be engaged on fundamental research, the individual researches of members of the permanent faculty, the opportunities of the program leading to the degree of Doctor of Social Work, and the continuance of research studies for the degree of Master of Social Work. Senior research fellows will therefore be taking part in an active research program, to which it is hoped their own work will be related.

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

6. The names and addresses of three persons to whom the Committee may refer for an appraisal of the candidate's personal and academic qualifications.
7. The candidate should indicate whether he wishes to commence his work at the beginning of the calendar year 1954 or at the beginning of the academic year 1954-1955.
8. Applications must be in the hands of the Director of the School of Social Work not later than September 15th, 1953.

Further particulars about the School of Social Work, University of Toronto or about the Harry M. Cassidy Memorial Senior Research Fellowships may be obtained by application to the Director of the School.

Harry M. Cassidy Memorial Research Fund Program

Proposed Budget (July 1, 1953 - June 30, 1954)

I. <u>Initial Expenses</u>		
Printing of announcements, applications	\$225	
Postage and handling of announcements	75	
Stenographic assistance	200	
		\$ 500
II. <u>Cassidy Memorial Research Professorship</u>		
Award	7,500	
Secretary	2,100	
Travel and other expenses for research	500	
		10,100
III. <u>Cassidy Memorial Research Fellowship</u>		
Award	4,000	
Stenographic assistance	800	
Travel and other expenses for research	400	
		5,200
IV. <u>Publication Reserve for Research Monographs</u>		500
V. <u>Continuing Operations of the Cassidy Memorial Fund</u>		
(a) <u>Research Planning</u>		
Expenses for consultation and planning of research developments including Foundation grants	400	
(b) <u>Continuing operations of the Fund (e.g. Collection of pledges, etc.)</u>		
Office and supplies	200	
Stenographic assistance	1,200	
		1,800
VI. Contingencies		1,900
		<u>\$20,000</u>

The Board authorized the President to proceed with the budget

Harry M.
Cassidy
Memorial
Research
Fund
(Cont'd)

as outlined, subject to the approval of the Advisory Committee for the Harry M. Cassidy Memorial Research Fund of the statement of purpose of the Fund, the announcements of the Cassidy Memorial Professorship and the Cassidy Memorial Fellowships, and the budget for 1953-1954.

The Hugh
Alexander
Hoskin
Scholar-
ship

The President informed the Board that a number of graduates of the Faculty of Dentistry are desirous of establishing a scholarship in that faculty to honour the name of Dr. Hugh A. Hoskin, a former member of the staff, the scholarship to be known as "The Hugh Alexander Hoskin Scholarship". The Board approved of the President's recommendation that the University accept donations for this fund, and that acknowledgments be sent to the donors by the University; and also that an amount not exceeding \$200 be made available from the initial contributions for expenses in connection with the fund.

Payment
to the
Federated
Arts
Colleges
for in-
struction
in the
School of
Graduate
Studies

The President presented the following recommendation regarding payment to Federated Arts Colleges for instruction in the School of Graduate Studies, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the resolution was adopted:-

Payment to the Federated Arts Colleges shall be made by the University in respect of graduate instruction in the School of Graduate Studies given by full-time members of the teaching staffs of the Federated Arts Colleges, under the following formula:

1. For each full-time member of any of those teaching staffs who is giving undergraduate and graduate instruction, there shall be determined the ratio of his undergraduate instruction to his graduate instruction. This ratio shall be used in calculating the cost to his Federated Arts College of providing, through him, graduate instruction, on the basis that the median salary between the salary range for Lecturers in the Federated Arts College and the salary range for the professorial rank of the instructor shall be used in every case.
2. In estimating the amount of the payment in respect of supervisory work (as distinguished from formal instruction) by any full-time member of any of the teaching staffs of the Federated Arts Colleges, one hour a week shall be the basis of calculation. Then multiply the number of hours a week given to supervision by the cost of instruction per hour as determined by the application of paragraph (1) above.

In determining the amount to be paid, consideration will be given to the total number of students enrolled in graduate

Payment to
the Feder-
ated Arts
Colleges
for in-
struction
in the
School of
Graduate
Studies

courses given by full-time members of the teaching staff of any Federated Arts College. For each academic year a minimum average number of students for graduate courses in the Humanities shall be determined. If the total number for any Federated Arts College falls below what is necessary to sustain that average in any academic year, then there shall be deducted for each unit below the average a sum equal to the cost of instruction per student as calculated under paragraph (1) above.

In view of the distribution of the Federal Grant in respect of students enrolled in the School of Graduate Studies and the Institute of Mediaeval Studies, the foregoing will not apply in the case of any full-time member of the teaching staff in Philosophy in St. Michael's College, and agreement will be reached annually with St. Michael's College in respect of payments to St. Michael's College by the University for instruction in the School of Graduate Studies.

By May 11th, 1953, and by February 1st in subsequent years, each College should submit to the Dean of the School of Graduate Studies the following data in relation to the current academic year.

1. Each graduate course given, the number of students enrolled in it, and the member of the faculty giving the course. (No courses regularly given as part of undergraduate curricula should be listed)
2. The portion of each instructor's salary assignable to graduate work.
3. The active supervisory work undertaken during the year by each member of the staff.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND
UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

Resig-
nations

(a) Resignations:

Superintendent's Department:

Henry Owen Cooper	- Guard, Royal Ontario Museum (Salary \$2,760)	June 30, 1953
Robert James D'Arcy	- Chief Constable (salary \$2,900)	June 30, 1953

Appropri-
ations

(b) Additional appropriation and deduction in appropriation:
Glendon Hall:

An additional appropriation of \$1,200 for "Repairs and Renewals"; and a deduction of \$1,200 from "Grounds Wages".

Continu-
ation on
staff of
members
who have
reached
age 65

(c) Continuation in the employ of the University of the following members of the Administrative Staff who have reached age 65, with deferment of pension to June 30, 1954:-

Mr. A. D. LePan	- Superintendent of Buildings and Grounds
Mr. C. Hart	- Attendant, Toronto General Hospital Lecture Theatre.

Donations

Donations were reported as follows, and

UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

A group of friends of the late Bernard Newman, who was a student in the first year of the School of Law in 1950-51, an offer received to donate the sum of \$6,060 for a Scholarship, \$5,860 to be used as the capital of the Fund, and the balance of \$200 to be used for the first award. The value of the Scholarship, after the first award, is to be the annual income from the capital sum of \$5,860, and it is to be awarded annually to a student in the School of Law on the completion of his second year. The first award is to be made at the end of the session 1952-53, and is to be payable to the recipient in 1953-54.

The Department of Education of the Province of Ontario, \$5,000 received as a grant in aid towards the cost of printing the Joint Catalogue of Periodicals in the City of Toronto, at the University of Toronto Press.

The T. Eaton Company Limited, \$2,673.69 received towards the Margaret Eaton Library in Falconer Hall.

The J. P. Bickell Foundation, \$2,500 received for the purchase of electromyographic apparatus required in connection with the research of Dr. J. V. Basmajian in the Department of Anatomy. The apparatus is to belong to the University as a whole, and after the completion of Dr. Basmajian's project is to be available for use by any Department of the University, subject to the approval of Dean MacFarlan.

The Atkinson Charitable Foundation, \$26,300 received as the 1953 portion of the total grant of \$96,250 over the next five years for research in clinical applications of radioactive isotopes.

The National Cancer Institute of Canada, \$6,500 received for the following grants, from April 1, 1953 to March 31, 1954:

Fellowship No. 14 - Stewart	- \$2,250	for the first 6 months of Dr. C.G. Stewart's Fellowship of \$4,500
Fellowship No. 28 - McCulloch	- 1,750	for the first 6 months of Dr. E.A. McCulloch's Fellowship of \$3,500
Project No. 128 - Hamilton and Ritchie	- 2,500	for the first 6 months of the grant to Drs. J.D. Hamilton and R.C. Ritchie, entitled "Spontaneous Leukemia and Lymphosarcoma in Maskinonge".

\$6,500

Miss Elsie Watt, the sum of \$937.50 received to cover her contributions to the Kathleen Russell Scholarship in the School of Nursing, as follows:-

Fourth payment on Second Scholarship	- \$312.50
Second payment on Third Scholarship	- 312.50
First payment on Fourth Scholarship	- 312.50
	<u>\$937.50</u>

The Ladies' Auxiliary to the Academy of Dentistry, \$637 received as a further donation to the Fund previously established by them which is used to provide treatment for needy children with serious dental abnormalities.

The School of Social Work Alumni Association, notification received that the Scholarship donated by them would be continued, in the amount of \$300, during the session 1953-54.

Donations
(Cont'd)

From -

The University College Alumnae Association, \$100 received as a gift towards the West Hall Memorial in University College.

Dr. L. J. Fenech, \$50 received to cover the L. J. Fenech Prize in Endodontics payable in the session 1953-54.

The Kingston-Quinte Branch of the Canadian Association of Social Workers, \$5 received to be added to the School of Social Work - Recruitment Project Fund

Various donors, the sum of \$1,725 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the fund to \$62,586.00.

Various donors, the sum of \$10,526 received for the University of Toronto Dental Research Fund, bringing the total of the fund to \$23,191.95.

Various donors, the sum of \$512 received for The Samuel Beatty Fund, bringing the total of the fund to \$12,900.

Various donors, the sum of \$3,681 received for The Harold Adams Innis Memorial Fund

Mr. F. M. Cass, \$25 received for the W. R. Taylor Memorial Fund, bringing the total of the Fund to \$7,766.00.

Documents
for
Execution

ON MOTION DULY MADE, SECONDED AND

UNANIMOUSLY CARRIED, authority was given for the execution of the following documents:-

Agreement
with
Aluminum
Company of
America

1. Agreement with Aluminum Company of America, whereby the Company grants to the University a licence to use a chemical process for the purposes of metallographic study and examination.

Agreements
with
Atomic
Energy of
Canada
Limited

2. Agreements between the University and Atomic Energy of Canada Limited, regarding the following grants:-

- (a) Research in Methods of Determining Radon in the Breath of Human Beings Working in the Uranium and Radium Industries, under the direction of Dr. J. K. W. Ferguson, the grant being an extension for three months, from April 1 to June 30, 1953, in the amount of \$4,160.00.
- (b) Metallurgical Research, under the direction of Professor L. M. Pidgeon, the grant being for the period of one year, from April 1, 1953 to March 31, 1954, in the amount of \$8,000.00.

Financial
Statements

Financial Statements of the University for the month of March, 1953, were presented and tabled.

Cheques
from the
Dept. of
Education

The Comptroller informed the Board of the receipt of cheques from the Department of Education of the Province of Ontario as follows:-

Cheques
from the
Dept. of
Education

\$813,282 - to cover the estimated deficit for the
University year ended June 30th, 1952 of - \$117,282
and the balance to apply to the fiscal
year ending June 30th, 1953 - 696,000
\$813,282

\$200,000 - to cover final payment on the Pension Fund
(Past service) in the amount of \$100,000
and the remaining \$100,000 represents an
amount of a capital grant.

Appreci-
ation ex-
pressed to
Dr. Samuel
for his
donation
to the
Canadiana
Gallery

The Chairman thanked Dr. Sigmund Samuel for
his continued generosity in turning over to the Canadiana Gallery the
amount of \$1,441.00 remaining from his donation towards the con-
struction of the Archives Building.

Estimates
of the
Ontario
College
of Educ-
ation

The Estimates of the Ontario College of
Education for 1953-54, which had been authorized by the Minister of
Education, were presented, and ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, were approved by the Board.

Estimates
of the
Students'
Adminis-
trative
Council

The Estimates of the Students' Administrative
Council for 1953-54 were presented, and upon the recommendation of the
President were approved.

The meeting adjourned at 6 p.m.

*Indefed
M.B.*

Minutes confirmed.

May 28th 1953

[Signature]

Secretary

[Signature]

Chairman

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, May
28th, 1953, at 4 p.m.

Present -

The Chairman (Colonel Phillips)	Mr. Urquhart
The President	Mr. Ketchum
Hon. Mr. Justice Hope	Mr. Kelly
Mr. Osbourne	Mr. Matthews
Mr. LaBine	Mr. Burns
Mr. Vaughan	Mr. Gordon
Dr. Tory	Mr. Clarke
Mr. Dalglish	Mr. Duncan
Dr. Johnson	

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Bissell, Vice-President, in attendance

Minutes
confirmed

The minutes of the previous meeting were
presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Justice Hope,
And unanimously carried,

were confirmed.

Granting
of leave
to members
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, leave was granted to the following members absent
from the previous meeting:-

The Chancellor	Mr. Kelly
Mr. Borden	Mr. Ketchum
Mr. Clarke	Mr. Morrow
Mr. Fennell	Mr. Urquhart
Dr. Johnson	

Granting
of leave
from the
May meet-
ing

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, requests for leave of absence from the May meeting
were granted as follows:-

Mr. Henry Borden
Dr. Sigmund Samuel
Hon. Dr. H. A. Bruce

Receipt of
Order-in-
Council
re Dr.
Sigmund
Samuel's
appoint-
ment to
the Board

Further to the letter from Prime Minister Frost to the Chairman of the Board in connection with the appointment to the Board of Dr. Sigmund Samuel, there was presented an Order-in-Council, approved by His Honour the Lieutenant-Governor, which had been received by the Bursar, appointing Dr. Samuel to the Board of Governors for the period of six years, ending June 20th, 1959.

Report of
Committee
of Nomina-
tion for
the Office
of Chancel-
lor

Following the decision of the Board at their meeting on April 23rd that the Chairman and the President be authorized to receive and act on behalf of the Board upon the report of the Committee of Nomination, the Chairman presented the following, to which the Board gave its assent:-

"To the Board of Governors of the University:

Under the authority of The University of Toronto Act, 1947, sections 62, 63, 66 and 67, the Committee of Nomination nominates

Samuel Beatty, M.A., Ph.D., F.R.S.C.

for the office of Chancellor of the University for the triennium commencing July 1st, 1953.

(Sgd) W. E. Phillips,
Chairman

(Sgd) J. C. Evans,
Secretary"

April 30th, 1953.

Letter to
Dr. Samuel
Beatty on
his appoint-
ment as
Chancellor

"University of Toronto

May 8th, 1953

Dr. Samuel Beatty,
537 Markham Street,
Toronto, Ontario.

Dear Dr. Beatty:

Pursuant to Section 62 (1) of The University of Toronto Act, 1947, we take great pleasure in informing you that you have been appointed by the Board of Governors and by the Senate as Chancellor of the University for a three-year period beginning July 1st, 1953.

On behalf of the Board and the Senate, we congratulate you on your appointment, and we wish you happiness and success in the distinguished office of Chancellor.

Yours faithfully,
(Sgd) W. E. Phillips,
Chairman of the Board of Governors
(Sgd) Sidney E. Smith,
Chairman of the Senate"

Press
Committee
Report
No. 27

Press Committee Report Number 27 was

presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, May 11th, 1953, at 4:30 p.m., at which the following were present:-

The Hon. J. A. Hope (in the Chair)	Mr. Marsh Jeanneret, Director, University Press
The President	Mr. D. J. Reid, Chief Accountant, Uni- versity Press
Mr. G. A. LaBine	Mr. A. G. Rankin, Comptroller
Mr. O. Dalglish	Mr. C. E. Higginbottom, Secretary.
Mr. A. Kelly	
Mr. C. F. W. Burns	

Before proceeding with the business of the meeting, the Chairman of the Committee, Mr. Justice Hope, extended a sincere welcome to the new Director of the University Press, Mr. Marsh Jeanneret.

1. Report of Previous Meeting

Report Number 26 of the Press Committee, which had been presented to and approved by the Board of Governors at their meeting on November 27th, 1952, was taken as read.

2. Financial Statements

Financial Statements of the Press for the nine month period ended March 31st, 1953, were presented to the Committee. These statements showed a net surplus for the period of \$19,974.32 as compared with the estimated deficit of \$2,982.00, the details of which are as follows:-

	Total	Apportioned Estimates
Sales and Other Revenue	\$759,619.83	\$648,344.00
Cost of Sales and Other Costs of Earning Revenue	713,859.65	627,176.00
Departmental Gross Profit (or Loss)	45,760.18	21,168.00
Apportionment of Administration and Accounting Expense	25,785.86	24,150.00
Net Surplus (or Deficit)	<u>\$ 19,974.32</u>	<u>(\$ 2,982.00)</u>

3. Director's Report

The Director of the University Press, Mr. Marsh Jeanneret, who had taken charge of the operations of the Press on March 1, 1953, presented a very comprehensive report as a result of his observations of the various activities at the Press. This report contained certain recommendations, and suggested certain changes which the Director thought would be of considerable assistance.

After discussion of the same, the following resolutions were adopted by the Committee:-

(a) Erection of Partition

Upon motion of Mr. LaBine,
Seconded by Mr. Dalglish,
your Committee recommends that the Board give authority for the erection of a partition at the north end of the administrative office of the Press, at a cost of between \$800.00 and \$1,000.00, to make provision for additional offices for editorial staff. It is proposed to move and concentrate all the editorial staff in the main office of the Press, and to move the accounting staff to Baldwin House, thus improving the adequacy and convenience of the accommodation for each.

Press
Committee
Report
(Cont'd)

(b) University Printing

Upon motion of Mr. Kelly,
Seconded by Mr. Burns,
your Committee recommends that consideration be given to the matter of channelling all University printing through the Press instead of through the Purchasing Department as at present, and that this matter be referred to the President, the Comptroller and the Director of the Press to draft regulations in this connection for the consideration of your Committee.

(c) Joint Publications

Upon motion of Mr. Kelly,
Seconded by Mr. Burns,
your Committee recommends to the Board that authority be given for the Director of the Press to enter into negotiations with other publishers for the purpose of developing contracts as joint publishers.

(d) Purchase of a Press

The Director informed your Committee that it would be necessary in the near future to replace one of the key presses now over thirty years old. A new press would cost approximately \$33,000.00, but a second hand press which had been used for a short time is available at the 'Canada Press' for approximately \$5,000.00. (This Company is going out of business).

Upon motion of Mr. Dalglish,
Seconded by Mr. LaBine,
your Committee recommends that the Director of the Press be given authority to purchase this press, which is said to be five years old, at a cost of approximately \$5,000.00, and if this press can not be purchased that he endeavour to obtain an equally satisfactory press in the second hand market, the cost to be charged to 'Reserve for Major Repairs and Replacements'.

4. Equipment Purchases

As the operating budget makes no provision for the purchase of new equipment,

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,
your Committee recommends that authority be given for the following expenditures:-

Dictating Machine	- approx. \$750 (Confirmation)
Bookstore Servicing Counter	- \$541
Typewriters - 2 @ \$98.00	- \$196
Spray Gun	- \$450
I.B.M. Electric Typewriter for Multilithing	- \$725.

It was recommended that in future, in order to provide for normal replacements, an appropriation be set up for 'Equipment Purchases'.

5. University of Chicago Press

The Director informed your Committee that representatives of the University of Chicago Press had discussed with him the possibility of a reciprocal arrangement being entered into between the University of Chicago Press and the University of Toronto Press, whereby the University of Chicago Press would act as agent of the University of Toronto Press in the United States, and the University of Toronto Press would act as agent of the University of Chicago Press in Canada. While no definite commitment was entertained, it was suggested that the Director keep in touch with the situation and bring the matter up for consideration by your Committee at a later date.

Press
Committee
Report
(Cont'd)

6. Resolution re Signing Authority for Press
Bank Accounts

Following the change in the title of the Head of the University Press, it was pointed out that it would be necessary for the Board of Governors to pass a resolution in connection with the signing authority for the University Press bank accounts, and

Upon motion of Mr. Burns,
Seconded by Mr. LaBine,
the following resolution was recommended to the Board:-

'ON MOTION DULY MADE, SECONDED AND CARRIED, IT WAS
RESOLVED:
All cheques, drafts and orders for the payment of money drawn on the following University of Toronto Press (hereinafter called 'The Press') bank accounts, namely,
(a) The National City Bank, New York
(b) The Dominion Bank, Toronto, Sales Account
(c) The Dominion Bank, Toronto, Imprest Account
Petty Cash - \$2,000 maximum
shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board of Governors, or (2) the Director or the Office Manager of the Press when countersigned by the Chairman, the President, the Comptroller or a member of the Board of Governors, or (3) the Director and the Office Manager of the Press, except that any cheque, draft or order for the payment of money drawn on any of the said accounts for an amount not exceeding one thousand dollars may be signed by the Accountant when countersigned by the Director or the Office Manager of the Press, or (4) at least one of the Chairman, the President, the Comptroller or a member of the Board of Governors, when any cheque, draft or order for the payment of money drawn on any of the said accounts is for an amount exceeding four thousand dollars.'

7. Change in Title of Miss Harman

As a result of the change in title of 'Manager' of the University Press to that of 'Director',
Upon motion of the President,
Seconded by Mr. Dalgleish,
your Committee recommends that the title of 'Assistant Manager' now held by Miss E. T. Harman, be changed to 'Assistant Director'.

8. Estimates for 1953-54

The Director presented the Estimates of the Press for 1953-54, showing an estimated surplus of \$6,425.00 as compared with the estimated figure of \$2,840.00 for 1952-53, as set out below:-

	Total 1953-54	Total 1952-53
Income	\$899,900.00	\$885,500.00
Expenditure	855,375.00	850,460.00
Gross Surplus (or Deficit)	44,525.00	35,040.00
Administration Expenses	38,100.00	32,200.00
SURPLUS or (DEFICIT)	\$ 6,425.00	\$ 2,840.00

After considering the Estimates,
Upon motion of Mr. Dalgleish,
Seconded by Mr. Kelly,
your Committee recommends these Estimates to the Board

Press
Committee
Report
(Cont'd)

for approval.

The meeting adjourned at 6:20 p.m.

All of which is respectfully submitted.

(Sgd) J. A. Hope
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary."

May 11, 1953.

Upon motion of Mr. Justice Hope,
Seconded by Mr. Clarke,
And carried,

Report Number 27 of the Press Committee was approved.

In connection with Paragraph 3(c) -
Joint Publications, Mr. Clarke expressed disapproval of such
action in principle. After some discussion it was decided that
no action should be taken to publish jointly with other pub-
lishers any specific work or works without reference to the
Board.

Report of
Committee
on Under-
graduate
Activities -
Athletic
Associa-
tion

Report Number 19 of the Committee on
Undergraduate Activities, in connection with the Athletic
Association, was presented by Mr. Burns in the absence of the
Chairman of the Committee, Mr. Bryce, as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Friday, May 15th, 1953, at
4 p.m., in connection with the Athletic Association, at which
the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. Arthur Kelly

Professor T. R. Loudon,
President, Athletic
Association
Mr. Warren Stevens,
Director of Athletics
Mr. J. P. Loosemore,
Secretary, Athletic
Association

Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom,
Secretary.

1. Report of previous meeting

The report of the meeting held on November 18th,
1952, which had been presented to and approved by the Board
on November 27th, 1952, was presented and -

Upon motion of Mr. Burns,
Seconded by the President,
was confirmed.

Report of
Committee
on Under-
graduate
Activities
- Athletic
Associa-
tion
(Cont'd)

2. Amendment to the Constitution of
the Athletic Association

There was presented a letter addressed to the Bursar, under date of March 25th, 1953, from the Financial Secretary of the University of Toronto Athletic Association, as follows:-

'To: The Bursar
University of Toronto.
From: The Financial Secretary. March 25th, 1953

Amendment to the Constitution of the Athletic
Association

An amendment to the Constitution of the Athletic Association has been approved, and the necessary steps taken in accordance with Article XI of the Constitution (page 13).

The amendment was approved in final form at last night's meeting of the Athletic Directorate as follows:

Article VIII - Electoral Body. Insert new paragraphs:

- 4.7.1 If any undergraduate member of the Intramural Sports Committee is also a member of the Athletic Directorate, he may delegate his vote as a member of the Intramural Sports Committee to his accredited proxy on that body as laid down in the regulations of the Intramural Sports Committee.
- 5.2 No electoral voter shall represent more than one division of the Electoral Body as specified in paras. 4.1 - 4.7.

I shall be obliged if you will present this amendment for the approval of the Board of Governors as required under Article XI - 1.4.

(Sgd) J. P. Loosemore
Secretary'

Upon motion of Mr. Burns,
Seconded by the President,
your Committee recommends this amendment to the Board for approval.

3. Estimates of the Athletic Association for 1953-54

Your Committee gave consideration to the Estimates of the Athletic Association for the year 1953-54, and

Upon motion of Mr. Burns,
Seconded by the President,
recommends these Estimates to the Board for approval.

In recommending these Estimates, your Committee draws attention to the fact that after making provision for the usual operating expenses and assuming certain additional expenses this year, together with the interest on the Stadium Loan, there is an estimated deficit of \$1,895.00, and recommends further the inclusion of an amount of \$8,715.00 for the continuation of the water-proofing programme for sections 11-16 inclusive at the south end of the Stadium, which results in an over-all deficit of approximately \$11,000.00. It should be pointed out, however, that the estimated deficit might be offset by increased revenue from additional receipts from rugby games and other sources, which have been conservatively estimated at \$251,000.00 compared with an estimated actual for the current year of \$312,000.00.

The meeting adjourned at 4:30 p.m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

May 15, 1953

Report of
Committee
on Under-
graduate
Activities
- Athletic
Associa-
tion
(Cont'd)

Upon motion of Mr. Burns,
Seconded by Mr. Matthews,
And unanimously carried,

Report Number 19 of the Committee on Undergraduate Activities was adopted, subject to the deletion of paragraph 3 - Estimates of the Athletic Association for 1953-54, which, in view of the fact that the estimates provided for a deficit of approximately \$11,000.00, was referred back to the Committee for further consideration.

Report No.
20 of the
Committee
on Under-
graduate
Activities
- Hart
House

Report Number 20 of the Committee on Undergraduate Activities, in connection with Hart House, was presented by Mr. Burns in the absence of the Chairman of the Committee, Mr. Bryce, as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Friday, May 15th, 1953, at 4:30 p.m., in connection with Hart House, at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Mr. C. F. W. Burns
Mr. Arthur Kelly

From Hart House:
Mr. Joseph McCulley, Warden
Mr. W. R. Cowan, Comptroller
Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom, Secretary.

1. Report of previous meeting

The report of the meeting held on November 18th, 1952, which had been presented to and approved by the Board on November 27th, 1952, was presented and -

Upon motion of Mr. Burns,
Seconded by the President,
was confirmed.

2. Report of the Warden

Before giving consideration to the Estimates of Hart House for 1953-54, the Warden, Mr. J. McCulley, read to your Committee a memorandum which he had prepared for the consideration of the Board of Governors, containing a detailed report on the complexity of some of the problems involved in the operation of Hart House. Your Committee transmits this report to the Board for its information.

3. Estimates of Hart House for 1953-54

Your Committee considered at length the Estimates of Hart House for the year 1953-54, and were of the opinion that an effort should be made to minimize the estimated deficit, and

Upon motion of Mr. Kelly,
Seconded by the President,
your Committee recommends that, subject to revisions which were referred to the President and the Warden for further

Report of
Committee
on Under-
graduate
Activities
- Hart
House
(Cont'd)

consideration, these Estimates be transmitted to the Board for its approval.

The meeting adjourned at 6:20 p.m.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

May 15, 1953.

As paragraph 3 - Estimates of Hart House for 1953-54, contemplated an estimated deficit of \$6,820.00, the Board approved of Mr. Burns' suggestion that the Report be withdrawn pending further consideration by the Committee of the estimates.

Finance
Committee
Report
No. 188

Finance Committee Report Number 188 was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the Toronto Club on Friday, May 22nd, 1953, at 12:30 p.m., at which the following were present:-

Mr. Walter L. Gordon
(in the Chair)
The President
Mr. W. A. Osbourne
Mr. C. F. W. Burns
Mr. Beverley Matthews

Dr. C. T. Bissell
Vice-President
Mr. A. G. Rankin
Comptroller
Mr. C. E. Higginbottom
Secretary

1. Receipt of \$25,000 from the Canada Life Assurance Company

The Administrative Pension Plan, formerly self-administered, was converted to a funded plan administered by the Canada Life, with participation by the Confederation, London and Mutual Life Companies, as of July 1st, 1951. A single premium was charged in the amount of \$3,157,636.00 with respect to conversion of past service benefits. While the plan and the premium were accepted in principle in 1951, the formal application and acceptance form was only accepted and signed by the Board in April, 1953.

The Comptroller withheld delivery of this acceptance pending an answer to certain objections he had raised with the Vice-President and Chief Actuary of the Canada Life, concerning their loading charges of 7½% in the calculation of this single premium. It was argued that the loading charge on this single premium paid in one transaction should be less than the normal loading for a continuous series of payments. It was pointed out by the Comptroller that the cost formula used by the insurance companies was made available to us due to the alertness of our Chief Accountant, Mr. Court, who had been in on the negotiations from the start and who persisted in demanding the detailed calculation of the premium.

The Chief Actuary of Canada Life agreed to meet with the Comptroller and answer his criticism. Several meetings were

Finance
Committee
Report
(Cont'd)

held in the Comptroller's Office and Professor Sheppard of our Mathematics Department was of great assistance in the negotiations.

It was finally agreed that the loading charge should have been approximately 6% instead of 7½%. Since four insurance companies had underwritten the business, and to avoid the necessity of rewriting all the contracts, the Comptroller, on the advice of Professor Sheppard, agreed to a lump sum settlement in the amount of \$25,000. Under date of May 19, 1953, a cheque for \$25,000 was received from the Canada Life Assurance Company.

The Comptroller pointed out that this sum was not the only benefit arising out of the negotiations. We are presently negotiating the conversion of the Supplementary Pension Plan of the Connaught Medical Research Laboratories, and Canada Life now advise that in view of our discussions and improved interest rates, the loading charges with respect to Connaught Laboratories will be greatly reduced, and that our principal pension plans will be reviewed immediately.

Your Committee recommends that an amount of \$500 be paid to Professor N. E. Sheppard as an honorarium in recognition of his professional advice and assistance to the Comptroller, and that the balance of \$24,500 be credited to the 'General Endowment Fund'.

2. Refunds Receivable under Administrative Pension Plan

Under the terms of our contract with the Canada Life, there is provision for the return to the University on the employee's death while in service, of that part of the gross single premium for the employee's retirement income not used up in benefit payments.

To date the University has received refunds totalling \$14,447, and the Comptroller recommends that these refunds be credited to 'General Endowment Fund'.

Your Committee concurs in this recommendation, and further recommends that all such refunds receivable under the terms of the single premium paid for conversion of the Administrative Pension Plan as of July 1, 1951, be credited to 'General Endowment Fund'.

3. Confirmation of Investment Transactions Not

Previously Approved

Your Committee recommends for confirmation the following investment transactions:-

(a) Purchased for -

Trust Pool

\$ 5,000 4¾% E. B. Eddy First due May 1, 1967 @ par
Mortgage Bonds

(b) Sold for -

Capital Funds

\$ 50,000	2%	Government of Canada Bonds	due Nov.1, 1953	@ \$99.70
100,000	2%	do.	due Dec.15, 1954	@ \$98.15
100,000	2%	do.	due Dec.15, 1954	@ \$98.10

4. Report and Recommendations of Mr. R.K. Martin on Investments

Your Committee considered a report from Mr. R. K. Martin, in which he summarized the effect on the University's investment portfolio of transactions made since he was appointed as Investment Counsel in October, 1952. The chief points in his report are as follows:-

(1) Trust Pool purchases had an average yield (at cost) of approximately 4.67% and an average term of 14 years, and consisted of:

Ontario Guarantees	\$ 65,000.00
Ontario Municipals	83,979.86
Canadian Corporations	621,892.50

(2) Trust Pool sales had an average yield (on book values) of 3.00% and an average term of 15 years, and consisted entirely of long term Canada bonds.

Finance
Committee
Report
(Cont'd)

(3) In effecting the above sales, book losses amounting to \$35,399.03 were incurred, i.e. approximately 31% of the \$115,000 worth of permitted losses.

(4) Comparison of Trust Pool Portfolio:

	<u>August 1952</u>		<u>April 28, 1953</u>	
	<u>Valuations</u>	<u>% of Total</u>	<u>Valuations</u>	<u>% of Total</u>
Canadas	\$4,344,000	46.1%	\$3,815,000	39.7%
Ontarios	4,828,000	51.2	4,949,000	51.4
All Others	257,000	2.7	858,000	8.9
	<u>\$9,429,000</u>	<u>100.0%</u>	<u>\$9,622,000</u>	<u>100.0%</u>

(5) The basic policies laid down by the Governors still seem thoroughly sound and no change in them appears to be indicated. The implementation of the policy of the Governors has to date been pursued in a moderate and cautious manner.

(6) Recommendations:

It is recommended that the following nine small holdings in the Trust Pool be sold at present prices and that the small book loss involved be incurred and be applied against the balance of the Investment Reserve.

<u>Security</u>	<u>Par Value</u>	<u>Book Price</u>	<u>Approximate Market Price</u>	<u>Book Loss</u>
C.N.R. 4½% 1957	\$1,000.00	108.10	104.10	\$ 40.00
Ontario Hydro 4% 1965/67	2,000.00	100.00	98.00	40.00
Ontario Hydro 4% 1966/68	500.00	100.00	98.00	10.00
Ontario Hydro 3% 1971/73	500.00	100.00	86.00	70.00
Saskatchewan 5% 1960	500.00	108.49	107.25	62.00
Leamington 4¾% 1970	1,000.00	100.00	99.00	10.00
Leamington 4¾% 1971	2,000.00	100.00	99.00	20.00
Weston 5% 1965	1,402.94	116.72	101.25	217.03
Algoma S.S. 4¾% 1961	500.00	100.00	99.50	2.50
Total				<u>\$471.53</u>

Your Committee concurs in the specific recommendations contained in paragraph 6, regarding the sale of certain securities held in the Trust Pool, and transmits the same to the Board for approval.

5. Sale of Coniagas Gold Mines Limited Stock

Your Committee was advised by the Chairman, Mr. Walter L. Gordon, that Col. A. L. Bishop, President of Coniagas Gold Mines Limited, had spoken to him about the 28,536 shares of stock which was bequeathed to the University under the R. W. Leonard estate. Col. Bishop suggested that these shares be sold to a subsidiary of Coniagas Gold Mines Limited. In view of all the circumstances relating to the holding of this stock, and the fact that there is no intention on the part of the management to pay dividends, your Committee recommends the sale of the 28,536 shares of Coniagas Gold Mines Limited at \$1.55 per share, which is the current bid price. This is substantially less than the 'break-up' value of the shares.

6. Increases in Fees

Following the consideration previously given to the question of an increase in fees, your Committee now recommends for confirmation by the Board the details of fees previously approved, as per schedule.

7. ESTIMATES FOR 1953-54

Mr. W. L. Gordon, as Chairman of the Committee, pointed out that our fiscal year 1953-54 will be the second year of the triennium for which the Province of Ontario has agreed to vote annual support of \$4,700,000. Last January (1953) in striking a target for 1953-54 it was considered provident to utilize only \$4,600,000 of Provincial assistance, leaving a reserve of \$100,000 which it was considered would be needed when the detailed estimates were prepared. The detailed expenditures

Finance
Committee
Report
(Cont'd)

did indeed exceed the target by \$91,030, but the increase was largely offset by increases in ordinary revenues over target of \$66,143 plus an anticipated increase of \$15,000 in Federal Aid as the result of a recent ruling eliminating Grade 13 students under the terms of the Federal grant.

COMPARISON WITH TARGET

The present position of the estimates with respect to the target budget prepared in January may be summarized as follows:-

	1953-54		Increases Over Target
	Target Estimates (Jan. 1953)	Present Estimates May 1953)	
Expenditures	\$9,879,206	\$9,970,236	\$91,030
Revenue	4,329,206	4,395,349	66,143
Balance to be covered			
by Government Grants	\$5,550,000	\$5,574,887	\$24,887
Federal Aid	950,000	965,000	15,000
Provincial Assist- ance Required	<u>\$4,600,000</u>	<u>\$4,609,887</u>	<u>\$ 9,887</u>
Provincial Assist- ance Voted	<u>\$4,700,000</u>	<u>\$4,700,000</u>	

The Comptroller presented in detail explanations of the increases over target which were accepted by the Committee.

REVIEW OF CURRENT AND LAST COMPLETED YEAR

It was pointed out that during the current year a final payment with respect to our fiscal year 1951-52 was received from the Province of Ontario which results in a surplus for year ended June 30th, 1952 of approximately \$13,000. With respect to the current year, the authorized budget called for utilization of \$4,489,587 of the Provincial assistance of \$4,700,000. While additional appropriations have been authorized for this fiscal year, these increases will be offset by revenues in excess of budget revenues. Therefore we can safely look forward to having at June 30, 1953 a surplus on operating account of approximately \$280,413, consisting of \$210,413, being the difference between the annual Provincial vote of \$4,700,000 and our budgeted expenditures of \$4,489,587, plus an estimated saving in budgeted expenditures of approximately \$70,000.

Your Committee recommends that the surplus of approximately \$13,000 for the year 1951-52 and the estimated surplus of \$210,413 for the current year 1952-53, be carried forward in a "Special Reserve for Deferred Maintenance and Rehabilitation".

FULL UTILIZATION OF ANNUAL VOTE

Your Committee recommends that the sum of \$90,113 be provided in the budget for 1953-54 as 'Special Reserve for Deferred Maintenance and Rehabilitation', in order to show the amount of the Provincial assistance required at the exact figure of \$4,700,000.

Your Committee now recommends estimates for the year 1953-54 which in summary form may be compared with the estimates for 1952-53 and the actual for 1951-52 as follows:-

Finance
Committee
Report
(Cont'd)

	Actual <u>1951-52</u>	Estimates <u>1952-53</u>	Estimates <u>1953-54</u>	Increase in Estimates for 1953-54 over <u>1952-53</u>
Enrolment	10,462	9,904	9,705	
<u>Expenditures:</u>				
Academic	\$5,191,065	\$5,407,272	\$5,824,969	\$417,697
Research	99,000	106,000	105,000	1,000-
Administrative	301,477	307,741	317,869	10,128
Miscellaneous	195,801	132,352	208,049	75,697
Building and Superintendent's Expenses	1,180,972	1,276,108	1,358,643	82,535
Residences and Other operat- ing Depts.	289,967	285,724	322,409	36,685
Royal Ontario Museum	432,456	449,060	494,488	45,428
Grants to Ancillary Bodies	107,340	101,133	111,665	10,532
Interest on Trust Funds, etc.	10,023	10,000	10,000	-
Sinking Fund and Debenture Interest	510,514	510,714	510,714	-
Special Pension Costs	178,231	14,300	14,300	-
Provision for Power Conversion, Books and Special Re- pairs, Royal Ontario Museum	181,115			
Special Reserve for Deferred Maintenance and Rehabilitation			90,113	90,113
	\$8,677,961	\$8,600,404	\$9,368,219	\$767,815
Assisted Research	<u>1,420,167</u>	<u>1,000,000</u>	<u>1,000,000</u>	
Gross Expenditure	\$10,098,128	\$9,600,404	\$10,368,219	\$767,815

Finance
Committee
Report
(Cont'd)

	Actual 1951-52	Estimates 1952-53	Estimates 1953-54	Increase in Estimates for 1953-54 over 1952-53
<u>Income:</u>				
Fees	\$2,475,440	\$2,197,125	\$2,599,660	\$402,535
Special Funds for Academic Purposes and Departmental Credits	266,473	345,819	361,420	15,601
Special Funds for University Research	28,000	28,000	28,000	-
Rentals and Interest	120,896	96,815	98,264	1,449
Sundry Income	51,109	39,700	40,200	500
Building and Power Ex- penses Re- covered	155,456	161,858	180,205	18,347
Residences and Hart House Theatre	265,778	259,900	307,870	47,970
Royal Ontario Museum	<u>48,675</u>	<u>44,600</u>	<u>87,600</u>	<u>43,000</u>
	\$3,411,827	\$3,173,817	\$3,703,219	\$529,402
Assisted Research	<u>1,395,412</u>	<u>1,000,000</u>	<u>1,000,000</u>	
	\$4,807,239	\$4,173,817	\$4,703,219	\$529,402
Balance to be Covered by Government Grant	\$5,290,889	\$5,426,587	\$5,665,000	\$238,413
Less Federal Aid	<u>937,072</u>	<u>937,000</u>	<u>965,000</u>	<u>28,000</u>
Balance to be Covered by Provincial Grants	<u>\$4,353,817</u>	<u>\$4,489,587</u>	<u>\$4,700,000</u>	<u>\$210,413</u>
Provincial Assistance Received	\$4,367,000			
Provincial Assistance Voted		\$4,700,000	\$4,700,000	

Finance
Committee
Report
(Cont'd)

Explanation of Increases in Estimates for 1953-54
over 1952-53

Expenditures

Academic

Increase in academic salaries resulting
from adoption of new salary scales \$229,835

Statutory Increases (Lecturers and
Assistant Professors only) 30,120

Merit Increases for Non-Academic Staff 16,606

Increases in Pension Costs 33,300

Special provision for Library 40,000

Additional Staff

Political Economy	\$10,000	
East Asiatic Studies	9,000	
Department of French	2,600	
Department of English	1,500	
Paediatrics	6,000	
Surgery	3,850	
School of Hygiene (contra Special Income)	11,840	
Household Science (Net)	<u>5,352</u>	50,142

Graduate Studies

Division of Fees with Federated Colleges
ratified by Board in April 1953 25,000

University Extension

To include full Extension Programme fully
offset by anticipated fees income 39,085

\$464,088

Deduct

Saving re Child Study	\$28,486	
Sundry other small savings	<u>17,905</u>	<u>46,391</u>

Net Increase in Academic Appropriations \$417,697

Finance
Committee
Report
(Cont'd)

Administrative

Merit Increases in Staff Salaries	\$ 7,568
Increased Pension Costs	800
Audit and Legal Fees	3,000
Insurance	2,000
Investment Counsel	<u>4,000</u>
	\$ 17,368

Deduct

Saving in Salary Appropriations:

Comptroller's Office	\$ 2,660	
Registrar's Office	2,320	
Decrease in Expenses (net)	<u>2,260</u>	<u>7,240</u>

Net Increase in Appropriations

\$10,128

Miscellaneous

Printing and Distribution of President's Report	\$ 1,200
Printing of Annual Report to Legislature, etc.	1,000
Bursaries	50,000
Contingencies	5,000
Chancellor's Expenses	500
Free Tuition	9,000
Provision for Job Analysis of Non- Academic Positions	10,000
Travelling Expenses - Staff, etc.	<u>1,000</u>
	\$ 77,700
Less Sundry Small Savings	<u>2,003</u>

Net Increase in Appropriations

\$75,697

Finance
Committee
Report
(Cont'd)

Building and Superintendent's Expenses

Maintenance of Newly Constructed Buildings -		
Charles H. Best Institute	\$21,550	
School of Nursing	<u>12,026</u>	\$ 33,576
Increases in Bell Telephone Charges		3,700
Increase in Hydro Rates (15%)		15,000
Provision of Fund for Maintenance Contingencies		10,000
Merit Increase to Staff		8,359
Increase in Provision for Insurance		1,000
Increase in Provision for Workmen's Compensation, Vacation Pay and Unemployment Insurance		1,680
Provision for Wage Increases under Union Contracts		40,000
Sundry Other Small Increases		<u>6,605</u>
		\$119,920

Deduct Saving

Due to elimination of certain Buildings - 67, 69, 71 and 73 St. George St. and 7 Queen's Park Crescent	\$21,917	
Cut in Staff of Caretakers and reduction in hours of cleaning staff	7,875	
Correction for overprovision of Pension Costs in 1952-53	4,125	
Reduction in Grounds Expense	2,500	
Sundry Other Items (net)	<u>968</u>	<u>37,385</u>

Net Increase in Appropriations

\$ 82,535

Residences and Other Operating Departments

Expenditures have been increased by the addition of two new units but these expenses are fully offset by the inclusion of income in the same amount in our estimates:

Falconer Hall	\$ 13,300
Health Service	78,575
Sundry small increases	<u>1,862</u>

Deduct

Gross Saving on elimination of separate residential accommodation for students at School of Nursing

57,052

Net Increase

\$ 36,685

Note: Students at School of Nursing who require residential accommodation will be housed in Hutton House and fed at the Women's Union. Both these units are self sustaining. The net saving on the elimination of a separate residence for nurses will be approximately \$17,000.

Finance
Committee
Report
(Cont'd)

Royal Ontario Museum

New Appointment		\$	4,000.
Merit Increases in Staff Salaries			5,225
Grant for Purchases of Objects			5,000
Increase in Pension Costs			3,225
Increase in Building Costs			
(Ordinary	\$ 8,278		
(Special repairs to roof	<u>13,200</u>		21,478
Expenses of operating public parking lot (contra Income)			<u>6,500</u>
Net Increase			<u>\$ 45,428</u>

Grants to Ancillary Bodies

Increase in support of Hart House -			
Warden's salary increase	\$ 850		
Increase in Pension Costs	143		
Increase in Building Maintenance	<u>1,952</u>	\$	2,945
Increase to Royal Conservatory of Music to provide salary of new Dean			<u>10,587</u>
		\$	13,532
<u>Less</u>			
Reduction in Grant to University of Toronto Alumni Association			<u>3,000</u>
Net Increase			<u>\$ 10,532</u>

Revenues

Fees

Increase resulting from raising tuition fees		\$335,178
While it is anticipated that enrolment will decline by 200, there will be a higher proportion of students in Medicine and Applied Science resulting in a net increase	43,000	
Increase due to inclusion of full programme conducted by Department of Extension	<u>37,257</u>	
		\$415,435

Deduct

Decrease in revenue from -			
Pharmacy	\$ 8,000		
Optometry	<u>4,900</u>		<u>12,900</u>
Net Increase			<u>\$402,535</u>

Finance
Committee
Report
(Cont'd)

Special Funds for Academic Purposes

New Benefactions -

Clutterbuck Estate (Medicine)	\$	900
Kellogg Grant (Hygiene)		3,000
Federal Government (Town Planning)		3,000
Canadian Hospital Council (Hygiene)		8,500
Sundry Other Increases (Net)		<u>201</u>

Net Increases \$ 15,601

Rentals and Interest

Increase in Bank Interest	\$	3,000
Increase in Income from General Endowment		4,000
Sundry Small Increases		<u>449</u>
	\$	<u>7,449</u>

Deduct

Elimination of Interest Income in Capital Funds now expended on new Buildings		<u>6,000</u>
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Net Increase \$ 1,449

Sundry Income

consisting of minor changes in revenue from late fees, issuance of certificates, etc.	\$	<u>500</u>
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Building and Power Plant Recovery

Increase here results from increased charges to Federated and Affiliated Colleges and other Ancillary bodies to whom we supply services and is due to the increase in our costs		<u>\$ 18,347</u>
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Residences, Hart House Theatre and
Other Operating Departments

For the first time the Health Service operating accounts have been included and its revenue is estimated at (contra expenditures)	\$	78,575
Increase anticipated in Theatre revenue		1,500
Falconer Hall operation included for the first time (contra expenditures)		<u>13,300</u>
	\$	<u>93,375</u>

Deduct

School of Nursing residences discontinued	\$45,000	
Decrease in other Residence revenues (net)	<u>405</u>	<u>45,405</u>

Net Increase \$ 47,970

Finance
Committee
Report
(Cont'd)

Royal Ontario Museum

Income from Estate of Mrs. Samuel	\$ 30,000
Income from Parking Lot operation	6,500
Income from Dr. Samuel re Canadiana Gallery	5,000
Increase in Revenue of Theatre	2,000
" " " Snack Bar	2,000
" " " Sales Desk	500
	<u>\$ 46,000</u>

Less

Sum included in 1952-53 as revenue from Department of Education	<u>3,000</u>
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Net Increase \$ 43,000

The meeting adjourned at 2:10 p.m.

All of which is respectfully submitted.

(Sgd) W. L. Gordon
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary."

May 22, 1953.

With reference to paragraph 5 - Sale of Coniagas Gold Mines Limited Stock, the Board approved of the Committee's recommendation that the University accede to Col. Bishop's request and sell the 28,536 shares of Coniagas Gold Mines Limited at \$1.55 per share, which is the current bid price.

In connection with paragraph 7 - Estimates for 1953-54, the Board approved of these estimates, and in addition by resolution the Board established the salary of the President at \$25,000 per year and the salary of the Comptroller at \$13,000 per year, both effective July 1, 1953.

The Finance Committee Report, as presented by the Chairman of the Committee, Mr. Walter L. Gordon, was adopted.

Report No.
11 of the
McCharles
Prize Com-
mittee

Report Number 11 of the McCharles Prize Committee was presented, and -

Upon motion of Mr. Matthews,
Seconded by Dr. Sullivan,
And unanimously carried,

was adopted as follows:-

Report
of the
McCharles
Prize
Committee
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, April 20th, 1953, at 4 p.m., at which the following were present:-

Dean K. F. Tupper	Professor H. E. T. Haultain
(in the Chair)	
Professor W. H. Watson	Mr. C. E. Higginbottom,
Mr. N. F. Parkinson	Secretary.

1. Report of the last meeting

Upon motion of Mr. Parkinson,
Seconded by Professor Watson,
the report of the last meeting, held on February 4th, 1953, which had been presented to and approved by the Board of Governors at their meeting on February 26th, 1953, was adopted and confirmed.

2. Reconsideration of Nomination of Mr. Andrew Clifford Holm

In connection with the decision of your Committee at its last meeting, the Secretary had written to Dr. R. S. Jane enquiring if he had any further information which the Committee might review regarding the nomination of Mr. Andrew Clifford Holm. The Chairman read the following letter which had been received from Dr. Jane in this regard:-

'Shawinigan Chemicals Limited

March 16, 1953.

Mr. C. E. Higginbottom,
Bursar and Secretary to the Board of Governors,
University of Toronto,
Toronto, Ontario.

re: The McCharles Prize

Dear Mr. Higginbottom,

I am pleased to note from your letter of March 6th that another opportunity is being given to nominate Mr. Andrew Clifford Holm for the McCharles Prize. In accordance with your request, I am furnishing below additional information pertaining to the industrial development arising out of Mr. Holm's research work.

The last paragraph but one of my previous submission read as follows: 'Mr. Holm had little difficulty in interesting a large American corporation in his process, and as can be seen from the press releases attached, a \$25,000,000. industry is now in the process of being established at Sorel in the Province of Quebec.'

The industry mentioned in the previous paragraph is the Quebec Iron & Titanium Corporation, which is consuming now in excess of 100,000 HP of electricity and is smelting several hundred tons per day of Quebec ilmenite ore to produce a corresponding tonnage of titanium slag and electric pig iron. This is now one of the outstanding industrial developments of the Province, and continues to expand. In fact, additional electric furnace capacity is now being installed, and it is expected that a substantial increase in production will result in the near future.

Research leading to an industrial development of this magnitude deserves recognition.

Yours sincerely,

(Sgd) R. S. Jane
Vice-President'

The Chairman also read the submission which had been previously considered by your Committee, following which it was suggested that more information should be obtained concerning the scientific details involved.

Upon motion of Professor Watson,
Seconded by Professor Haultain,

Report of
the
McCharles
Prize
Committee
(Cont'd)

your Committee appointed a sub-committee consisting of Dean Tupper and Mr. N. F. Parkinson, to obtain any information available in connection with the scientific details involved in the process upon which the submission is based, the matter to be discussed further at a meeting to be held in the very near future.

The meeting adjourned at 4:30 p.m.

In accordance with the decision reached at the meeting on Monday, April 20th, 1953, your Committee again convened in the Board Room, Simcoe Hall, on Thursday, May 21st, 1953, at 3:30 p.m. The following attended the meeting:-

Dean K. F. Tupper	Professor H. E. T. Haultain
(in the Chair)	Mr. N. F. Parkinson
Professor W. H. Watson	
Dr. W. P. Dobson	Mr. C. E. Higginbottom, Secretary.

Your Committee was informed that, in an effort to obtain further information which the Committee might review in connection with the nomination of Mr. Andrew Clifford Holm, Dean Tupper and Mr. N. F. Parkinson had referred to the published literature and had talked with Professor L. M. Pidgeon and Professor J. MacEwan, Heads of the Departments of Metallurgical Engineering at the University of Toronto and McGill University respectively. A letter was read which had been received by Dean Tupper from Mr. E. H. Bunce, Assistant to the President of The New Jersey Zinc Company, giving important information in connection with the development of the electric furnace treatment process referred to in the nomination of Mr. Holm. After considering the matter further,

Upon motion of Mr. Parkinson,

Seconded by Professor Haultain,
your Committee recommends that in view of the lack of supporting evidence with regard to the details involved in the process upon which the nomination is based, no award be made to Mr. Andrew Clifford Holm, and the nominators, Dr. Jane and Mr. Gregory, be so informed.

The meeting adjourned at 4 p.m.

All of which is respectfully submitted.

(Sgd) K. F. Tupper
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary.

May 21, 1953.

Report No.
2 of the
Committee
on Legal
Education

Report Number 2 of the Committee on Legal

Education was presented, and -

Upon motion of Mr. Matthews,
Seconded by Dr. Tory,
And unanimously carried,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting at the Toronto Club, on Monday, May 25th, 1953, for lunch at 1 p.m., at which the following were present:-

Report of
Committee
on Legal
Education
(Cont'd)

Mr. Beverley Matthews,
(in the Chair)
The Hon. J. A. Hope
Mr. A. Kelly
Dr. J. S. D. Tory
The President

Mr. C. E. Higginbottom,
Secretary

1. Report of the previous meeting

The report of the meeting which was held on April 14th, 1953, and which had been presented to and approved by the Board at their meeting on April 23rd, 1953, was taken as read.

2. President's Memorandum on Certain Proposals
Relating to the School of Law

In accordance with the recommendation contained in the report of the meeting of your Committee on April 14th, the President presented a memorandum on certain proposals relating to the School of Law, as follows:-

'1. Reorganization of the curriculum of the
School of Law to make its present first
year a year in Arts, which would be
followed by two years in Law, leading to
both the B.A. degree and the LL.B. degree.

It is improbable that the Senate would sanction this change. If the year in question is to be in Arts, it would hardly be consistent with our academic procedures to have it administered in the School of Law. On the other hand, if the programme of study for that year is, in fact, Law, it should not be placed under the Faculty of Arts. Moreover, such a proposed year in Arts could not be fitted into the present Arts organization, General or Honour.

The Law Society of Upper Canada, having extended its maximum recognition to the School of Law on the basis of an Arts degree followed by three years' law work, would be very unlikely to give greater recognition to an attenuated Law programme if the first year is to be, in fact, in Arts, or if the prerequisite Arts course consisted of fewer subjects in the field of general education because some had been displaced by Law subjects.

The recent announcement of the Law Society of Upper Canada -- that other common law schools in Canada would be on the same basis as the School of Law of the University of Toronto -- must not be overlooked. Students in the School of Law are not all graduates in Arts of the University of Toronto. It would be difficult to maintain, for students who come to the School of Law from other institutions of higher learning, the requirement of an Arts degree if we accept students of this University with something less than an Arts degree.

This proposal would reduce the standards of our School of Law below those of other common Law schools in Canada, and it would affect adversely our standing in the United States and England and other parts of the Commonwealth. The suggestion would involve the lowering of our academic flag, and we would be in fact undermining the raison d'etre of the University School of Law. The Faculty is opposed to the suggestion, and they would be opposed to it even if we could be sure that the Law Society of Upper Canada would maintain its present recognition.

Report of
Committee
on Legal
Education
(Cont'd)

2. Maintenance of the present three-year programme, but allowing prospective Ontario practitioners to enter Osgoode Hall Law School after completing two years in our School of Law.

The implementation of this suggestion might jeopardize the recognition now accorded to our School of Law by the Law Society of Upper Canada; but, apart from that risk, the proposal involves the hope that students who leave after two years' work in the School of Law would return after their Call to the Bar for their third year and the completion of the requirements for the degree of Bachelor of Laws. In the eyes of other Canadian common law schools, we would virtually become a full-time two-year law school, as is the case for the Osgoode Hall Law School. Our present integrated curriculum would be destroyed.'

On motion, duly seconded, your Committee expressed its concurrence in the views set forth in paragraphs 1 and 2 of the President's foregoing memorandum.

With reference to the proposal in the previous report of your Committee to consider the possible co-operation, co-ordination or amalgamation of the University School of Law and the Osgoode Hall Law School, your Committee is of the opinion that further study should be given to this matter and, as a result, deferred it for later consideration.

3. Resolution regarding the School of Law

Following the adoption of the Committee's report of April 14th, the Board of Governors at their meeting on Thursday, April 23rd, approved of the suggestion of Mr. Dalgleish that a resolution be passed by the Board expressing the confidence of the Governors in the teaching staff of the School of Law. Your Committee now transmits the following resolution to the Board for its approval:-

'The Board of Governors, in recording their appreciation of the work of the staff of the School of Law during the recent years of re-organization and improvement, note the growing prestige of the School of Law as evidenced by its increasing enrolment of students of high calibre, by its expanding research programme generously supported by the Carnegie Corporation of New York, and by the wider recognition of it throughout Canada and abroad, and re-affirm their intention to support the School and thus ensure the development of a centre for legal education and research, second to none in Canada'.

The meeting adjourned at 2:40 p.m.

All of which is respectfully submitted.

(Sgd) Beverley Matthews
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary."

May 25, 1953.

Letter from
Wilson Pub-
lishing Co.
re printing
of "Varsity"

The President read a letter, dated May 27th, 1953, from Mr. Ross Wilson, General Manager of The Wilson

Letter
from Wilson
Publishing
Co. re
printing
of "Varsity"
(Cont'd)

Publishing Company of Toronto Limited, requesting that a sub-committee of the Board be appointed to look into the matter of the arrangements which had been made regarding the printing of "The Varsity" over the past several years, in connection with which he claimed that tenders submitted by their Company had been lower than the tenders accepted.

The President reviewed the situation, following which it was agreed by the Board that, in view of the information which had been presented by the President, Mr. E. A. Macdonald, General Secretary-Treasurer of the Students' Administrative Council, be informed that he is not to invite The Wilson Publishing Company of Toronto Limited to submit a tender for the printing of "The Varsity".

Cheque
received
from
Victoria
College
re the
Federal
Grant

The Chairman informed the Board that a cheque for \$85,364.00 had been received from Victoria College, representing 60% of the Federal Grant applicable to students enrolled in Victoria College for 1952-53, and stated that Victoria College had requested that further meetings be held with the University. The Chairman stated that he expected that he and the President would be meeting with them sometime during the summer.

Letter of
apprecia-
tion from
U.C.Council
re new
residence

The following letter, dated May 12th, containing a resolution of appreciation from the Council of University College, was read by the Chairman:-

"UNIVERSITY COLLEGE, TORONTO
Principal's Office

May 12th, 1953.

Dr. S. E. Smith,
President,
University of Toronto.

Dear Mr. President:

The Council of University College would be grateful to you if you would convey to the Board of Governors the following resolution, passed at the meeting on May 1st:

The Council of University College wishes to put on record its deep appreciation of the interest in the welfare of the College shown by the Board of Governors in proceeding with the erection of the much-needed Men's Residence. The Council also respectfully requests that its gratitude be conveyed to the anonymous donor of the Dining Hall for her magnificent act of generosity.

Yours faithfully,

(Sgd) F. C. A. Jeanneret
Principal"

Letter of
apprecia-
tion from
Ontario
Education-
al Associ-
ation

A letter dated April 20th, 1953, from the General Secretary of the Ontario Educational Association, was read by the Chairman, expressing the appreciation of the Association for the President's interest and assistance towards the success of their recent Convention.

Illness
of Mr. F.
K. Morrow

The Chairman stated that he had been informed by Dr. H. A. Bruce of the serious illness of Mr. F. K. Morrow, and it was agreed that flowers be sent by the Board to Mr. Morrow as an expression of interest and esteem.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, recommendations of the President were approved as follows:-

Appoint-
ments

(a) Appointments:

Professor Emeritus

W. M. Treadgold - Professor Emeritus of Civil Engin-
eering from July 1, 1953 -
without salary

Faculty of Arts:

L. Crompton - Lecturer in English, 1953-54 - \$3,100
H. J. C. Ireton - Secretary of the Advisory Committee
on Scientific Research, 1952-53,
an honorarium of - \$ 500

Faculty of Medicine:

Miss D. Gronow - Instructor in Physical and Occup-
ational Therapy, August 1, 1953
to June 30, 1954 \$2,000 a year

Faculty of Applied Science and Engineering:

Miss E. Clarke - Secretary in Aerophysics, from
March 23, 1953 \$2,900 a year
J. L. Yen - Research Assistant in Electrical En-
gineering, May 1 to Sept. 19, 1953,
\$300 a month
P.P. Biringer - Research Assistant in Electrical En-
gineering, May 1 to Sept. 12, 1953,
\$275 a month
E. E. Newhall) Research Assistants in Electrical
W. Janischewskyj) Engineering, May 1 to Sept. 19, 1953:
D. J. Leonard) \$275 a month
J. K. A. Quittner) \$255 a month
J. Kalfus) \$255 a month
\$255 a month
\$150 a month

Ontario College of Education:

Miss S. Wigmore - Assistant Librarian in Educational
Research, from June 1, 1953
\$2,700 a year
Miss A. Hodgkinson - Clerical Assistant from July 1,
1953 \$2,100 a year

Appoint-
ments
(Cont'd)

School of Hygiene:

Miss M. J. McAvoy - Research Fellow in Physiological
Hygiene, April 1 to June 30, 1953
\$150 a month

School of Social Work:

Miss H. De Marsh - Special Lecturer, Aug. 1, 1953 to
June 30, 1954 \$4,000 a year

School of Nursing:

Miss F. H. M. Emory - Associate Director and Professor from
July 1, 1953 \$6,600 a year

Miss M. McPhedran - Assistant Professor from July 1, 1953
\$4,800 a year

University Library:

Miss N. Clark) Assistants from	\$2,500 a year
Mrs. J. Hoolihan) July 1,	\$2,350 a year
Miss B. Stupart) 1953	\$2,350 a year
Miss D. Hecken) Assistants from	\$2,350
Mrs. C. Heidenreich) July 1, 1953 to	\$2,350
Mrs. V. Vitols) June 30, 1954	\$2,350
Miss E. Isaacs	- Clerical Assistant, from July 1,	\$1,850 a year
	1953	

Office of the President:

C. T. Bissell - Vice-President of the University,
July 1, 1953 to June 30, 1954 - \$7,800

Retire-
ments
and Resig-
nations

(b) Retirements and Resignations

Faculty of Medicine:

Miss N. R. Hearn	- Research Assistant in	
	Physiology (salary \$1,600)	June 30, 1953
H. A. Lindsay	- Research Assistant in	
	Physiology (salary \$125 a month)	Apr. 30, 1953
G. Veelaid	- Technician in Physiology	
	(salary \$145 a month)	May 31, 1953
Mrs. F. Lutton	- Technical Assistant in	
	Physiology (salary \$1,560)	May 31, 1953

Faculty of Applied Science and Engineering:

Miss L. Dorsey - Office Assistant (salary \$2,300)
(now Mrs. L. Dahlin) June 30, 1953

Ontario College of Education:

F. W. Halbus - Associate Professor of Physical
Education (salary \$6,025) June 30, 1953

Faculty of Dentistry:

Mrs. N. H. Ash	- Dental Assistant (salary \$1,425)	May 31, 1953
Mrs. C.J.B. Morse	- Dental Assistant (salary \$150 a month)	May 16, 1953

School of Nursing:

Mrs. D. K. Nelson	- Assistant Professor (salary \$4,500)	June 30, 1953
Miss K. S. Cowan	- Supervisor and Assistant Residence Nurse (salary \$2,005 with living valued at \$400)	June 30, 1953

Office of the Registrar:

Miss E. M. Catto	- Stenographer (salary \$1,930)	May 31, 1953
Mrs. D. C. Smith	- Clerk (salary \$1,650)	May 31, 1953

Leaves
of
Absence

(c) Leaves of Absence:

Faculty of Arts:

- D. Grant - Associate Professor of English, for 1953-54 with half salary
- R. J. Williams - Assistant Professor in Oriental Languages, for 1953-54 with half salary
- R. M. Dawson - Professor of Political Economy, for 1953-54 without salary

Ontario College of Education:

- G. A. Cline - Instructor in the University Schools from April 14 to June 30, 1953 with salary

University
Extension
Courses

(d) University Extension Courses:

Business Courses:

- Mrs. Helen Tucker - Oral Expression for Investment Executives \$250

Short Courses:

- Mrs. Helen Tucker - Oral Expression for Instructors \$250

Additional
appropria-
tions and
deductions
in appro-
priations

(e) Additional appropriations and deductions in appropriations:

Art as Applied to Medicine:

- An additional appropriation of \$480 for "Equipment"; and a deduction of \$480 from "Income Account".
- An additional appropriation of \$357.03 for "Supplies"; and a deduction of \$357.03 from "Income Account".

Ontario College of Education:

- An additional appropriation of \$17,000 for the Vocational Guidance Centre for "Office Supplies and Guidance Materials".

University Library:

- An additional appropriation of \$260 for "Additional Assistance"; and a deduction of \$260 from "Salaries".
- An additional appropriation of \$1,545.81 for "Additional Assistance"; and a deduction of \$1,545.81 from "Salaries".

University Extension:

- An additional appropriation of \$500 for "Certified Public Accountants"; and a deduction of \$500 from "Chartered Institute of Secretaries".
- An additional appropriation of \$500 for "Certified Public Accountants"; and a deduction of \$500 from "Insurance Institute of Ontario".
- An additional appropriation of \$200 for "International Accountants and Executives"; and a deduction of \$200 from "Society of Industrial and Cost Accountants".
- An additional appropriation of \$25 for "International Accountants and Executives"; and a deduction of \$25 from "Chartered Life Underwriters".
- An additional appropriation of \$375 for "Radiography"; and a deduction of \$375 from "Chartered Life Underwriters".
- An additional appropriation of \$300 for "Clerical Assistance"; and a deduction of \$300 from "Salaries".
- An additional appropriation of \$100 for "Clerical Assistance"; and a deduction of \$100 from "Social Functions".
- An additional appropriation of \$50 for "Clerical Assistance"; and a deduction of \$50 from "Chartered Life Underwriters".

Appropriations
(Cont'd)

University Extension (Cont'd.):

- An additional appropriation of \$375 for "How to Invest Your Money - Correspondence"; and a deduction of \$375 from "Correspondence - Pass Course for Teachers".
- An additional appropriation of \$50 for "How to Invest Your Money - Correspondence"; and a deduction of \$50 from "Chartered Life Underwriters".
- An additional appropriation of \$25 for "How to Invest Your Money - Correspondence"; and a deduction of \$25 from "Correspondence - Commercial".
- An additional appropriation of \$1,000 for "Division of Public Safety"; and a deduction of \$1,000 from "Evening Tutorial Classes".
- An additional appropriation of \$200 for "Certificate Course in Business"; and a deduction of \$200 from "Evening Tutorial Classes".
- An additional appropriation of \$1,700 for "How to Invest Your Money - Correspondence".
- An additional appropriation of \$3,800 for "Business & Industry Courses".

Statutes
of Senate

(f) Statutes of Senate:

- Numbers 2209 respecting the Argo Block Company Limited Scholarship
- 2210 respecting the John Thomas Crawford Memorial Scholarship
- 2211 respecting the Forest Industries Entomological Scholarship
- 2212 respecting the William T. Jackman Scholarship
- 2213 respecting the National Sewer Pipe Company Limited Scholarship
- 2214 respecting the O'Keefe's Scholarship
- 2215 respecting the United Empire Loyalist Bursary.

Honorary
Degrees
to be
conferred
at Convo-
cations

The President informed the Board of the

Honorary Degrees to be conferred at the following Convocations:-

Friday, June 5th, 1953:

Doctor of Laws

William Paul McClure Kennedy
Hilda Marion Ada Neatby
Earle Parkhill Scarlett

Doctor of Science

David Arnold Keys
Paul Edouard Gagnon

Doctor of Letters

Edwin John Pratt

Tuesday, September 15th, 1953 - on the occasion of the
opening of the Charles
H. Best Institute

Doctor of Science

President D. W. Bronk
Sir Howard Florey
Dr. B. A. Houssay
Dr. E. P. Joslin
Dr. Wilder Penfield
Sir Lionel Whitby

Honorary
Degrees
(Cont'd)

Friday, October 16th, 1953: - on the occasion of the
turning of the sod for
the University College
Men's Residence

Doctor of Laws

Dr. C. G. Heyd
Her Honour Judge Helen A. Kinnear
J. S. McLean
Sir Ernest MacMillan
L. Rasminsky
His Excellency H. H. Wrong

Doctor of Letters

B. K. Sandwell.

Falconer
Lectures

The President informed the Board that
the Falconer Lectures this year would be given by Lady Violet
Bonham Carter on Tuesday, November 10th, and Wednesday,
November 11th, 1953.

Cheques
from fed-
erated
colleges
re Federal
Grant

Further to the Chairman's reference to
the payment of \$85,364 by Victoria College, being 60% of the
Federal Grant applicable to students enrolled in Victoria
College for 1952-53, there was presented a letter from Provost
Seeley, dated April 17th, 1953, with which was enclosed a
cheque for \$33,920.99, representing three-fifths of the grant
received by Trinity College from the Federal Government for
1952-53. The amount received from St. Michael's College was
reported to be \$41,150.00.

Payments
to feder-
ated
colleges
re School
of Graduate
Studies

The President informed the Board that
pursuant to the formula adopted at the last meeting of the Board
of Governors with respect to paying the Federated Arts Colleges,
Professor A. R. Gordon, Dean-elect of the School of Graduate
Studies, Dr. Bissell, and Professor D. G. Creighton, Chairman
of Division I of the School of Graduate Studies, had discussions
with President Moore, Provost Seeley and Father Shook. The
President stated that the result of these discussions was that,
for 1952-53, \$9,276 will be paid to Victoria College, \$7,146 to
Trinity College, and \$3,500 to St. Michael's College - a total
of \$19,922.

Grant
from
Carnegie
Corpora-
tion for
East
Asiatic
Studies

The President informed the Board of the receipt of a letter from the Carnegie Corporation of New York, dated May 25th, 1953, stating that at a meeting of the Board of Trustees held May 21st the following resolution had been adopted:-

"RESOLVED, That, from the balance available for appropriation, the sum of forty-two thousand dollars (\$42,000) be, and it hereby is, appropriated to the UNIVERSITY OF TORONTO, toward development of East-Asiatic Studies (BDC)"

It was also stated that the Treasurer of the Corporation was being authorized to make payment of this amount on or about June 15th, 1953.

The Board approved of the President's recommendation that Professor W. A. C. H. Dobson be authorized to requisition on this fund.

Use of
old
Observa-
tory
Building
by the
Students'
Adminis-
trative
Council

With regard to the decision of the Board at their meeting on April 23rd, 1953, in connection with the use of the old Observatory Building by the Students' Administrative Council, the President read the following letter, dated May 21st, 1953, which he had written to Mr. E. A. Macdonald, General Secretary-Treasurer of the Council:-

"Dear Mr. Macdonald:

Further to my letter of April 24th, 1953, in which I set forth the resolution adopted by the Board of Governors at its meeting held on April 20th, 1953, relating to the old Observatory and the utilization thereof by the Students' Administrative Council, I set forth hereunder certain principles governing the use and administration of that building.

1. The Students' Administrative Council will pay for janitor service and maintenance of the building.
2. The building will be subject to the regulations of the Superintendent's Office respecting fire protection and security.
3. All matters pertaining to the physical maintenance of the building shall be referred by you to a member of the staff of the Superintendent's Office to be designated by the Superintendent. As in the case of other University buildings, it shall be the Superintendent's responsibility to prepare the annual estimates for the maintenance of the building.

Use of old
Observatory
Building by
Students'
Administra-
tive
Council
(Cont'd)

4. All matters relating to the use of the building and the conduct of students therein shall be under the general supervision of Mr. Joseph McCulley, who will act in this respect not as Warden of Hart House but as a senior official of the University. I have chosen Mr. McCulley as the general representative of the University administration in connection with the building because he is not identified with any particular college or faculty, and also having in mind the excellent relationship that has obtained while the Students' Administrative Council has had its headquarters in Hart House.

Yours faithfully,

(Sgd) Sidney Smith
President"

Letter of
apprecia-
tion from
the Prime
Minister
of Canada
for ser-
vices of
Dean J.A.
MacFarlane

The President also read the following letter, dated April 29th, 1953, which he had received from the Prime Minister of Canada, the Rt. Hon. Louis S. St. Laurent:-

"OFFICE OF THE PRIME MINISTER

Ottawa,
April 29, 1953.

Dr. Sidney Smith, Q.C.,
President,
University of Toronto,
Toronto 5, Ontario.

Dear Dr. Smith:

I wish to acknowledge the receipt of your letter of April 24 in which you inform me of the decision of the Board of Governors of the University of Toronto to grant Dr. J. A. MacFarlane permission to serve on a part-time basis with the Defence Medical Services of the Department of National Defence.

I would be grateful if you would express to the Board of Governors the sincere appreciation of the Government for their action. I also wish to thank you for your own interest in this matter.

With kind regards,

Yours sincerely,

(Sgd) Louis S. St. Laurent"

Other re-
commenda-
tions of
President

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, other recommendations of the President were
approved as follows:-

Fee for
Physical
& Health
Education
Under-
graduate
Associa-
tion

- (a) That in the School of Physical and Health Education, the annual fee of \$3.00 for the Physical and Health Education Undergraduate Association be incorporated in the general fees of the School, to be collected by the Office of the Chief Accountant and returned to the Association as is the custom in other faculties and schools.

Courses in
English
and French
during
Summer in
School of
Graduate
Studies

- (b) That a course in English and a course in French be given during the summer in the School of Graduate Studies, as follows:-

1. English:

Revenue: (a) Prerequisite courses:

1 student taking courses - \$1,700
2 students taking one course - 100

(b) Graduate courses:

20 students @ \$70 - 1,400
\$3,200

Expenses:

Salaries

Prerequisite courses -
\$600 for each course - \$1,200
Graduate courses -
English - \$750 for each course - 1,500
\$2,700

Surplus - \$ 500

2. French:

Revenue: 6 students @ \$70 - \$ 420
Expenses salary - 750

Deficit - \$ 330

Surplus on combined courses:

\$500 - \$330 - \$ 170.

Re-appoint-
ment for
one year
of certain
members of
staff over
65 years
of age

- (c) The re-appointment for one year from July 1, 1953, of the following members of the staff:

	Age as at July 1, 1953
Professor T. R. Loudon	69
Professor A. MacLean	69
Professor A. G. Huntsman	69
Dr. W. S. Wallace	69
Professor R. S. Woollatt	68
Professor E. Goggio	67
Professor R. Flenley	67
Professor J. C. B. Grant	67
Professor D. A. F. Robinson	67
Professor J. C. Watt	67
Professor L. J. Rogers	66
Professor E. A. Bott	66
Professor Barker Fairley	66
Dr. J. T. Phair	66
Professor J. R. Dymond	65
Professor R. S. Knox	65
Professor W. J. McAndrew	65
Professor E. A. Dale	65
Professor E. A. Allcut	65
Dr. H. R. Hargrave	60

Re-appoint- ment for one year of certain members of the staff (Cont'd)		Age as at
		<u>July 1, 1953</u>
	E. J. Halbert (sessional)	72
	Miss F. Held (sessional)	66
	J. E. Currie (sessional)	66
	Dr. W. E. Brown (sessional)	62
	Dr. H. E. Hopkins (sessional)	60
	Dr. S. J. Evelyn (sessional)	60

Date of June
meeting

It was decided to hold the next meeting
of the Board on Thursday, June 18th, 1953.

Grant from
Ford Founda-
tion for
"Changing
Patterns of
Language and
Behaviour
and the New
Media of
Communica-
tion"

The President informed the Board that a
grant of \$44,250 had been approved by The Ford Foundation for
the proposal submitted by Professors McLuhan, Carpenter,
Easterbrook, Tyrwhitt and Williams on "Changing Patterns of
Language and Behaviour and the New Media of Communication",
this grant to be utilized by the University for a period of
two years.

The Board approved of the President's
recommendation that Dr. C. T. Bissell be authorized to
requisition on this fund.

Administra-
tive matters
approved

ON MOTION DULY MADE, SECONDED AND UN-
ANIMOUSLY CARRIED, administrative matters were approved as
follows:-

Transfers
and Promo-
tions

(a) Transfers and Promotions:

Superintendent's Department:

Thomas Marriott	- From Caretaker, 7 Queen's Park to Caretaker, School of Nursing Building, and from salary of \$2,726 to \$2,900 a year July 1, 1953
Henry C. Hatfield	- From Caretaker at Baldwin House to Caretaker, Forestry Building and Baldwin House, and from salary of \$2,641 to \$2,850 a year July 1, 1953

Resignation

(b) Resignation:

Electrical Engineering:

W. Leonard Bakewell	- Electrician (salary \$3,050) May 21, 1953
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Appropria-
tions

(c) Additional appropriations and deductions in appropriations:

Superintendent's Department:

An additional appropriation of \$95,000 for "A. C.
Conversion"
An additional appropriation of \$4,246 for "Alter-
ations to Rooms 39 & 40, Engineering Building".

Donations -

Donations were reported as follows, and

UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The estate of the late Mrs. Minnie Wegman, notification of a bequest of the residue of the estate, the income therefrom to be applied for scholarships to students in architecture.

The estate of the late Jennie Manning, notification of a bequest of \$500, the income therefrom to be used for the purchase of books to be presented to the student who, upon completion of 2nd year in the Faculty of Applied Science and Engineering, ranks second to the student obtaining the Harvey Aggett Memorial Scholarship. The prize is to be known as the "Charles Gordon Manning Prize".

The Associates of the University of Toronto, Inc., \$3,000, made up of \$2,500 received by them from Dr. Gordon Ferrie Hull, Sr., and \$500 added thereto, for the purpose of establishing the "Gordon Ferrie Hull Fellowship" in physics in the School of Graduate Studies.

The Municipal Chapter of Toronto I.O.D.E., offer received to donate \$1,000 for a scholarship in Modern History in the School of Graduate Studies of the value of \$200 annually for a period of 5 years, the first award to be made in September, 1953.

National Council of Jewish Women of Canada, offer received to provide a Fellowship in Geriatrics in the School of Social Work, in the amount of \$750. The Fellowship is to be for a senior faculty member of the School, for use during the summer months of 1954.

Women's College Hospital School of Nursing Alumnae Association, \$25 received as a donation to the Faculty of Dentistry. A recommendation of Dean Ellis that this gift be added to the Faculty's Apparatus and Equipment account was approved.

Research Council of Ontario, \$67,020 received in aid of research to various members of the staff, and including an amount for general University administration expenses, as follows:-

Grants in aid of research	-	\$55,850
University administration	-	<u>11,170</u>
		<u>\$67,020.</u>

National Cancer Institute of Canada, \$25,055.94 received for the following grants from April 1, 1953 to March 31, 1954:-

Project No. 2	-	Franks-	\$10,000.00	for the first 6 months of Dr. W.R. Franks' project of \$20,000
Project No. 12	-	Ham	6,041.36	for the first 6 months of Dr. A.W. Ham's project of \$12,520, deducting therefrom a balance of \$218.64 from 1952-53
Project No. 20	-	Wynne	1,730.26	for the first 6 months of Dr. A.M. Wynne's project of \$5,600, deducting therefrom a balance of \$1,069.74 from 1952-53
Project No. 92	-	McHenry	3,436.93	for the first 6 months of Dr. E.W. McHenry's project of \$7,000, deducting therefrom a balance of \$63.07 from 1952-53
Project No. 98	-	Sellers	1,687.39	for the first 6 months of Dr. E.A. Sellers' project of \$3,400, deducting therefrom a balance of \$12.61 from 1952-53

Forward	\$22,895.94
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Donations
(Cont'd)

From -

National Cancer Institute of Canada - Cont'd.:-

Forward - \$22,895.94

Project No. 112 - Campbell - 2,160.00 for the first 6 months of Dr. J. Campbell's project of \$4,320.

\$25,055.94

Executors of the estate of the late Dr. W. B. Boyd, \$6,300 received on account of income, to be paid to the Connaught Medical Research Laboratories for research work.

Canadian Life Insurance Officers Association, \$2,500 received as a further grant for research under the direction of Dr. W. T. Mustard on Extracorporeal Circulation, this sum to be available for the period ending March 31, 1954.

Trustees of the W. L. MacKenzie King Fellowship, \$500 received to be added to the capital of the Fund, thereby increasing it to \$12,500. The Trustees stated that this would ensure an annual award of at least \$400, but the Board decided that the value of the award be the value of the annual income received on the Fund.

The estate of the late James R. Scott, Esq., representing the final payment under the will of the late Mr. Scott.

Public Speaking Association, \$50 received for its annual bursary award.

Association of Administrative Assistants or Private Secretaries \$25 received to continue the Bursary first donated a year ago as a tribute to Mr. W. G. Frisby.

Association of Administrative Assistants or Private Secretaries \$25 received to continue the Prize first donated a year ago as a tribute to Dr. W. J. Dunlop.

Various donors, the sum of \$43, to be added to the School of Social Work - Recruitment Project Fund.

Scottish Rite Masons of Toronto, \$500 received, being their 6th annual donation of similar amount for the Scottish Rite Masons' Bursaries.

Various donors, the sum of \$272 received for the H. M. Cassidy Memorial Research Fund, bringing the total of the Fund to \$62,858.

Various donors, the sum of \$9,939 received for the University of Toronto Dental Research Fund, bringing the total of the Fund to \$33,130.95.

Various donors, the sum of \$990 received for The Samuel Beatty Fund, bringing the total of the Fund to \$13,890.

Various donors, the sum of \$110 received for the W. R. Taylor Memorial Fund, bringing the total of the Fund to \$7,876.

Various donors, the sum of \$3,477.61 received for the Harold Adams Innis Memorial Fund, bringing the total of the Fund to \$7,158.61.

Various donors, the sum of \$1,519 received for The Hugh Alexander Hoskin Scholarship.

Mr. J. S. Willis, \$5 received for The E. T. Owen Fund, bringing the total of the Fund to \$3,769.

Authority for
execution of
document

ON MOTION DULY MADE, SECONDED AND UNAN-

IMOUSLY CARRIED, authority was given for the execution of the following document:-

Agreement between the University and Canadian Patents and Development Limited for the continuation of research on "Crystal Growth in Semi-Conductors" under the direction of Dr. B. Chalmers, Department of Metallurgical Engineering, in the amount of \$11,850, for the period April 1, 1953 to March 31, 1954.

Financial
Statements

Financial Statements of the University

for the month of April, 1953, were presented and tabled.

Charges to
Ontario
College of
Optometry

The Board confirmed the charges to the Ontario College of Optometry in the amount of \$8,500.00, to cover instruction to Optometry students in 1953-54.

Change of
fees in
Field Work,
IV Year
Forestry

The Board authorized a change in the fees which were previously approved for Field Work in the Fourth Year in the Faculty of Forestry, from \$36.00 to \$57.00.

Loan of
Phosphor
Test Set
to Valer-
iote
Electron-
ics Ltd.

A letter was presented from Valeriot Electronics Ltd., with regard to obtaining the loan of a Phosphor Test Set which is at present in the Department of Geological Sciences, for purposes of research. The Board approved of the loan of this equipment to Valeriot Electronics Ltd., at a charge of \$50.00 per annum.

Repairs to
auditorium
of Hart
House
Theatre

There was presented a letter from Professor E. A. Dale, Chairman of the Board of Syndics of Hart House Theatre, emphasizing the need for repairs to the auditorium in the Theatre. After discussing the matter, the Board approved that, provided the Theatre stays within its budgeted expenditures, any additional revenues over and above the budgeted revenues be set aside in a special account for the restoration of the Theatre, commencing with the current fiscal year.

Confirma-
tion of
Investment
transaction

The Board confirmed the following Invest-ment transaction not previously approved:-

Purchase -

Trust Pool
\$ 25,000

4%

City of Toronto due Feb. 2, 1969 @ \$95.48.
Bonds

Clutter-
buck
Estate

A letter was presented from the University Solicitor, enquiring as to whether the University would approve of an item of \$1.00 being written off, which is included in the

Clutter-
buck
Estate
(Cont'd)

assets of the estate of the late Dr. H. E. Clutterbuck, one-third of whose residuary estate was left to the University. This item has reference to an interest in a property in the Town of Ojibway, Ontario, which reverted to the municipality for non-payment of taxes. The Board approved of this item being written off, after being informed that the other two residuary legatees, the Toronto Western Hospital and the Hospital for Sick Children, are satisfied that this action be taken.

The meeting adjourned at 6:30 p.m.

*Indefinite
P.B.*

Minutes confirmed.

June 18th 1953

H. E. Rhinzi

Chairman

E. Higgins

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, June 18th, 1953, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The President
Dr. Sullivan
Mr. Dalglish
Mr. LaBine
Mr. Borden
Mr. Ketchum

Mr. Kelly
Mr. Vaughan
Hon. Mr. Justice Hope
Dr. Tory
Hon. Dr. Bruce
Dr. Johnson
Mr. Burns

Mr. A. G. Rankin,
Comptroller
Mr. C. E. Higginbottom,
Secretary

Dr. Bissell, Vice-President, in attendance

Minutes
confirmed

The minutes of the previous meeting were presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Borden,
And unanimously carried,

were confirmed.

Granting
of leave
to mem-
bers
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY
CARRIED, leave was granted to the following members absent from the
previous meeting:-

The Chancellor
Mr. Bryce
Mr. Fennell

Dr. Johnson
Mr. Morrow
Dr. Sullivan

Flowers
sent to
Mr. Morrow

The President read a letter which he had received from Mrs. Mona Band, expressing appreciation for the flowers sent to her father, Mr. F. K. Morrow, in accordance with the decision of the Board of Governors at their last meeting.

Death of
Mr. Morrow
and pass-
ing of
resolution

The Board was regretfully informed of the subsequent death of Mr. Morrow, and adopted the following resolution:-

Resolution
on the death
of Mr. Morrow
(Cont'd)

"In the passing of Frederick Keenan Morrow, a member of the Board of Governors for the past fourteen years, the University of Toronto has suffered an irreparable loss.

The life of Frederick Keenan Morrow bears witness to the power of industry, perseverance, and intelligent foresight in fashioning a successful and bountiful career. Throughout his life, he gave generous recognition to the claims on his time, his resources, his experience, and his wisdom, of enterprises dedicated to the improvement of man's lot.

His devoted services as a member of the Board of Governors were imbued with his solicitous regard for the well-being of his fellow-men. Less than a year after his appointment to the Board he became a member of the Connaught Medical Research Laboratories Committee and Chairman of the Insulin Committee. His munificent gift for the erection of the new School of Nursing was the determining factor that enabled the University to bring that project to a triumphant conclusion. Though his modesty decreed that no public fanfare might proclaim to the world his generosity in that regard, yet he must have known a deep and abiding joy in seeing the realization of his long-held hopes for nursing education.

The members of this Board record their sense of grief and loss in his passing, and send to his widow and daughter the expression of their deepest sympathy."

Reports Nos.
21 & 22 of
Committee
on Under-
graduate
Activities

In the absence of Mr. R. A. Bryce and Mr. Beverley Matthews, Mr. C. F. W. Burns, as Acting Chairman of the Committee on Undergraduate Activities, presented Reports Numbers 21 and 22 of the Committee, as follows, in connection with Hart House and the Athletic Association respectively. The revised estimates for both Hart House and the Athletic Association now anticipated a small surplus:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on Thursday, June 11th, 1953, at 12:30 p.m., in the Toronto Club, in connection with Hart House, at which the following were present:-

Mr. C. F. W. Burns
(in the Chair)
The President
Dr. J. T. A. Sullivan
Mr. Arthur Kelly
Mr. Walter L. Gordon

From Hart House:
Mr. Joseph McCulley, Warden
Mr. W. R. Cowan,
Comptroller

Mr. A. G. Rankin, Comptroller
Mr. C. E. Higginbottom,
Secretary

1. Report of previous meeting

The report of the meeting held on May 15th, 1953, which was presented to the Board on May 28th, 1953, and in view of the deficit shown in the estimates of Hart House for 1953-54 was withdrawn for further consideration of the estimates by the Committee, was -

Report of
Committee
on Under-
graduate
Activities
(Hart
House)
(Cont'd)

Upon motion of the President,
Seconded by Mr. Gordon,
taken as read.

2. Estimates of Hart House for 1953-54

Your Committee gave consideration to the estimates of Hart House for 1953-54 which, at the time they were refused acceptance by the Board on May 28th showed a deficit of \$6,820.00, and which now show a surplus of \$180.00 as a result of several changes, the chief of which are as follows:-

- (a) Reduction in House salaries and wages due to resignation of O. Freeland, Assistant in the Comptroller's Office and proposed replacement by a woman. Part of this saving is in reduction of employer's share of pension contribution \$2,500.00
- (b) Reduction in anticipated loss in operation of Dining Hall Department due to:
 - i. reduction of repairs and alterations budget by elimination of regilding of inscription around the Great Hall \$1,000.00
 - ii. increase in meal prices and in gross revenue. Prices in the Great Hall have already been increased for the summer months and the admission of women to the Hall during the summer already gives promise of a greater revenue than was originally anticipated \$1,800.00
- (c) Increase in gross revenue of Tuck Shop by \$2,000 and increase in profit by \$1,000 due to mark up of profit margin on range of items sold \$1,000.00

Following discussion of the above, your Committee recommends that the estimates of Hart House for 1953-54, showing an estimated surplus of \$180.00, be approved by the Board.

3. Food Service

Your Committee discussed at length several matters of importance in connection with the operation of Hart House, such as the question of savings which might be effected through contractual operation of the Food Service in Hart House.

Upon motion of Mr. Gordon,
Seconded by the President,

your Committee recommends that the Hart House officials be requested to co-operate in connection with any enquiry which may be made by the Comptroller with regard to the Food Services in the whole University.

4. Hart House Glee Club

Your Committee was informed of a proposal which had been made by the Hart House Glee Club to establish a series of musical compositions specially arranged for male voices, to be called 'Hart House Series for Male Voices'. The Editorial Board, which would approve or reject all compositions, is composed of Dr. Healey Willan, Mr. Godfrey Ridout and the Director of the Hart House Glee Club. Publication would be on a 10% royalty basis: 5% payable to the Hart House Glee Club and 5% to the composer.

The Committee was informed that this proposal had been discussed with three musical publishers, and that the Editorial Board had recommended that an arrangement be entered into with Gordon V. Thompson Limited, which firm is agreeable to publication on the royalty basis mentioned above. It was stated that separate contracts would be drawn up for each composition between the Company and the composer, and that the contract covering the arrangement between Hart House and Gordon V. Thompson Limited would be submitted to the University Solicitor for approval before signing.

Report of
Committee
on Under-
graduate
Activities
(Hart
House.)
Cont'd)

Upon motion of Mr. Kelly,
Seconded by Mr. Gordon,
your Committee recommends that the Board of Governors give per-
mission to the name of the University of Toronto being used
with the name of Hart House in connection with the 'Hart House
Series for Male Voices'.

The meeting adjourned at 1:40 p.m.

All of which is respectfully submitted.

(Sgd) C. F. W. Burns,
Acting Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

June 11th, 1953

- - - - -

Report of
Committee
on Under-
graduate
Activities
(Athletic
Associa-
tion)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting on
Thursday, June 11th, 1953, at 12:30 p.m., in the Toronto Club,
in connection with the Athletic Association, at which the fol-
lowing were present:-

Mr. C. F. W. Burns
(in the Chair)

The President

Dr. J. T. A. Sullivan

Mr. Arthur Kelly

Mr. Walter L. Gordon

Mr. J. P. Loosemore,
Secretary, Athletic Assoc'n

Mr. A. G. Rankin, Comptroller

Mr. C. E. Higginbottom,
Secretary

1. Report of previous meeting

The report of the meeting held on May 15th,
1953, which had been presented to and approved by the Board on
May 28th, 1953, with the exception of paragraph 3, regarding
the estimates of the Athletic Association for 1953-54, which
was referred back to the Committee for further consideration,
was presented and -

Upon motion of the President,

Seconded by Mr. Gordon,

was taken as read.

2. Estimates of the Athletic Association for 1953-54

In reconsidering the estimates of the Athletic
Association for 1953-54, your Committee was informed of the
following changes which had been made:-

(a) Receipts from Intercollegiate games increased from
\$87,000 to \$91,500, to allow for television rights
to the Canadian Broadcasting Corporation for the
Intercollegiate Football games, this contract not
having been negotiated when the original budget
was drawn up.

(b) Expenditures reduced by \$8,715, this being the amount
placed in the estimates originally to allow for
completion of water-proofing the east bleachers.

Attention was drawn to the fact that by mak-
ing the above revisions in the budget as originally submitted,
there would be an estimated surplus of \$2,605.00 instead of
an estimated deficit of \$10,610.00.

Your Committee was also informed that the mat-
ter of water-proofing, costing \$8,715.00, was being deferred
until funds were available for this purpose.

Your Committee noted that no provision has
been made in in 1953-54 for any payment on account of the
capital loan for the addition to the Stadium, the cost of
which was originally \$660,000.00, against which the Governors
loaned \$450,000.00. In the last three years, the loan has

Report of
Committee
on Under-
graduate
Activities
(Athletic
Association)
(Cont'd)

been reduced to an amount of \$300,000.00. Neither has there been any provision made for the inclusion of the receipts from the special International Soccer Game, or for possible play-off receipts at the end of the football season.

The question of the operation of the Arena was also discussed, and further consideration is to be given by your Committee to this matter during the coming year.

Following discussion of the above, your Committee recommends that the estimates of the Athletic Association for 1953-54, showing an estimated surplus of \$2,605.00, be approved by the Board.

The meeting adjourned at 2 p.m.

All of which is respectfully submitted.

(Sgd) C. F. W. Burns,
Acting Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

June 11th, 1953

Upon motion of Dr. Bruce,
Seconded by Mr. Burns,
And unanimously carried,

the Reports of the Committee on Undergraduate Activities were approved, including the revised estimates for 1953-54 of Hart House and the Athletic Association.

Univer-
sity of
Toronto
Amend-
ment
Act,
1953

The Chairman informed the Board of the passing at the 3rd Session of the 24th Legislature, Ontario, 2 Elizabeth II, 1953, of the University of Toronto Amendment Act, 1953, which made provision for the following:-

- (a) Increase in membership of the Board of Governors from 22 to 24, outside of the ex officio members (the Chancellor and the President).
- (b) After the close of the financial year, the Board of Governors shall file with the Provincial Secretary an annual financial report (formerly December 1st).
- (c) The form used for election to the Senate is to be "a form approved by the Senate".

Report of
Board of
Governors
for year
ended
June 30,
1952

The printed Reports of the Board of Governors for the year ended June 30th, 1952, which had been received just prior to the Board meeting from the King's Printer, following presentation to the Provincial Legislature, were tabled.

Annual
Financial
State-
ments of
Connaught
Labora-
tories

The Audited Financial Statements of the Connaught Medical Research Laboratories for the year ended March 31st, 1953, together with the Auditors' report thereon, were tabled. Dr. Tory, Chairman of the Connaught Committee, informed the Board that he would

present to the Board in the Autumn the annual reports of the Committee and of the Director of the Laboratories.

Recommendations
for Coal
Supply,
1953-54

There was submitted by the Superintendent a Report and Recommendations for the Coal supply for 1953-54. In the main, the recommendations are that the lowest tenders be accepted, and the Board gave authority for the acceptance of the tenders as recommended by the Superintendent.

Financial
position
of the
Alumni
Association and
proposed
grant
from the
University

The Chairman informed the Board that there had been evidence of some concern as to the financial position of the Alumni Association and the limitation of its activities by the funds which it had available for its operations. While the constituent bodies might be able to function without assistance from the University, present indications seem to be that the continuation of the central Association is contingent upon a re-arrangement of their whole organization. After discussing the matter at length,

Upon motion of Mr. Justice Hope,
Seconded by Dr. Bruce,
And unanimously carried,

the Board gave authority to the Chairman to make, if he so decides, an additional grant of \$8,000.00, making a total of \$15,000.00, to be provided by the University for the budget of the Alumni Association for 1953-54.

University
Pension &
Group Life
Plan to
include
Hospital
for Sick
Children

There was presented to the Board a letter from the Board of Trustees of the Hospital for Sick Children, under date of June 15th, 1953, requesting that the University Pension and Group Life Plan be extended to include full-time salaried professional persons at the Hospital who also hold appointments in the University, and

Upon motion of Dr. Tory,
Seconded by Dr. Bruce,
And unanimously carried,

it was agreed that the proposal be accepted in principle, subject to the following conditions:-

University
Pension &
Group Life
Plan to
include
Hospital
for Sick
Children
(Cont'd)

- (a) that our legal and pension advisers were satisfied that such action is within the terms of the existing plan and would not adversely affect the members of that plan.
- (b) that this action have the approval of the Annuities Branch of the Department of Labour and the Department of National Revenue.
- (c) that any costs incidental to the working out of these arrangements be borne by the Hospital for Sick Children, and that thereafter the Hospital pay to the University an annual fee to cover any administrative costs.

University
Pension &
Group Life
Plan to
include
Toronto
General
Hospital

Following the consideration of the application from the Hospital for Sick Children, Dr. Tory stated that certain members of the medical staff of the Toronto General Hospital were desirous of having an arrangement made whereby they might be included in a University Pension and Group Life Plan. The proposal for the Toronto General Hospital group, however, was slightly different in that, as Dr. Tory explained, the contributions to the pension plan would be made from a fund which, at the present time, amounts to approximately \$35,000.00, and Dr. Tory stated that arrangements could be made to have the contributions paid in any manner which would be satisfactory.

Upon motion of Dr. Tory,
Seconded by Mr. Vaughan,
And unanimously carried,

the Board agreed that the proposal be accepted in principle, subject to the following conditions:-

- (a) that our legal and pension advisers were satisfied that such action is within the terms of the existing plan and would not adversely affect the members of that plan.
- (b) that this action have the approval of the Annuities Branch of the Department of Labour and the Department of National Revenue.
- (c) that any costs incidental to the working out of these arrangements be borne by Toronto General Hospital, and that thereafter the Hospital pay to the University an annual fee to cover any administrative costs.

Recommen-
dations
of the
President

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

CARRIED, recommendations of the President were approved as follows:-

Appoint-
ments

(a) <u>Appointments - from July 1, 1953:</u>		<u>Salary</u> <u>per year</u>
<u>Faculty of Arts:</u>		
D. A. MacRae	- Associate Professor of Astronomy	\$6,600
<u>Botany:</u>		
M. W. Bannan) Associate Profesors	6,100
Miss D. F. Forward		6,100
J. Morgan-Jones	- Assistant Professor	4,800
M. W. Lister	- Associate Professor of Chemistry	6,100

Appoint-
ments
(Cont'd)

		Salary per year
F. M. Heichelheim	- Assistant Professor in Classics	\$4,800
D. F. Putnam	- Professor of Geography and Head of the Department	7,200
History:		
R. Flenley	- Chairman of Department for 1953-54 without additional salary	
R. M. Saunders	- Professor	7,200
G. M. Craig	- Assistant Professor	4,800
J. H. Parker	- Associate Professor of Italian, Spanish & Portuguese	6,500
Mathematics:		
I. R. Pounder	- Chairman of Department without additional salary for 1953-54	
D. A. S. Fraser) Associate Professors	6,100
Miss C. C. Krieger)	6,100
E. L. Gackenheim	- Assistant Professor in Philosophy	4,800
Political Economy:		
V. W. Bladen	- Professor and Chairman of Department	9,100
S. D. Clark	- Professor	7,200
E. F. M. Helleiner	- Associate Professor	6,100
A. H. Shephard	- Associate Professor of Psychology	6,100
Slavic Studies:		
L. L. Strakhovsky	- Associate Professor for 1953-54	6,700
G. Luckyj	- Assistant Professor	4,800
Miss E. M. Lamb	- Secretary to the Dean	2,500
<u>Faculty of Medicine:</u>		
Biochemistry:		
Mrs. J. M. Fisher	- Assistant Professor	4,800
J. H. McClary) Technicians	3,150
W. Clough)	2,216
L. B. Sloan	- Laboratory Assistant	3,150
Miss M. E. Delamere	- Secretary and Librarian	2,650
Medicine:		
Assistant Professors:		
A. F. W. Anglin	\$250 a year H. E. Pugsley	250
A. H. Squires	250 " " J. A. Walters	250
Associates:		
M. W. Johnston	\$4,300 " " D. J. MacKenzie	200
H. Hetherington	150 " " M. A. Ogryzlo	200
J. L. Silversides	1,200 " "	
W. H. Murby	- Assistant Professor in Obstetrics & Gynaecology	300
H. M. Macrae	- Assistant Professor in Ophthalmology	300
A. J. Rhodes	- Assistant Professor in Paediatrics without salary	
W. Paul	- Assistant Professor in Pathological Chemistry without salary	
F. C. Monkhouse	- Assistant Professor in Physiology	4,800
Psychiatry:		
J. W. L. Doust	- Assistant Professor	2,000
A. M. Doyle) Associates without salary	
F. C. Toombs)	
Radiology:		
C. L. Ash	- Professor	1,000
D. T. Burke)	250
J. D. Munn) Assistant Professors	250
E. H. Shannon)	250

		Salary per year
Appoint- ments (Cont'd)	Surgery:	
	W. G. Bigelow) Assistant Professors
	J. R. F. Mills	
	Associates:	
	C. S. Day	-
	N. C. Delarue	-
	W. T. Mustard	-
	<u>Faculty of Applied Science and Engineering:</u>	
	B. Etkin	- Associate Professor of Aeron- autical Engineering
	V. L. Henderson	- Associate Professor of Applied Physics
Civil Engineering:		
W. L. Sagar	- Professor	
A. C. Davidson) Assistant Professors	
W. M. Walkinshaw		
A. J. Kravetz	- Assistant Professor in Elect- tical Engineering	
Engineering Drawing:		
W. B. Dunbar) Professors	
A. Wardell		
Mechanical Engineering:		
R. C. Wiren	- Professor	
L. E. Jones	- Associate Professor	
<u>Faculty of Household Science:</u>		
Miss B. A. McLaren	- Professor of Household Science and Head of the Department	
<u>Faculty of Forestry:</u>		
A. S. Michell	- Associate Professor	
<u>Faculty of Dentistry:</u>		
J. B. Macdonald	- Associate Professor of Dentistry and Chairman, Division of Dental Research	
A. A. Antoni) Associate Professors	
R. E. Diprose		
Orthodontics:		
D. H. Jenkins	- Professor and Acting Head of Department	
G. V. Fisk	- Associate Professor	
G. W. Johnston)	
M. E. Lucyk		
H. Mercer) Associates	
P. T. Smylski		
Miss C. Whitney)	
Miss A. Hebert		
- Associate in Dental Hygiene		
<u>School of Architecture:</u>		
W. J. McBain) Assistant Professors	
G. A. Robb		
<u>Department of University Extension:</u>		
Miss S. M. Beresford	- Secretary to the Director	

Sessional Appointments - 1953-54

<u>Faculty of Arts:</u>		Sessional salary
<u>Anthropology:</u>		
Mrs. M.C. Pirie) Instructors	\$2,300
Mrs. Dorothy Woodward		1,700
<u>Art and Archaeology:</u>		
F. E. Winter) Lecturers	3,550
R. Moyer		(8½ mos.) 3,300
S. J. Key	- Lecturer (part time)	1,600
Mrs. Z. Haworth) Assistants	400
F. E. Cooke		1,200

Appoint-
ments
(Cont'd)

Art and Archaeology (Cont'd):

P. Haworth)		\$	800
J. A. Hall)	Special Lecturers		700

Special Lecturers without salary:

L. C. M. Baldwin		Mrs. K. B. Brett
Miss H. E. Fernald		Miss W. Needler
F. St. G. Spendlove		T. F. Stones

Miss E. M. Burson	- Secretary-Librarian	1,800
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Astronomy:

Miss R. Northcott)		4,050
J. B. Oke)	Lecturers	3,500
W. R. Hossack)		3,500
G. F. Longworth)	Technical Assistants	3,150
F. Hawker)		2,150
Miss B. Creeper	- Secretary-Librarian	1,200	

Botany:

H. M. Dale	- Lecturer	4,600
Dr. Kathleen Hull	- Lecturer and Librarian	3,900
Miss J. F. M. Whitaker	- Lecturer	3,100
Miss C. B. Ross	- Assistant in Ecology	2,900
L. A. Garay	- Assistant Curator	2,300
Mrs. Irma Slankis	- Technical Assistant	1,997
Mrs. Susanne Olver	- do.	1,650
Miss M. G. Moffat) Secretaries	2,350
Miss D. L. Davis)	1,818
D. S. Hull	- Stock-keeper and Senior Laboratory Attendant	2,200
S. G. Smith	- Laboratory Attendant & Messenger	1,900
R. J. Dingwall	- Horticulturist	3,400
R. G. Duffy	- Assistant Horticulturist	2,700

Demonstrators: 8 mos.

H. L. Barrales	\$800	D. Brewer	800
H. T. Dirks	800	W. E. Franks	800
J. Reid	800		

Chemistry:

E. J. Halbert)		1,800
Mrs. A. Sleep)	Full-time Demonstrators	1,800
F. W. Wlassich)		1,800

Demonstrators - part time:

I. Hoffman	\$900	Miss E. Penson	900
A. A. Amos	800	G. F. Atkinson	800
Miss M. Blackstock	800	E. W. Channen	800
R. J. Diefendorf	800	R. O. Funnell	800
J. R. Graham	800	K. H. McNeely	800
J. B. Moffat	800	J. A. Pinder	800
J. M. Reeves	800	J. Sipos	800
D. H. Smith	800	D. C. Watson	800
Miss B. Weath	800	A. D. Westland	800

East Asiatic Studies:

H. Dunn	- Lecturer	4,000
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Geography:

Lecturers:

J. Spelt	\$4,350	J. H. Richards	4,300
A. Tayyeb	3,750	G. Potvin	3,750
Mrs. S. Van Potot	- Map Curator and Instructor	1,800	
H. A. Smith)	750	
J. H. Warkentin) Teaching Fellows	750	
B. Shindman)	750	
Miss L. L. McNaughton	- Secretary	2,050	

Geological Sciences:

Lecturers:

W. M. Tovell	\$3,395	W. H. Gross	3,950
P. A. Peach	3,950	D. H. Gorman	3,550

Appoint-
ments
(Cont'd)

Geological Sciences (Cont'd):

C. V. G. Phipps	- Instructor	\$1,000
Class Assistants:		
E. H. Eisenbrey	\$ 400	R. H. Lemon 400
H. G. Macpherson	400	A. W. Norris 400
H. G. Harper	400	R. G. Blackador 400
R. G. Arnold	400	J. E. Patchett 400
G. G. Perrault	400	

History:

Lecturers:

H. S. Nelson	\$4,550	R. A. Spencer	4,550
J. C. Cairns	3,700	M. Zaslow	3,700
W. W. Piepenburg	3,700	P. C. T. White	3,500
G. C. Paterson	- Special Lecturer		3,700
Miss F. C. Hahn	- Secretary		2,050

Italian, Spanish and Portuguese:

U. Leo) Special Lecturers	4,600
Miss B. M. Corrigan		4,000

Lecturers:

D. Murin	\$4,600	N. H. Tayler	4,200
J. A. Molinaro	3,950	L. C. Dawson	3,750
K. L. Levy	3,650	T. B. Barclay	3,550
M. W. Ukas	3,300		
Miss E. Rugg	- Instructor & Clerical Assistant		2,400
J. R. Munro	- Instructor		1,300

Mathematics:

J. A. Steketee	- Lecturer	4,100
D. B. DeLury) Special Lecturers without salary	
D. B. W. Reid		
I. Guttman	- Teaching Fellow	600
K. Okashimo) Teaching Fellows (part time)	400
D. A. Sprott		400
D. W. Allan) Teaching Fellows	300
A. H. Lightstone		400
L. L. Campbell) Teaching Fellows	600
W. O. J. Moser		600
Mrs. V. C. Collett	- Secretarial Assistant	450

Philosophy:

H. Mehlberg	- Visiting Assistant Professor	4,900
F. E. Sparshott) Lecturers	4,200
J. C. S. Wernham		4,200
F. M. Doan		3,800

Physics:

P. N. S. O'Brien) Lecturers	4,200
K. Buckthought		
Miss E. Cohen	- Instructor and Reader	2,500
J. E. Currie	- Instructor	1,400

Demonstrators:

Mrs. G. Bem	\$ 850	(#) Miss E. Cook	850
Mrs. D. Elson	1,050	T. Feldman	900
J. E. Hogg	850	L. Krause	900
N. R. Patterson	850	Mrs. M. Rotenberg	850
J. F. Sturm	850	E. J. J. Truhlar	900
L. Underwood	- Senior Laboratory Assistant		2,650

Political Economy:

Miss M. E. Wallace	- Special Lecturer	3,850
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Lecturers:

M. P. O'Connell	\$3,450	Miss J. Burnet	4,000
P. J. Griffen	3,950	L. Zakuta	3,500
N. B. Ryder	4,000	R. W. Thompson	3,550
C. F. Owen	3,450	J. N. Wolfe	3,300
M. Brody	3,300	S. G. Triantis	3,550
Miss I. McTaggart) Secretarial Assistants		2,400
Miss J. Wood			2,150

(#) Appointment declined as per letter of Aug.31,1953 to Prof. Ireton

Appoint-
ments
(Cont'd)

Psychology:

R. C. Joyner	- Lecturer	\$3,750
F. W. R. Taylor	- Instructor	1,500
O. Weininger)	700
C. H. Baker) Teaching Fellows	200
H. C. Lansdell)	200

Special Lecturers:

Miss D. Millichamp	\$ 600	H. M. Fowler	600
B. J. Quarrington	200	Mrs. H. Porter	200

Class Assistants:

H. N. Blackwell	\$ 200	G. M. Bloom	200
A. P. Crofoot	200	N. Fletcher	200
D. Gibson	200	P. Hainsworth	200
M. Hirsch	200	M. Humphries	200
H. C. Hutchison	200	Miss D. Keschner	200
G. C. Luce	200	J. G. McMurray	200
J. Paul	200	Miss T. Shirai	200

W. G. Clark	- Technician	3,175
Miss D. D. Hearn	- Laboratory Assistant	1,950
Miss G. M. Hearle	- Secretary	2,075
Miss E. M. Gratton	- Librarian (part time)	300

Slavic Studies:

L. I. Strakhovsky	- Associate Professor	6,700
G. Berner	- Instructor	2,400
Miss H. M. Cox	- Teaching Fellow	500
V. N. Litwinowicz	- Instructor	1,200

Zoology:

Lecturers:

G. M. Neal	\$4,600	Dr. Charlotte Sullivan	4,300
J. B. Falls	3,300	A. Lawrie	3,300

Technical Assistants:

A. Quantrill	3,000	Miss M. Hearst	2,650
Mrs. Audrey Shortt	2,150	Miss A. Cockeram	2,300
B. Rodwitz	1,890	Miss V. Jackson	1,650

A. Prince	- Chief Laboratory Assistant	3,200
W. Smith	- Stores Manager	2,600
Miss R. E. Jenkins) Secretaries	2,800
Miss L. Smith)	2,100
Miss M. Harris	- Stenographer & Librarian	1,950
M. Speirs	- Librarian & Bibliographer	4,300
W. L. Sanderson	- Technician	2,100
F. A. Urquhart	- Director) R.O.M.)
L. L. Snyder	- Associate Director) of Zool-) with-
R. L. Peterson	- Curator) ogy and) out
W. B. Scott	- Curator) Palaeon-) sal-
) tology) ary

University College:

Greek: (Classics)

R. M. H. Shepherd	- Lecturer	\$4,100
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Latin: (Classics)

D. F. S. Thomson) Lecturers	4,100
Mrs. F. M. Norwood)	3,300

English:

R. L. McDougall)	4,550
A. S. Knowland)	4,150
E. Rhodes) Lecturers	3,950
R. S. Harris)	3,200
J. S. Baxter)	3,200
G. Cotter)	3,200
L. Crompton)	3,100
W. K. Thomas	- Instructor	2,500
H. V. Weeks	- Instructor (part time)	1,800

Teaching Fellows:

Miss S.J. Stevenson	\$800	H. J. Hood	800
M. G. Parks	800	A. Pritchard	800
J. M. Robson	800	J. C. Woodbury	800

Appoint-
ments
(Cont'd)

French:

Miss I. G. Balthazard)		\$4,250
Miss M. MacDonald)	Lecturers	4,200
M. Sanouillet)		3,900
Miss J. Gillespie)	Instructors	2,700
J. Walker)		2,600

German:

R. A. Nicholls	-	Lecturer	3,900
Miss L. Hofrichter	-	Instructor	2,500

Oriental Languages:

J. V. Kinnear-Wilson	-	Lecturer	4,500
Rabbi Erwin Schild)	Teaching Fellows	1,200
E. Blatt)		1,000

Registrar's Office:

Mrs. Dorothy Shepherd	-	Clerk	1,900
Miss C. L. Whitefield	-	Stenographer	1,850

Women's Residences and Union:

Miss M. L. Carberry	-	Assistant Dietitian (9 mos.) (living valued @ \$400 per year)	1,710
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Faculty of Medicine:

Dean's Office:

Miss F. Morris	-	Clerical Assistant	2,000
C. Hart	-	Attendant, Toronto General Hospital Lecture Theatre	2,475

Anaesthesia:

Clinical Teachers:

G. R. Balfour	\$150	G. D. M. Boddington	150
H. W. Boyes	150	W. Easson Brown	150
W. A. Butt	150	N. S. Clark	150
S. J. Evelyn	150	R. A. Gordon	150
C.I. Junkin	150	I. M. Mackay	150
P. Marchant	150	R. H. Meredith	150
H. E. Robinson	150	F. Rossiter	150
G. F. Smith	150	L. A. Stubensey	150
J. A. F. Vining	150	A. Wilkins	150
J. H. Blair	-	Resident Fellow	300

Clinical Assistants: (without salary)

D. C. Bastow	A. T. Dunn	
S. A. Fleming	H. E. Hopkins	
F. L. Junkin	N. S. Park	
A. O. Code Smith	S. L. Vandewater	
Mrs. Elizabeth Hicks	-	Secretary (part time) 600

Anatomy:

R. MacKenzie	-	Senior Demonstrator	1,250
G. F. Lewis)	Lecturers	3,100
Miss K. I. McMurrich)		2,800

Demonstrators in Anatomy:

H. DeW. Ball	\$550	F. Richardson	250
P. Beacock	2,000	A. J. Noronha	600
N. T. McPhedran	1,200	W. H. Barnes	1,200

Demonstrators in Histology:

M. M. Mosbaugh	950	Mrs. Stanley Hartroft	600
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Demonstrators in Physiotherapy:

Miss D. Madgett	960	Mrs. W. M. Brown	480
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Art as Applied to Medicine:

Miss E. Blackstock	-	Assistant Medical Artist and Instructor	3,560
Mrs. Kathleen Thomson	-	Secretary	1,950

Bacteriology:

G. H. Hawks	-	Lecturer (part time)	600
T. E. Roy)		200
R. C. Ritchie)	Demonstrators	200
Dr. Marion Ross)		200

Appoint-
ments
(Cont'd)

Biochemistry:

Fellows:

Mrs. M. A. Packham	\$1,400	I. Walker	\$1,100
C. W. Helleiner	1,050	L. B. Smillie	1,050
A. T. Matheson	1,000	Miss K. E. Toye	900

Committee on Experimental Research:

W. Cowan	- Chief Technician	3,100
A. Insley	- Technician	2,190
H. Phelps	- Laboratory Assistant	1,710

Hygiene and Preventive Medicine:

C. O. Siebenmann	\$ 100	Miss L. N. Farrell	100
A. M. Goulding (part time)	1,300	Miss E. M. R. Clarkson	2,000
Miss G. L. Mickle	- Senior Laboratory Assistant		2,580
Miss C. W. Christian	- Laboratory Attendant		1,526
Miss L. C. MacIntyre	- Secretary		2,250

Medicine:

J. Hepburn - Graduate Lecturer - without salary

Clinical Teachers:

C. J. Bardawill	\$2,400	H. Barnett	1,200
B. Berris	1,200	J. R. Bingham	1,500
C. B. Brown	150	K. W. G. Brown - without salary	
W. T. W. Clarke	2,600	D. C. Graham	150
J. D. L. FitzGerald	600	H. C. Hair	150
R. W. Gunton - without salary		A. D. McKelvey	1,200
R. L. MacMillan	150	D. P. Murnaghan	150
P. M. O'Sullivan	600	A. M. Park	2,000
W. A. Rowland	150	J. W. Scott	1,300
J. C. Sinclair	150	G. W. Smith	150
R. C. Smith	150	W. B. Spaulding - without salary	
E. J. Trow	150	J. G. Watt	1,000
O. H. Warwick	150		

Fellows:

C. Ezrin	1,800	M. Kovalik	600
J. W. Sturtridge	600	L. H. Mitis	1,000

R. W. Rutherford)
Dr. Joan Vale) without salary
P. M. Heywood)
A. J. Hudson)

H. Goldenberg - Fellow and Demonstrator in Clinical Microscopy 600

I. Rother - do. 500

N. W. Simmons - Demonstrator in Clinical Microscopy 250

Miss M. L. Hanna - Senior Technician 2,550

Mrs. C. S. Bird) Technicians 2,130

Miss E. Denkert) 2,250

Miss S. H. Clutton - Secretary 2,800

Obstetrics and Gynaecology:

Clinical Teachers:

F. F. McInnis	\$ 150	W. E. Apted	150
T. C. Jewell	150	Dr. Geraldine Maloney	150
E. S. Macdonald	150	C. B. Shier	2,000
J. W. Rogers	3,500	D. J. Van Wyck	1,000
J. G. Solmes	150	W. H. Allemang (paid from other sources)	
R. A. H. Kinch	150		
R. H. Wesley	150		

L. E. Horne - Fellow (non-resident) (paid from other sources)

J. Low) Resident Fellows 625

M. L. Bunker) 625

Miss M. E. Clarke - Technician 2,100

Miss L. M. Smith - Secretary 1,950

Appoint-
ments
(Cont'd)

Ophthalmology:

O. B. Richardson	- Clinical Teacher in charge of Eye Pathology	\$1,200
H. L. Ormsby	- Clinical Teacher in charge of Eye Bacteriology	1,200
W. P. Callahan)	200
J. S. Crawford) Clinical Teachers	200
J. C. Hill)	200
R. K. MacDonald	- Clinical Fellow	200
R. L. Hall)	1,400
H. R. Hausler) Hermant Fellows	1,100
M. Shea)	1,100
E. I. Querengesser) Fellow - paid by Defence Research Board	
Miss M. E. Gray	- Senior Technician	1,175
Mrs. G. Walter	- Technician	850
Miss J. Hassard	- Bacteriology Technician	1,965
Miss P. K. Pirrie	- Secretary	975

Otolaryngology:

Clinical Teachers:

G. A. Fee	\$ 200	G. A. Henry	200
K. McAskile	200	A. M. McLeod	200
G. C. Snell	200	H. Steele	200
J. B. Whaley	200	R. D. Bell	150
D. P. Bryce	150	B. W. Fearon	150
P. Statten	150	W. B. Wallace	150
H. O. Barber	- Fellow		1,800
T. Molony	- E. P. Taylor Fellow		1,800
Miss M. E. Gray	- Senior Technician		1,175
Mrs. G. Walter	- Technician		850
Miss P. K. Pirrie	- Secretary		975
C. A. Rae)		
D. E. S. Wishart) Graduate Lecturers without salary		

Paediatrics:

Clinical Teachers:

B. Allan	\$ 150	C. Anglin	150
H. W. Bain	150	C. Collins-Williams	150
Dr. Adelaide Flemming	150	B. Laski	150
J. S. Pritchard	150	C. P. Rance	150
E. C. Robertson	150	A. Sass-Kortsak	150
J. J. Slavens	150	F. Weinberg	150

Without salary:

J. M. M. Darte	D. Fraser
I. Femes	J. H. Gardiner
J. B. J. McKendry	J. Ross
J. A. Turner	

Fellows - without salary:

Dr. Alice Goodfellow	R. Rowe	
J. Bailey		
E. G. Murphy	- Fellow in Paediatrics	2,000
M. J. O'Brien	- Dyson Fellow	850
Dr. Vera Solowska	- Resident in Paediatrics	600
S. H. Jackson	- Research Associate	3,700
Miss W. M. Johnstone	- Senior Technician - without salary	
Miss R. Pocock) Technicians - without salary	
Miss P. Crighton)	
Miss J. C. Boron	- Secretary	2,250

Pathological Chemistry:

J. S. Wilson)	500
M. O. O'Sullivan) Demonstrators	500
A. Rapoport)	250
Mrs. Nancy Danoff)	1,500
D. Kumar) Fellows	1,500
B. Denis)	1,500
Miss J. Peppiatt	- Technician	2,170
Miss A. Britton	- Biochemist	3,000

Appoint-
ments
(Cont'd)

Pathology:

T. C. Brown)		\$ 200
R. C. Ritchie)	Lecturers	without salary
J. L. Blaisdell	-	Senior Fellow	3,500
R. M. Clark	-	Senior Fellow and Mackenzie Fellow -	
		\$1,400 plus Campbell Fellowship	
Dr. Eleanor Setterington	-	Fellow	1,500

J. R. MacDougal)		
H. P. M. Higgins)	Fellows - without salary	
Dr. Shirley Baker)		

Demonstrators:

W. Anderson	\$ 200	A. J. Blanchard	100
D. H. Bowden	100	F. A. Jaffe	100
Mrs. V. Laughlen	100	L. S. Mautner	100
Mrs. Ethel Morgan	100		
E. A. Crawford	-	without salary	
Mrs. T. Klosevych	-	Attendant (part time)	750

Division of Neuropathology:

H. H. Tucker	-	Fellow	2,000
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Physiology:

Physiology Salaries Appropriation:

M. A. Ashworth	-	Lecturer	3,600
J. W. Scott)		1,000
A. M. Rappaport)	Lecturers (part time)	500
Miss M.T.Nishikawara	-	Research Associate	2,800
Miss I.C.H. Raddle	-	Research Assistant - without salary	
E. A. Nugent	-	Fellow	1,170
J. G. Evans	-	Fellow - without salary	
H. Smith	-	Operating Room Attendant	1,950

Medical Research Best Fund:

W. R. Feasby	-	Lecturer (part time) without salary	
W. J. Linghorne	-	Research Associate (part time)	1,000
Miss M.T.Nishikawara	-	Research Associate	200
B. Kinash	-	Research Assistant and Demonstrator	2,300
R. E. Semple	-	Research Assistant (part time)	500
S. Melgard	-	Fellow	840
Mrs. Maud Lindsay	-	Technical Assistant	1,606
H. Smith	-	Operating Room Attendant	350
Miss D. M. Secord	-	Secretary	200

The C. H. Best National Research Council Consolidated Grant No. 2:

Research Assistants:

F. L. Robinson	\$1,125	Miss N. C. Sparling	1,125
Miss J. A. Fulton	1,557	Miss I. Kumm	1,125

National Cancer Institute of Canada Grant No. 98 (Sellers):

R. B. Lee	-	Research Assistant	1,920
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National Cancer Institute of Canada Grant No. 112 (Campbell):

T. Webb	-	Research Assistant	1,215
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Defence Research Board Grant No. 288 (Haist):

Miss L. C. Smith	-	Research Assistant	1,125
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Defence Research Board Grant No. 334 (MacMillan and Best):

Miss H. L. Dickie	-	Technical Assistant	1,920
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Defence Research Board Grant No. 86 (Sellers):

Mrs. Rosemary Wen You	-	Research Assistant (part time)	1,800
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Mrs. Oriana Josseu-Kalant	-	Research Assistant	2,040
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N. W. Thomas	-	Technician	2,760
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Defence Research Board Grant No. 113 (Sellers):

J. C. D. Barlow	-	Research Associate	4,300
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D. G. Baker	-	Research Assistant	2,500
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Mrs. P. B. Juryn	-	Technical Assistant	1,750
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K. R. Bowler	-	do.	1,800
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Appoint-
ments
(Cont'd)

Psychiatry:			
Clinical Teachers:			
J. D. Armstrong	\$ 100	R. G. S. Arthurs	\$ 100
W. R. Boothroyd	3,200	F. H. Davis	100
J. P. Grant	50	J. G. Hall	100
S. J. Holmes	100	A. Miller	250
J. M. Rae	50	E. J. Rosen	250
W. B. Spaulding	-	Markle Fellow	800
B. Eglitis	-	Research Assistant	2,950
Miss D. Leggett	-	Secretary	900
Radiology:			
Clinical Teachers:			
L. R. Harnick	\$ 150	R. B. Holmes	150
R. A. Lobb	150	K. F. MacEwen	150
O. B. Milar	150	D. G. Wellin	150
Special Lecturers:			
V. F. Stock	-	Medical Ethics & Economics	100
K. G. Gray	-	Medical Jurisprudence	-
H. Wasteneys)	Humanities in Medicine	150
G. M. A. Grube)		150
Lieut.-Col. F. C. Pace	-	ABC Sarfare	50
Surgery:			
R. I. Harris)	Graduate Lecturers - without	
K. G. McKenzie)	salary	
H. W. Wookey)		
Clinical Teachers:			
L. T. Barclay	\$ 150	D. R. Bohnen	150
J. W. Brennan	150	H. H. Campbell	150
H. S. Coulthard	150	G. M. Dale	150
M. I. Davis	150	D. A. Duckworth	150
J. C. Gray	150	G. H. C. Joynt	150
W. K. Kerr	150	J. A. Kay	3,000
S. R. Lowrey	150	D. L. MacIntosh	1,000
I. Macnab	3,000	J. D. Mills	150
T. P. Morley	2,000	R. A. Mustard	500
H. R. C. Norman	150	P. F. McGoey	150
G. F. Pennal	150	F. B. Plewes	150
H. F. Robertson	150	C. J. Robson	150
J. W. Scott	1,300	H. V. Slemon	150
W. D. Smith	150	C. M. Spooner	150
C. A. Stephens	150	C. B. Baker (Fellow)	2,000
Fellows - Full Time:			
W. A. Brown	2,000	H. R. Gallie	2,000
G. V. Gray	2,000	W. H. Harris - without salary	
W. K. Lindsay	2,000		
Fellows - Part time:			
D. C. Robertson	1,000	D. R. Wilson	1,000
I. D. Macdonald	500		
Resident Fellows:			
J. W. E. Brander	1,000	R. O. Heimbecker	1,500
W. J. Horsey	1,200	S. E. O'Brien	1,000
R. B. Salter	500		
Without salary:			
H. N. Cleland		J. W. Hazlett	
Y. Laberge			
Research Fellows: - without salary			
(#) D. Beliveau)	Pathological Chemistry	
J. W. Rose)		
(#) R. Desilets)	Physiology	
J. G. Evans)		
E. A. Nugent)		
C. A. Laurin)	Pathology	
R. G. Leckey)		
Mrs. Anna Sirek	-	Research Fellow - without salary	

(#) Appointments declined as per note from M. Smith, Sec'y., Aug.31,1953

Appoint-
ments
(Cont'd)

Surgery (Cont'd):

J. A. Hopps	- Research Assistant - without salary	
K. Burley	- Laboratory Attendant -	do.
Miss B. M. Smith	- Secretary	\$2,450

Therapeutics:

R. W. Bates	- Research Fellow	1,800
A. M. Edwards)	75
A. Rapoport) Assistants	75
D. Stinson)	75
Miss A. Lipscombe	- Technical Assistant	2,070
Miss L. K. Snyder	- Secretary	1,850
A. T. Jousse	- Clinical Teacher in Physical Therapy	330

Physical and Occupational Therapy:

A. T. Jousse	- Acting Director	3,000
B. Young	- Clinical Teacher	200

Lecturers:

Mrs. Thelma Cardwell	\$3,050	Miss M. Harland	3,550
Mrs. Jacqueline Jefferies	- \$3,250	Miss I. Rovinson	3,350
Miss M. B. Spence	\$3,450	Miss G. M. Watts	3,350
Miss H. P. LeVesconte)	Senior Lecturers	4,250
Miss L. Pollard)		4,450

Banting and Best Medical Research:

Medical Research Banting, Salaries Appropriation:

Miss J. M. Lang) Lecturers and	2,600
Miss J. H. Ridout) Research Associates	3,500
W. G. B. Casselman	- Research Associate - without salary	

J. M. Salter) Research Associates	2,400
O. Sirek)	2,800

J. E. Goodwin) Research Associates -	
A. E. MacDonald) Honorary, without salary	

L. C. Lax) Research Assistants	360
Miss J. M. Patterson)	2,235

G. R. Williams	- Fellow	800
H. Douglas)	2,600

K. Freund) Senior Technicians	3,120
F. W. Nobes)	3,120

J. P. Paradis)	2,400
Miss Y. Hanus	- Laboratory Assistant	1,606

H. MacDonald	- Animal Caretaker	2,400
Mrs. Margaret Cornell	- Librarian	2,510

Miss F. F. Herbert	- Accountant and Secretarial Assistant	2,200
Miss E. Smith	- Secretarial Assistant	2,000

C. H. Best National Research Council Consolidated Grant #2:

Miss M. Henderson	- Research Assistant	1,650
W. Wilson	- Senior Technician (part time)	1,162.50

Mrs. Dorothy Shepherd	- Laboratory Assistant	1,425
Miss I. Jasper	- Laboratory Technician	1,170

National Research Council Grant D.R. 22:

W. J. Linghorne	- Research Associate - part time	1,500
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Mrs. Joan Ashdown	- Technical Assistant	1,425
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Defence Research Board 323 - Best:

A. M. Rappaport	- Research Associate	3,750
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Defence Research Board 251 - Chute:

R. E. Semple	- Research Assistant	3,150
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Nutrition Foundation Inc. - Best:

B. Rosenfeld)	4,000
R. J. Gillespie) Research Assistants	2,200
Mrs. Phyllis Hartroft)	2,400

Canadian Life Insurance Officers Association:

R. T. B. Lawrence	- Research Assistant	375
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Appoint-
ments
(Cont'd)

Banting and Best Medical Research:			
Sub-department of Synthetic Chemistry in relation to			
Medical Research:			
F. Martin	- Technician		\$2,550
Public Health Grant - Best Project 605-7-49:			
D. Buchnea) Research Assistants		2,700
Miss L. Morris			1,980
Nutrition Foundation Inc. - Baer:			
J. Maurukas	- Research Assistant		2,880
National Research Council - Baer:			
H. C. Stancer	- Research Assistant		1,050
Defence Research Board No. 309:			
C. S. Lennox	- Research Assistant		1,500
Defence Research Board No. 411:			
A. Rodgman	- Research Associate (part time)		1,725
National Cancer Institute:- Franks:			
G. A. Meek) Research Associates (part time)		1,350
A. Rodgman			1,500
Miss A. McGregor) Research Assistants		1,395
Miss M. M. Shaw			1,500
J. Skublics			1,530
W. Wilson			1,125
Defence Research Board No. 308:			
G. A. Meek	- Research Associate (part time)		1,350
<u>School of Hygiene:</u>			
Administration:			
Mrs. Jane M. Musson	- Assistant Secretary		1,308
Epidemiology and Biometrics:			
Mrs. Margaret Richardson	- Fellow		2,574
Miss D. L. Muller	- Secretary		2,034
Physiological Hygiene:			
J. Horwood	- Senior Technician		2,830
Miss E. R. Mills	- Secretary		2,144
Public Health Administration:			
A. R. J. Boyd	- Special Lecturer (part time)		
	without salary		
Special Lecturers (part time):			
G. C. Brink	\$ 100	W. G. Brown	100
D. V. Currey	100	G. A. Edge	250
L. E. Elkerton	100	F. W. Jackson	150
G. W. O. Moss	100	D. S. Puffer	100
C. E. A. Robinson	100	A. H. Sellers	100
L. A. Pequegnat) without salary		
J. T. Phair			
M. G. Taylor			
Miss F. L. Cazjka	- Secretary		2,164
Chemistry in Relation to Hygiene and Sanitation:			
D. S. Caverly	- Demonstrator in Sanitation (part time)		300
Mrs. Joan Baker	- Laboratory Assistant - without salary		
Public Health Nutrition:			
Mrs. Lillian Shier	- Secretary		2,298
Virus Infections:			
J. S. McAllister	- Senior Technician		220
Parasitology:			
R. G. Struthers	- Special Lecturer in Tropical Hygiene (part time)		200
A. Nyeky	- Technician		1,750
Hospital Administration:			
Mrs. Margaret Loheed	- Secretary		2,034
<u>Faculty of Applied Science and Engineering:</u>			
Aeronautical Engineering:			
D. G. Allan	- Lecturer		4,600
W. Czerwinski) Special Lecturers		650
R. D. Hiscocks			700
R. B. McIntyre			450

Appoint-
ments
(Cont'd)

Applied Physics:

Lecturers:

J. J. Klawe	\$4,500	F. B. Friend	\$4,500
J. R. Bird	3,550	P. A. Macpherson	3,300
Miss E. Nowers	-	Secretary and Librarian	2,250
D. J. McConnell	-	Mechanician (part time)	1,855
S. S. Sheinin)	Instructors, Sept. 15	2,150
A. Rosenberg)	to Apr. 30	2,250
W. A. Tiller)	Instructors (part time)	750
D. Walton)	Sept. 15 to Apr. 30	600

Chemical Engineering:

Demonstrators: part time

D. Basmadjian)	Sept. 1 to Apr. 30	\$140 a month
L. A. Pogorski)		140 " "
F. R. Crowne	-	Sept. 1 to Oct. 31	140 " "
P. Palijenko	-	Sept. 16 to Apr. 30	140 " "
R. J. Stewart	-	Jan. 1 to Apr. 30	140 " "
J. D. Kemp	-	Sept. 16 to Apr. 30	140 " "
R. J. Stewart	-	Full-time Demonstrator,	
		Sept. 1 to Dec. 31	275 " "
S. M. Speelman	-	Lecturer, July 15 to	
		Apr. 30	350 " "
Z. May)	Part-time Special Lectur-	175 " "
E. M. Meade)	ers, Sept. 16 to Apr. 15	175 " "

Civil Engineering:

R. K. Cleverdon)		\$4,600
C. W. Dillane)	Lecturers	4,600
C. Hershfield)		4,600
A. E. Berry	-	Special Lecturer	1,000
A. H. S. Adams	-	Instructor, Sept. 15 to	
		Apr. 15	2,700
W. H. Carr)		4,300
B. J. Haynes)	Lecturers	4,300
M. B. Wong)	Instructors, Sept. 21 to	900
T. L. F. Rowe)	Dec. 20	900
J. E. Minto	-	Caretaker, Survey Camp	600

Electrical Engineering:

H. A. Courtice)		4,600
C. E. Doeringer)	Lecturers	4,300
R. L. Walker)		4,200
P. P. Biringer	-	Special Lecturer, Sept. 21 to	
		Apr. 21	2,800
E. E. Newhall)		2,660
P. E. Burke)	Instructors, Sept. 21 to	2,520
J. L. Yen)	Apr. 21	2,350
W. Janischewskyj, W.)	Demonstrators, Sept. 21 to	2,135
Mrs. S. Mosher)	Apr. 21	1,800
A. E. Hurd)	Demonstrators (part time)	1,300
J. H. Courcoulas)	Sept. 21 to Apr. 21	300
Mrs. S. W. B. Black)	Laboratory Attendants, Sept.	900
Mrs. Jean Reoch)	21 to Apr. 21	900

Engineering Drawing:

H. R. Frizzle)		3,800
W. G. Stinson)	Lecturers	4,550
A. W. Walker)		3,800
E. E. Noonan)		2,900
A. M. Sheppard)	Instructors, Sept. 15 to	2,800
W. A. Skirrow)	May 15	2,800

Mechanical Engineering:

R. T. Waines)		4,600
F. C. Hooper)		4,200
J. M. F. Vickers)		3,650
R. O. King	-	Special Lecturer - without salary	

Appoint-
ments
(Cont'd)

Mechanical Engineering: (Cont'd)

S. V. Hayes)		\$2,300
E. Harvey)	Instructors, Sept. 15 to	2,240
M. J. Kenn)	Apr. 14	2,700
Demonstrators:			
G. E. Godfrey	\$2,170	Z. W. Dybozak	2,100
F. J. Canzi	2,100	K. Deenstra	2,100
J. M. E. Winlo	2,100	W. Palijenko	1,960
R. W.P. Anderson	2,100	D. H. Lee	2,100
D. G. Martin	2,100	D. A. D. Dos Santos	2,100
Mrs. M. F. Hoare	2,100		

Faculty of Dentistry:

Special Lecturers in Dentistry:

R. A. Mustard	\$ 20	S. D. Gordon	\$ 90
E. H. Botterell	10	P. E. Ireland	10
C. L. Ash	70	D. McG. Tanner	40
W. J. Linghorne	30	C. H. Moses	20
J. B. Pepper	10		

G. A. McMullen	-	Special Lecturer, Public Speaking	160
W. E. Secord	-	Special Lecturer, Principles of Accounting	216
H. M. Worth	-	Special Lecturer, Radiography	450

Demonstrators in Dentistry: (8 mos.)

D. L. Anderson	\$ 480	K. F. Box	480
J. M. Carefoot	720	Dr. Marjorie Jackson	790
D. O. McIntyre	720	J. E. Speck	480
W. G. Woods	675		

E. M. Madlener	-	Clinical Instructor, Aug. 1 to June 30	3,000
E. R. Crocker	-	Technician in Orthodontics	3,250
S. A. Moore	-	Technician in Dentistry	3,450
R. A. Erickson)	Demonstrators in	485
W. M. Malloch)	Orthodontics	485
E. Harvold	-	Lecturer	100
Miss B. Bennett	-	Dental Nurse	2,050
Mrs. L. D. Neilson	-	Secretarial Assistant	2,400
Mrs. M. Gunter	-	Clerical Assistant	1,850

Faculty Office:

Miss C. J. Lukes	-	Stenographer, Secretary's Office	2,050
Miss E. I. Baker	-	Stenographer	1,950
Miss D. V. Blackman	-	Assistant to the Secretary	2,150

Faculty Clinic: 10 mos.

Miss W. M. Leask	-	Supervisor of Dental Nurses in Training	2,100
Miss J. Miller	-	Nurse in Surgery	2,075
Miss B. Code	-	Dental Nurse in Surgery	1,575

Dental Nurses:

Miss C. A. McNabb	\$1,605	Miss A. H. Rose	1,702
Miss M. M. Graham	1,755	Miss E. J. Martin	1,725
Miss J. E. Lewis	1,575	Miss M. MacCosham	1,725

Dental Assistants:

Miss A. Atkinson (12 mos.)	2,340	Miss D. MacRae	1,575
Miss M. L. Hand	1,575		

Division of Dental Research:

Mrs. A. A. Weldon	-	Executive Secretary	2,800
G. Pudymaitis	-	Technician	2,600

Faculty of Forestry:

A. Dalrymple Hall)	Lecturers	4,500
K. A. Armson)		3,700
G. A. Hills	-	Part-time Instructor	1,000

Faculty of Household Science: Food Chemistry -

Mrs. E. B. Freeman	-	Instructor	1,600
Mrs. E. Scott	-	Demonstrator	1,500
Mrs. H. Godwin	-	Secretary	2,150

Appoint-
ments
(Cont'd)

School of Architecture:

Lecturers:

W. Bagnall	\$4,600	H. Fleiss	\$4,400
M. Bach	4,400	A. Elken	4,300
J. Hall	4,200		
F. Coates		- Instructor in Modelling (part time - 7 mos.)	2,400
G. A. McMullen		- Instructor in Public Speaking (part time - 6 mos.)	350
E. Cooper		- Attendant	2,425
Mrs. H. Ingram		- Librarian and Office Assistant	2,125
Miss D. Corson		- Office Assistant	1,870

School of Graduate Studies:

Mrs. C. Price	- Clerk-Typist	1,600
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School of Nursing:

Lecturers:

Miss J. E. Watson	\$4,350	Miss M.J. Greenslade	4,050
Miss M. M. Allemang	3,900	Miss M. McLachlan	3,200
Miss L. Sauve	3,100		
Miss J. Boyer		- Librarian	2,400
Miss N. Press		- Secretary to the Director	2,250
Miss B. J. Mortimer		- Accountant	2,450
Miss M. E. Colquhoun) Secretarial Assistants	2,010
Mrs. M. Bliss			1,926
Miss N. Hewitt		- Assistant Residence Nurse at \$1,926 plus \$400 living allowance	

School of Social Work:

Field Supervisors:

Miss J. Dorgan	\$4,150	Miss J. Grant (8 mos)	1,825
Miss F. Held		- 8½ mos. (half time)	\$2,000 a year
Mrs. Fl. Warriner		- do.	2,000 a year
C. C. Gray		- Special Lecturer	\$400

School of Physical and Health Education:

J. H. Ebbs	- Lecturer in Health Education	1,000
R. J. Wilson	- Lecturer in Hygiene and Preventive Medicine	500

Institute of Business Administration:

K. C. Livingston) Lecturers	4,500
S. Stykolt		3,750
Miss M. J. Arrowsmith	- Secretary	2,550
Miss I. J. Forgie	- Librarian	2,300

Athletics and Physical Education:

Men:

Lecturers:

A. D. White	\$4,625	J. R. Kennedy	4,000
K. A. W. Wipper	4,000	C. A. McCatty	3,700
J. S. McManus	3,700		

Instructors: (part time)

J. Primeau	\$ 100	G. S. O'Brien	25
D. M. Graham	-	L. B. Smith	-
R. P. Masterson	-		

J. R. Rimmer	- Chief Locker and Attend- ance Clerk	3,350
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W. Rimmer) Locker Room Attendants	3,150
P. Robb		1,725
Mrs. M. Penny	- Clerical Assistant	1,200

Women:

Miss W. Baxter) Lecturers	3,600
Miss K. Oswald		3,550
Miss N. Simpson		3,500

Appoint-
ments
(Cont'd)

<u>University Library:</u>		
Miss B. J. Northgrave)	\$2,500
Mrs. A. Sudmalis) Assistants	2,500
Mrs. B. Otton)	2,250
<u>University Health Service:</u>		
Dr. Mary Attack	- Staff Physician (Women) 9 mos.	2,900
D. L. MacIntosh	- Staff Surgeon, Hart House Surgery (8 mos.)	1,800
Mrs. Jean Warner	- Secretary, Health Service (Women) (9 mos.)	1,000
P. Leitch	- First Aid Attendant, Hart House Surgery (8 mos.)	600
Mrs. Mary Jeffries	- Nurse, Infirmary (8 mos.)	1,200
Mrs. Margaret Thomas	- Housekeeper, Infirmary (8 mos.)	850
<u>Library School, Ontario College of Education:</u>		
<u>Instructors:</u>		
Miss C. G. Miller	- Special Libraries	240
Miss J. Thomson	- Work with Boys and Girls	840
Miss F. Trotter	- Story-Telling	360
W. S. Wallace	- College and University Libraries	500

Re-appoint-
ment of
two Clin-
ical
Assistants
for one
year

Pursuant to the recommendation of the Toronto Western Hospital Relations Committee, the recommendation of the Head of the Department of Anaesthesia with the approval of the Dean of Medicine, the Board approved of the President's recommendation that the appointment of Dr. H. R. Hargrave as Associate and Dr. H. E. Hopkins as Clinical Assistant, and who respectively attained the age of sixty years on May 27th, 1953, and June 30th, 1952, be renewed for one year only - that is, from July 1st, 1953 to June 30th, 1954.

Retire-
ments
and
Resigna-
tions

(b) <u>Retirements and Resignations:</u>		
<u>Faculty of Arts:</u>		
A. C. Turner	- Assistant Professor in History (salary \$4,500)	June 30, 1953
<u>Faculty of Medicine:</u>		
Miss G. H. Dowsley	- Secretary in Anatomy (salary \$2,016)	June 30, 1953
A. E. MacDonald	- Assistant Professor in Ophthalmology (salary \$300)	June 30, 1953
<u>Faculty of Applied Science and Engineering:</u>		
B. Chalmers	- Professor of Physical Metallurgy (salary \$7,500)	June 30, 1953
<u>Faculty of Dentistry:</u>		
R. E. Moyers	- Professor of Orthodontics and Head of Department (salary \$7,900)	June 30, 1953
<u>School of Hygiene:</u>		
Miss J. Jersak	- Technician in Physiological Hygiene (salary \$135 a month)	June 15, 1953

Leaves of
Absence

(c) Leaves of Absence:

Faculty of Arts:

G. deB. Robinson

- Associate Professor of
Mathematics, from July 1,
1953 to June 30, 1954 -
without salary

G. A. Elliott

- Professor of Political
Economy for 1953-54 -
with half salary

Faculty of Medicine:

N. W. Roome

- Associate in Surgery for
1953-54 - without salary

Univer-
sity
Exten-
sion
Courses

(d) University Extension Courses:

Business Courses:

E. M. Barnett

- Travelling \$ 75.00
Expenses

Fee 125.00 \$ 200

V. W. Bladen

- 75

M. C. Coutts

- 35

S. G. Hennessey

- \$600.00

Miscellaneous
Expenses 60.00 660

M. Pierce

- 35

H. J. Waisglass

- 35

J. C. Sawatsky

- 35

C. G. Gotlieb

- 200

J. H. Chung

- 100

J. N. P. Hume

- 100

J. Kates

- 100

Miss C. M. Popplewell

- 100

B. H. Worsley

- 100

Summer Courses in Education and Pedagogy, First
Class and Library Science:

A. C. Lewis

) 600

J. S. Carlisle

) 600

H. M. Fowler

) 600

R. W. B. Jackson

) 500

J. R. Kidd

) 500

J. A. Long

) Education and Pedagogy 500

W. B. MacMurray

) 500

T. W. Martin

) 500

M. D. Parmenter

) 500

C. E. Phillips

) 700

R. D. Phillips

) 600

C. C. Pitt

) 500

E. B. Rideout

) 500

Miss F. L. Barrigar

) First Class 250

J. H. Passmore

) 500

Miss B. Bassam

) 600

R. H. Blackburn

) Library Science 600

Appropri-
ations

(e) Additional appropriations and deductions in appropria-
tions:

Political Economy - 1953-54:

An additional appropriation of \$9,100 for "Salaries";
and a deduction of \$9,100 from "Salaries - Institute
of Business Administration".

Household Science Department:

An additional appropriation of \$1,200 for "Equipment".

University Library:

An additional appropriation of \$260 for "Stackman and
Messenger"; and a deduction of \$260 from "Special
Graduates' Deposits Account".

Appropriations
(Cont'd)

- (e) Additional appropriations and deductions in appropriations: Cont'd)
Electrical Engineering:
 An additional appropriation of \$560 for "Apparatus and Equipment"; and a deduction of \$560 from "Supplies".
Pathology - 1953-54:
 An additional appropriation of \$500 for "Salaries - Neuropathology"; and a deduction of \$500 from "Salaries".

Statute
of Senate

- (f) Statute of Senate No. 2221 respecting the Bernard Newman Memorial Award.

Convocations
1953

The President informed the Board of the following Convocations to be held:-

- (a) Opening of the Charles H. Best Institute - September 15, 1953
 (b) Special Convocation, Centenary Celebrations of University College - October 16, 1953

and stated that he would preside at the Special Convocation in connection with the opening of the Charles H. Best Institute on September 15, and that the Chancellor-elect would be installed as Chancellor at the Special Convocation to be held on October 16, 1953.

Appointment of
new Dean of the
Conservatory,
Dr. Neel

The President informed the Board of the appointment by the Royal Conservatory of Music of Toronto of Dr. Boyd Neel as Dean of the Conservatory. The conditions of his appointment were as follows:-

- (a) Contract period of two years with an option for a third year
 (b) Salary - \$10,000 plus \$2,000 expenses during the first year
 \$11,000 plus \$2,000 expenses during the second year
 \$12,000 plus \$2,000 expenses during the third year
 if the contract were so extended
 (c) Reasonable cost of transportation from London, England, to Toronto to be paid by the Conservatory
 (d) During the first year of the contract Dr. Neel would be allowed leave of absence, on half salary, for a period not to exceed three months in order that he might complete certain commitments already made
 (e) The Conservatory will advance the sum of \$3,000 to Dr. Neel on his arrival in Canada. This sum to be deducted in equal monthly instalments.

The Board confirmed the appointment of Dr. Neel, and the Chairman commended Dr. Johnson on the choice of the new Dean and thanked Dr. Johnson for his invaluable services as Chairman of the Board of Directors of the Royal Conservatory of Music.

Dr. Johnson then informed the Board of the enthusiasm being expressed about the Teachers' Refresher Course which is to be held in July of this year at the Conservatory.

Agreement
with
Ontario
College
of Pharmacy
covering
establish-
ment of
new Facul-
ty of
Pharmacy
at the
Univer-
sity

The Chairman submitted to the meeting a draft agreement between The Ontario College of Pharmacy and the Board setting forth the terms and conditions upon which it is proposed to establish a Faculty of Pharmacy at the University, to dissolve the existing affiliation of The Ontario College of Pharmacy with the University, and to discontinue the school of instruction presently carried on by the Pharmaceutical Council of The Ontario College of Pharmacy.

After discussion -

On motion by the President,
Seconded by Dr. Sullivan,
And unanimously carried,

the following resolution was passed:-

BE IT RESOLVED THAT

the Comptroller or Bursar be and he is hereby authorized to sign, under the corporate seal of the Board, and the Chairman of the Board or the President of the University or a member of the Board be and he is hereby authorized to countersign, an agreement between The Ontario College of Pharmacy and the Board in the form of the draft agreement submitted to this meeting and initialled by the Chairman for identification with such changes therein as the Chairman of the Board or the President of the University or the member of the Board so countersigning such agreement shall approve (such approval to be conclusively evidenced by his countersignature to such agreement);

AND BE IT FURTHER RESOLVED THAT

subject to such agreement being entered into by The Ontario College of Pharmacy and the Board, a Faculty of Pharmacy be established on June 30, 1953;

AND BE IT FURTHER RESOLVED THAT

upon the establishment of the Faculty of Pharmacy, the affiliation of The Ontario College of Pharmacy with the University be dissolved;

AND BE IT FURTHER RESOLVED THAT

the Comptroller or the Bursar of the University and the Chairman of the Board or the President of the University or a member of the Board be and they are hereby authorized to do all such acts and things and to execute all such documents, conveyances and other instruments as may be necessary or desirable in order to carry out the provisions of the foregoing resolutions, to deliver such agreement and to fulfil the terms thereof.

New Faculty of Pharmacy (Cont'd)

The Chairman then submitted to the meeting a letter from the President of the University nominating the Dean and other members of the teaching staff of the new Faculty of Pharmacy.

On motion duly made,
Seconded,
And unanimously carried,

the following resolution was passed:-

BE IT RESOLVED THAT

upon the establishment of the Faculty of Pharmacy, F. N. Hughes be appointed Dean of the Faculty of Pharmacy from July 1st, 1953, at a salary of \$10,000 per annum, and that the following be appointed members of the teaching staff of the Faculty of Pharmacy, effective July 1st, 1953:-

	<u>Salary per annum</u>
R. O. Hurst, Dean Emeritus	\$2,800.00
G. C. Walker, Associate Professor, Pharmacy	6,400.00
H. J. Fuller, Associate Professor, Pharmacy	6,300.00
G. R. Paterson, Assistant Professor, Ph. Chem.	5,300.00
R. M. Baxter, Assistant Professor, Mat. Med.	5,300.00
Mrs. I. Stauffer, Special Lecturer	1,700.00
D. Barton, Lecturer, Ph. Chemistry	3,100.00
Miss S. M. Elliott, Instructor	2,400.00
G. M. Hetherington, Instructor	2,400.00
A. M. Goodeve, Part-time Instructor	1,600.00
Miss H. M. Walton, Secretary to the Dean	2,964.00
Miss D. James, Librarian	2,340.00
Miss I. Hoy, Stenographer	2,340.00

The Chairman stated that it was in accordance with the provisions of the proposed agreement that the Registrar of the Ontario College of Pharmacy be appointed Secretary of the Faculty of Pharmacy, and that the Council of the Faculty of Pharmacy should consist of the Registrar of the Ontario College of Pharmacy and one other member of the Pharmaceutical Council of the College to be appointed by such Council in addition to the members required by The University of Toronto Act, 1947.

On motion duly made,
Seconded,
And unanimously carried,

the following resolution was passed:-

BE IT RESOLVED THAT

upon the establishment of the Faculty of Pharmacy, the Registrar of the Ontario College of Pharmacy be appointed Secretary of the Faculty of Pharmacy;

New Faculty of
Pharmacy
(Cont'd)

AND BE IT FURTHER RESOLVED THAT

upon the establishment of the Faculty of Pharmacy, the Council of the Faculty of Pharmacy shall consist of the Registrar of the Ontario College of Pharmacy and one other member of the Pharmaceutical Council of the Ontario College of Pharmacy to be appointed by such Council in addition to the members of the Council of the Faculty of Pharmacy required by the University of Toronto Act, 1947.

There was also presented to the meeting the following estimates for the proposed Faculty of Pharmacy:-

	<u>1953-54</u>	<u>1954-55</u>	<u>1955-56</u>	<u>1956-57</u>
<u>Enrolment</u>				
Undergraduates	345	342	400	415
Graduates	5	7	8	8
<u>Income</u>				
Student Fees @ \$360	\$124,200	\$123,120	\$144,000	\$149,400
Graduate Fees	1,250	1,750	2,000	2,000
Federal Government Grant @ \$140	49,000	48,860	57,120	59,220
Investment Income				
4% on \$50,000	2,000	2,000	2,000	2,000
O.C.P. Contribution				
re Maintenance	1,100	1,100	1,100	1,100
	<u>\$177,550</u>	<u>\$176,830</u>	<u>\$206,220</u>	<u>\$213,720</u>
<u>Expenditures</u>				
Academic and Administrative	\$ 95,723 ✓	\$106,614	\$120,771	\$127,395
Maintenance	19,676 ✓	21,511	29,061	21,066
Allowance for previous O.C.P. payments	35,000	35,000	35,000	35,000
Allowance for previous Incidental Fees				
Collected by O.C.P. and paid to University	10,000	10,000	10,000	10,000
	<u>\$160,399</u>	<u>\$173,125</u>	<u>\$194,832</u>	<u>\$193,461</u>
Estimated Surplus	<u>\$ 17,151</u>	<u>\$ 3,705</u>	<u>\$ 11,388</u>	<u>\$ 20,259</u>

On motion duly made,
Seconded,
And unanimously carried,

approval was given to the estimates of the Faculty of Pharmacy for 1953-54 as set out above.

On motion duly made,
Seconded,
And unanimously carried,

approval was given to the following fees for the Faculty of Pharmacy for 1953-54:-

New Faculty of Pharmacy
(Cont'd)

Annual tuition fees for the four undergraduate years	-	\$360
Incidental Fees:-		
Hart House	\$	15.00
Students' Administrative Council		5.00
Athletic Association		5.00
Health Service		8.00
Class fee		<u>5.00</u>
		\$ 38

Institute of Child Study -

Budget for 1953-54

The Chairman stated that considerable progress was being made in connection with the arrangements for the Institute of Child Study, and the President informed the Board of the very generous donation of The T. Eaton Company Limited of the sum of \$10,000 towards the rehabilitation of 45 Walmer Road for the Institute.

The over-all budget of the Institute of Child Study for 1953-54 was presented, and approved as follows:-

Income:

Mental Health Grant (#)		\$ 93,550.00
University of Toronto -		
Specified portion of Provincial Government grant	\$10,000.00	
Diploma Courses - fees	<u>5,000.00</u>	<u>15,000.00</u>
Total Income		<u>\$108,550.00</u>

Expenditures:

Salaries		\$ 71,050.00
Maintenance:		
Supplies and materials	\$ 4,500.00	
Printing	<u>250.00</u>	<u>4,750.00</u>
Examinations		50.00
Pension costs		1,900.00
Building costs:		
Heat, light, telephone, cleaning, materials	\$15,000.00	
Caretaker	<u>3,000.00</u>	
Special provision for building alterations	<u>12,800.00</u>	<u>\$ 30,800.00</u>
Total Expenditures		<u>\$108,550.00</u>

Note (#) Application for Mental Health Grant submitted under date of May 25, 1953, which as yet has not been officially awarded.

Royal
Ontario
Museum
author-
ized to
use
surplus
funds

The Board approved in principle of the re-commendation of the Board of Trustees of the Royal Ontario Museum respecting the use of surplus funds over estimated income for 1952-53, in such amounts as will be realized at the end of the year's operations, to be determined by the Comptroller.

Other
recom-
menda-
tions of
President

ON MOTION DULY MADE, SECONDED AND UNANIM-
OUSLY CARRIED, other recommendations of the President were ap-
proved as follows:-

Refresher
Course
in Eye
Surgery

(a) That there be held a Refresher Course in Eye Surgery, to be given during the week of April 26, 1954, for a minimum of 10 and a maximum of 30 students, and that the fee for the course for each student shall be \$100.

Course in
Business
Adminis-
tration,
School of
Graduate
Studies

(b) That a course in Business Administration be given during the summer in the School of Graduate Studies, and that the following be the budget therefor:-

Revenue		\$3,500
Expenses:		
Salaries	\$2,500	
Supplies	<u>300</u>	\$2,800

Authority
to Presi-
dent to
deal with
urgent
matters
during
Summer

In view of the possible absence from the City of the Chairman and the Vice-Chairman during the Summer months, ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, the President was authorized to consult with any other members of the Board if he finds it necessary to recommend additional appointments or deal with urgent matters; and the Comptroller and the Bursar were authorized to act upon such recommendations of the President, which are to be reported to the Board at its meeting in October for confirmation.

Insulin
Committee
Financial
Statements
1952-53

The Audited Financial Statements of the Insulin Committee for the year ended March 31st, 1953, were presented and tabled.

Approval
of dispo-
sition of
funds of
Insulin
Committee,
1952-53

Upon motion of Mr. Kelly,
 Seconded by Dr. Tory,
 And unanimously approved,
the Board gave its approval to the following recommendations of the Insulin Committee, contained in a letter to the Secretary of the Board of Governors under date of June 16th, 1953:-

Approval
of dispo-
sition of
funds of
Insulin
Committee,
1952-53

"The Secretary,
Board of Governors,
University of Toronto.

16th June, 1953

Dear Sir:-

At a meeting of the Insulin Committee held on the 15th instant, the Committee discussed its financial statement for the year ended March 31st, 1953, a copy of which statement has been forwarded to the Comptroller of the University for presentation to the Board. In reviewing the statement, and particularly that portion of the statement which is noted as 'Amount unallocated', the Committee resolved as follows:-

WHEREAS in the financial year 1950-51 the Committee had, for the first time, net revenue for which no distribution was specifically provided by contract,

AND WHEREAS the Committee has available for the year ended 31st March, 1953, the sum of \$100,467.20 (being an unallocated surplus of \$135,467.20 less \$35,000 to be retained in the accounts of the Committee for requirements during the ensuing year), for which sum no distribution has been provided by contract,

AND WHEREAS the sums available to Medical Research (Banting) and Medical Research (Best) from this Committee were last year diminished by an amount of approximately \$9,685.00 each and this year by further sums of approximately \$5,750.00 each,

NOW, THEREFORE, be it resolved that all net revenue of the Insulin Committee for the financial year 1952-53 for which no distribution is specifically provided by contract (that is, the above-mentioned sum of \$100,467.20) be transmitted by the Committee to the Board for purposes of medical research,

AND THAT in disposing of this sum of \$100,467.20 the President and the Board be requested to give consideration to a plan whereby the sum of \$15,000.00 be made available to each of Medical Research (Banting) and Medical Research (Best) to meet the deficiencies indicated above, with the sum of \$50,000.00 being credited to the Insulin Committee Trust Fund, and the balance of \$20,467.20 being made available for such purposes of medical research as may be deemed desirable by the President and the Board.

I trust that the foregoing matter will be placed on the Agenda of the next meeting of the Board for consideration.

Very truly yours,

(Sgd) A. M. Fisher
Executive Secretary,
Insulin Committee"

Authority
for signa-
ture of
Insulin
documents
in new
form

Mr. Kelly, the Chairman of the Insulin Committee, informed the Board that at a meeting of the Committee on June 15th, the Committee approved its new form of Insulin License and Agreement submitted by a sub-committee consisting of Mr. Arthur Kelly, Chairman of the Committee, Dr. J. S. D. Tory, Vice-Chairman, and the Executive Secretary, who were joined by Mr. A. H. Lacey. He stated that Counsel had been Allan Graydon, Esq., Q.C., of Messrs. Blake, Anglin, Osler & Cassels.

Authority
to sign
Insulin
documents
(Cont'd)

Upon motion of Mr. Kelly,
Seconded by Dr. Tory,
And unanimously carried,

the Board gave authority for officers of the University to sign the documents on behalf of the Governors when the Agreements are presented.

Appoint-
ment of Mr.
Dalglish
to the
Insulin
Committee

Upon motion of Mr. Kelly, the Chairman of the Insulin Committee, the Board approved of the appointment of Mr. Oakley Hedley Dalglish as a member of that Committee, to replace the late Mr. F. K. Morrow.

Adminis-
trative
matters

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, administrative matters were approved as follows:-

Appoint-
ments

(a) Appointments:

Hart House Theatre:

Miss M. Walker - Production Assistant, Sept.
15, 1953 to Mar. 15, 1954
\$240 a month

Superintendent's Office:

P. R. Pettit - Assistant to the Superintendent,
from June 15, 1953 \$4,500 a year

Termina-
tion of
Employ-
ment

(b) Termination of Employment:

Hart House Theatre:

Miss M. Walker - Production Assistant (salary
\$1,980) June 30, 1953
E. Beecroft - Stage Manager (\$1,970) " 30, 1953

Appropri-
ations

(c) Additional appropriations and deductions in appropriations:

Miscellaneous:

An additional appropriation of \$3,000 for "Contingencies"; and a deduction of \$3,000 from "Pension Costs of Academic Departments".

Health Service:

An additional appropriation of \$1,000 for "Athletic Injuries"; and a deduction of \$1,000 from "Salaries - Occasional Staff".

Chief Accountant's Office:

Additional appropriations of \$20 for "I.B.M. Rental", and \$2,500 for "I.B.M. Supplies"; and deductions of \$1,020 from "Stamps, etc." and \$1,500 from "Salaries".

Note: Approval given that \$2,000 of amount for "Supplies" be carried forward as reserve to 1953-54.

Donations -

Donations were reported as follows, included among which was the sum of \$70,000.00, being the balance of the \$100,000 donation of the late Mr. F. K. Morrow, towards the construction of the new building for the School of Nursing, and UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

Donations
(Cont'd)

From -

The Executors of the Estate of the late Miss Nellie L. Pattinson, notification received of the following bequests:-

- (a) One part of the residue of the estate to the University of Toronto (for medical research)
- (b) One part of the residue of the estate to the University of Toronto (for nutrition research)

Note - Two memoranda left by Miss Pattinson in regard to the distribution of the contents of her House and rings. Letter from Crown Trust Co., the executors, received, to ask if the University would agree to permit Mrs. J. W. Bardsley and Miss Mabel Stoakley take possession of the contents of the house and the 2 rings mentioned, and allow them to dispose of them in the manner set out in the memoranda - i.e., to allow Mrs. J. C. McRuer, Mrs. B. V. McCrimmon, Mrs. C. W. Smyth and Mrs. Evan Gray to choose something they would like to have.

The Executors of the Estate of the late Mary Spence, notification received of a bequest of books and book-cases to the Alumnae Association of University College for the library of Whitney Hall or other residence for women of the University, or to be divided between University College and Parkdale Collegiate Institute.

The following donors, the sum of \$10,550 received for extension and alterations to buildings for the Institute of Child Study:-

M. A. Bradshaw	\$ 100.00
Z. R. B. Lash	200.00
A. Stewart	200.00
The T. Eaton Co. Ltd.	10,000.00
John I. Sutcliffe & Co.	50.00
	<u>\$10,550.00</u>

Alcoholism Research Foundation, the sum of \$3,300 received for a research grant entitled "Blood levels of disulfiram and its end products" under the direction of Dr. J. K. W. Ferguson, Department of Pharmacology.

Association of Professional Engineers of the Province of Ontario, an offer received of a scholarship of \$450 to be awarded alternately at Queen's University and the University of Toronto, to the student with the highest standing in Grade XIII examinations, who is entering the Engineering Faculty of the University concerned. The first award is to be made at Queen's University for the academic year 1953-54, the second at the University of Toronto for the academic year 1954-55, and so on.

Atlas Asbestos Company Limited, an offer received of two prizes, of the value of \$150 and \$50 respectively, to be awarded to the students in the second year of the School of Architecture who, at the annual examinations obtain the highest and second highest standing respectively in the subjects deemed by the Council of the School to relate to building construction. The prizes are to be available for the session 1953-54, and annually thereafter.

Mr. R. W. Macaulay, M.P.P., the sum of \$50 received for a prize in the School of Law in honour of his father, Mr. Leopold Macaulay, Q.C. The prize is to be an annual award, to be made to that student in the Bachelor of Laws Course who, in the annual examinations of the second year shows, in the opinion of the Council of the School, the greatest improvement over his First Year standing. The first award is to be made on the results of the examinations for 1952-53.

Central Mortgage and Housing Corporation, a notification received of an offer of \$3,500 for a house grouping exhibit to be prepared during the summer in the School of Architecture. The grant is to be used to employ Mr. J. G. Kelton at a salary of \$300 a month from June to September, and \$150 a month for October and November, and to meet the cost of making the exhibit panels.

Donations
(Cont'd)

From -

The F. K. Morrow Foundation, the sum of \$70,000 received representing the balance of the donation of the late Mr. F. K. Morrow of the sum of \$100,000 towards the construction of the new building for the School of Nursing.

The Ford Foundation, the sum of \$44,250 received for the grant on "Changing Patterns of Language and Behaviour and the New Media of Communication".

The Executors of the Estate of the late Thomas Foster, the sum of \$20,000 received to be used for cancer research.

Nutrition Foundation Inc. of U.S., an offer received to continue the grant to Dr. C. H. Best on "The lipotropic factors - choline, betaine, methionine and inositol" for the years 1953, 1954 and 1955 in the amount of \$10,000 annually.

J. P. Bickell Foundation, the sum of \$9,150 received representing the first instalment on the following grants which are being continued in the Faculty of Medicine, in the total amount of \$19,150:-

Dr. C. S. Hanes	-	\$ 6,200
Dr. W. T. Mustard	-	7,700
Dr. I. B. Macdonald	-	2,450
Dr. James Key	-	2,800
		<u>\$19,150</u>

Various donors, the sum of \$6,210.23 received for the Bernard Newman Memorial Scholarship in the School of Law.

Research Council of Ontario, the sum of \$6,000 received, \$5,000 of which is to be used for a project in geophysics directed by Professor J. T. Wilson, the additional sum of \$1,000 being for general University administrative expenses. A balance of \$198.95 from the project in 1952-53 has been allocated to this project also.

Mr. Percy Hermant, the sum of \$3,500 received to cover his fellowships in Ophthalmology payable to the recipients in 1953-54.

Various donors, the sum of \$1,065.00 received for the Samuel Beatty Fund, bringing the total to \$7,891.00.

The Estate of the late Dr. John S. Chisholm, the sum of \$1,401.22 received on account of income for the Chisholm Memorial Fund.

Hydro-Electric Power Commission of Ontario, the sum of \$900 received to cover their scholarships in Engineering payable to the recipients in 1953-54.

The Estate of the late Jennie Manning, the sum of \$500 received, representing the bequest under her will for the Charles Gordon Manning Prize in the Faculty of Applied Science and Engineering.

Imperial Oil Limited, the sum of \$500 received to cover the award of the R. V. LeSueur Fellowship payable to the recipient in 1953-54.

Professor E. G. R. Ardagh, the sum of \$500 received as a further donation to the Ardagh Prize in Chemical Engineering.

Anaconda American Brass Limited, the sum of \$300 received to cover the award of their scholarship payable to the recipient in 1953-54.

Royal College of Dental Surgeons, the sum of \$300 received as a contribution to the Dental Research Fund.

Various donors, the sum of \$230 received for the University College Alumni, Alumnae Giving Fund, to be used for the purchase of chairs for West Hall, all of these donors being graduates of the Class of 1928 of University College.

Donations
(Cont'd)

From -
 The Estate of the late F. G. Venables, the sum of \$153.03 for the Dr. Mercer Scholarship in Near Oriental Research, to bring the value of the scholarship payable to the recipient in 1952-53 up to \$500.
 Toronto Brick Company, the sum of \$100 received to cover the two Prizes in Architecture of \$75 and \$25 respectively, payable to the recipients in 1952-53.
 The T. Eaton Company Limited, an offer received to increase the value of the two Sir John C. Eaton Memorial Scholarships in University Schools from \$60 to \$125 each, in order that the awards will pay in full the annual fees of the recipients of the scholarships.
 The Advisory Committee of the H. M. Cassidy Memorial Research Fund, notification received that the members of the Committee approve of the Statement of Purpose of the Fund, the announcements of Research Professorships and Senior Research Fellowships, and the budget for 1953-54.
 Various donors, contributions received for the following funds:-
 \$2,431 for the University of Toronto Dental Research Fund, bringing the total to \$35,561.95.
 \$ 15 for the W. R. Taylor Memorial Fund, bringing the total to \$7,891.00.
 \$ 523.50 for the Harold Adams Innis Memorial Fund, bringing the total to \$7,682.11.
 \$1,130 for the Hugh Alexander Hoskin Scholarship, bringing the total to \$2,649.00.

Confirmation of execution of Power Conversion Agreements

The Board confirmed the execution of the following Conversion Allowance and Release Agreements of the Hydro-Electric Power Commission of Ontario, concerning conversion from 25 to 60 cycle:-

- (a) Covering Block 1, which comprises the Physics Building and Area, including 110/220 Volt A.C. circuits in the Press Building.
- (b) Covering Block 2, which comprises the Mechanical and Engineering Buildings.
- (c) Covering Block 24, which comprises the Ontario College of Education and the University of Toronto Schools.

Financial Statements

Financial Statements of the University for the month of May, 1953, were presented and tabled.

Investments

The Board confirmed the following investment transactions not previously approved:-

<u>Purchase:</u>				
<u>Trust Pool</u>				
\$40,000	4 1/4%	City of Hamilton Debentures	due June 1, 1960	@ par plus accrued interest
<u>Sinking Fund</u>				
\$10,000	3%	University of Toronto Bonds	due Aug. 15, 1970	@ \$86.50
<u>Sale:</u>				
<u>Trust Pool</u>				
\$38,200	3%	Government of Canada Bonds	due Sept.1, 1961/66	@ \$93 1/8

Accept-
ance of
increase
in wages
for elec-
tricians

The Board accepted the following in-
crease in rates of pay of 11 electricians and 1 foreman on the
University maintenance staff, as a result of an agreement be-
tween the Toronto Builders' Exchange and the International
Brotherhood of Electrical Workers, effective June 1, 1953:-

<u>Electricians</u>	<u>Hourly Rate of Pay</u>		<u>Increase</u>
	<u>Present Rate</u>	<u>June 1, 1953</u>	
<u>Journeymen</u>	<u>\$2.20</u>	<u>\$2.33</u>	<u>.13</u>

Budget
for
Archae-
ological
Research
Programme

The budget for the Archaeological Re-
search Programme in the Summer of 1953 was presented and ap-
proved as follows:-

<u>Laboratory Analysis</u>			
3 research analysts, salaries	\$	740.	
2 clerical, typist assistants		600.	
clerical supplies, etc.		<u>60.</u>	\$1,400.00
<u>Collingwood Excavation (6 weeks)</u>			
Field Director @ \$250 per month	\$	375.	
Food and Board		1,000.	
Transportation		100.	
Equipment transport		60.	
Photography		30.	
General equipment, clerical, medical, etc.		<u>35.</u>	<u>\$1,600.00</u>
Total		-	<u><u>\$3,000.00</u></u>

Establish-
ment of
two Trust
Accounts,
Royal
Ontario
Museum

The Board approved of the establishment
of the following two Trust accounts for the Royal Ontario
Museum:-

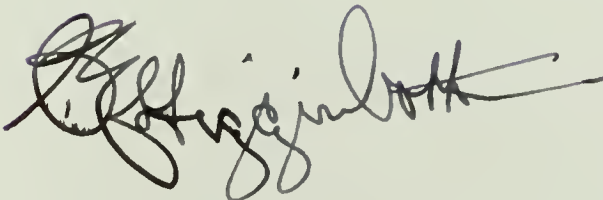
- (a) Launch a Life Membership Drive with money borrowed from
its Special Trust Fund which will amount to a little
over \$100.00 .
- (b) From the initial Life Membership subscriptions which
will form the Endowment Fund, to repay the Museum
Board Special Trust Fund and to launch an Annual Mem-
bership Drive when 100 Memberships have been received.

Indefinite
9th B.

The meeting adjourned at 6 p. m.

Minutes confirmed.

October 22nd 1953



Secretary



Vice-Chairman

Minutes of the meeting of the Board of Governors
held in the Board Room, Simcoe Hall, on Thursday, October 22nd,
1953, at 4 p. m.

Present -

Mr. Borden (Vice-Chairman)	Mr. Ketchum
(in the Chair)	Mr. Kelly
The President	Dr. Johnson
The Chancellor	Dr. Samuel
Mr. Gordon	Mr. Burns
Mr. Osbourne	Hon. Mr. Justice Hope
Dr. Sullivan	Mr. Clarke
Mr. LaBine	Mr. Dalglish
Mr. Urquhart	
	Mr. A. G. Rankin, Comptroller
	Mr. C. E. Higginbottom, Secretary

Dr. Bissell, Vice-President, in attendance

Mr. Borden
in the
Chair

In the absence of the Chairman of the Board,
the Vice-Chairman, Mr. Borden, took the Chair.

Welcome
to the
new
Chancel-
lor, Dr.
Beatty

Before proceeding with the business of the meet-
ing the Chairman extended a warm welcome on behalf of the Board to
the new Chancellor, Dr. Samuel Beatty, this being the first meeting
since his installation as Chancellor of the University.

Minutes
confirmed

The minutes of the previous meeting were presented
and -

Upon motion of Mr. LaBine,
Seconded by Mr. Urquhart,
And unanimously carried,

were confirmed.

Leave
granted
to
members
absent
from
previous
meeting

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY
CARRIED, leave was granted to the following members absent from the
previous meeting:-

The Chancellor	Mr. Gordon
Mr. Bryce	Mr. Matthews
Mr. Clarke	Mr. Osbourne
Mr. Duncan	Dr. Samuel
Mr. Fennell	Mr. Urquhart

Record of
attendance,
1952-53

There was presented a record of attendance
at the Board meetings for the year 1952-53.

Appoint-
ment of
The Rt.
Hon. Vin-
cent
Massey
to the
Board

The Board was informed of the receipt of a
copy of the Order-in-Council approved by His Honour the Lieuten-
ant-Governor, dated September 24th, 1953, appointing His Excel-
lency The Rt. Hon. Vincent Massey to the Board for a period of
six years ending June 20th, 1959.

Report
No. 10
of the
University
College
Committee

Report Number 10 of the University College
Committee was presented as follows, and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Osbourne,
And unanimously carried,

the report was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in
the Board Room, Simcoe Hall, on Monday, September 14th, 1953,
at 4:30 p.m., at which the following were present:-

The Hon. J. A. Hope	Principal F.C.A. Jeanneret
(in the Chair)	Mr. Sydney Hermant
The Chairman of the Board	
(Colonel Phillips)	Dr. C. T. Bissell, Vice-
The President	President
The Chancellor-Elect	Mr. A. G. Rankin,
(Dr. Samuel Beatty)	Comptroller
Dr. J. S. D. Tory	Mr. A. D. LePan,
	Superintendent
	Mr. G. D. Maxwell, Asst.
	Supt., Construction

1. University College Men's Residence

Your Committee received a report from the Comptroller covering the tenders received for the construction of the University College Men's Residence. These tenders will be considered in due course by the Property Committee of the Board of Governors, but it has been pointed out for the benefit of this Committee that if the lowest tenders were accepted the total cost would be \$1,917,000.00, which is \$67,000 more than the sum allocated for this project by the Board in February, 1953.

Colonel Phillips, Chairman of the Board, reviewed the circumstances leading to the appropriation of \$1,850,000.00 for the Residence, and it was his feeling that every effort should be exerted to live within this appropriation. In order to overcome part of the deficiency of funds it was felt that the cost of moving and rehabilitating the Department of Psychology might be eliminated as a charge against the Residence.

Your Committee discussed ways and means to reduce the cost of the Residence. After due consideration of the many suggestions put forward, your Committee was firmly of the opinion that with the exception of a clock (estimated

University
College
Committee
Report
(Cont'd)

to cost \$6,000) no reduction should be made in the building proper. It was believed that it would be unwise to reduce the size of the building and therefore the number of students to be accommodated. Since great care had been taken to keep the basic cost of the building to a minimum, there was very little, if anything, to be changed which would reduce the cost of the building without reducing accommodation.

The possibility of additional funds through a specific appeal was discussed, and the outlook for at least some assistance in the furnishings of common rooms is anticipated but could not be taken into account at this time.

Your Committee, having been informed of the approximate cost based on the lowest tendered price, recognizes the fact that the cost must be brought within the appropriation of \$1,850,000. Your Committee is of the opinion that nothing should be done which might impede the progress of the construction of this building, and therefore would be pleased if the tender was awarded at the earliest possible moment, and that this Committee would address itself to the problem of deferring such items of furnishings and expenses as will enable the Residence to be completed and opened at an overall cost not exceeding \$1,850,000.00. Principal Jeanneret was empowered to act on behalf of the Committee in recommending deletions or items which he felt could be deferred at the present, and the Principal was directed to communicate with the Superintendent not later than the morning of September 16th.

All of which is respectfully submitted.

(Sgd) J. A. Hope
Chairman of Committee
(Sgd) C. E. Higginbottom
Secretary"

September 14th, 1953

Property
Committee
Report
No. 267

Report Number 267 of the Property Committee was presented as follows, and -

Upon motion of Mr. Burns,
Seconded by Mr. Clarke,
And unanimously carried,

the report was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, September 16th, 1953, at 4:30 p.m., at which the following were present:-

Mr. O. D. Vaughan	Mr. A. G. Rankin
(in the Chair)	Comptroller
The Chairman of the Board	Mr. A. D. LePan
(Colonel Phillips)	Superintendent
The President	Mr. G. D. Maxwell, Asst.
The Chancellor-Elect	Supt., Construction
(Dr. Samuel Beatty)	
Mr. A. Kelly	
Mr. W. H. Clarke	
Mr. C. F. W. Burns	

1. Report of previous meeting

The report of the previous meeting held on April 20th, 1953, which had been submitted to and approved by the Board of Governors on April 23rd, was taken as read.

Property
Committee
Report
(Cont'd)

2. Items arising out of the previous meeting

(a) Contracts with Colleges for supply of electric energy

A letter from Mr. Hamilton Cassels was read to the Committee, in which he outlined his view with respect to sharing costs of new plant construction and other costs of conversion with the Colleges holding contracts under which the University of Toronto is obligated to supply electric energy and heat. The agreement with Wycliffe was completed in 1913, with Victoria in 1916, and with Knox in 1914. Colonel Phillips, Chairman of the Board, drew forceful attention to the fact that these contracts were drawn in perpetuity and that in the opinion of our Solicitor we were committed to supply services at less than cost since we were unable to charge any depreciation on new capital construction. Further consideration of these improvident contracts was deferred until the Superintendent could complete his study of electric power loads for the Colleges concerned.

(b) Progress on Buildings under construction

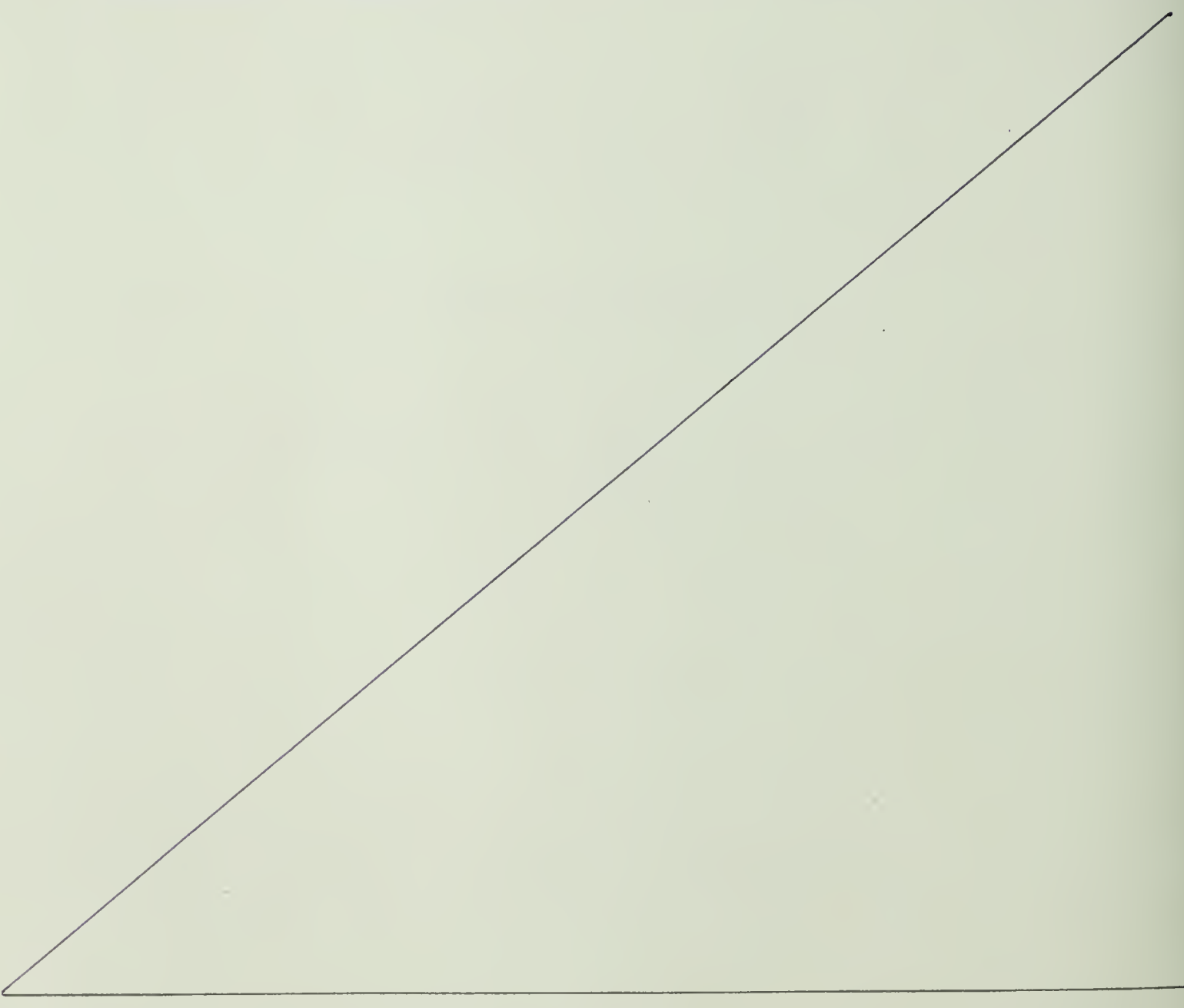
The Superintendent reported on the progress of the School of Nursing, The Charles H. Best Institute, the extension to the Library, and the renovation of the old Observatory for the use of the Students' Administrative Council.

3. University College Men's Residence

Colonel Phillips gave a general review of the building programme since the end of the war and he indicated the great difficulty encountered by the University in its endeavour to complete the building programme within the limit of the funds available. He emphasized the need of staying within the budget appropriation with respect to the University College Men's Residence.

The Comptroller read a summary of the proceedings of the University College Committee which met to discuss the construction of the new Residence on September 14th.

Your Committee considered a summary of the tenders received as follows:-



UNIVERSITY COLLEGE MEN'S RESIDENCE

Time Received	Contractor	Cheque	Enclose	Occupation	Completion	Tender	Alternatives			
							No.1	No.2	No.3	No.4
11:52 am.	B. Perini & Sons	\$ 75,000	Apr.30/54	Aug.15/54	Sept.15/54	\$1,533,528.	\$5,023.	\$3,000.	\$ 962.	\$3,200.
11:52 am.	J. L. E. Price	85,000	May 1/54	Sept.1/54	Oct. 1/54	1,551,330.	5,000.	2,500.	800.	1,500.
12:30 pm.	Hughes Construction	79,220	June 1/54	Oct. 1/54	Dec. 1/54	1,584,400.	5,025.	-	762.	3,700.
11:50 pm.	Redfern Construction	85,000	May 31/54	Sept.1/54	Oct.31/54	1,597,000.	7,135.	3,000.	1,030.	4,000.
2:20 pm.	Canada Construction	75,000	July 1/54	Oct. 1/54	Jan.1/55	1,598,000.	5,025.	no change	1,000.	3,200.
12:35 pm.	Jackson-Lewis Co.	80,000	July 1/54	Dec. 1/54	Jan. 1/55	1,607,700.	4,800.	1,000.	1,200.	2,500.
11:57 am.	W. B. Sullivan	84,000	Aug. 1/54	Sept.1/54#	Feb. 1/55	1,667,698.	5,025.	3,000.	734.	5,500.
12:20 pm.	Milne & Nichols	83,600	July 1/54	Dec. 1/54	Feb. 1/55	1,670,854.	5,025.	3,943.	1,122.	3,480.
11:55 am.	Pigott Construction	100,000	Aug.20/54	Sept.1/54#	Jan. 1/55	1,699,900.		3,000.	500.	3,500.
12:20 pm.	Dickie Construction	85,000	Aug. 1/54	Jan. 1/55	Feb. 1/55	1,714,186.	5,025.		962.	4,000.
12:30 pm.	Anglin-Norcross	Bid Bond	July 1/54	Dec. 1/54	Feb. 1/55	1,775,000.	5,025.	1,000.	550.	4,000.

South Wing Only

- No. 1 - Linoleum in place of rubbertile in bedrooms
 No. 2 - Slate Roof in place of copper on mansard roof
 No. 3 - W.I.Corner Posts in place of brick posts
 No. 4 - Birch Panelling in place of pine panelling

Deductions underlined

Property
Committee
Report
(Cont'd)

The Architects recommended that the contract be awarded to B. Perini & Sons (Canada) Limited, who submitted the lowest tender and were in their opinion properly competent to execute the work. The Architects further recommended acceptance of the following alternatives:-

(a) Jaspe, 'A' gauge, roll linoleum in the bedrooms in place of rubber tile with a deduction of \$5,023.00

(b) Slate roofing on the mansard roof in place of copper, with a deduction of \$3,000.00

We do not recommend the substitution of wrought iron posts for the masonry posts in the fencing of St. George Street for which a deduction of \$962.00 was offered, as we consider that these posts are an important part of the design and that this saving does not warrant making the change. Also we do not recommend the acceptance of birch as the material for panelling the Dining Hall, in place of pine, at an extra of \$3,200 as we consider that pine is very suitable for this panelling. These deductions give a net amount for the contract of \$1,525,505.00.'

The following is the Superintendent's estimate of the overall cost of this project on the basis of the Perini tender, modified in accordance with the Architects' choice of alternatives:-

Contractor	\$1,525,505.00
Architects' Fees	91,550.00
Clerk of Works	9,500.00
Temporary Heat	8,000.00
Survey, Test Pits, Advertising, Insurance, &c.	2,500.00
Electrical Service	37,000.00
Furnishings and Equipment	200,000.00
Moving Psychology, University Extension and Placement Service	24,000.00
Construction Office	19,000.00
	<u>\$1,917,055.00</u>

Mr. LePan reported with respect to the lowest tenderer that his financial standing and his record of performance had been duly considered and both found to be excellent.

Inasmuch as the Superintendent's estimate of the overall cost stands at \$1,917,055.00, and funds allocated to this project stand at \$1,850,000.00, there is a shortage of \$67,055.00. The Committee then considered ways and means by which the two amounts could be reconciled. At the suggestion of the Chairman of the Board it was the unanimous opinion of the Committee that the item included above in the overall cost of the Superintendent - 'Moving Departments of Psychology, University Extension and Placement Service' in the amount of \$24,000.00 - be eliminated from the cost of this project and financed as a separate project. This suggestion was voiced by the Chairman of the Board at the September 14th meeting of the University College Committee and was heartily endorsed by that Committee. It was further agreed that the installation of the clock in the tower be deferred as recommended by Principal Jeanneret on behalf of the University College Building Committee.

The following letter from Principal F. C. A. Jeanneret of University College was tabled for the guidance of the Committee:-

"Mr. A. D. LePan,
Superintendent of Buildings,
University of Toronto.

September 16, 1953

Dear Mr. LePan:-

Under the authorization given to me by the University College Committee of the Board of Governors and

Property
Committee
Report
(Cont'd)

after consulting the College Council, I would make the following recommendation:

That, in order to bring the total expenditure on the University College Men's Residence down to the amount designated by the Board of Governors, i.e., \$1,850,000.00, the installation of the tower clock be deferred, thus effecting a reduction of \$6,000, and the additional reduction necessary (approximately \$37,000) be effected by deferring the purchase of some of the furnishings.

We very much prefer this method of making a saving to the elimination of the elevators and the fence, as has been suggested.

Yours faithfully,

(Sgd) F. C. A. Jeanneret

Principal of University College."

A resolution duly moved by Mr. Burns, and seconded by President Smith was made as follows:-

- (a) The sum of money available for the construction of the new University College Men's Residence should remain at the authorized sum of \$1,850,000.00, divided as follows:-

Contractor	\$1,519,505.00
Architects' Fees	91,550.00
Clerk of Works	9,500.00
Temporary Heat	8,000.00
Survey - Test Pits, Advertising & Insurance	2,500.00
Electrical Service	37,000.00
Furnishings and Equipment	163,445.00
Construction Office	18,500.00
	<u>\$1,850,000.00</u>

- (b) Your Committee recommends immediate acceptance of the lowest tender: B. Perini & Sons (Canada) Limited in the amount of \$1,519,505.00.

- (c) The responsibility for curtailment of furnishings within the sums allotted or alternately for raising additional funds to complete the furnishings as planned, be left in the hands of the University College Building Committee.

The resolution was carried.

The Comptroller was instructed to award the contract immediately to B. Perini & Sons (Canada) Limited.

4. Tenders for Repairs to Windows at the Royal Ontario Museum

The Comptroller reported upon some six tenders received on September 2nd with respect to the bricking in of some fifteen windows on the east elevation of the old wing of the Royal Ontario Museum.

It was moved by the President,

Seconded by Mr. Burns,

And carried -

That your Committee accept immediately the lowest tender as recommended by the Superintendent, namely, Anderson Smythe Limited, in the amount of \$27,758.00 with a total cost of the project amounting to \$29,430.00.

5. Orders placed in connection with the Central Power Plant

Your Committee approved of the following list of orders placed since the meeting of the Property Committee on March 18th, 1953, together with a list of contracts and changes to contracts issued since that date:-

<u>Item</u>	<u>Orders</u>	<u>Awarded To</u>
<u>Steam Plant</u>		
Nil		
<u>Steam Distribution</u>		
Relief Valve	Rocamora Bros.	\$ 36.55
Reducing Valve	G.W. Beecroft	172.70
<u>Electrical Distribution</u>		
Cable	Northern Electric Co.	5,459.14

Property
Committee
Report
(Cont'd)

Contracts and Changes to Contracts

Steam Plant
Boilers

John Inglis Co. Ltd. \$14,567.94
Final Adjustment of Con-
tract

Steam Distribution
Demolition of Stack

St. Clair House Wrecking
Co. 4,450.00
Demolition of Power House
Stack

Electrical Distribution

Installation of Loop
Primary Section D

Par-Tex Engineering and
Contracting Co. 3,073.26

6. 45 Walmer Road - Institute of Child Study

The Comptroller reported that he and Mr. Hamilton Cassels had appeared before the Property Committee and the Board of Control of the City of Toronto in support of an application for the exclusion of the property known as 45 Walmer Road from the provisions of the Zoning By-Law known as By-Law No. 18642, and at each hearing the case for the University had been upheld. The matter would go before City Council and if approved would be sent as a recommendation to the Ontario Municipal Board.

7. University Tenders

It was moved by Colonel Phillips,
Seconded by Mr. Clarke,
And carried -

That any project of sufficient importance to warrant a contract in writing, as opposed to a University purchase order, should result in the calling of tenders. These tenders should be called for in the name of the University of Toronto and must be opened in the presence of the Comptroller and the Superintendent.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan
Chairman of Committee

(Sgd) C. E. Higginbottom
Secretary"

September 16th, 1953.

University
College
Men's
Residence

Following the presentation of the reports of both the University College Committee and the Property Committee, considerable discussion ensued with respect to the need for curtailment or deferment of certain items of expense for the University College Men's Residence in order to keep the project within the funds allotted. The Chairman, Mr. Borden, made it quite clear that the Governors had appropriated \$1,850,000.00 for the project and both Committees, University College and the Property Committee recognized the fact that the Governors expected the project to be completed without further requests for additional appropriation from the building funds of the University. This does not preclude the use of any funds that may be donated to the University by graduates or friends of University College for the specific purpose of improving the facilities of the Men's Residence of University College.

List of
Committees
for
1953-54
presented

At the request of the Chairman, the President
presented for the consideration of the Board a list of Committees
for 1953-54, any desired changes to be made at a later date.

It was moved by Mr. Justice Hope,
Seconded by Dr. Sullivan,
And unanimously carried,

Mr. Borden
re-appointed
as
Vice-
Chairman

that Mr. Henry Borden be re-appointed as Vice-Chairman of the Board
for 1953-54.

On motion of the President,
Seconded by Mr. Osbourne,
And unanimously carried,

Committees
appointed
for 1953-54

the Committees for 1953-54 as presented were approved as follows:-

COMMITTEES - 1953-54

EXECUTIVE COMMITTEE

The Chairman of the Board
The President

Mr. H. Borden
Mr. C. F. W. Burns
Mr. J. S. Duncan
Mr. O. D. Vaughan
Mr. W. L. Gordon
Dr. J. S. D. Tory
Mr. A. Kelly

CONNAUGHT COMMITTEE

The Chairman of the Board
The President

Dr. J. S. D. Tory
(Chairman of Committee)
Mr. W. A. Osbourne
(Vice-Chairman)
Mr. O. H. Dalgleish
Mr. N. C. Urquhart
Hon. Dr. H. A. Bruce
Dr. J. T. A. Sullivan

INSULIN COMMITTEE

The Chairman of the Board
The President

Mr. A. Kelly
(Chairman of Committee)
Dr. J. S. D. Tory
(Vice-Chairman)
The Chancellor
Mr. R. A. Bryce
Mr. G. A. LaBine
Mr. O. H. Dalgleish

(See Insulin Advisory Committee under Special Committees)

ADMINISTRATIVE COMMITTEES

1. FINANCE

The Chairman of the Board
The President
The Chancellor

Mr. W. L. Gordon
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. H. Borden
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. N. C. Urquhart

Committees
(Cont'd)2. PROPERTY

The Chairman of the Board
The President
The Chancellor

Mr. O. D. Vaughan
(Chairman of Committee)
Mr. J. S. Duncan
(Vice-Chairman)
Mr. A. Kelly
Mr. C. F. W. Burns
Mr. W. A. Osbourne
Mr. W. H. Clarke

3. PRESS

The Chairman of the Board
The President
The Chancellor

Hon. J. A. Hope
(Chairman of Committee)
Mr. C. F. W. Burns
(Vice-Chairman)
Mr. H. Borden
Mr. A. Kelly
Mr. O. H. Dalglish
Mr. W. L. Gordon
Mr. G. A. LaBine
Mr. P. A. C. Ketchum

4. UNDERGRADUATE ACTIVITIES

The Chairman of the Board
The President
The Chancellor

Mr. R. A. Bryce
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Hon. J. A. Hope
Mr. A. Kelly
Mr. C. F. W. Burns
Mr. W. L. Gordon
Dr. J. T. A. Sullivan
Mr. P. A. C. Ketchum

5. UNIVERSITY COLLEGE

The Chairman of the Board
The President
The Chancellor

Board Members
Hon. J. A. Hope
(Chairman of Committee)
Mr. B. Matthews
(Vice-Chairman)
Mr. J. S. Duncan
Dr. J. S. D. Tory

The Principal of University
College

U.C. Alumni and Alumnae
Representatives

Hon. F. H. Barlow
Mr. R. O. Daly
Mr. Sydney Hermant
Mrs. A. G. Walwyn
Mrs. Brian S. McCool
The President of U.C. Alumni
1953-54 (Mr. E. A. Goodman)

SPECIAL COMMITTEES1. COMMITTEE ON HONORARY DEGREES

The Chairman of the Board
The President
The Chancellor

Hon. Dr. H. A. Bruce
Hon. J. A. Hope
Mr. H. Borden
Mr. A. Kelly
Mr. B. Matthews
Mr. W. A. Osbourne

Committees
(Cont'd)2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCHThe Chairman of the Board
(Convener)

The President

(Vice-Chairman of
Committee)Board Members

Mr. J. S. Duncan

Mr. O. D. Vaughan

Mr. R. A. Bryce

Mr. G. A. LaBine

Dr. J. T. A. Sullivan

Faculty Members

Dean M. St. A. Woodside

Professor W. H. Watson

Professor H. J. C. Ireton
(Secretary)

Dean K. F. Tupper

Professor R. R. McLaughlin

Professor L. M. Pidgeon

Dean A. R. Gordon

Professor J. R. Dymond

Professor G. H. Duff

Dr. R. D. Defries

Dean R. G. Ellis

Professor D. Y. Solandt

Dean J. W. B. Sisam

Dean J. A. MacFarlane

Professor G. R. Lord

Professor W. R. Franks

3. ADVISORY COMMITTEE ON PUBLICATIONS

The President (Chairman)

Dean A. R. Gordon

Professor D. G. Creighton

Professor E. H. Craigie

Professor H. S. M. Coxeter

Dean K. F. Tupper

Dean J. A. MacFarlane

Principal F. C. A. Jeanneret

Professor T. A. Goudge

Principal H. Bennett

Professor A. S. P. Woodhouse

Dr. W. S. Wallace

Dean C. A. Wright

Professor V. W. Bladen

Mr. Marsh Jeanneret

4. INSULIN ADVISORY COMMITTEE

Dr. C. H. Best

Dr. W. R. Campbell

Dr. R. D. Defries

Dr. R. F. Farquharson

Dr. A. M. Fisher

Mr. A. H. Lacey

5. COMMITTEE APPOINTED UNDER AGREEMENT WITH T. EATON COMPANYRE EATON CHAIR IN MEDICINEThe Dean of the Faculty of
Medicine (Chairman)The Head of the Department
of Medicine

Dr. Duncan Graham

Mr. John David Eaton

Mr. O. D. Vaughan

6. BOARD OF SYNDICS OF HART HOUSE THEATRE

The President

The Comptroller of the
University

The Warden of Hart House

The Comptroller of Hart
HouseProfessor E. A. Dale
(Chairman)

Dr. C. T. Bissell

Brig. Eric Haldenby

Professor R. K. Hicks

Mr. Edgar Stone

Miss Agatha Leonard

Mr. Lionel Massey

Mrs. M. Woodside

Mr. Duncan Green

Mr. Victor Barnett

Rev. J. B. Dorsey

7. McCHARLES PRIZE COMMITTEE

Expert in Physics

Expert in Electricity

Expert in Mineralogy

- Special Committee of Award

- Professor W. H. Watson

- Dr. W. P. Dobson

- Mr. R. A. Bryce

Dean K. F. Tupper (Chairman)

Mr. N. F. Parkinson

Professor H. E. T. Haultain

Mr. W. E. Phillips

Mr. C. E. Higginbottom, Bursar
(Secretary)

Committees
(Cont'd)

8. COMMITTEE ON PLANNING
 Professor E. R. Arthur
 (Chairman)
 Mr. A. S. Mathers
- Mr. A. P. C. Adamson
 Mr. J. A. Murray
 Mr. R. J. K. Barker
9. BOARD OF DIRECTORS OF THE ROYAL ONTARIO MUSEUM
 The Chairman of the Board
 The President
 The Chancellor
- Mr. Robert Fennell
 (Chairman)
 Dr. Sigmund Samuel
 Mr. W. H. Clarke
 Mr. B. Matthews
- Mr. J. E. Hahn
 Dr. R. A. Laidlaw
 Mrs. O. D. Vaughan
 Professor M. B. Baker
 (Queen's University)
 Dean R. Allen
 (University of Western Ontario)
10. BOARD OF DIRECTORS OF THE ROYAL CONSERVATORY OF MUSIC OF TORONTO
 The Chairman of the Board
 The President
 The Chancellor
- Dr. Edward Johnson
 (Chairman)
 Mr. J. S. Duncan
 (Vice-Chairman)
 Mr. W. H. Clarke
 Mr. B. Matthews
 Dr. J. T. A. Sullivan
- Mr. H. H. Bishop
 Mr. W. E. Humphreys
 Mr. F. S. Chalmers
 Mr. Wilfred James
 Mr. Neil McKinnon

OTHER COMMITTEES

1. FINANCE COMMITTEE OF THE UNIVERSITY OF TORONTO ATHLETIC ASSOCIATION
 Board of Governors' Nomination - Mr. R. A. Bryce
 The President of the Athletic Association (ex officio)
 President's Nominations
 Mr. Warren A. Stevens
 Mr. J. P. Loosemore
- Professor T. R. Loudon
 - Dr. W. A. Dafoe
 Professor W. L. Sagar
 - Director of Athletics and Physical Education - Men
 - Financial Secretary, Athletic Association
2. HART HOUSE FINANCE COMMITTEE
 Appointed by Board of Governors: Others:
 Mr. B. Matthews
 Appointed by the President:
 Professor K. B. Jackson
 Appointed by the Stewards of Hart House:
 Professor N. E. Sheppard
 (Chairman)
 Mr. T. C. Kinnear
 Professor S. G. Hennessey
- The Warden (Vice-Chairman)
 Professor R. R. McLaughlin
 The Comptroller (Secretary)
 The Assistant Comptroller
3. BOARD OF STEWARDS OF HART HOUSE
 The Chancellor of the University

Committees
(Cont'd)

4. UNIVERSITY OF TORONTO ENGINEERING ALUMNI SCHOLARSHIP COMMITTEE
 Mr. R. J. Marshall (Chairman) Mr. M. W. Sparling
 Dean K. F. Tupper Dr. Otto Holden
 Mr. G. A. LaBine (representing the Board of Governors) Mr. M. B. Hastings
 Mr. C. N. Danks
5. COMMITTEE TO ADMINISTER LOANS IN THE FACULTY OF APPLIED SCIENCE AND ENGINEERING
 Professor W. C. Macdonald Mr. W. S. Wilson
 Professor I. W. Smith Mr. M. C. Stafford
 Professor W. J. T. Wright
 For consideration of loans to be made from the Engineering Society Loan Fund:-
 The President of the Engineering Society (ex officio)
6. BANTING RESEARCH FOUNDATION (July 28, 1952 - 1955)
 Dr. Sidney Smith
 Hon. J. A. Hope
 Mr. B. Matthews
7. TORONTO GENERAL HOSPITAL TRUSTEES (January 1952 - 1955)
 The Chairman of the Board
 The President
 Dr. J. S. D. Tory
 Mr. O. D. Vaughan
 Mr. C. F. W. Burns
8. TORONTO WESTERN HOSPITAL RELATIONS COMMITTEE
 Mr. W. E. Phillips
 Dr. Sidney Smith
 Dr. J. S. D. Tory
 Hon. Dr. H. A. Bruce
9. St. MICHAEL'S HOSPITAL RELATIONS COMMITTEE
 Mr. W. E. Phillips
 Dr. Sidney Smith
 Dr. J. S. D. Tory
 Hon. Dr. H. A. Bruce
10. JOINT HOSPITAL RELATIONS COMMITTEE
 The Chairman of the Board
 The President
 Dr. J. S. D. Tory
 Hon. Dr. H. A. Bruce
11. ONTARIO CANCER INSTITUTE
 Mr. W. E. Phillips
 Dr. Sidney Smith

Upon motion of the President
 Seconded by Mr. LaBine,
 And unanimously carried,

Duties
of the
Adminis-
trative
Committees

approval was given to resolutions covering the duties previously
 assigned to the Administrative Committees, viz:

Finance
 Property
 Press
 Undergraduate Activities
 University College

Amend-
ment to
the
Charter
of The
Associates
of the
University
of Toronto
Inc.

There was reported to the Board that an amendment to the Charter of The Associates of the University of Toronto, Inc., had been approved under date of July 7th, 1953, by the State of New York, which had the effect of extending their purposes to cover the activities of the federated and affiliated Colleges. The purposes of the Associates now read as follows:-

"To solicit and collect funds and contributions, and to receive by gift, deed, legacy, bequest or devise and otherwise to acquire money and property of every kind and description; to administer the same, both as to principal and income, to make contributions from such principal and income exclusively towards the charitable, scientific, educational, literary and religious activities carried on by The Governors of the University of Toronto and all federated and affiliated colleges and universities comprising the University of Toronto, as now or hereafter constituted, including, but without limiting the generality of the foregoing, the specific provision of scholarships to enable students from the United States of America to enter the University of Toronto, as now or hereafter constituted, and to enable Canadian students to undertake post-graduate studies in the United States, and to expend, use, or otherwise dispose of, such principal and income for the furtherance of the above mentioned charitable, scientific, educational, literary and religious activities of the University of Toronto, as now or hereafter constituted."

Opening of
a bank
account
in the
Minden
Branch
of the
Canadian
Bank of
Commerce
for the
Survey
Camp

In connection with the opening of a bank account in the Minden, Ontario branch of The Canadian Bank of Commerce with respect to the operation of the Survey Camp -

On motion of Mr. LaBine,
Seconded by Mr. Justice Hope,
And unanimously carried,

IT WAS RESOLVED,

THAT an account be opened at The Canadian Bank of Commerce, Minden, Ontario, to be known as the 'University of Toronto - Survey Camp Account', and THAT all cheques, drafts and orders for the payment of money drawn on this account shall be signed by -

(a) any two persons authorized to sign such documents, in accordance with the 'Resolution re Signing Authority on Bank Accounts' as approved by the Board of Governors November 30, 1951,

OR

(b) the member of the Faculty who is designated as being in charge of the Survey Camp from time to time. Professor Oscar J. Marshall is at present so designated. Notice to the bank of a change in the person so designated may be given by the President or the Comptroller of the University.

Undertak-
ing in
connection
with 45
Walmer Rd.

The Chairman read the following letter which had been written by the Comptroller to His Worship the Mayor and Members of the City Council, in connection with 45 Walmer Road:-

Under-
taking in
connection
with 45
Walmer
Rd.
(Cont'd)

"His Worship the Mayor
and Members of the City Council,
City Hall,
Toronto, Ontario.

October 14, 1953

Dear Sirs:-

RE: Institute of Child Study -
45 Walmer Road, Toronto

On behalf of the University of Toronto I hereby confirm the undertaking requested by the Board of Control that the University has no present intention of expanding its operations at 45 Walmer Road by acquiring additional property adjoining these premises or of acquiring other properties in this immediate area for any purposes of the University.

Yours very truly,

(Sgd) A. G. Rankin,
Comptroller"

The Comptroller informed the Board that the Board of Control had requested this undertaking in writing as a prerequisite of their support of an amendment to the City Zoning By-Law before the Ontario Municipal Board to permit the use of 45 Walmer Road by the Institute of Child Study.

Upon motion of Mr. Osbourne,
Seconded by Mr. Kelly,
And unanimously carried,

this action was confirmed.

Amendment
to the
University
Pension
and Group
Life Plan
to include
doctors on
hospital
staffs

In connection with the decision of the Board at the meeting on June 18, 1953, regarding an amendment to the University Pension and Group Life Plan to include full-time salaried professional persons at the Hospitals who also hold appointments in the University - UPON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, approval was given to the amendment as follows:-

"Where doctors are holding appointments on the staff of a Teaching Hospital, salaries paid to them by the Hospital may be taken into account."

Recommendations in connection with adjustments on closing of books as of June 30, 1953

The Chairman of the Finance Committee, Mr. Walter Gordon, informed the Board of certain adjustments which he was recommending in connection with the closing of the University's books as of June 30, 1953, and -

Upon motion of Mr. Gordon,
Seconded by Mr. Burns,
And unanimously carried,

these adjustments were approved as follows:-

Recommendations in connection with adjustments on closing of books as of June 30, 1953
(Cont'd)

Projects for which appropriations have been authorized and which are now recommended as operating charges in the fiscal year 1952-53:-		
Alterations to Old Observatory to accommodate S.A.C. (formerly charged to Varsity Appeal)	\$	5,000.
Purchase of Academic Gowns (formerly charged to General Endowment)		9,000.
Cost of moving and rehousing departments of Psychology, Extension and Placement (formerly charged to Varsity Appeal)		26,000.
Projects for which appropriations are now recommended as operating charges against fiscal year 1952-53:-		
To provide for changes in Medical Building and Banting Institute concurrent with transfer of certain departments to the new Charles H. Best Institute		75,000.
Provision for Special Equipment and alterations:		
Faculty of Household Science	\$	90,000
Faculty of Applied Science		<u>35,000</u>
Provision for major alterations and repairs (including D.C. conversion and central system of power distribution)		125,000.
		<u>350,000.</u>
		<u>\$590,000.</u>

Mr. Gordon then presented for the Board's consideration a preliminary statement which, after making provision for the above adjustments, showed a balance of supplementary grants carried forward June 30, 1953, of \$46,261.00.

During the year the University received a special grant from the Province of Ontario in the amount of \$200,000., of which \$100,000 was earmarked for amortization of administrative past service pension costs. Mr. Gordon recommended that the balance of this grant be set aside in a separate trust account to be known as "Special Grant from Province of Ontario (1953)" pending a decision as to its use.

Mr. Gordon stated that copies of the statement would be sent to the members when completed.

Letter of appreciation from Mrs. Edna L. Morrow

The Chairman read a letter from Mrs. Edna L. Morrow, widow of F. K. Morrow, as follows:-

"C. E. Higginbottom, Esq.,
Bursar and Secretary to the Board of Governors,
University of Toronto, Toronto.

16 Wychwood Park
Toronto, Ontario
July 6, 1953

Dear Mr. Higginbottom:-

Would you please convey to the Board of Governors of the University of Toronto my sincere thanks and appreciation for their expression of sympathy and for the copy of Resolution in tribute to my late husband, passed at a Meeting of the Board of Governors held on Thursday, June 18th.

Yours sincerely,
(Sgd) Edna L. Morrow"

Letters of
apprecia-
tion

The Chairman also presented letters of thanks
and appreciation as follows:-

- (a) From Professor N. E. Sheppard for cheque sent him for assistance in negotiations re annuity contract for administrative staff.
- (b) From Federated Women's Institutes of Canada for the use of Convocation Hall for the opening ceremonies of the Conference of the Associated Country Women of the World.

Recommendations of
the
President
approved

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY
CARRIED, the Board confirmed the President's action in approving
of the following matters during the Summer:-

Appoint-
ments

(a) Appointments - 1953-54:

Faculty of Arts:

R. E. Popham - Instructor in Anthropology \$3,000

Botany:

Demonstrators:

C. A. Best)		300
Miss D. A. Powell)	October 1953 to May 1954	800
Miss R. Zimring)		300
H. T. Dirks)		300
Miss N. Hastings)		800
J. Reid)		534

Chemistry:

N. B. Mehta)	Research Associates	
Miss J. Northcott)	without salary	
M. Spiro)		
M. J. Dignam)	Demonstrators,	800
J.M.H.T. van Patot)	Sept. 21, 1953 to	800
M. H. Waldman)	May 21, 1954	900
H. A. Thom	-	Laboratory Attendant from	
		July 1, 1953	\$1,820 a year

M. St. A. Woodside - Special Lecturer in Greek and Roman History in Classics - without salary

English:

D. Colville	-	Lecturer	\$3,500
D. Cole	-	Instructor	2,500

Teaching Fellows:

R. M. Dawson	\$800	R. McMaster	800
J. Matthews	800	J. B. Prior	800
J. C. Wenk	800		
J. E. Darbyshire	-	Teaching Fellow, French	700

Geography:

J. A. Crosby	-	Lecturer	3,750
O. D. Jones	-	Fellow	750

Assistants:

R. Bateman	\$135	R. Irving	135
W. McLeod	135	J. W. O'Neill	135

Geological Sciences:

B. W. Hester)	Assistants	400
W. H. Jackson)		400

History:

Instructors:

Mrs. M. Bassett	\$400	H. Gauntlet	200
T. H. Symons	400	Mrs. M. Watson	400

Readers:

Miss M. E. Prang	400	G. A. Wilson	400
Y. Gulsoy	-	Instructor in Italian, Spanish and Portuguese	1,300

Appoint-
ments
(Cont'd)

Mathematics:

L. J. Mordell

- Visiting Professor, July 1, 1953
to June 30, 1954 \$8,000

P. C. Gilmore

- Research Associate-without salary

W. O. J. Moser

- Instructor 2,000

Assistants:

J. T. Jenkins

\$900 R. F. Johnston 500

E. E. Noonan

250 W. A. Skirrow 900

A. W. Walker

\$1,000

Teaching Fellows:

F. G. Robinson

600 G. Zyskind 400

Physics:

I. R. Dagg

) Lecturers 3,100

J. Shapiro

) Lecturers 3,100

Demonstrators:

B. C. Blevis

\$850 A. A. Johnson 850

E. A. W. Jones

850 R. E. MacDonald 850

J. J. Marcoux

850 H. A. Shillibeer 850

D. B. Sutherland

850 D. A. A. Woo 850

W. Morse

- Assistant Mechanician, from
Aug. 10, 1953 \$2,650 a year

Political Economy:

D. C. MacGregor

- Professor, from Oct. 1, 1953
\$7,200 a year

P. A. Reynolds

- Visiting Professor, Sept. 15,
to Dec. 31, 1953 \$3,500

Lecturers:

H. C. Eastman

- July 1, 1953 to June 30, 1954 3,600

G. K. Goundrey

- 3,500

J. W. Harvey

- Sept. 21, 1953 to June 30,
1954 3,500

S. Stykolt

- July 1, 1953 to June 30, 1954 3,750

Special Lecturers:

E. Hardy

\$500 H. M. Fowler, Psychology 300

R. W. B. Jackson

- Psychology 300

A. Dudarev

- Instructor, Slavic Studies 1,200

Zoology:

Miss J. Cassels

- Secretarial Assistant, Sept.
15, 1953 to June 30, 1954 \$152.50
a month

W. L. Klawe

- Instructor, Sept. 23, 1953
to May 23, 1954 1,500

Demonstrators:

C. D. Fowle

- 1,000

From Sept. 23, 1953 to May 23, 1954:

J. M. Anderson

\$ 800 S. Dales 900

R. W. McCauley

1,100 Miss A. McGregor 600

D. B. McMillan

800 J. H. Morrison 800

J. L. Price

850 D. Smith 600

Miss E. Turnbull

650

Mrs. T. Finlay

- Technical Assistant, Sept. 1,
1953 to June 30, 1954 \$137.50
a month

Assistants: (Sept. 23, 1953 to May 23, 1954)

S. P. Basu

\$500 P. Brunel 500

Mrs. M. Hatton

550 A. McCombie 500

J. B. Sprague

500 A. B. Stephenson 600

J. S. Tait

600 C. J. Whitelaw 600

University College:

Miss M. G. Brydon

- Secretary to the Dean of Women,
from July 1, 1953 \$1,975 a year

Mrs. D. Shepherd

- Clerk, Registrar's Office,
1953-54 \$2,050

Appoint-
ments
(Cont'd)

Faculty of Medicine:

Mrs. C. McMillan

- Secretary in Anaesthesia, Sept. 15, 1953 to June 30, 1954 \$600

Anatomy:

A. S. Richmond

- Technician, Sept. 14, 1953 to May 31, 1954 765

Miss O. M. L. Stalker

- Library and Clerical Assistant, Sept. 9, 1953 to June 30, 1954 \$1,950 a year

Miss R. Tremblay

- Senior Technician, July 1, 1953 to June 30, 1954 1,926

Mrs. E. Melville

- Fellow in Art as Applied to Medicine, Sept. 15, 1953 to June 30, 1954 \$180 a month

Banting and Best Medical Research:

Miss J. Bishop

- Laboratory Technician, Sept. 21, 1953 to June 30, 1954 \$125 a month

G. F. Buckley

- Fellow, Sept. 1, 1953 to June 30, 1954 \$1,500 a year

L. C. Lax

- Research Assistant, Oct. 1, 1953 to June 30, 1954 \$80 a month

Mrs. J. Sampson

- Laboratory Assistant in Biochemistry from July 1, 1953 \$1,900 a year

Miss E. M. R. Clarkson

- Lecturer in Hygiene and Preventive Medicine and Social Worker in Medicine, July 1, 1953 to June 30, 1954 \$1,800

Medicine:

W. R. Campbell

- Graduate Lecturer - without salary

J. C. Laidlaw

- Clinical Teacher, July 1, 1953 to June 30, 1954 - without salary

E. G. Murphy

- Fellow in Paediatrics, July 1, 1953 to June 30, 1954 \$3,000

Pathological Chemistry:

Technicians:

Miss L. M. Grant

- Sept. 1, 1953 to Mar. 31, 1954 \$190 a month

Mrs. H. Pavuls

) July 1, 1953 to June 30, 1954 \$2,150

Mrs. V. Reinholds

) 2,050

H. Kalant

- Senior Research Fellow, July 1, 1953 to June 30, 1954 - without salary

Miss T. R. Kundaji

- Teaching Fellow, Nov. 1, 1953 to June 30, 1954 \$150 a month

Pathology:

W. Anderson

- Associate, from July 1, 1953 \$200 a year

J. L. Blaisdell

- Lecturer, July 1, 1953 to June 30, 1954 - without salary

J. M. M. E. Dart

- Demonstrator, Sept. 1, 1953 to June 30, 1954 - without salary

Miss B. J. Taylor

- Technical Assistant, from July 1, 1953 \$1,750 a year

Pharmacology:

W. Kalow

- Assistant Professor, from July 1, 1953 \$4,800 a year

Fellows - Oct. 1, 1953 to May 31, 1954:

A. W. Conn

\$300

A. E. Dyer

\$300

J. F. Methven

300

P. T. Percheson

300

H. Salem

\$1,125

W. Davies

- Laboratory Assistant, from July 1, 1953 \$2,125 a year

Physical and Occupational Therapy:

Miss R. O. F. Bradshaw

) Fellows, Oct. 1, 1953 to

\$600

Miss N. Rendell

) May 31, 1954

600

Mrs. W. M. Brown

) Demonstrators, Oct. 1, 1953

\$1,100

Miss L. Haslam

) to May 31, 1954

400

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering:

G. K. Dimock	- Instructor in Aeronautical Engineering, Sept. 23, 1953 to Apr. 15, 1954	\$1,100
B. G. Dawson	- Technical Assistant in Aerophysics from July 1, 1953	\$3,214
L. M. Steinberg	- Instructor in Applied Physics, Sept. 15, 1953 to Apr. 30, 1954	2,000

Chemical Engineering:

Demonstrators:

J. Beeckmans	- Sept. 1 to 30, 1953	275
S. S. Berman	- Sept. 23, 1953 to Mar. 31, 1954	\$70 a month

Oct. 1, 1953 to Apr. 30, 1954:

D. E. Bury	\$249.97	J. Ciric	\$249.97
W. F. Green	249.97	R. D. Higgins	249.97
J. D. Kemp	249.97	E. A. Lavergne	249.97
V. I. Matkovich	490.00		

Sept. 8, 1953 to Apr. 30, 1954:

P. B. Crean	\$140 a month	N. S. Nikolov	\$140 a month
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Oct. 1, 1953 to Mar. 31, 1954:

F. P. Donovan	\$840	J. G. Fraser	\$50 a month
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Sept. 1, 1953 to Apr. 30, 1954:

V. Hovnanian	\$140 a month	G. G. Kelly	\$140 a month
T. Kwei	140 a month	L. A. Pogorski	\$1,255

Sept. 16, 1953 to Apr. 30, 1954:

N. S. Macrakis	\$140 a month	C. P. Michellepis	\$140 a month
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D. E. Rivington	- Oct. 1, 1953 to Dec. 31, 1953	\$140 a month
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Mrs. D. M. Stankiewicz - Sept. 22, 1953 to Apr. 30, 1954

		\$140 a month
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K. N. Wallam	- Sept. 21, 1953 to Apr. 30, 1954	\$140 a month
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Civil Engineering:

J. D. Barber) Instructors, Sept. 23, 1953	\$1,000
V. R. Davies) to Apr. 15, 1954	1,100
E. A. Guppy	- Instructor, 3 mos. from Sept. 21, 1953	\$300 a month

Lecturers:

J. R. Larke	- Aug. 15, 1953 to June 30, 1954	\$305 a month
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O. Lloyd	- Sept. 21, 1953 to June 30, 1954	\$3,300
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Electrical Engineering:

P. P. Biringer	- Special Lecturer, Sept. 21, 1953 to Apr. 21, 1954	\$1,890
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I. R. Dalton	- Instructor, Sept. 21, 1953 to Apr. 21, 1954	\$360 a month
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Demonstrators -

Sept. 21, 1953 to Apr. 21, 1954:

I. V. Gerson	\$150 a month	F. Haiblen	\$107 a month
W. M. Hoekstra	285 " "	M. S. Juzycz	\$1,600

J. E. S. Stevens	- Oct. 1, 1953 to Apr. 30, 1954	700
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D. J. Leonard	- Demonstrator and Research Assistant Sept. 21, 1953 to Apr. 21, 1954	\$1,400
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Research Assistants:

R. M. Chisholm) Sept. 21, 1953 to	750
J. K. A. Quittner) Apr. 30, 1954	750

A. E. Hurd	- June 1 to Sept. 12, 1953 -	\$255 a month
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R. J. Kavanagh	- Oct. 1, 1953 to Apr. 30, 1954	\$500
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Appoint-
ments
(Cont'd)

Engineering Drawing:

A. D. Fisker

- Special Lecturer, Sept. 21, 1953 to
Apr. 30, 1954 \$3,660

Instructors:

H. C. Altman

- Oct. 2, 1953 to May 2, 1954 1,600

J. T. Jenkins

- Sept. 23, 1953 to Apr. 23, 1954 1,700

D. Jones

- Sept. 15, 1953 to Apr. 15, 1954 1,995

W. J. Major

- Sept. 24, 1953 to Apr. 24, 1954 1,500

K. Enns

) 900

F. P. J. Rimrott

) Sept. 21, 1953 to Apr. 21, 1954 900

J. Sheinin

) 900

L. A. Levine

- Oct. 1, 1953 to Apr. 1, 1954 900

C. A. Milburn

) Sept. 29, 1953 to Apr. 29, 1954 1,600

B. A. Warren

) 700

E. E. Noonan

- Sept. 30, 1953 to Apr. 30, 1954 1,100

R. P. Migus

- Oct. 5, 1953 to May 5, 1954 900

R. G. Tress

- Sept. 23, 1953 to Apr. 23, 1954 2,400

Miss E. M. Millar

- Drafting Room Assistant, Sept. 15,
1953 to Apr. 30, 1954 700

Mechanical Engineering:

Demonstrators:

L. R. Benvenuto

- Oct. 15, 1953 to May 14, 1954 300

E. A. Guppy

- Jan. 1 to Apr. 15, 1954 1,050

R. R. Schieck

- Sept. 15, 1953 to Apr. 14, 1954 2,100

Metallurgical Engineering:

Special Lecturers:

A. W. Bethune

\$750 R. S. Davis 500

C. Elbaum

500 K. V. Gow 375

G. J. Hutton

500 G. G. Michaud 750

J. W. Rutter

375

W. C. Winegard

- Lecturer 4,600

Demonstrators -

W. I. Bratina

\$125 A. T. Maroun 125

W. Morris

500 P. C. Pradhan 125

J. M. Roberts

500 D. Walton 125

Mrs. H. Chmara

) 750

D. R. Wadia

) October 1953 to April 1954 250

Mining Engineering:

Mrs. H. Tucker

- Special Lecturer for 10 weeks in
First Term 300

Instructors:

D. Chmara

) \$325 a month

W. W. Moffat

) Sept. 15, 1953 to Apr. 30, 350 " "

H. G. Young

) 1954 140 " "

G. A. Griffiths

- Sept. 15, 1953 to Apr. 15,
1954 140 " "

Faculty of Household Science:

Mrs. J. R. Butterfield

- Assistant Professor, from July 1,
1953 \$4,800 a year

Mrs. G. B. Allen

- Lecturer \$4,000

Food Chemistry:

W. E. Parker

- Special Lecturer 500

J. R. Beaton

- Instructor 300

J. J. Kagan

- Instructor, Sept. 1953 to

May 1954 1,550

D. Ursino

- Class Assistant 1,300

School of Graduate Studies:

I. G. Llubera

- Visiting Professor in Romance Languages,
Michaelmas Term, 1953 \$2,500

Faculty of Dentistry:

Associates:

A. L. Posen

- Sept. 1, 1953 to June 30, 1954 1,355

R. L. Twible

- from July 1, 1953 \$810 a year

Demonstrators:

J. G. Chalmers

- Clinical Dentistry, Oct. 1, 1953
to May 30, 1954 \$405

G. L. Hancock

- Radiography, Sept. 1, 1953 to
June 30, 1954 \$100 a month

Appoint-
ments
(Cont'd)

Demonstrators (Cont'd):

W. W. Pressey	- Radiology, Oct. 1953 to May 1954	\$720
R. Rapp	- Oct. 1, 1953 to May 31, 1954	400
J. P. Radey	- Technician, Radiology, Oct. 1, 1953 to June 30, 1954	1,000
Miss W. J. Doughty	- Dental Nurse-Stenographer in Orthodontics, Sept. 1, 1953 to June 30, 1954	\$152.50 a month
Miss M. L. Haselton	- Dental Nurse, Sept. 23, 1953 to May 31, 1954	\$152 a month
Miss M. V. Willett	- Stenographer, Oct. 5, 1953 to June 30, 1954	\$152.50 a month

Faculty of Pharmacy:

R. O. Hurst	Dean Emeritus, and Special Lecturer	\$2,800 a year for part-time lecturing, 1953-54
H. J. Fuller) Associate	\$6,300 a year
G. C. Walker) Professors from July 1, 1953	6,400 " "
Assistant Professors from July 1, 1953:		
R. M. Baxter	- Materia Medica	\$5,300 a year
G. R. Paterson	- Pharmaceutical Chemistry	5,300 a year
D. Barton	- Lecturer in Pharmaceutical Chemistry, July 1, 1953 to June 30, 1954	\$3,100
Mrs. I. E. Stauffer	- Special Lecturer in Hospital Pharmacy, Sept. 14, 1953 to May 13, 1954	\$1,700
Miss S. M. Elliott) Instructors, July 1, 1953	2,400
A. M. Goodeve) to June 30, 1954	1,600
G. M. Hetherington)	2,400
Demonstrators:-		
G. E. Brooks) Pharmaceutical Chemistry, Sept. 14, 1953 to May 13, 1954	1,200
D. M. Lucas)	1,200
Miss F. Yokoyama) Pharmacy, Sept. 14, 1953	1,200
Miss D. Brygider) to May 13, 1954	1,200
E. W. Stieb	- Librarian, from Oct. 1, 1953	\$2,340 a year
Miss C. E. Marshall	- Secretary to the Dean from July 1, 1953	2,964 " "
Miss H. M. Walton	- Stenographer from July 1, 1953	2,340 " "

School of Law:

R. S. Mackay	- Assistant Professor, from July 1, 1953	\$4,800 a year
F. R. Scott	- Visiting Lecturer	\$2,500
Special Lecturers:		
B. Grossberg	\$400 W. E. McLean	600
J. P. Nelligan	800 W. P. Rogers	400
Demonstrators:		
P. W. Benson	\$ 50 D. A. Elliott	\$ 50
K. M. Gibson	50 W. D. Griffiths	50
K. E. Howie	50 O. A. Lee	50
C. F. McKeon	50 R. C. Rutherford	50
R. C. White	50	
Student Librarians:		
E. B. Appleby	\$250 F. W. Callaghan	\$250
R. A. F. Sutherland	250 J. B. Tinker	\$250

Appoint-
ments
(Cont'd)

School of Architecture:

M. B. M. Lawson

- Visiting Assistant Professor, Sept. 1, 1953 to Apr. 30, 1954 \$3,200

E. H. Zeidler

- Lecturer, Sept. 15, 1953 to Apr. 15, 1954 3,100

School of Social Work:

D. V. Donnison

- Lecturer, July 1, 1953 to June 30, 1954 4,600

Miss P. Rosen

- Assistant Librarian, from July 1, 1953 \$1,910 a year

School of Nursing:

Mrs. D. K. Nelson

- Assistant Professor, from July 31, 1953 \$4,500 a year

Miss M. J. MacTavish

- Secretarial Assistant, Oct. 1, 1953 to June 30, 1954 \$1,926 a year

Institute of Child Study:

Miss D. I. McKenzie

) Lecturers \$2,800

Miss E. C. Brown

) 2,500

Instructors:

Miss J. M. Hodge

\$2,200 Mrs. Frances L. Johnson 2,400

Mrs. Anne R. M. Foster

2,000 Mrs. Marguerite W. Brown 1,500

Miss F. Morrison

3,000 Miss E. Hamilton 2,800

Miss M. Walwyn

1,800 Miss S. Davidson 1,000

Mrs. M. L. Kirkpatrick

- Nutrition 3,000

Mrs. Dorothy M. Douglas

- Clerk, Clinical Records 2,100

Miss M. R. McKeown

- Secretary, Parent Education 2,300

Miss C. Magder

- Secretary, Nursery School 2,200

Mrs. Rachel Minkler

- Supervisor 3,500

Miss M. Findley

- Secretary 2,800

M. F. Grapko

) 3,500

Dr. Mary L. Northway

) Psychologists 2,500

Miss B. M. Butler

) 2,000

Miss H. Shepherd

- Social Work Visitor 2,300

Mrs. L. Valeria Bowden

) Instructors, Sept. 1953 \$3,000 a year

Mrs. Dorothy R. Moncur

) to March 1954 2,800 " "

Mrs. Catherine V. Grant

- Secretary, July 1953 to March 1954 800 " "

Mrs. Elda Bolton

- Librarian, July 1953 to March 1954 500 " "

Mrs. Betty Flint

) 900 " "

Mrs. Carol Davis

) Psychologists, July 1953 1,200 " "

Miss M. McCallum

) to March 1954 600 " "

Mrs. Lindsay Duthie

) 700 " "

Miss J. E. Smith

- Assistant, Clinical Records, Sept. 1953 to March 1954 \$300

B. Quarrington

- Statistician 250

D. Simonoff

- Research Assistant 300

Institute of Business Administration:

T. C. Graham

- Director and Professor, Sept. 1, 1953 to June 30, 1957 - salary for July 1, 1953 to June 30, 1954 \$8,400

W. Main

- Assistant Professor, from July 1, 1953 \$5,000 a year

R. G. MacGilchrist

- Lecturer, Sept. 1, 1953 to Apr. 30, 1954 \$3,400

P. Y. Walmsley

- Research Assistant, July 1, 1953 to June 30, 1954 4,800

Mrs. H. Ignatieff

- Secretarial Assistant, Aug. 1, 1953 to June 30, 1954 \$185 a month

Athletics and Physical Education - Women:

J. Alpar

) Instructors, Oct. 1, 1953 \$50 a month

Mrs. J. Atkinson

) to Mar. 31, 1954 75 " "

Mrs. M. Mitchele

- Instructor, Oct. 1, 1953 to Dec. 31, 1953 \$150

Mrs. V. Abbott

) Pianists, Oct. 1953 to \$26.66 a month

Miss J. Greig

) Mar. 1953 \$100 " "

Mrs. G. Edgar

- Clerical Assistant, Sept. 1, 1953 to Apr. 30, 1954 \$100 a month

Appoint-
ments
(Cont'd)

Office of the Registrar:

J. L. Richardson - University Carillonneur \$1,000
H. Willan - University Organist 1,000

Hart House:

J. G. Rowe - Chaplain of Hart House, from
Sept. 1, 1953 \$3,000 a year

School of Physical and Health Education:

J. H. Ebbs - Director and Professor, from
Nov. 1, 1953 - \$8,400 a year
and also
Assistant Professor of Paediatrics
from July 1, 1953 \$250 a year

Resigna-
tions

(b) Resignations:

Faculty of Arts:

Miss H. E. Fernald - Assistant Professor in East Asia-
tic Studies and Special Lecturer
in Art and Archaeology, (salary
\$2,800) Oct. 1, 1953

G. Lorentz - Assistant Professor in Mathem-
atics (salary \$5,100)
June 30, 1953

Miss M. McNaughton - Secretary in Geography (salary
\$2,050) July 31, 1953

J. B. Falls - Lecturer in Zoology (salary
\$3,300) Sept. 1, 1953

Faculty of Medicine:

Mrs. E. Hicks - Secretary in Anaesthesia (salary
\$600) Sept. 4, 1953

Mrs. K. E. Thomson - Secretary in Art as Applied to
Medicine (salary \$1,950)
Oct. 15, 1953

Banting and Best Medical Research:

Miss I. Jasper - Laboratory Technician (salary
\$130 a month) Oct. 16, 1953

R. E. Semple - Research Assistant (salary \$3,650)
Sept. 15, 1953

Miss E. Smith - Secretarial Assistant (salary
\$2,000) Sept. 30, 1953

Hygiene and Preventive Medicine:

Miss C. W. Christian - Laboratory Assistant (salary
\$1,526) Aug. 31, 1953

Miss L. Lehman - Laboratory Assistant (salary
\$1,692) Aug. 31, 1953

G. Chomyn - Laboratory Assistant, Pathology
(salary \$1,800) Sept. 30, 1953

Physiology:

Miss J. A. Fulton - Senior Technician (salary \$1,557)
Sept. 5, 1953

Miss I. Kumm - Technical Assistant (salary \$125
a month) Sept. 15, 1953

E. T. Pennels - Senior Technician (salary \$2,650)
Aug. 15, 1953

Faculty of Applied Science and Engineering:

J. J. Klawe - Lecturer in Applied Physics
(salary \$4,000) June 30, 1953

Mrs. J. Wilcox - Secretary-Librarian, Mining En-
gineering (salary \$2,150)
Sept. 30, 1953

Faculty of Dentistry:

P. W. Arkle - Associate (salary \$100)
June 30, 1953

A. E. Hobden - Associate, Dental Oral Surgery
(salary \$816) June 30, 1953

Miss E. Baker - Stenographer (salary \$1,950)
Sept. 15, 1953

Miss G. M. Cowan - Clerk (salary \$2,300)
Aug. 15, 1953

Resigna-
tions
(Cont'd)School of Social Work:

Miss M. Moffat - Assistant Librarian (salary \$1,760)
June 30, 1953

School of Nursing:

Miss M. E. Colquhoun - Secretary (salary \$2,010)
Sept. 15, 1953

Miss N. Walters - Stenographer (salary \$1,926)
Aug. 31, 1953

School of Hygiene:

A. Nyeky - Laboratory Assistant in Parasitology
(salary \$1,750) Oct. 10, 1953

Institute of Business Administration:

V. W. Bladen - Director (without salary)
Aug. 31, 1953

University Extension:

A. Buxton - Assistant in Division of Public
Safety (salary \$2,600) Oct. 21, 1953

Miss I. Kilby - Stenographer (salary \$1,900)
Sept. 30, 1953

Office of the President:

Mrs. M. O. Clapham - Stenographer (salary \$2,250)
Aug. 22, 1953

Office of the Registrar:

Miss E. Tetlie - Clerk (salary \$1,730) June 13, 1953

Leaves of
Absence(c) Leaves of Absence:Faculty of Applied Science and Engineering:

H. U. Ross - Assistant Professor, Metallurgy
from July 1, 1953 to June 30, 1954
without salary

Ontario College of Education:

G. A. Cline - Instructor, University Schools,
from Oct. 1, 1953 to June 30, 1954
without salary

Faculty of Dentistry:

F. L. Cole - Associate Professor of Prosthodontia
for 1953-54, without salary

School of Law:

J. Finkelman - Professor, from July 1, 1953 to June
30, 1954, without salary

University
Extension
Courses(d) University Extension Courses:Advanced Course in English for Newcomers - Summer Session:

J. L. H. Wilson - Supervisor of Course \$310

Instructors:

Miss M. E. Gormley	\$261	J. Allan	261
C. A. Pugh	252	C. Varcoe	261
A. Hoggarth	243	Mrs. L. Milani	261
F. Clarridge	261	D. Wilkie	261
W. H. Garton	261	N. C. Heard	261
C. J. Ireton	261	L. B. Bissell	261
H. H. Footitt	261	J. E. Parsons	261
J. E. Cass	261	Mrs. M. E. Matthews	261
Mrs. D. C. Williamson	243	Miss J. Morrison	243
P. A. Kilpatrick	261	W. F. Sirman	261

Pass and General Courses for Teachers - Summer Session:

J. N. Emerson	- Anthropology 1a	480
F. E. Winter	- Art and Archaeology 1a	480
S. G. Triantis	- Economics 2a	480
R. S. Harris	- English 1a, 1b	480
N. J. Endicott	- English 2a, 2b	480
A. E. Barker	- English 3a, 3b	480
W. J. McAndrew	- French 1a	480
W. H. Trethewey	- French 2a	480
D. P. Kerr	- Geography 3a	480
J. Spelt	- Geography 3a (laboratory assistant)	240

University
Extension
Courses
(Cont'd)

V. B. Meen	- Geological Sciences (lecturing and laboratory work)	\$720
H. N. Milnes	- German 1a, 2a, 3a	480
G. C. Paterson)	160
R. A. Spencer) History 1a	160
M. Zaslow)	160
J. M. S. Careless) History 3a	240
G. M. Craig)	240
Sister M. St. John	- Latin 1a	480
Rev. R. C. Fehr	- Philosophy 2a (St. Michael's)	480
F. M. Doan	- Philosophy 3e	480
D. S. Ainslie	- Physics 1b	480
H. O. Steer	- Psychology 1a	480
K. S. Bernhardt	- Psychology 2a	480
R. C. Joyner	- Psychology 3a	480
N. W. Bell	- Sociology 2a	480
N. H. Taylor	- Spanish 2a	480
Rev. D. J. McNeil	- Latin 2a	480
J. L. Levy	- Spanish 1a	480
W. J. Cordwell	- Physics 1b (laboratory Assistant)	210

Appropriations

(e) Additional appropriations and deductions in appropriations:
For 1952-53:

Faculty of Medicine:

An additional appropriation of \$500 for "Travel Expenses"; and a deduction of \$500 from "Medical Postgraduate Courses - Expenses".

Faculty of Dentistry:

An additional appropriation of \$1,700 - \$1,600 for "Clinic Supplies" and \$100 for "Office Supplies"; and a deduction of \$1,700 from "Laboratory Apparatus and Equipment".

An additional appropriation of \$1,500 for "Dental Research Fund (General)"; and a deduction of \$1,500 from "Dental Research Fund - O'Keefe Foundation Donation".

Office of the Registrar:

An additional appropriation of \$5,300 - \$1,900 for "Calendar Printing", \$500 for "Office Supplies", and \$2,900 for "Clerical Assistance"; and a deduction of \$5,300 - \$4,600 from "Salaries", and \$700 from "Convocation Expenses".

For 1953-54:

Chemistry:

An additional appropriation of \$1,200 for "Microanalyses"; and a deduction of \$1,200 from "Salaries".

Faculty of Arts:

An additional appropriation of \$750 for "Apparatus", Chemistry; and a deduction of \$750 from "Salaries - East Asiatic Studies".

Miscellaneous:

An additional appropriation of \$2,100 for "Salaries - Royal Ontario Museum of Archaeology"; and a deduction of \$2,100 from "Salaries - East Asiatic Studies".

English:

A deduction of \$800 from "Salaries".

Miscellaneous:

An additional appropriation of \$1,500 for "Furnishings and Office Supplies - University College"; and a deduction of \$1,500 from "Academic Alterations".

Faculty of Applied Science and Engineering:

A deduction of \$22,085 from "Salaries" for several departments.

Miscellaneous:

An additional appropriation of \$1,300 for "86 Queen's Park - Administrative Building Expenses"; \$250 for "Salaries - Office of the President"; and \$2,100 for "Salaries - Office of the Comptroller".

Appropriations
(Cont'd)

University Extension:

1. An additional appropriation of \$1,500 for "Summer Session - Other Courses".
2. An additional appropriation of \$85.00 for "Certificate Course in Business"; and a deduction of \$85.00 from "Correspondence Courses - Pass Course for Teachers".
3. An additional appropriation of \$1,500 for "Summer Session - Pass and General Courses for Teachers"; and a deduction of \$1,500 from "Teachers' Classes".
4. An additional appropriation of \$2,850.00 divided as follows:-

"Clerical Assistance"	-	\$ 135
"Travelling Expenses"	-	110
"Teachers' Classes"	-	10
"Certified Public Accountants"	-	110
"Industrial and Cost Accountants"	-	2,400
"Radiography"	-	85

 and a deduction of \$2,850.00 as follows:-

"Pass & General Course for Teachers - Summer Session"	-	145
"Certificate Course in Business"	-	110
"Office Supplies"	-	1,410
"Canadian Credit"	-	600
"Short Courses"	-	500
"Evening Tutorial Classes"	-	85

Statutes
of Senate

(f) Statutes of Senate:

- Nos. 2182 respecting the Courses of Study in the Faculty of Arts for 1953-54
- 2183 respecting the Courses of Study in the Faculty of Medicine - Physical and Occupational Therapy for 1953-54
- 2184 respecting the Courses of Study in the Faculty of Applied Science and Engineering for 1953-54
- 2185 respecting the Courses of Study in the Faculty of Dentistry - Dental Hygiene - Dental Nursing for 1953-54
- 2187 respecting the Courses of Study in the School of Architecture for 1953-54
- 2188 respecting the Courses of Study in the School of Physical and Health Education for 1953-54
- 2189 respecting the Courses of Study in the School of Graduate Studies for 1953-54
- 2196 respecting the Courses of Study in the Ontario College of Education for 1953-54
- 2197 respecting the Courses of Study in the Library School for 1953-54
- 2198 respecting the Courses of Study in the Faculty of Forestry for 1953-54
- 2199 respecting the Courses of Study in the Faculty of Music for 1953-54
- 2200 respecting the Courses of Study in the School of Social Work for 1953-54
- 2202 respecting the Courses of Study in the School of Hygiene for 1953-54
- 2216 respecting the Courses of Study in the Faculty of Household Science for 1953-54
- 2222 respecting the degree of Master of Music
- 2223 respecting the degree of Master of Science in Pharmacy
- 2224 respecting The Leopold Macaulay Prize

Budget for
Medical
Postgraduate
Courses

(g) Budget for the Medical Postgraduate Courses for the
Session 1953-54:-

Receipts (fees):

Graduate students registered in Faculty of Medicine, M.S. students in School of Graduate Studies	\$ 7,000
Advanced Graduate Courses, (Medicine, Surgery, O & G.)	12,000
Oto-laryngology & Ophthalmology Refresher Courses	6,000
Diploma Courses (Psychiatry, Medical Radiology)	4,000
B. Sc. (Med.) degree	1,500
	<u>\$30,500</u>
Less 15% overhead to University	<u>4,575</u>

\$25,925

Expenditures:

Salaries:

Director (Dickson)	\$ 2,500
Instruction in graduate courses	6,000
Honoraria for special courses	14,500
Visiting Lecturers	<u>500</u>

\$23,500

Expenses:

Entertainment	\$ 1,100
Office Expenses	500
Expenses of visiting lecturers	<u>500</u>
	<u>\$ 2,100</u>
	<u>\$25,600</u>

Distribution
of Insulin
Committee
Funds in
Faculty of
Medicine

(h) Recommendations, approved by Dean MacFarlane, of a Sub-Committee of the Faculty of Medicine, for distribution of funds granted to the Faculty of Medicine from the Insulin Committee Fund, as follows, the balance of the funds granted previously to be retained by the grantees for continuation of the research:-

Department of Biochemistry - for research under the direction of Professor Crocker (Mechanism of Synthesis of Enzymes - continued)	\$ 3,000.00
Department of Medicine - for research under the direction of Professor Farquharson (Diabetic Lesions, etc. - continued)	6,500.00
Department of Pharmacology - for research under the direction of Professor Ferguson (Studies on Oxytocin and Oxytocinase - continued)	3,600.00
Department of Paediatrics -	
1. For research under the direction of Dr. A. L. Chute (A Study of N.P.H. Insulin and Insulin Dosage - new)	4,500.00
2. Also under the direction of Dr. Chute - (Promotion of Growth in Dwarfed Children - continued)	2,867.20
Total	<u>\$20,467.20</u>
Available-	20,467.20
Balance	nil

Appropriations
from the
Wallberg
Fund

(i) Appropriations from the income of the Wallberg Fund for 1953-54:-

Two research fellowships, @ \$1,500	\$ 3,000.00
Six undergraduate scholarships, @ \$500	3,000.00
Travelling expenses of teaching staff	5,000.00
Wallberg Lecture	2,000.00
Special investigations and experiments in the field of Engineering Education	1,000.00
Apparatus Account - Department of Chemical Engineering	9,000.00

Budgets
for
Courses
in the
Faculty of
Dentistry

(j) Budgets for the following courses in the Faculty of Dentistry for 1953-54:-

(a) Graduate, Postgraduate and Continuation Courses:

	Receipts	Expendi- tures
1. Diploma Courses - Dental Public Health Dental Oral Surgery and Anaesthesia Orthodontics	\$ 3,200.00	\$ 6,175.00
2. Postgraduate Courses - e.g. B.Sc. Dent.	300.00	
3. Continuation Courses as per schedule submitted	6,150.00	3,100.00
4. Supplies, equipment for all courses		1,475.00
5. Stenographer - Full time - Mrs. Gunter		1,850.00
6. Dental Nurse, chairside (12 mos.)		2,050.00
7. Clinic Receipts	5,000.00	
	<u>\$14,650.00</u>	<u>\$14,650.00</u>

Approval also given for the above amount of \$14,650.00 to be set up in the following two accounts:-

1. Salaries and honoraria for graduate, postgraduate and continuation courses	\$13,175.00
2. Laboratory supplies, stationery and equipment for graduate, postgraduate and continuation courses	1,475.00
	<u>\$14,650.00</u>

(b) Course in Dental Hygiene:

	Receipts	Expendi- tures
1. Tuition fees: 10 first year students @ \$300	\$3,000.00	
6 second year students @ \$300	1,800.00	
2. Supervisor: Miss A. Hebert Associate in Dentistry		\$ 4,300.00
3. Secretarial & clinic assistance: Mrs. L. D. Neilson		2,400.00
4. Lecturers & Demonstrators		6,600.00
5. Equipment & Supplies		2,500.00
	<u>\$4,800.00</u>	<u>\$15,800.00</u>

Approval also given for the estimated debit balance of \$11,000 to be provided for by balance of \$5,799.19 from the 1952-53 Session, plus the Kellogg Foundation grant of \$5,200.81 for the 1953-54 Session.

(c) Division of Dental Research:

1. Salaries	-	\$15,936.00
2. Office Supplies	-	1,100.00
3. Equipment and Laboratory Supplies	-	5,599.80
Total	-	<u>\$22,635.80</u>

Approval also given for the above amount of \$22,635.80 to be taken from the "University of Toronto Dental Research Fund" and allocated to the "Dental Research Fund General", this latter account to be used as the current operating account; the total amount to be left in one account rather than dividing it into separate accounts for salaries and equipment and supplies.

(d) Technical Service for the Faculty undergraduate clinic:

	Receipts	Expendi- tures
1. Increasing fees in Faculty Clinic - estimated	\$ 6,200.00	
2. Building changes (Room 202) Superintendent's estimates		\$ 1,524.00
3. Equipment		500.00
4. Clinic supplies		500.00
5. Salary - technician, 12 mos.		2,800.00
	<u>\$ 6,200.00</u>	<u>\$ 5,324.00</u>

Estimates
for the
Institute
of Child
Study
1953-54

(k) Estimates for the Institute of Child Study for 1953-54:-

INCOME

Mental Health Grant		\$ 93,550.00
University of Toronto:		
Specified portion of Provincial Government Grant	\$10,000.00	
Fees - diploma courses	<u>5,000.00</u>	15,000.00
Food receipts: student meals		<u>7,550.00</u>
		<u>\$116,100.00</u>

EXPENDITURES

	Mental Health Grants	University Accounts	
Salaries	\$71,050		
Maintenance:			
Supplies and materials	4,500		
Equipment		\$ 250	
Office Expenses		750	
Printing		250	
Books & periodicals		250	
Examinations		50	
Pension Costs		1,900	
Building costs:			
Fuel	3,000		
Light	700		
Water	100		
Caretaker's supplies	925		
Cleaning	4,500		
Repairs, renewals & grounds	3,500		
Telephones	650		
Caretaking	2,700		
Unappropriated	1,925		
Building alterations		11,550	
Food service:			
Provisions		4,300	
Wages		3,000	
Miscellaneous		250	
	<u>\$93,550</u>	<u>\$22,550</u>	<u>\$116,100.00</u>

Estimates
for the
Faculty of
Pharmacy
1953-54

(1) Estimates for the Faculty of Pharmacy for 1953-54:-

Salaries:			
Teaching Staff (including Pension)		\$ 65,558.00	
Administration (including Pension)		13,556.00	
Supplies - Academic:			
Expendable Supplies & equipment	\$ 7,300		
Apparatus & equipment	4,295		
Library purchases and binding	1,800		
Office Supplies	1,500		
Telephones	564		
Faculty Travelling	900		
Expenses of the Dean	<u>250</u>		16,609.00
Maintenance:			
Caretakers' Salaries:			
J. H. Saul, Chief Caretaker	\$ 3,120		
P. C. Pearce, Caretaker	2,860		
E. S. Curtis, Caretaker,			
Stock Clerk	2,860		
Pension Costs P.C.P. & E.S.C. only	286		
Cleaning wages	520		
Heat, light, gas, coal	4,100		
Water	125		
Caretakers' Supplies	650		
Repairs and Renewals	3,000		
Sundries	<u>2,155</u>		19,676.00
Total Estimates	-		<u>\$115,399.00</u>

Hart
House
Fee for
Graduate
Students

- (m) Hart House fee for graduate students to be as follows:-
"Commencing with the academic year 1953-54, all full-time male students enrolled in the School of Graduate Studies will pay the annual Hart House fee of \$15.00. Students who have enrolled in the School of Graduate Studies prior to the academic year 1953-54 will not be required to pay the Hart House fee, but may become graduate members of Hart House on payment of the required fee to Hart House. For this purpose, a 'full-time student in the School of Graduate Studies' will be interpreted as one who is required to pay, in any academic session, the maximum academic fee assessed for the course of study which he is following.
A candidate for the Master's degree who is eligible and is registered to qualify for that degree in one year shall pay the Hart House fee once.
A candidate for the Master's degree who is required to spend two years for the degree shall pay the Hart House fee twice.
A candidate for the degree of Doctor of Philosophy shall pay the Hart House fee three times, except in the case of a candidate who has secured his Master's degree, either here or elsewhere, in which case he will pay the fee twice."

Budgets for Classes in the Institute of Business Adminis- tration

- (n) Budgets for the following classes in the Institute of Business Administration for 1953-54:-
1. Evening Class: - Evening Conference and Executive Seminar:
- Revenue:
- | | |
|---------------------------------------|---------------------|
| Fees from part-time graduate students | \$ 26,000.00 |
| Fees from Evening Conference Series | 3,000.00 |
| Executive Seminar | 4,000.00 |
| Other ventures | 1,000.00 |
| | <u>\$ 34,000.00</u> |
- Expenditures:
- Salaries:
- | | |
|-------------------------------------------------|--------------|
| Fees to lecturers including visiting Professors | \$ 21,000.00 |
| Secretarial Assistance | 3,000.00 |
- Supplies:
- | | |
|-------------------------------------------------------------------------|----------|
| Room rent, advertising, printing, office supplies | 3,500.00 |
| Entertainment, mainly for Executive Seminar (including some free meals) | 1,000.00 |
- Equipment:
- | | |
|---------------------|---------------------|
| Transfer to Library | 500.00 |
| | <u>\$ 29,000.00</u> |
2. Annual One-day Conference on Industrial Relations:
- | | |
|-----------------------------|--------------------|
| Fee to be charged - \$12.50 | |
| Estimate of revenue - | <u>\$ 2,500.00</u> |
- Expenditures:
- | | |
|---------------------------------------|--------------------|
| Fee to visitors (in lieu of expenses) | \$ 600 |
| Meals at Hart House | 1,250 |
| Administrative expenses | <u>450</u> |
| | <u>\$ 2,300.00</u> |
3. Special Class in Marketing:
- | | |
|--------------------------------------------------------------------|--|
| Fee to be charged - \$60.00 | |
| Expenses to be provided for from the general Evening Class Budget. | |

Increase
in payment
to instruc-
tors in
University
Extension
Classes

- (o) Increases as follows in payment to instructors in the Department of University Extension, commencing with the Session 1953-54:-
1. An increase in the basic rate of payment for teachers in the Evening Classes, from \$15.00 to \$20.00 for each evening lecture.
 2. An increase in the stipend to be paid to lecturers in the Pass and General Course for Teachers' evening classes, from \$475.00 to \$500.00.

Appoint-
ments to
Faculty
Councils,
1953-54

(p) Appointments to Faculty Councils for the Session 1953-54 as follows:-

To the Council of the Faculty of Arts:

From the Faculty of Medicine -

Dean J. A. MacFarlane Professor C. S. Hanes

Professor J. K. W. Ferguson Professor J. C. Watt

Professor R. E. Haist

From the Faculty of Household Science -

Miss B. McLaren

Miss M. D. Smith

From the Faculty of Forestry -

Professor A. S. Michell

From the Faculty of Music -

Professor G. F. Loughlin

From the School of Law -

Dean C. A. Wright

Professor B. Laskin

To the Council of the Faculty of Medicine:

Professor J. R. Dymond) Department of Zoology

Professor W. H. T. Baillie)

Professor A. R. Gordon) Department of Chemistry

Professor F. R. Lorrimer)

Professor W. H. Watson) Department of Physics

Professor H. J. C. Ireton)

Professor E. A. Bott - Department of Psychology

Professor H. L. Humphreys - Department of French

Professor R. S. Knox - Department of English

Professor K. Rothfels - Department of Botany

Professor E. S. Carpenter - Department of Anthropology

Professor W. M. D. Long - Department of Philosophy

Professor Barker Fairley - Department of German

Professor D. C. Baillie - Department of Mathematics

Professor J.M.S. Careless - Department of History

To the Council of the Faculty of Dentistry:

Professor G. S. Vickers - Department of Art and Archaeology

Professor J. M. Fisher - Department of Biochemistry

Professor J. Campbell - Department of Physiology

Professor J. W. Graham - Department of Medicine

Professor J. K. W. Ferguson) Department of Pharmacology

Professor G. H. W. Lucas)

Professor J. J. Rae - Department of Chemistry

Professor A. C. H. Hallett) Department of Physics

Professor H. J. C. Ireton)

Professor C. D. Rouillard - Department of French

Professor R. R. Langford - Department of Zoology

Professor W. J. R. Crosby - Department of Mathematics

Professor J. C. Watt) Department of Anatomy

Professor J. W. A. Duckworth)

Dr. Jessie C. Gray - Department of Surgery

Professor F. E. L. Priestley - Department of English

To the Council of the School of Architecture:

Professor G. S. Vickers - Department of Art and Archaeology

Professor R. G. Stanton - Department of Mathematics

Donations
from the
Kellogg
Foundation

The President informed the Board of

the following donations from the Kellogg Foundation:-

(a) An offer of \$15,000 for the Pilot Programme in Decentralized Medical Education, Faculty of Medicine.

(b) Receipt of the sum of \$5,200.81 (Can. funds) representing the third year's payment of the grant to assist the Dental Hygiene Course, Faculty of Dentistry.

Composition of the Council of the School of Graduate Studies for 1953-54

ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY

CARRIED, approval was given to the recommendation of the President that the Council of the School of Graduate Studies for 1953-54 be composed as follows:-

Division I - Professor D.G.Creighton, Chairman

Anthropology:

Professor T. F. McIlwraith

Professor E. S. Carpenter

Art and Archaeology:

Professor P. Brieger

Business Administration:

Professor T. C. Graham

Professor A. W. Currie

Professor S. G. Hennessey

Professor J. C. Sawatsky

Classics:

Professor G. M. A. Grube

Professor H. G. Robertson

Rev. J. T. Muckle

Professor R. J. Getty

East Asiatic Studies:

Professor W. A. C. H. Dobson

Educational Theory:

Dean A. C. Lewis

Professor C.E. Phillips

English:

Professor A. S. P. Woodhouse

Professor R. S. Knox

Professor N. J. Endicott

Professor A. E. Barker

Rev. L. K. Shook

Professor H. N. Frye

Germanics:

Professor B. Fairley

Professor J. A. Surerus

Professor C. Lewis

History:

Professor R. Flenley

Professor F. H. Underhill

Professor D. J. McDougall

Professor B. Wilkinson

Professor R. M. Saunders

Law:

Dean C. A. Wright

Professor W. G. Friedmann

Library Science:

Professor Bertha Bassam

Music:

Professor A. Walter

Oriental Languages:

Professor F. V. Winnett

Professor W. E. Staples

Philosophy:

Professor F. H. Anderson

Professor J. M. Kelly

Professor A. C. Pegis

Professor T. A. Goudge

Professor J. A. Irving

Professor R. F. McRae

Political Economy:

Professor V. W. Bladen

Professor A. Brady

Professor S. D. Clark

Professor H. A. Logan

Professor W. T. Easterbrook

Psychology:

Professor E. A. Bott

Professor C. R. Myers

Professor K. S. Bernhardt

Professor W. Line

Professor D. C. Williams

Professor J. D. Ketchum

Romance Languages:

Principal F. C. A. Jeanneret

Professor E. Goggio

Professor L. J. Bondy

Professor W. H. Trethewey

Slavic Studies:

Professor B. E. Shore

Social Work:

Professor C. E. Hendry

Professor J. S. Morgan

Professor A. Rose

Division II - Professor R.R.McLaughlin, Chairman

Anatomy:

Professor J. C. B. Grant

Architecture:

Professor H. H. Madill

Biochemistry:

Professor A. M. Wynne

Professor C. S. Hanes

Professor B. F. Crocker

Botany:

Professor H. B. Sifton

Professor D. L. Bailey

Professor G. H. Duff

Chemical Engineering:

Professor J. G. Breckenridge

Professor W. F. Graydon

Professor P. H. Calderbank

Chemistry:

Professor G. F. Wright

Professor D. J. LeRoy

Professor F. E. Beamish

Professor R. L. McIntosh

Professor F. E. W. Wetmore

Geography:

Professor D. F. Putnam

Professor G. Tatham

Geological Sciences:

Professor G. B. Langford

Professor M. A. Fritz

Professor E. W. Nuffield

Mathematics:

Professor I. R. Pounder

Professor W. J. Webber

Professor H. M. S. Coxeter

Council
of the
School of
Graduate
Studies
(Cont'd)

Mechanical Engineering:
Professor E. A. Allcut
Professor G. R. Lord
Pathological Chemistry:
Professor J. A. Dauphinee
Professor A. G. Gornall
Pathology & Bacteriology:
Professor C. E. van Rooyen
Pharmacology:
Professor J.K.W. Ferguson
Professor G. H. W. Lucas
Physiology:
Professor C. H. Best
Professor R. E. Haist
Professor E. A. Sellers
Professor J. A. Campbell
Zoology:
Professor J. R. Dymond
Professor E. H. Craigie
Professor K. C. Fisher
Professor F. E. J. Fry
Clinical Departments in
Medicine:
Professor A. L. Chute
Professor A. J. Elliot
Civil and Aeronautical
Engineering:
Professor T. R. Loudon
Professor G. N. Patterson
Professor B. Etkin
Dentistry:
Dean R. G. Ellis
Professor K. J. Paynter

Division II (Cont'd)

Engineering Physics and Elec-
trical Engineering:
Professor K. B. Jackson
Professor V. G. Smith
Food Chemistry and Household
Science:
Professor M. D. Smith
Professor B. McLaren
Forestry:
Dean J. W. B. Sisam
Professor R. C. Hosie
School of Hygiene:
Professor D. T. Fraser
Professor E. W. McHenry
Professor D. Y. Solandt
Mining Engineering and Metal-
lurgical Engineering:
Professor S. E. Wolfe
Professor L. M. Pidgeon
Physics and Astronomy:
Professor W. H. Watson
Professor J. F. Heard
Professor M. F. Crawford
Professor H. J. C. Ireton
Professor J. T. Wilson
Professor H. L. Welsh
Additional Nominations:
Dean M. St.A. Woodside
Dean K. F. Tupper
Dean J. A. MacFarlane
Principal T. L. Jones
President J. D. MacLachlan
Professor G. N. Ruhnke
Professor C. T. Bissell
The Librarian

Convoca-
tions

The President informed the Board of the

following Convocations:-

- (a) September 15, 1953 - at which honorary degrees were conferred as follows:-

Doctor of Science

Detley Wulf Bronk
Bernardo Alberto Houssay
Elliott Proctor Joslin
Wilder Graves Penfield
Lionel Ernest Howard Whitby

- (b) October 16, 1953 - and the Installation of the Chancellor, at which honorary degrees were conferred as follows:-

Doctor of Laws

The Most Rev. Walter Foster Barfoot
The Rt. Rev. William Ann Cameron
Charles Gordon Heyd
Her Honour Judge Helen Alice Kinnear
Sir Ernest Alexander Campbell
MacMillan
Louis Rasminsky
The Rt. Rev. Alexander Armstrong Scott

Doctor of Letters

Bernard Keble Sandwell

- (c) November 13, 1953 - Regular Fall Convocation

Report on
Registra-
tion for
1953-54

The President presented the second report on Registration for the Session 1953-54, showing a total as of October 20th, 1953, of 10,473 as compared with 10,505 as of October 31st, 1952.

Resolution
on death
of Dr. H.
A. Cates

The following resolution was passed by the Board in connection with Dr. H. A. Cates, who died on July 1, 1953:-

"The Board records the great loss that the University suffered in the death, on July 1st, 1953, of Dr. H. A. Cates.

Harry Arthur Cates was for thirty-five years a member of the Department of Anatomy, becoming a full professor in that Department in 1945. In 1949 he became, in addition, Director of the School of Physical and Health Education and the last four years of his life were devoted in large part to the development of that division of the University.

On the School of Physical and Health Education he left the impress of a vigorous and carefully articulated concept of education that was liberal and humane and never narrowly professional. For him, the School should aim to produce not merely skilful performers or play-masters, but men and women able to see clearly the relation of their special knowledge and aptitudes to the broad human situation. To this end Dr. Cates insisted upon the inclusion in the curriculum of subjects from the natural sciences and humanities, and he was inflexible in his adherence to academic standards.

Besides making this contribution as administrator and educational statesman, Dr. Cates was a teacher of great skill and an author of valuable text books in his special field. But, although his colleagues will often have reason to recall his contribution as an educationist, as a teacher, and as an author, they will remember him best, perhaps, as a person: warm and genial in his relationships with students and colleagues, the possessor of a sense of humour that, in its pervasiveness, its delicacy, and its essential kindness, gave the best key for understanding the man and his attitude towards life.

BE IT RESOLVED that the Board express to Mrs. Cates and her family its deepest sympathy."

Survey of
the Royal
Ontario
Museum

The President informed the Board that consideration had been given to a survey being made of the Royal Ontario Museum and its operations, and that this matter had been discussed by the Chairman of the Board of Governors, the Chairman of the Museum Board, and himself.

Upon motion of the President,
Seconded by Dr. Johnson,
And unanimously carried,

the following recommendation was adopted:-

"It is recommended that the Board of Governors authorize the undertaking of a survey of the Royal Ontario Museum in its relation to the University of Toronto, the schools of Ontario, and the public, and without limiting the generality of the foregoing the survey should cover:-

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Survey of
the Royal
Ontario
Museum
(Cont'd)

- (a) The organization of the individual Museums, and of the Royal Ontario Museum;
- (b) The relation of the Museum Board to the Board of Governors;
- (c) Administrative procedures of the Royal Ontario Museum;
- (d) The relation of the office of the Royal Ontario Museum to the University administrative offices in Simcoe Hall;
- (e) The duties and remuneration of members of the staff of the Royal Ontario Museum;
- (f) The relation of the Royal Ontario Museum to teaching and research carried on by other divisions of the University;
- (g) The direct services of the Royal Ontario Museum to the schools, to other museums in the Province, and to the public generally;
- (h) A study of the budgets of the Royal Ontario Museum since its organization;
- (i) The sources of income for the Royal Ontario Museum;
- (j) The possibility of increasing the income;
- (k) A consideration of the present financial and educational situation of the Royal Ontario Museum; and
- (l) A plan relating to the educational role and the administration of the Royal Ontario Museum for the next ten years, projected with rather precise estimates for the next five years.

Mr. J. Grant Glassco shall be invited to conduct the survey, on the understanding that he would work with a committee of the Museum Board, consult with the Directors of the Royal Ontario Museum, the Heads of appropriate University Departments, and the administrative officers of the University. It would be desirable to have a person or persons visit Museums of comparable stature and prestige in the United States, and that an outstanding director of one of those Museums should be invited to come to Toronto for consultation."

Report on
buildings

The President reported on the following
buildings:

- (a) Opening of the Charles H. Best Institute on September 15th, 1953.
- (b) Laying of the cornerstone of the University College Men's Residence on October 16th, 1953.
- (c) Laying of the cornerstone of the Sigmund Samuel Library on October 23rd, 1953.
- (d) Opening of the School of Nursing Building on November 17th, 1953.

Adminis-
trative
matters
approved

ON MOTION DULY MADE, SECONDED AND UNAN-
IMOUSLY CARRIED, the following administrative matters approved
during the Summer were confirmed:-

Appoint-
ments

- (a) Appointments:
Superintendent's Department:
 - E. A. Greene - Assistant, from Aug. 24, 1953
\$325 a month
 - Miss D. M. Wood - Payroll Clerk, from July 1,
1953 \$2,070 a year
 - Miss V. Cheeseman - Secretary-Stenographer, from
Sept. 15, 1953 \$2,750 a year
 - E. H. Andrews - Caretaker, Medical & Anatomy
Bldg. from July 1, 1953
\$2,750 a year
 - P. C. Pearce - Asst. Caretaker, Faculty of
Pharmacy, from July 1, 1953
\$2,860 a year
 - E. S. Curtis - Asst. Caretaker, Faculty of
Pharmacy, from July 1, 1953
\$2,860 a year

Appoint-
ments
(Cont'd)

Chief Accountant's Office: From July 1, 1953 -
 Miss E. V. Elliott - Secretary, \$2,350 a year
 Miss M. D. Mumford - Clerk, General Accounting, from
 Sept. 19, 1953 \$2,050 a year

Payroll Department:
 Miss E. K. Goddard - Head \$3,100 a year
 Miss J. Shine - Clerk, from Sept. 1, 1953
 \$2,050 " "

Accounts Payable Department:
 Mrs. N. Priverts) Clerks \$1,885 " "
 Mrs. M. Mednis) 1,885 " "
 Miss E. L. Sealy - Clerk-Stenographer, Appointments
 and Pensions Dept., \$2,100 a year

Fees Department:
 Mrs. H. Dunn) Clerks \$1,880 a year
 Mrs. E. M. Reid-Weston) 1,880 " "

Increases
in Salary

- (b) Increases in Salary:
School of Nursing:
 Miss B. J. Mortimer - Chief Clerk and Accoun-
 tant, from \$2,450 to \$2,600 a
 year from Aug. 1, 1953
- Household Science:
 Mrs. J. McCabe - Secretary, from \$2,282 to \$2,340
 a year from July 1, 1953

Termina-
tion of
Employ-
ment

- (c) Termination of Employment:
Superintendent's Department:
 Miss V. Cheeseman - Secretary-Stenographer, (salary
 \$2,750) Oct. 9, 1953

- (d) Appointment:
Hart House Theatre:
 R. Waller - Stage Manager, from Sept. 1, 1953
 \$3,000 a year

Appropri-
ations

- (e) Additional appropriations and deductions in appropriations:
U.C. Women's Residences and Union:
 An additional appropriation of \$900.55 for "Whitney Hall -
 Furnishings"; and a deduction of \$900.55 from "Reserve
 Fund".
 An additional appropriation of \$174.30 for "Hutton House -
 Furnishings"; and a deduction of \$174.30 from "Reserve
 Fund".
Research Council of Ontario Grants:
 An additional appropriation of \$500 for "Dev. Plant -
 Physiology - Supplies and Field Expenses"; and a deduc-
 tion of \$500 from "Dev. Plant - Physiology - Salaries".
School of Nursing:
 An additional appropriation of \$137.50 for "Salaries".
Household Science:
 An additional appropriation of \$58.00 for "Salaries".
Superintendent's Department:
 An additional appropriation of \$1,800 for "Grounds, Road-
 ways, etc."

Execution
of docu-
ments

- (f) Execution of documents as follows:-
On behalf of Connaught Laboratories:
 1. Agreement with Commercial Solvents Corporation regarding
 a conflict existing between patent applications.
 2. Concession of Priority in connection with Interference
 No. 84,615 - Dr. P. J. Moloney and Dr. A. L. Tosoni.
On behalf of the Insulin Committee:
 1. Power of Attorney for use in Spain in opposing the regis-
 tration of the expression "Insulina" as a trade mark to
 become the exclusive property of others.
 2. Power of Attorney for use in the renewal of the Mexican
 Trade Mark for Insulin for a period of 10 years from
 August 28th, 1953.

Execution
of docu-
ments
(Cont'd)

- (f) Execution of documents (Cont'd):
- Agreement with Ferranti Electric Limited with regard to the maintenance of a computing machine known as FERUT from Nov. 1, 1953 for the period of one year, at a cost of \$52,500.00.
 - Contract with the Air Force Cambridge Research Centre of the United States of America in the amount of \$34,800 for research during the period June 30, 1953 and Dec. 31st, 1954.
 - Amended agreement with the Building Service Employees' International Union, Local 204, regarding cleaners, caretakers, etc.
 - Conversion Allowance and Release Agreements with the Hydro-Electric Power Commission of Ontario, covering conversion from 25 to 60 cycles:-
 - Block 1 - comprising Physics Bldg., University Press, Baldwin House, Forestry Bldg., Stores, Shops, and 43-45 St. George St.
 - Block 1A - Wallberg, Chemistry, Press and Auxiliary Press Bldgs.
 - Block 24 - Supplementary items at O.C.E. and U.T.S.
 - Block 4A - Botany, Medical, Biology, Library and Anatomy Bldgs.
 - Block 4 - Hygiene Bldg.
 - Hygiene Bldg. Sub-station
 - Library Bldg. Sub-station - preparation of site
 - No. 1 Loop Primary Feeder - Installation of Sec. D
 - Revisions to Mechanical and Physics Sub-stations
 - Hygiene Plant

School of
Nursing
Residence
Accounts

- (g) Continuation of the following School of Nursing Residence Accounts, as per budget submitted:-
- | | | |
|----------------|---|------------|
| Revenue | - | \$2,300.00 |
| Expenditures: | | |
| Wages | - | \$2,200.00 |
| Provisions | - | 1,350.00 |
| Management Fee | - | 275.00 |
| Miscellaneous | - | 150.00 |
| | | \$3,975.00 |

D.C.Conver-
sion and
Power Dis-
tribution

- (h) Appropriation of \$35,000.00, being part of the programme of \$174,000.00 approved by the Board in April for Power Distribution and D. C. Conversion.

Investment
transac-
tions
approved

- (i) Investment transactions not previously approved:-
- Purchased for -
- Trust Pool:
- | | | | | |
|-------------------------|-------------------|---------------------------|-----------------------|--------|
| \$ 79,000 | 2 $\frac{3}{4}$ % | H.E.P.C. | due Oct. 1, 1968 @ \$ | 85.77 |
| 40,000 | 4 $\frac{1}{2}$ % | Province of New Brunswick | due July 15, 1969 @ | 98.75 |
| 3,000 | 4% | United Fuel Investments | | |
| | | 1st Mortgage | due Dec. 1, 1959 @ | 97-5/8 |
| 80,000 | 4 $\frac{1}{4}$ % | City of Toronto " | July 15, 1967 @ | 98.44 |
| 145,000 | 4 $\frac{1}{4}$ % | H.E.P.C. | due July 15, 1969 @ | 99.25 |
| 10,000 | 4 $\frac{1}{2}$ % | Province of New Brunswick | due July 15, 1969 @ | 99.00 |
| 20,000 | 4 $\frac{1}{4}$ % | City of Toronto " | July 15, 1967 @ | 98.44 |
| 25,000 | 4 $\frac{1}{4}$ % | do. | due July 15, 1965 @ | 98.61 |
| 22,000 | 4 $\frac{3}{4}$ % | City of St. Thomas | due Aug. 15, 1959 @ | 101.48 |
| 23,000 | 4 $\frac{3}{4}$ % | do. | due Aug. 15, 1960 @ | 101.48 |
| <u>Trust Endowment:</u> | | | | |
| \$150,000 | 4 $\frac{1}{4}$ % | H.E.P.C. | due July 15, 1969 @ | 99.25 |
| 50,000 | 4 $\frac{1}{4}$ % | City of Toronto " | July 15, 1967 @ | 98.44 |
| 50,000 | 4 $\frac{3}{4}$ % | B.C.Electric | due Dec. 1, 1977 @ | 100.25 |
| 100,000 | 4 $\frac{3}{4}$ % | B.C.Telephone | due Oct. 1, 1975 @ | 99.25 |

Investment
transac-
tions
(Cont'd)

(i) Investment transactions (Cont'd):

Purchased for (Cont'd) -

Faculty of Pharmacy Building Trust:

\$ 50,000	4 $\frac{1}{4}$ %	H.E.P.C.	due July 15, 1969	@ \$ 99-3/8
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Sinking Fund:

22,000	3%	University of Toronto	due Aug. 15, 1970	@ 86.00
7,000	3%	do.	due Aug. 15, 1970	@ 86.75
3,000	3%	do.	due Aug. 15, 1970	@ 85.50
150,000	4 $\frac{1}{4}$ %	H.E.P.C.	due July 15, 1966-69	@ 99-1/8
75,000	4 $\frac{1}{4}$ %	do.	due July 15, 1966-69	@ 99.75
27,000	4 $\frac{1}{4}$ %	Province of Manitoba	due Oct. 1, 1968	@ 100.00

General Endowment:

\$ 45,000	4 $\frac{1}{4}$ %	H.E.P.C.	due July 15, 1969	@ 99.25
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Sigmund Samuel Library Fund:

\$ 6,000	3%	Government of Canada	due Mar. 1, 1954	@ 100.85
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Royal Conservatory of Music - Marion Ferguson Foundation Fund:

\$ 500	4 $\frac{1}{4}$ %	H.E.P.C.	due July 15, 1966-69	@ 99.75
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Open Order:

\$ 36,000	4%	United Fuel Investments	due Dec. 1, 1959	@ 97-5/8
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Sold for -

Trust Pool:

\$ 79,000	2 $\frac{3}{4}$ %	H.E.P.C.	due Oct. 1, 1969	@ 85.8368
3,000		Town of Leamington	due Dec. 13, 1970-71	@ 96.00
500		Province of Saskatchewan	due Jan. 1, 1960	@ 102.25
500		Algoma Steamship	due Oct. 15, 1961	@ 99.00
1,402.94		Town of Weston	due Apr. 1, 1965	@ 94.00
1,000		C.N.R. Bonds	due July 1, 1957	@ 103.75
2,000		H.E.P.C.	due Jan. 15, 1965-67	@ 97.25
500		do.	due Apr. 15, 1966-68	@ 97.00
500		do.	due June 15, 1971-73	@ 85.00
37,900	3%	Government of Canada	due Sept. 1, 1966	@ 92.75

R. W. Leonard Bequest:

28,536 shares of Coniagas Gold Mines Ltd., @ \$1.55, or a total of \$44,230.80

Trust Endowment:

\$ 459.05	3 $\frac{1}{4}$ %	Town of Sandwich	due Dec. 31, 1980	@ \$ 31.50
139.05	1 $\frac{1}{4}$ %	Town of La Salle	due Dec. 31, 1985	@ 33.00

Capital Funds:

\$200,000	2%	Government of Canada	due Dec. 15, 1954	@ 98.40
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Hart House:

\$ 15,000	3%	do.	due Sept. 1, 1966	@ 92.50
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Sinking Fund:

\$ 27,000	4%	Province of Manitoba	due Oct. 1, 1961	@ 100.25
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Connaught Medical Research Laboratories:

At the request of the Connaught Board, the following securities held for their Pension Plan were transferred to Connaught Laboratories proper:-

\$ 65,000	3%	Government of Canada	due Nov. 1, 1956	@ \$ 99.75
17,000	3%	do.	due Jan. 1, 1959	@ 97.05
50,000	3%	H.E.P.C.	due Apr. 1, 1970	@ 86.00
500	4 $\frac{1}{2}$ %	City of Brantford	due Dec. 15, 1960	@ 100.50
1,000	3 $\frac{1}{2}$ %	City of St. Catharines	due Dec. 1, 1963	@ 93.00

Increase in
rates of pay
to Sheet-
metal Workers

- (j) Request for an increase in rates of pay of sheetmetal workers on the Maintenance Staff, as the result of an agreement increasing the hourly rate from \$2.10 to \$2.20 per hour, effective May 1, 1953, and a further increase from \$2.20 to \$2.25 per hour, effective Aug. 1, 1953 to Apr. 30, 1954. This affects 8 journeymen, 1 apprentice and 1 foreman.

Supplementary
Estimates,
Faculty of
Dentistry

- (k) Supplementary Estimates of the Faculty of Dentistry for 1953-54:-
Expenditures:
Building changes (Room 202
Superintendent's estimates) \$1,524
Equipment 500
Clinic Supplies 500
Salary: Technician, 12 mos. full time 2,800
\$5,324

Payment to six
special guests
who came for
opening of the
Best Institute

- (l) Request from Dr. C. H. Best to pay up to \$1,000 for each of six special guests who came to the opening of the Charles H. Best Institute on September 15, 1953, and to charge the sum to the Medical Research Best Fund.

Letter from
Psi Epsilon
Fraternity,
65 St. George
St.

The Comptroller presented a letter from Mr. J. C. Porter, Chairman of the Building Committee of the Psi Upsilon Fraternity at 65 St. George Street, stating that as they were considering extensive alterations to their building they would like an assurance from the University that they would not be affected for the next 15 years or more. After discussing the matter the Board decided not to give an undertaking in this connection.

Donations -

Donations were reported as follows, and ON MOTION DULY MADE, SECONDED AND UNANIMOUSLY CARRIED, were gratefully accepted:-

From -

The Executors of the Estate of the late Mrs. Agnes Kathleen Mackenzie, notification received of a bequest of the residue of the estate to found a fellowship to be known as the "J. J. and Kathleen Mackenzie Fellowship in Pathology and Bacteriology", to be awarded to a graduate in Medicine of the University of Toronto.

The Executors of the Estate of the late Mrs. Mary Ada Wainwright, notification received of a bequest of the residue of the Estate, which is to be divided into three equal parts to establish "The Dr. C. S. Wainwright Memorial Scholarship" in memory of her late husband; "The Dr. Frederick James Colling, O.B.E. Memorial Scholarship", and "The Dr. John Knowles Colling Memorial Scholarship", in memory of her late brothers, the first two in the course in Medicine, and the third in General Arts.

The Executors of the Estate of the late Mr. John S. Dickson, notification received of the following bequests under his Will:-

- (a) ten percent of the residue to the University of Toronto to be credited to any scholarship fund or foundation set up in memory of Professor Samuel Beatty
- (b) fifty percent to the Banting and Best Department of Medical Research, for research on the broad aspects of cancer.

Donations
(Cont'd)

From -

The Executors of the Estate of the late Mr. William Jordan Larkworthy, notification received of a bequest of \$1,000 under his Will for Insulin research work in connection with the Banting Institute.

The Executors of the Estate of the late Dr. Norman M. Harris, notification received of a residuary bequest of \$10,000 under his Will to found the "William Cron and Jean Gordon Harris Memorial Scholarship" in memory of his parents, to be awarded to a graduate in Medicine of the University of Toronto, of not over two years' standing, for research in either Bacteriology, Immunology or Public Health.

The British Overseas Airways Corporation, notification received of their gift of 1 Rolls-Royce Derwent Engine and 1 Metropolitan-Vickers Beryl Engine for demonstration purposes in the Department of Mechanical Engineering.

The Rockefeller Foundation, grants received as follows:-

(a) \$7,500 (Can. funds), being the 1st semi-annual instalment for the year beginning July 1, 1953, for a programme of research on the Problems of Canadian Development, up to \$215,000 to be available during the 6 year period beginning July 1, 1953; \$15,000 to be available during 1953-54, and \$40,000 for each of the 5 years 1954-55 to 1958-59.

(b) \$3,400 (U.S. funds) as a grant to enable Professor J. W. Wevers to visit the Near East to gain a direct acquaintance with contemporary Muslem thought and movements, this sum to be available over the period ending Dec. 31, 1954.

Research Council, Ont. grants received as follows:-

Forest Regeneration - Hosie		\$ 4,500
Forest Genetics - Sisam		2,500
Economic Utilization - Sisam		900
Developmental Genetics - Sisam		4,000
(General University Expenses)	\$2,380	
Development of Rapid Methods of Analysis of Resinous Extracts of Wood - Rapson		1,300
Field Work in Tree Physiology and Forest Pathology - Duff		2,100
(General University Expenses)	680	
Studies on Bottom Fauna - Dymond		700
Selection of Host Trees by White Pine Weevil - Fisher		800
(General University Expenses)	300	
General University Expenses	\$3,360	\$16,800
		3,360
		<u>\$20,160</u>

Balances from grants made for 1952-53, totalling \$3,064.17, are to be included with Professor R. C. Hosie's grant to cover the cost of publication of his work.

Of a balance of \$265.91 remaining in a 1952-53 grant to Professor B. Chalmers, \$256.79 is to be applied to Professor L. M. Pidgeon's grant, and the balance of \$9.12 is to be added to Dean Sisam's project on Developmental Genetics.

The Atkinson Charitable Foundation, the sum of \$13,800 received, representing payment of one half of the total grant of \$27,600 for bursary awards to assist secondary school graduates to enter the University of Toronto during the Session 1953-54.

John and Mary R. Markle Foundation, grants received as follows:-

(a) \$6,000 (U.S. funds) being the first instalment under a 5 year appropriation totalling \$30,000, in support of Dr. J. C. Laidlaw, Department of Medicine.

(b) \$6,000 (U.S. funds) being the third instalment under a 5 year appropriation totalling \$30,000, in support of Dr. W. B. Spaulding, Department of Medicine.

Canadian Life Insurance Officers' Association, the sum of \$5,000 received for a fellowship granted to Dr. K. W. G. Brown, Department of Medicine, for 1953-54.

Donations
(Cont'd)

From -

Dominion Stores Limited, the sum of \$5,000 received as the initial payment for research in Gynaecology and Obstetrics

Geological Survey of Canada, grants received as follows:-

- (a) \$ 800 - Petrographic Comparison of Iron Formations of Mesabi & Port Arthur, and Differentiation and Assimilation in Logan Sills - Moorhouse
- (b) \$3,220 - Geological Age Determinations - Wilson
- (c) \$ 400 - Construction of Microscope Cooling Stage - Smith

Alcoholism Research Foundation, the sum of \$3,450 received to assist Professor G. G. Brown in his research project entitled "A Study of Social Behaviour of University Students".

Mr. John S. Dickson, the sum of \$2,000 received just before his death, to be used for cancer research under the direction of Dr. W. R. Franks of the Banting and Best Department of Medical Research.

Technical Association of the Pulp and Paper Industry, the sum of \$2,000 (U.S. funds) received for a grant to cover TAPPI Research Project No. 60 entitled "A Study of the Reaction between Water and Cellulose in the Temperature Range 100°C to 225°C", to be conducted under the supervision of Professor W. H. Rapson of the Department of Chemical Engineering.

Various donors, the sum of \$1,125 received for a research project being undertaken in Quetico Park during the summer of 1953, involving a study of ecological conditions on areas that have been cut over at different times during the past 20 years, and in the fringe forests that have been left along the borders of the lakes.

American Society for Metals Foundation, the sum of \$400 (U.S. funds) received for an Education and Research Scholarship in the Department of Metallurgical Engineering.

Mr. W. Hultay, an offer received to establish an annual bursary of \$200 in the Faculty of Pharmacy.

Mr. R. C. C. Henson, the sum of \$100 received as a contribution for a bursary in the School of Social Work.

Alumnae Chapter of Alpha Chi Omega Fraternity for a Prize in University College, the sum of \$50 received.

The Executors of the Estate of the late Mr. George Percival Best of England, the following books received under a bequest in his Will:-

- 1. Eloge de Michel Montagne
- 2. Bibliographie de Montagne
- 3. Observations de M. G. Percival Best sur la Reproduction Typographique de l'Exemplaire de Brodeaux des Essais de Montagne, Ed. de 1588

School of Nursing Alumnae Association, the sum of \$20,000 received to furnish the Assembly Hall, the staff and students' Sitting Rooms, and the Lunch Room in the new School of Nursing building.

Alumnae Association of the School for Nurses, Toronto General Hospital, the sum of \$15,000 received to furnish and decorate the Jean I. Gunn Memorial Library in the new School of Nursing Building.

Kellogg Foundation, grants reported as follows:-

- (a) An offer of \$15,000, over a 3 year period, less any unexpended cash funds remaining from previous grants as of Aug. 31, 1953, to assist in the development of comprehensive programmes in graduate and postgraduate medical education (Pilot Programme in Decentralized Medical Education) the first project year to begin on Sept. 1, 1953, and payments to be made of \$5,000 each for the next three years.
- (b) The sum of \$5,200.81 (U.S. funds) received, being the third year's payment on the grant to assist the Dental Hygiene Course, Faculty of Dentistry.

Donations
(Cont'd)

From -

J. P. Bickell Foundation, grants received as follows:-

\$ 6,200	- Dr. C. S. Hanes)	
7,700	- Dr. W. T. Mustard)	
2,450	- Dr. I. B. Macdonald)	For Medical Research
2,800	- Dr. James Key)	

J. P. Bickell Foundation, the sum of \$9,950 received to cover six scholarships of \$1,200 each, making a total of \$7,200, and Bursaries totalling \$2,750.

The Executors of the Estate of the late Miss Nellie L. Pattinson, the sum of \$5,200 received under her Will to be used for medical research, and \$5,200 received to be used for nutrition research.

The Executors of the Estate of the late Dr. Herbert E. Clutterbuck, the sum of \$9,506.44 received under his Will, being the University's 1/3 share in a further distribution of the balance on hand in the Estate, for research and advance in any department of the Faculty of Medicine.

Atomic Energy of Canada Limited, grants received as follows:-

\$4,160 - Research on Radon in Breath - Ferguson, for the period Apr. 1 to June 30, 1953

4,000 - Metallurgical Research - Pidgeon, being the 1st and 2nd quarterly payments for the fiscal year 1953-54

Nutrition Foundation, Inc. of U.S., the sum of \$5,000 (U.S.funds) received, being the 1st instalment on the grant of \$10,000 a year for the next 3 years for research on "The lipotropic factors - choline, betaine, methionine and inositol" - Best.

Central Mortgage and Housing Corporation, the sum of \$1,200 received for a fellowship awarded to Mr. J. G. Kelton for the study of Community Planning during 1953-54; also the sum of \$3,000 received to maintain on the University staff a full time staff member engaged in Community Planning work during 1953-54.

The Executors of the Estate of the late Mrs. Elizabeth Jane Shaw, the sum of \$3,658.50 received under her Will for the benefit of the Banting and Best Department of Medical Research.

O'Keefe Foundation, the sum of \$3,600 received to cover the award for 2 years, 1952-53 and 1953-54. The name of the award was changed from "E. P. Taylor Fellowship in Otolaryngology" to "O'Keefe Fellowship in Otolaryngology".

The Canadian Legion of the British Empire Service League, the sum of \$3,600 received to cover their donation of the Legion University Scholarships - 12 awards of \$300 each.

Canadian Industries Limited, the sum of \$3,000 received to cover their two awards of fellowships in Chemistry of \$1,500 each, which are payable in 1953-54.

The Executors of the Estate of the late Leah May Samuel, the sum of \$2,500 received as a further payment to be used for the Canadiana Gallery and/or the Royal Ontario Museum.

Community Chest of Greater Toronto, the sum of \$2,500 received to cover the awards of the Ontario Community Chests Scholarships payable in 1953-54 in the School of Social Work.

The Toronto General Trusts Corporation, the sum of \$1,556.65 received in settlement of the University's half share of the balance available for distribution from royalties payable in connection with the Charles L. Burton Donation regarding Mr. Burton's book - "A Sense of Urgency".

Municipal Chapter of Toronto I.O.D.E., the sum of \$1,000 received for the Scholarship in Modern History in the School of Graduate Studies.

International Nickel Company, the sum of \$750 received to cover the first instalment of their Research Fellowship payable in 1953-54.

Burns Bros. & Company, the sum of \$500 received to cover the awards of The George McCullagh Memorial Scholarships in Philosophy payable in 1953-54.

Dr. W. Cecil Leggett, the sum of \$500 received as a further gift towards the research programme in the Faculty of Dentistry.

Dental Alumni Association, the sum of \$400 received to cover two bursaries of \$200 each from the Dental Alumni Educational Fund, Faculty of Dentistry, payable in 1953-54.

Donations
(Cont'd)

From -

Mr. Arthur Cohen, an offer received to pay, as long as it is feasible, \$150 per annum to increase the value of the "Arthur Cohen Scholarship, University College" from \$150 to \$300 per annum; and \$150 per annum to increase the value of the "Jacob Cohen Memorial Scholarship, University College" from \$150 to \$300 per annum. The sum of \$300 received from Mr. Cohen to make these increases effective for the awards payable in 1953-54.

O'Keefe's Brewing Company Limited, the sum of \$250 received to cover their award in Biochemistry payable in 1953-54.

Atlas Asbestos Company Limited, the sum of \$200 received to cover the first awards of their Prizes in Architecture payable in 1953-54.

Indiana Limestone Institute, the sum of \$150 (U.S.funds) received to cover the first award of their scholarship in the School of Architecture payable in 1953-54.

Nisei Students' Club, the sum of \$50 received to award two \$25 Prizes during the Session 1953-54.

Dr. John Sheahan, the sum of \$25 received to cover a second award of the Chappell Prize, and notification given that he wishes to discontinue to support this second award of the Prize.

Toronto Stock Exchange, an offer received to increase the value of their Prize in Corporation Finance from \$100 to \$200 per annum.

Mrs. Archie B. Crealock, an offer received to increase the value of the Archie B. Crealock Memorial Prize from books of the value of \$25 to books of the value of \$50 per annum.

Canadian Pittsburgh Industries Limited, a request received to change the name of the "Hobbs Glass Limited Scholarships in Architecture" to "Canadian Pittsburgh Industries Limited Scholarships in Architecture", since the former firm is now known as Canadian Pittsburgh Industries Limited.

Mrs. H. J. Cody, the sum of \$5.10 received for the award of the Maurice Cody Memorial Prizes in the University of Toronto Schools, totalling \$20.00.

Dr. John R. Gaby, a request received to change the conditions of the Robert Edward Gaby Scholarship, given in memory of his father, so that it will be available to graduates in Medicine taking post-graduate surgical training here, instead of only graduates in Medicine of this University. He also wishes the award to be changed from an endowment fund, and to use the \$1,300 to \$1,400 now available, at the rate of \$200 per annum, until the fund is exhausted, when he will continue to provide \$200 per annum.

Various donors, amounts received for the following funds:-

- \$1,305.00 - Samuel Beatty Fund, bringing the total to \$16,260.00
- 3,663.00 - H. M. Cassidy Memorial Research Fund, bringing the total to \$66,521.00.
- 422.00 - Hugh Alexander Hoskin Scholarship Fund, bringing the total to \$3,071.00.
- 1,156.50 - Harold Adams Innis Memorial Fund, bringing the total to \$8,838.61.
- 225.00 - E. T. Owen Fund, bringing the total to \$3,994.00.
- 55.00 - W. R. Taylor Memorial Fund, bringing the total to \$7,946.00.
- 6,000.00 - University of Toronto Dental Research Fund, bringing the total to \$41,561.95.
- 7,343.25 - Institute of Child Study Building Alterations Fund, bringing the total to \$7,343.25.
- 5,264.50 - University College Alumni, Alumnae Giving Fund.

Expres-
sion of
appreci-
ation
for certain
donations

The Chairman expressed particularly the appreciation of the Board to Mr. Burns for the donation for scholarships in memory of Dr. McCullagh; and also requested Mr. Urquhart, the Chairman of the Board of the Toronto General Hospital, to convey to the Alumnae Association of the School for Nurses, Toronto General Hospital, the appreciation of the Board for their generous donation of \$15,000 to furnish and decorate the Jean I. Gunn Memorial Library in the new School of Nursing Building.

Balance
Sheets of
the
Insulin
Committee

Balance Sheets and Operating Statements of the Insulin Committee as at June 30th and September 30th, 1953, respectively, were tabled.

Receipt of
cheque
from the
Insulin
Committee

There was reported the receipt of a cheque from the Insulin Committee in the amount of \$293,711.69 to cover the following items:-

Portion of sum of \$135,467.20 designated in Financial Statements as "amount unallocated"	\$100,467.20
For the account of researches in the Department of Medicine, University of Toronto, in or related to the fields of carbohydrate metabolism, the treatment of diabetes, and the clinical use of Insulin preparations	10,000.00
For Medical Research (Banting)	36,648.90
For Medical Research (Best)	36,648.90
For addition to Insulin Committee Trust Fund	109,946.69
	<u>\$293,711.69</u>

Establish-
ment of a
Personnel
Office and
appointment
of a
Personnel
Officer

The President informed the Board that consideration had been given to the employment of a Personnel Officer and to the establishment of a central Personnel Office, and also to a job evaluation, classification and wage survey of the non-academic positions of the University. The President stated that Henry A. Martin Limited, Consultant, had presented a report undertaking to make the survey at a cost of \$7,800.00.

It was moved by Mr. Urquhart,
Seconded by Mr. Osbourne,
And unanimously carried,

that the offer of Henry A. Martin Limited to undertake the survey be accepted, and that the Board approve in principle of the proposal, the outline of the programme being -

Establish-
ment of a
Personnel
Office
(Cont'd)

1. To study present non-academic positions and provide -
 - (a) Classified and graded position and salary structure.
 - (b) Review equality of salaries for comparable jobs in and out of University.
2. To establish mechanics for administering such a plan including merit rating.
3. To establish a Personnel Office for the University to handle mechanics of personnel procedures, records, relieving the President and Faculty of some present detail confined to non-academic staff.

It was the opinion of the Board that the Personnel Officer should be appointed before proceeding with the survey. It is understood that the President and the Comptroller shall later report to the Board with respect to their implementation of this project.

*Indefinite
M.S.*

The meeting adjourned at 6:05 p. m.

Minutes confirmed.

November 26th 1953

A. Z. Flinn
Chairman

E. H. G. G. G. G.
Secretary

